

Mailing address

La Trobe University
Victoria 3086 Australia

CAMPUSES

Melbourne (Bundoora)
Albury-Wodonga
Bendigo
City (Collins Street)
Mildura
Shepparton
Sydney

RE: Application**to Bachelor of Early Childhood Education / Associate Degree in Early Childhood Education**

I

in my capacity as

for

provide this letter as confirmation that

has complete a minimum of 3 months full time work or equivalent within the industry.

I further certify that I have the authority and information required to endorse

that

has displayed the following competencies during that work experience:

- Participates effectively & appropriately in an early childhood education setting
- Demonstrates an awareness of the relevant curriculum documents to support planning
- Begins to design responsive individual/group learning experiences to develop children's learning
- Shows an awareness of the diverse social, cultural and learning needs of children
- Is aware of the legal and ethical requirements of working in an early learning settings
- Is able to interact effectively with babies and toddlers
- Write detailed and meaningful observation notes
- With support, manages a safe but challenging environment for young children
- Incorporates documentation for interpreting, assessing and reporting on children's learning

- Develops safe, creative and engaging resources
- Willing to accept and act on advice
- Is reliable and punctual
- Demonstrates an eagerness to learn and improve
- Shows initiative and is willing to accept responsibility
- Has the ability to act as a team member
- Relates well to parents and other staff

Sincerely,

Date: