

**Biosafety Personnel and Training Record for Dealings with GMOs**

**La Trobe Institutional Biosafety Committee (LTIBC)**

All Personnel who intend to work with Genetically Modified Organisms (GMOs) must complete the appropriate training for the work to be done under the LTIBC project approval:

* Read and understood the LTIBC project application
* Completed the La Trobe University Biosafety and Biosecurity Awareness Training (BBAT) available on [LMS](https://lms.latrobe.edu.au/login/index.php)
* Undergone biosafety facility/equipment induction training

The Principal Investigator is responsible for ensuring that all training is undertaken by personnel prior to the commencement of their work with GMOs.

This training record must be completed for all personnel who work with GMOs under an LTIBC approved project. Their details must also be entered in the ‘Research Personnel’ section of the project in [PRIME](https://prime.latrobe.edu.au/portal).

A current copy of this training record must be submitted with the La Trobe Institutional Biosafety Committee (LTIBC) approved project annual report in [PRIME](https://prime.latrobe.edu.au/portal) every year.

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| **LTIBC project number:**  |
| **Project title:** |
| **Principal Investigator:** |
| **Personnel name** | **Class of Personnel*** Researcher
* Student
* LARTF Personnel
* Visitor
* Contractor
* Other (specify)
 | **Date of BBAT training** (NOTE: you should refresh this training every 3 years) | **Date of biosafety facility induction training**  | **Type of biosafety facility induction provided** (e.g. SOP; in person facility induction and walkthrough) | **Name of biosafety facility induction trainer**  | **Personnel signature\*** |
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| **\*** By signing this training record, you acknowledge that you have read and understood the LTIBC project application and the Record of Assessment, and agree to be bound by the conditions of LTIBC approval |