

LIMS Stone Award for Travel

for HDR Students in the

La Trobe Institute for Molecular Science

The La Trobe Institute for Molecular Science (LIMS) may award the *LIMS Stone Award for Travel* (up to \$500) to assist graduate research students to attend a domestic or international conference at which they are making a presentation, or to attend a course.

Selection criteria

Preference will be given to students in their **second or third year**. Funds may be available to support **one award per candidature**. The award will be granted on a competitive basis and applications will be considered at advertised times throughout each year. Closing dates for each round of applications will be advertised; applications received after the closing date will not be considered.

Graduate research students should supply information about the proposed use of the award using this application form. Following the conference/course, LIMS requires a brief report from the recipient in acknowledgement of the travel award, including details of the conference/course they attended and the impact on their area of research interest and future career.

Eligibility criteria

- Applicants must be an enrolled graduate student in LIMS.
- LIMS Stone Awards for Travel will only be awarded in the first 3 years of candidature. Funding can be used in the first 3½ years of candidature.
- Students may not apply for a LIMS Stone Award for Travel if they have received one previously.
- Students may not apply for a LIMS Stone Award for Travel if they have been awarded a LIMS Writing Up Award.
- Students may not apply for a LIMS Stone Award for Travel and a LIMS International HDR Travel Fellowship for the same conference.

Conditions

- Applications must be submitted prior to the travel or training, allowing at least two months for assessment and travel arrangements. Retrospective applications will not be reviewed.
- Funding for successful applicants will be provided only after travel has occurred and the conference or training has been successfully completed.
- If a recipient's supervisor underwrites their travel costs, the supervisor will receive the reimbursement.
- Funds are available only upon provision of original receipts and submission of the final report.

Application

- Please return the completed application form, as one assembled PDF document, with the name of the Award for which you're applying in the subject line, to LIMS.Research@latrobe.edu.au.
- If you require additional information or assistance regarding this application, please contact your department/discipline HDR Coordinator.
- Applications can be submitted at any time and will be considered as advertised each year.

Name of applicant		Student number		Name of primary supervisor	
Have you previously applied for a LIMS Stone Award for Travel? Yes <input type="checkbox"/> No <input type="checkbox"/>					
(Check box by double clicking)					
If yes, please provide date					
Please select the LIMS theme under which you are applying for the Award. <i>Should your work not be aligned with a theme, please select the closest theme and provide a brief, two sentence justification in the space below.</i>					
Infection and immunity		Molecular Design			
Cancer		Neuroscience			
Justification of theme (if required)					
Contact details					
Address					
Phone					
University email		@students.latrobe.edu.au			
Enrolled degree; date of commencement; year of candidature					
Department (e.g. Biochemistry and Chemistry)					
Discipline (e.g. Physics)					
Purpose of application					
Name of conference					
Title of presentation					
Type (poster/talk)					
Talk status – applied? accepted? Please provide evidence					
Location (city & country)					
Dates					
or					
Name of course/workshop					
Nature of participation					
Location (city & country)					

Dates	
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Academic achievements List all scholarships, awards, commendations, 3MT participation, refereed publications, conference abstracts, patents, significant undergraduate accomplishments, poster prizes, etc. that demonstrate your academic commitment [max. 1 page]
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Explain how the proposed trip or training will contribute to the completion of your higher degree work, your career development, and your capabilities [max. 500 words]

BUDGET	Total cost	Amount requested
Travel type and costs		
Accommodation		
Registration		
Other costs [please specify]		
TOTAL		
		(Cannot exceed \$500)
Describe other sources of funding, including amounts, applied for/ secured		

Primary Supervisor's Statement Provide a brief statement describing why and how the applicant would benefit from receipt of a LIMS Stone Award for Travel. **Please also note the initial funding source for travel bookings – this will serve as your approval to charge your wbs if so indicated.**

	I intend to underwrite the applicant's travel. If this application is successful, reimbursement should be made to my WBS: _____	
	The applicant is paying their own way. If this application is successful, reimbursement should be made to the student.	
	I hereby affirm that the applicant is a currently enrolled postgraduate student working under my supervision, and that the student makes regular contributions to the scientific life of the Department by attending seminars, etc.	

Supervisor's name	Supervisor's signature	Date

- SUPPORTING DOCUMENTATION CHECKLIST:**
- Information (e.g. brochures) describing conference/course (including preliminary program and registration details) and a copy of your abstract.
 - Quotes/receipts for travel
 - Quotes/receipts/estimates for accommodation

Applicant's Signature	Date

Please return the completed application form electronically to LIMS.Research@latrobe.edu.au with *LIMS Stone Award for Travel application* in the subject line.