

Offer Acceptance and Online Payment Information

Please read your offer letter carefully as it contains important information that includes indicative annual tuition fees and the required deposit to finalise your offer acceptance.

To make your journey easier with La Trobe University, we have prepared this helpful information sheet to guide you through the offer acceptance and online payment process.

Default online payment option

The online payment function will be made available to you after you accept your offer via the [online international application portal](#). This is the default payment option which enables students to pay the required deposit *in one instalment in full*.

The acceptance deposit, as indicated on your offer letter, is pre-populated for you when you log in to accept the offer online. The default option will link the online payment to your student account in an efficient manner to offer you a seamless experience.

Step-by-step instructions with clear screenshots of the offer acceptance and online payment process have been provided below for:

- A) Direct applicants (please refer to page 3)
- B) Agency applications – for agents only (please refer to page 9)

Please Note:

You can make payments by using a VISA/Mastercard, or Canadian Imperial Bank of Commerce (CIBC)*, or Convera, or Flywire* (in your local currency, where available).

Please ensure your daily maximum transfer limit is equal to or higher than the amount you wish to pay. We recommend you check with your bank in advance to avoid any delays.

**Flywire and CIBC do not support onshore payments from an Australian bank within Australia. They provide a secure online payment option for international students to pay fees in your home currency.*

Depending on the circumstances, special approval may be given to students who intend to make online deposit payments but have genuine reasons to resort to partial payments totaling the required deposit. Please discuss with the Admissions and International Recruitment teams if this is your case and we will provide further instructions on individual basis.

How much is the deposit for acceptance?

The deposit amount can be found in your offer letter. The deposit is comprised of two main components:

- Tuition fee for your first intake; and
- Overseas Student Health Cover (OSHC) for the entire duration of your student visa.

Overseas Student Health Cover (OSHC)

An international student holding a student visa must have valid OSHC cover for the entire duration of their visa. OSHC must be paid in full and in advanced. Please refer to the [Department of Home Affairs website](#) for further information.

If you indicate that you want La Trobe University to arrange your OSHC on the offer acceptance form, we will arrange visa-length OSHC with our preferred provider [Medibank](#).

Alternatively, please inform the Admissions team before making any payment if you wish to arrange your own OSHC. The Admissions team will revise your offer letter to reflect tuition fee deposit only. You will be required to provide OSHC certificate for the visa-length duration to finalise your acceptance.

Offer acceptance and online payment steps

A) Direct applicants

- Step 1: Log onto our [online international application portal](#). Under Submitted Applications, locate your application. In the Actions drop-down menu, click 'Respond to Offer'.
- Step 2: Read through the details on the Respond to Offer page. When you are ready to accept your offer, select 'Accept Offer'.
- Step 3: Upload your signed Offer Acceptance form in the document box.
- Step 4: Read through the declaration section and tick the *'I acknowledge and agree that I have read, understood and accept the following terms and conditions'* check box.
- Step 5: Enter your full name to indicate that you agree with these conditions.
- Step 6: Enter your comments (if any) in the Comments box.
- Step 7: Click on 'Accept Offer' and you will be redirected to the La Trobe University ePayments page.

SUBMITTED APPLICATIONS

Last Modified	Application Number	Course	Status	Action
18-Apr-2023 02:10 PM	50035635	Bachelor of Nursing School of Nursing & Midwifery	Conditional Offer Made	Actions ▾ View Activity Respond to Offer 1

Offer Letter (PDF) [View Offer Letter](#)

Accept Offer **2**
 Reject Offer
 Defer Offer

Upload signed Offer Acceptance form here: **3**

Drag and drop your signed Offer Acceptance form here or click to upload

* I acknowledge and agree that I have read, understood and accept the following terms and conditions: **4**

I accept this offer of enrolment at the La Trobe University.
 I declare that I have sufficient funds to cover the tuition fees, health insurance and cost of living expenses for the duration of my course.
 I declare that I have read, understood and accept the terms and conditions outlined within:
 My letter of offer
 The enclosed conditions of acceptance

Enter your full name below to indicate that you agree with these conditions: **5**

Comments: **6**

Pay by Xetta

Pay by credit card or bank transfer

Accept Offer **7**

If you have **previously accepted an offer** and would like to pay now, please follow the steps below:

1. Locate your application under Submitted Applications. In the Actions drop-down menu, select 'View Activity'. You will be redirected to the Application Activity page.

SUBMITTED APPLICATIONS

Last Modified	Application Number	Course	Status	Action
01-Feb-2024 11:36 AM	50037171	Master of Information and Communication Technology School of Computing, Engineering and Mathematical Sciences	Acceptance Incomplete	<div style="border: 1px solid gray; padding: 2px;">Actions</div> <div style="border: 2px solid red; padding: 2px; margin-top: 2px;">View Activity</div>

2. Scroll down to the Response to Offer section. Select 'Make Payment'. You will be redirected to the La Trobe University ePayments page.

Response to Offer

Response:

Offer Accepted

Make payment using Xetta

Pay by credit card or bank transfer

Make Payment (21,074.85)

3. Follow the remaining instructions outlined below in Step 8 to finalise your payment.

- Step 8: Select your preferred payment method among the available options to finalise your payment. (Note: Flywire and CIBC do not support onshore payments from an Australian bank within Australia. They provide a secure online payment option for international students to pay fees in your home currency. If you are an onshore student and wish to pay from an Australian bank account, you will need to use a Visa/Mastercard or Convera.)

The screenshot shows the La Trobe University ePayments interface. At the top, there is a navigation bar with links for HOME, STUDENTS, STAFF, and RESEARCHERS. Below this is the La Trobe University logo. The main heading is "La Trobe University ePayments". Underneath, there are links for "Payment Home" and "My Account". The section is titled "Payment Method". A message states: "This is a list of different ways you can pay for your selections. To proceed, please select one of the following." Below this message is a yellow box with a warning icon and the text: "Log in to your account to include this transaction in your payment history". There are five payment method options displayed in cards:

- Log in to use stored payment method Card**: Includes a card icon.
- CIBC International Student Pay**: Includes the CIBC logo.
- convera**: Includes the Convera logo and text: "Compare payment options instantly. Bank Transfer, Alipay, WeChat Pay, UnionPay, Visa and Mastercard and e-wallets. Options for all international students".
- flywire**: Includes the Flywire logo and text: "Flywire International payments that are convenient, secure, trusted worldwide".
- Visa or Mastercard**: Includes the Visa logo and text: "Pay using your card without creating an account".

Payment method 1: Visa or Mastercard

› HOME › STUDENTS › STAFF › RESEARCHERS

 **LA TROBE**
UNIVERSITY

La Trobe University ePayments

Payment Card Details

Number	LTBT1670319
Amount	\$21,074.85
Email	ltb@la.trobe.edu.au

Card Number

Expiry Date Month Year

Security Code (CVV) [View CVV](#)

Amount Payable \$21074.85 

Pay Now

Select a different payment method

Payment method 2: CIBC

» HOME
» STUDENTS
» STAFF
» RESEARCHERS

La Trobe University ePayments

» Payment Home » My Account

Payment Using CIBC

When you click the **Continue** button below you will be redirected to the CIBC International Student Pay secure payment gateway. We do not store any credit card details in our system within our organisation, thus preserving your rights to privacy and protection of your card from unauthorised access. Complete all the payment steps to be returned to our site.

Number	LTBT1670321
Amount	\$21,074.85

Amount Payable

\$21,074.85

Continue

Select a different payment method

CIBC
Home Track Your Payment FAQs
Help Login English

Make a Payment

Payment Details

Country/Region*	Total Fee/Invoice Amount (AUD)*
<input type="text" value="Chile"/>	<input type="text" value="\$ 21,074.85"/> AUD

Disclaimer

Please contact studenthelp@cibc.com for any questions you may have. International Student Pay is made available as a service in association with La Trobe University. Usage of International Student Pay does not represent any contractual obligations between the students using this service and CIBC. All matters related to payments must be redirected to La Trobe University

Payment method 3: Flywire

HOME STUDENTS STAFF RESEARCHERS

La Trobe University ePayments

[Payment Home](#) [My Account](#)

International Wire Payment Details

When you click the **"Pay Now"** button below you will be redirected to Flywire to complete payment.
(Your details will be authorised by Flywire and will not be passed back to us. We do not store these details within our own organisation, thus preserving your rights to privacy and protection of your details from unauthorised access.)

ⓘ Log in to your account to include this transaction in your payment history

Amount To Pay	\$21,074.85
Payment ID	LTBT1670318

Pay Now

[Help](#) [Log in](#) [English](#)

1. Payment Info
2. Payment method
3. Payer Info
4. Info for the receiver
5. Review & Confirm
6. Make payment

Your payment

The payment will come from

Country or region * ▼

La Trobe University receives

A\$

Amount *
21,074.85

Amount will be formatted in the destination currency, in this case Australian Dollars, i.e. 10,000.00 for ten thousand AUD.

NEXT →

Payment method 4: Convera

[HOME](#) [STUDENTS](#) [STAFF](#) [RESEARCHERS](#)

La Trobe University ePayments

[Payment Home](#) [My Account](#)

convera

When you click the **Continue** button below you will be redirected to Convera to complete the payment. Your details will be authorised by Convera and will not be passed back to us. We do not store these details within our own organisation, thus preserving your right to privacy and protection of your details from unauthorised access.

Payment ID	LTBT1670318
Amount	\$21,074.85

Amount Payable

\$21,074.85

Continue

Select a different payment method

convera [Make your payment](#) [Track your payment](#) [Tips & FAQs](#) [PRICE PROMISE](#) EN

PAY STUDENT FEES WITH YOUR HOME CURRENCY

Where is your bank located?

[Why is my country not listed?](#)

Invoice/Order

AUD 21074.85

Get a quote

LA TROBE UNIVERSITY

B) Agency applications – For agents only:

- Step 1: Log onto [StudyLink Connect's Partner Portal](#). Navigate to the application and click on "Respond to Offer".



- Step 2: Select 'Accept Offer' to accept the offer on behalf of your student.



- Step 3: Tick the 'Student has agreed to the following terms and conditions' check box.



- Step 4: Enter the student's full name in the box below.



- Step 5: Enter your comments (if any) in the Comments box.



- Step 6: Click on 'Accept Offer'.



- Step 7: Click on 'Pay Deposits'.



- a) To pay on behalf of your student, click 'Make Payment'.
- b) Alternatively, you can click on 'Copy URL' to copy the payment URL and forward it to your student to make payment.

Payments Required ✕

You are required to make the following payment

Deposit	
Payment Amount:	\$ 19,697.00

Xetta Pay by credit card or bank transfer

Copy URL
Make Payment

- Step 8: Select your preferred payment method among the available options to finalise your payment. *(Note: Flywire and CIBC do not support onshore payments from an Australian bank within Australia. They provide a secure online payment option for international students to pay fees in your home currency. If you or your student is onshore and wish to pay from an Australian bank account, you will need to use a Visa/Mastercard, or Convera.)*

HOME
STUDENTS
STAFF
RESEARCHERS

La Trobe University ePayments

Payment Home My Account

Payment Method

This is a list of different ways you can pay for your selections. To proceed, please select one of the following.

i Log in to your account to include this transaction in your payment history

Log in to use stored payment method
Card

CIBC
International Student Pay.

Compare payment options
instantly
Bank Transfer, Alipay, WeChat Pay,
UnionPay, Visa and Mastercard and e-
wallets.
Options for all international students

Flywire
International payments that are
convenient, secure, trusted worldwide

Visa or Mastercard
Pay using your card without creating an
account

Payment method 1: Visa or Mastercard

HOME STUDENTS STAFF RESEARCHERS

 **LA TROBE**
UNIVERSITY

La Trobe University ePayments

Payment Card Details

Number	LTBT1670319
Amount	\$21,074.85
Email	ltbt1670319@la.trobe.edu.au

Card Number

Expiry Date Month Year

Security Code (CVV) [What's this?](#)

Amount Payable \$21074.85

Pay Now 

Select a different payment method

Payment method 2: CIBC

» HOME
» STUDENTS
» STAFF
» RESEARCHERS

La Trobe University ePayments

» Payment Home
» My Account

Payment Using CIBC

When you click the **Continue** button below you will be redirected to the CIBC International Student Pay secure payment gateway. We do not store any credit card details in our system within our organisation, thus preserving your rights to privacy and protection of your card from unauthorised access. Complete all the payment steps to be returned to our site.

Number	LTBT1670321
Amount	\$21,074.85

Amount Payable

\$21,074.85



Make a Payment

Payment Details

Country/Region*	Total Fee/Invoice Amount (AUD)*
Chile v	\$ 21,074.85 AUD

| **Disclaimer** ^
 Please contact studenthelp@cibc.com for any questions you may have. International Student Pay is made available as a service in association with La Trobe University. Usage of International Student Pay does not represent any contractual obligations between the students using this service and CIBC. All matters related to payments must be redirected to La Trobe University



Payment method 3: Flywire

HOME
STUDENTS
STAFF
RESEARCHERS

La Trobe University ePayments

[Payment Home](#)
[My Account](#)

International Wire Payment Details

When you click the **"Pay Now"** button below you will be redirected to Flywire to complete payment. (Your details will be authorised by Flywire and will not be passed back to us. We do not store these details within our own organisation, thus preserving your rights to privacy and protection of your details from unauthorised access.)

Log in to your account to include this transaction in your payment history

Amount To Pay	\$21,074.85
Payment ID	LTBT1670318


Help Log in English ▾

1. Payment Info
2. Payment method
3. Payer Info
4. Info for the receiver
5. Review & Confirm
6. Make payment

Your payment

The payment will come from

Country or region * ▾

La Trobe University receives

AS	Amount * 21,074.85
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Amount will be formatted in the destination currency, in this case Australian Dollars. i.e. 10,000.00 for ten thousand AUD.

Payment method 4: Convera

›HOME ›STUDENTS ›STAFF ›RESEARCHERS

La Trobe University ePayments

[Payment Home](#)
[My Account](#)

convera

When you click the **Continue** button below you will be redirected to Convera to complete the payment. Your details will be authorised by Convera and will not be passed back to us. We do not store these details within our own organisation, thus preserving your right to privacy and protection of your details from unauthorised access.

Payment ID	LTBT1670918
Amount	\$21,074.85

Amount Payable

\$21,074.85

Continue

Select a different payment method

convera Make your payment Track your payment Tips & FAQs PRICE PROMISE EN

PAY STUDENT FEES WITH YOUR HOME CURRENCY

Where is your bank located?

Why is my country not listed?

Invoice/Order

AUD 21074.85

Get a quote

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