confirmation of mandatory actions – Post Works

ATTENTION: Ethics, Integrity and Biosafety, La Trobe University Research Office

I confirm that the following actions have been completed upon completion of authorised works carried out in the listed facility/facilities.

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| ***Confirmation of Completion of Mandatory Actions on Completion of Works*** |
| Facility/facilities impacted | *OGTR Certification ID* | *DAFF Approved Arrangement ID* |
| short description of works |  |
| archibus reference (if relevant) |  |
| Start & End dates of works | *Start Date* | *End Date* |
| facility inspected by ethics, integrity and biosafety team to ensure compliance | YES [ ] NO [ ]  |
| facility inspected by daff authorised third party assessor to ensure compliance | YES [ ] NO [ ] NA [ ]  |
| staff advised of any changes to facility policy and procedure resulting from completion of works | YES [ ] NO [ ]  |
| areas surrounding and including the area where the work was undertaken have been decontaminated | YES [ ] NO [ ]  |
| bench surfaces and equipment to be used with goods subject to biosecurity control have been decontaminated | YES [ ] NO [ ]  |
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| position: | signature: |