

**LA TROBE UNIVERSITY**

**FORTY SECOND**

**ANNUAL REPORT**

**OF**

**OPERATIONS TO PARLIAMENT**

**2007**

Office of the Chancellor



LA TROBE UNIVERSITY  
AUSTRALIA

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3 March 2008

The Honourable Jacinta Allan, MP  
Minister for Skills and Workplace Participation  
Level 36  
121 Exhibition Street  
MELBOURNE VIC 3000

Dear Minister,

In accordance with the requirements of regulations under the *Financial Management Act 1994*, we hereby submit for your information and presentation to Parliament the Annual Report of La Trobe University for the year ending 31 December 2007.

This report was approved by the La Trobe University Council on Monday 3 March 2008.

Yours sincerely,

**Mrs Sylvia Walton AO  
CHANCELLOR**

# LA TROBE UNIVERSITY

## Annual Report 2007

### COMPLIANCE INDEX

The *Annual Report* of La Trobe University is prepared in accordance with:

FMA -	<i>Financial Management Act 1994</i>
FRD	A-IFRS Financial Reporting Directions
SD	Standing Directions of the Minister for Finance issued under the <i>Financial Management Act 1994</i>
AAS	Australian Accounting Standards
AASB	Australian Accounting Standards Board
ETRA 2006 -	<i>Education and Training Reform Act 2006</i>
PAEC -	Decision of Public Accounts and Estimates Committee of Parliament
RUG -	Victorian Government response to the Review of University Governance
ESOS -	<i>Education Services for Overseas Students Act 2000</i>
DEST	Commonwealth Government Department of Education, Science and Training

No.	Clause	Disclosure	Page(s)
<b>STANDING DIRECTIONS FOR THE MINISTER FOR FINANCE (SD)</b>			
<b>1</b>	SD 4.2(g)	Report of Operations contains general information about the entity and its activities, highlights for reporting period and future initiatives and is prepared on a basis consistent with financial statements pursuant to the <i>Financial Management Act, 1994</i> .	1-40 & pages 5-68 Financial Statements
<b>2</b>	SD 4.2(h)	Report of Operations is prepared in accordance with Financial Reporting Directions	Covering letter
<b>3</b>	SD 4.2(j)	Report of Operations is signed and dated by Chancellor or equivalent and includes date of Council Meeting at which Annual Report was approved	Covering letter
<b>4</b>	SD 4.2(a)	Financial Statements are prepared in accordance with: <ul style="list-style-type: none"> <li>o Australian Accounting Standards (AAS and AASB standards) and other mandatory professional reporting requirements</li> <li>o Financial Reporting Directions</li> <li>o Business Rules</li> </ul>	Page 25 Financial Statements
<b>5</b>	SD 4.2(b)	Financial Statements available, including: <ul style="list-style-type: none"> <li>o Balance Sheet</li> <li>o Statement of Recognised Income and Expense</li> <li>o Cash Flows Statement</li> <li>o Notes to the financial statements</li> </ul>	Pages 15-21 Financial Statements
<b>6</b>	SD 4.2(c)	Signed and dated statement by Accountable Officer stating that financial statements: <ul style="list-style-type: none"> <li>o Present fairly the financial transactions during reporting period and the financial position at end of the period</li> <li>o Were prepared in accordance with Standing Direction 4.2 (c) and applicable Financial Reporting Directions</li> <li>o Comply with applicable Australian Accounting Standards (AAS and AASB standards) and other mandatory professional reporting requirements</li> </ul>	Page 13 Financial Statements
<b>7</b>	SD 4.2(d)	Financial Statements are expressed in the nearest dollar except where the total assets, or revenue, or expenses of the institution are greater than: <ul style="list-style-type: none"> <li>o \$10,000,000, the amounts shown in the financial statements may be expressed by reference to the nearest \$1,000</li> <li>o \$1,000,000,000, the amounts shown in the financial statements may be expressed by reference to the nearest \$100,000</li> </ul>	Page 31 Financial Statements
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<b>11</b>	<b>07A</b>	Early Adoption of Authoritative Accounting Pronouncements	Not Applicable
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34	49 (b)	o Are prepared in a manner and form approved by the Minister	
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36	49 (d)	o Present fairly the financial position of the department or public body as at the end of that year	
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## REPORT OF OPERATIONS

### GENERAL INFORMATION

#### 1. MANNER IN WHICH THE UNIVERSITY WAS ESTABLISHED

The University was established under the Victorian *La Trobe University Act 1964* ("the Act") and was Victoria's third university when it was officially opened by the Premier of Victoria on 8 March 1967.

Section 3 of the Act provides that the University is a body politic and corporate, and has perpetual succession and a common seal. As a body corporate, the University is capable of doing all acts and suffering all things that a body corporate can do and suffer at law. This includes suing and being sued and acquiring, holding and dealing with real and personal property for the purposes of the Act.

#### 2. RELEVANT MINISTER

The responsible minister in the current Victorian government is the Minister for Skills and Workforce Participation, The Honourable Jacinta Allan, MP.

#### 3. OBJECTIVES, FUNCTIONS, POWERS AND DUTIES

##### 3.1 Objects

The objects of the University set out in the Act are:

- (1) to serve the community and in particular the citizens of Victoria –
  - (i) by making knowledge available for the benefit of all; and
  - (ii) by providing an institution in which all enrolled students will have the opportunity of fitting themselves for life as well as becoming learned in a particular branch or branches of learning;
- (2) in particular:
  - (i) to provide facilities for study and education and to give instruction and training in such branches of learning as may from time to time be prescribed by the Statutes;
  - (ii) to foster by teaching study and research the advancement of learning and the dissemination of knowledge;
  - (iii) to foster the general welfare and development of all enrolled students; and
  - (iv) to confer or grant after examination the several degrees of Bachelor, Master and Doctor and such other degrees, diplomas and other awards as are prescribed.
- (3) to provide such facilities for the aforesaid objects as the Council deems necessary or conducive for their attainment.

##### 3.2 Powers and Duties

The *La Trobe University Act 1964* provides the broad framework for governance and organisation of the University.

- (1) Section 6 of the Act prescribes the Council as the governing authority of the University.
- (2) Section 23 empowers the Council to confer any degree or grant any diploma or other award to a student of the University and gives power to revoke any such degree, diploma or other award.
- (3) Section 24 enables Council to delegate powers or authority to committees.
- (4) Under section 25A Council may by statute constitute any part of the University as a College of the University.
- (5) Sections 26 and 27 provide for Convocation and Academic Board.
- (6) Section 30 of the Act gives the Council power to make Statutes and Regulations for or with respect to all matters governing the University.

##### 3.3 The defining features of the University

###### *Vision*

La Trobe University will continue to enhance its profile nationally and internationally and will achieve wide recognition for delivering socially responsible, inclusive, relevant and radical learning, teaching and research.

### **3.4 Objectives**

The University has the following defining attributes:

- A broad academic profile encompassing professional, vocational, clinical and traditional programs of education, study and research.
- The pursuit of pure and applied research.
- Student-focussed learning programs.
- International exchange and co-operation.
- The provision of university programs in regional Victoria.
- Effective links with industry, the professions and many communities of interest and of place.

## **4. NATURE AND RANGE OF SERVICES, PEOPLE AND COMMUNITIES SERVED**

### **4.1 University Campuses**

In 2007, La Trobe University had campuses at: Albury/Wodonga, Beechworth, Bendigo, Bundoora, City - Franklin Street, Mildura and Shepparton.

La Trobe University consists of five multi-campus Faculties, each offering a broad range of study options in a variety of disciplines:

- Faculty of Education
- Faculty of Health Sciences
- Faculty of Humanities and Social Sciences
- Faculty of Law and Management
- Faculty of Science, Technology and Engineering

### **4.2 University Committees**

#### **Council**

The principal governing body of the University is the Council. The Council is composed of the Chancellor, the Vice-Chancellor, the Chair of the Academic Board, 3 persons elected by and from the staff of the University, 2 persons elected by and from the enrolled students of the University, 6 persons appointed by the Governor in Council, 1 person appointed by the Minister administering the Act and 6 other persons appointed by the Council.

The Vice-Chancellor is the Chief Executive Officer of the University (section 23 of the Act), and is responsible to Council for the discharge of his or her powers, functions and duties.

Under section 6 of the Act, the Council has the entire direction and superintendence of the University. Some of the Council's more important responsibilities and functions under the Act include:

- making Statutes and regulations for or with respect to all matters concerning the University (section 30);
- appointing and monitoring the performance of the Vice-Chancellor (section 6);
- approving the mission and strategic direction of the University (section 6);
- approving the annual budget and business plan of the University (section 6);
- overseeing and reviewing the management of the University and its performance (section 6);
- establishing the policy and procedural principles for the operation of the University (section 6);
- overseeing and monitoring the assessment and management risk across the University (section 6);
- overseeing and monitoring the academic activities of the University (section 6);
- conferring and granting degrees, diplomas and other academic awards to students (section 23).

The Council is also empowered under section 24 of the Act to delegate powers, authority, duties and functions to any member of the Council, or to any officer or committee of the University.

#### **Standing Committees of Council**

Council Executive Committee

Awards Committee

### **Policy Committees of Council**

Equity, Access and Personal Welfare Committee  
Finance and Resources Committee

### **Sub-Committees of Policy Committees of Council**

Disability Advisory Committee  
Physical Planning and Management Committee  
Staff Development Committee  
Students' Loan Fund Metropolitan Applications' Committee  
Students' Loan Fund Standing Committee  
Student Services Advisory Group  
University Equal Opportunity Committee  
Business Improvement Program Steering Committee  
Student Services Committee

### **Specific Purpose Committees of Council**

Corporate Governance and Audit Committee  
Executive Occupational Health and Safety Committee  
Nominations Committee  
Proctorial Board  
Residential Steering Committee

### **Academic Board**

The other important body established under the Act to provide for the governance of the University is the Academic Board. Under the Act, the Academic Board is responsible for making recommendations to the Council on the academic affairs of the University, including such things as instruction, studies and examinations, research, admission to degree and other courses, as well as academic discipline. The Academic Board also has a number of other functions conferred on it under the Statutes and regulations, including decisions in relation to course admissions and the award of academic prizes to students.

Membership of the Academic Board includes the Vice-Chancellor and encompasses a substantial number of members drawn from the academic staff of the various Faculties and Schools of the University and from among the enrolled students of the University.

### **Policy Committees of Academic Board**

Academic Committee  
Committee for External Programs  
Research and Graduate Studies Committee  
Selection and Enrolment Committee

### **Sub-Committees of Policy Committees of Academic Board**

Animal Ethics Committee  
Genetic Manipulation Supervisory Committee  
Higher Degrees Committee (Research)  
Honours Year Grants Committee  
Human Ethics Committee  
Publications Committee

### **Specific Purpose Committees of Academic Board**

Academic Progress Review Committee  
Academic Promotions Committee  
Academic Misconduct Review Committee  
Committee of Inquiry  
Committee on Outside Studies Programs  
Higher Degrees Appeals Committee  
Higher Doctorates Committee  
Library Committee  
Selection Committee for Personal Chairs  
Standing Committee Level D Academics



Community Awards Committee

**Joint Committees of Council and Academic Board**

Committee for Emeritus Professors and Scholars

Honorary Degrees Committee

Committee on Intellectual Property

**Organisations reporting to Council**

Children's Centre Management Committee

La Trobe University Bookshop Board of Management

La Trobe University Housing Limited – Board of Directors

Guild Board

**Vice-Chancellors Advisory Committees**

Academic Quality Assurance Committee

Information and Communication Technology Policy Committee

Marketing Advisory Committee

**Regional Advisory Boards**

Albury-Wodonga Campus Regional Advisory Board

Bendigo Regional Advisory Board

Mildura Campus Regional Advisory Board

Shepparton Campus Regional Advisory Board

**4.3 Courses offered in 2007**

La Trobe offers many of its Bachelor degrees to Honours level and in double degree combinations. Some Bachelor degrees are only offered as part of a combined degree structure.

Advanced Diploma in Nursing

Diploma in Languages

La Trobe University Diploma in University Administration

Bachelor of Agricultural Science

Bachelor of Animal & Veterinary Biosciences

Bachelor of Animal Science

Bachelor of Applied Science

Bachelor of Archaeology

Bachelor of Arts

Bachelor of Arts (Community Planning and Development)

Bachelor of Arts (Natural Resources Education)

Bachelor of Arts (Nature Tourism)

Bachelor of Arts (Outdoor Education)

Bachelor of Arts (Outdoor Environmental Education)

Bachelor of Arts (Outdoor Recreation Education)

Bachelor of Arts Education

Bachelor of Arts in Contemporary European Studies

Bachelor of Asian Studies

Bachelor of Behavioural Science

Bachelor of Bioinformatics

Bachelor of Biological Science

Bachelor of Biological Sciences

Bachelor of Biological Sciences (Advanced Science)

Bachelor of Biomedical Science

Bachelor of Biotechnology and Cell Biology

Bachelor of Business

Bachelor of Business (Hospitality Management)

Bachelor of Business (International Supply Chain Management)

Bachelor of Business (Sport and Leisure Management)

Bachelor of Business (Tourism and Hospitality)

Bachelor of Business (Tourism Management)

Bachelor of Chemical Science

Bachelor of Chemical Sciences

Bachelor of Civil Engineering

Bachelor of Cognitive Science

Bachelor of Commerce

Bachelor of Computer Network Engineering

Bachelor of Computer Science

Bachelor of Computer Science in Games Technology

Bachelor of Computer Systems Engineering

Bachelor of Computer Technology

Bachelor of Conservation Biology and Ecology

Bachelor of Creative Arts

Bachelor of Economics

Bachelor of Education

Bachelor of Educational Studies

Bachelor of Electronic Engineering

Bachelor of Electronic Technology

Bachelor of Engineering

Bachelor of Engineering (Electronics)

Bachelor of Environmental Science

Bachelor of Ergonomics

Bachelor of Ergonomics, Safety and Health

Bachelor of Finance	Graduate Certificate in Breast Cancer Nursing
Bachelor of Graphic Design	Graduate Certificate in Business
Bachelor of Health Information Management	Administration
Bachelor of Health Sciences	Graduate Certificate in Cancer Nursing
Bachelor of Health Sciences in Dentistry	Graduate Certificate in Cardiac Nursing
Bachelor of Human Nutrition	Graduate Certificate in Care Co-Ordination
Bachelor of Human Services	(Nursing)
Bachelor of Information Systems	Graduate Certificate in Clinical Nursing
Bachelor of Information Technology	Education
Bachelor of Information Technology	Graduate Certificate in Community Practice
(Professional)	Graduate Certificate in Computing
Bachelor of International Business	Graduate Certificate in Conflict Resolution
Bachelor of International Development	Graduate Certificate in Creative Writing
Bachelor of International Relations	Graduate Certificate in Critical Care Nursing
Bachelor of Journalism	Graduate Certificate in Deaf Studies
Bachelor of Laws	Graduate Certificate in E-Business
Bachelor of Legal Studies	Graduate Certificate in Education
Bachelor of Marketing	Graduate Certificate in Education (LOTE)
Bachelor of Mathematical and Statistical	Graduate Certificate in Education (Professional
Sciences	Development)
Bachelor of Media Studies	Graduate Certificate in Educational
Bachelor of Medical Science	Administration
Bachelor of Medicinal Chemistry	Graduate Certificate in Emergency Nursing
Bachelor of Midwifery	Graduate Certificate in Environmental Health
Bachelor of Nanotechnology	Graduate Certificate in Family Sensitive
Bachelor of Nursing	Practice
Bachelor of Nursing Science	Graduate Certificate in Family Therapy in
Bachelor of Nutritional Science	Psychiatry
Bachelor of Occupational Therapy	Graduate Certificate in Fraud Investigation
Bachelor of Oral Health Science	Graduate Certificate in Gerontic Nursing
Bachelor of Orthoptic and Ophthalmic	Graduate Certificate in Gerontology
Sciences	Graduate Certificate in Global Business Law
Bachelor of Pastoral Care	Graduate Certificate in Health Policy
Bachelor of Pharmacy	Graduate Certificate in Health Promoting
Bachelor of Physical and Health Education	Palliative Care
Bachelor of Physical and Outdoor Education	Graduate Certificate in Health Promotion
Bachelor of Physiotherapy	Graduate Certificate in Health Services
Bachelor of Podiatry	Management
Bachelor of Prosthetics and Orthotics	Graduate Certificate in Higher Education
Bachelor of Psychological Science	Graduate Certificate in Humanities and Social
Bachelor of Public Health	Sciences
Bachelor of Science	Graduate Certificate in Industry, Training and
Bachelor of Science Education	Education
Bachelor of Science in Environmental	Graduate Certificate in Intensive Care Nursing
Management and Ecology	Graduate Certificate in Journalism
Bachelor of Social Sciences	Graduate Certificate in Management
Bachelor of Social Work	Graduate Certificate in Management
Bachelor of Software Engineering	(Technology Management)
Bachelor of Space Science	Graduate Certificate in Media Studies
Bachelor of Speech Pathology	Graduate Certificate in Mental Health Nursing
Bachelor of Technology Management	Graduate Certificate in Microelectronics
Bachelor of Urban, Rural and Environmental	Graduate Certificate in Musculoskeletal
Planning	Physiotherapy
Bachelor of Visual Arts	Graduate Certificate in Narrative Therapy
Bachelor of Visual Arts (Graphic Design)	Graduate Certificate in Neonatal Intensive
Graduate Certificate in Acute Care Nursing	Care Nursing
Graduate Certificate in Aged Care Services	Graduate Certificate in Neuroscience Nursing
Management	Graduate Certificate in Occupational Health
Graduate Certificate in Art, Community and	and Safety
Cultural Education	Graduate Certificate in Oral Health

Graduate Certificate in Orthopaedic Nursing  
Graduate Certificate in Outdoor &  
Environmental Education  
Graduate Certificate in Palliative Care Nursing  
Graduate Certificate in Performing Arts  
(Primary)  
Graduate Certificate in Perianaesthesia  
Nursing  
Graduate Certificate in Perioperative Nursing  
Graduate Certificate in Professional Practice  
Development  
Graduate Certificate in Public and Community  
Health  
Graduate Certificate in Public Health  
Graduate Certificate in Quality Improvement  
for Primary Care Services  
Graduate Certificate in Rehabilitation Nursing  
Graduate Certificate in Renal Nursing  
Graduate Certificate in Rural and Regional  
Planning  
Graduate Certificate in Service Co-Ordination  
and Rehabilitation  
Graduate Certificate in Special Education and  
Human Services  
Graduate Certificate in Spinal Cord Injury  
Graduate Certificate in Sports Physiotherapy  
Graduate Certificate in Systemic Supervision,  
Consultation and Training  
Graduate Certificate in TESOL  
Graduate Certificate in Urological and  
Continence Nursing  
Graduate Certificate in Web Technology  
Graduate Certificate of Wine and Wine  
Appreciation  
Graduate Diploma in Accounting  
Graduate Diploma in Adult Literacy and Basic  
Education  
Graduate Diploma in Advanced Computing  
Graduate Diploma in Art Therapy  
Graduate Diploma in Art, Community and  
Cultural Education  
Graduate Diploma in Arts  
Graduate Diploma in Business Administration  
Graduate Diploma in Business Studies  
Graduate Diploma in Computer Science  
Graduate Diploma in Computing  
Graduate Diploma in Conflict Resolution  
Graduate Diploma in Counselling and Human  
Services  
Graduate Diploma in Creative Writing  
Graduate Diploma in Deaf Studies (Language)  
Graduate Diploma in Deaf Studies (LOTE)  
Graduate Diploma in Deaf Studies (Teaching)  
Graduate Diploma in Development Studies  
Graduate Diploma in Econometrics  
Graduate Diploma in Economics  
Graduate Diploma in Education  
Graduate Diploma in Education (Middle Years)  
Graduate Diploma in Education (P-12)  
Graduate Diploma in Education (Primary)

Graduate Diploma in Education (Secondary)  
Graduate Diploma in Educational  
Administration  
Graduate Diploma in Educational Studies  
Graduate Diploma in Environmental Health  
Graduate Diploma in Environmental  
Management  
Graduate Diploma in Family Law Mediation  
Graduate Diploma in Fraud Investigation  
Graduate Diploma in Health Management  
Graduate Diploma in Hospitality Management  
Graduate Diploma in Human Services  
Graduate Diploma in Humanities  
Graduate Diploma in Humanities and Social  
Sciences  
Graduate Diploma in Industry Training and  
Education  
Graduate Diploma in Information Systems  
Management  
Graduate Diploma in Information Technology  
Graduate Diploma in Journalism  
Graduate Diploma in Law  
Graduate Diploma in Law and Legal Studies  
Graduate Diploma in LOTE Teaching  
Graduate Diploma in Management  
Graduate Diploma in Management  
(Technology Management)  
Graduate Diploma in Mathematical and  
Information Science  
Graduate Diploma in Media Studies  
Graduate Diploma in Orientation and Mobility  
Graduate Diploma in Orthoptic Studies  
Graduate Diploma in Outdoor and  
Environmental Education  
Graduate Diploma in Psychology  
Graduate Diploma in Public and Community  
Health  
Graduate Diploma in Rural and Regional  
Planning  
Graduate Diploma in Special Education and  
Human Services  
Graduate Diploma in Sport and Leisure  
Management  
Graduate Diploma in Student Welfare  
Graduate Diploma in Technology Education  
Graduate Diploma in TESOL  
Graduate Diploma in Tourism Management  
Graduate Diploma in Vocational Education and  
Training  
Graduate Diploma in Web Technology  
Graduate Diploma of Wine and Wine  
Appreciation  
Postgraduate Certificate in Complex  
Community Care  
Postgraduate Certificate in Occupational  
Therapy (Paediatrics)  
Postgraduate Diploma in Accounting  
Postgraduate Diploma in Agricultural Science  
Postgraduate Diploma in Biochemistry

Postgraduate Diploma in Biotechnology and Bioinformatics  
Postgraduate Diploma in Botany  
Postgraduate Diploma in Chemistry  
Postgraduate Diploma in Cinema & Media Studies  
Postgraduate Diploma in Cinema Studies  
Postgraduate Diploma in Computer Science  
Postgraduate Diploma in Economics  
Postgraduate Diploma in Electronic Engineering  
Postgraduate Diploma in Environmental Management and Ecology  
Postgraduate Diploma in Forensic Science  
Postgraduate Diploma in Genetics  
Postgraduate Diploma in Gerontology  
Postgraduate Diploma in Health Policy  
Postgraduate Diploma in Health Promoting Palliative Care  
Postgraduate Diploma in Health Promotion  
Postgraduate Diploma in Health Research Methodology  
Postgraduate Diploma in Health Research Methodology (Social Work & Social Policy)  
Postgraduate Diploma in Health Services Management  
Postgraduate Diploma in Human Communication Sciences  
Postgraduate Diploma in Human Resource Management  
Postgraduate Diploma in Marketing  
Postgraduate Diploma in Mathematics  
Postgraduate Diploma in Media Studies  
Postgraduate Diploma in Microbiology  
Postgraduate Diploma in Microelectronics  
Postgraduate Diploma in Midwifery Science  
Postgraduate Diploma in Nursing Science  
Postgraduate Diploma in Nursing Science in Home and Community  
Postgraduate Diploma in Nursing Science in Neuroscience Nursing  
Postgraduate Diploma in Nursing Science in Renal Nursing  
Postgraduate Diploma in Nursing Science in Spinal Nursing  
Postgraduate Diploma in Nursing Science in Urological and Continence Nursing  
Postgraduate Diploma in Occupational Health and Safety  
Postgraduate Diploma in Physics  
Postgraduate Diploma in Psychology  
Postgraduate Diploma in Public Health  
Postgraduate Diploma in Rehabilitation Studies  
Postgraduate Diploma in Science  
Postgraduate Diploma in Science and Technology Education  
Postgraduate Diploma in Statistics  
Postgraduate Diploma in Tourism Management

Postgraduate Diploma in Wine Production  
Postgraduate Diploma in Zoology  
Postgraduate Diploma of Nursing Science in Acute Care  
Postgraduate Diploma of Nursing Science in Breast Care  
Postgraduate Diploma of Nursing Science in Cancer Care  
Postgraduate Diploma of Nursing Science in Cardiac Care  
Postgraduate Diploma of Nursing Science in Child, Family and Community  
Postgraduate Diploma of Nursing Science in Clinical Nursing Education  
Postgraduate Diploma of Nursing Science in Community Practice  
Postgraduate Diploma of Nursing Science in Critical Care  
Postgraduate Diploma of Nursing Science in Emergency Care  
Postgraduate Diploma of Nursing Science in Gerontic Nursing  
Postgraduate Diploma of Nursing Science in Intensive Care  
Postgraduate Diploma of Nursing Science in Mental Health  
Postgraduate Diploma of Nursing Science in Neonatal Intensive Care Nursing  
Postgraduate Diploma of Nursing Science in Orthopaedics  
Postgraduate Diploma of Nursing Science in Palliative Care  
Postgraduate Diploma of Nursing Science in Perioperative Care  
Postgraduate Diploma of Nursing Science in Rehabilitation  
Postgraduate Diploma of Nursing Science in Wound Prevention and Repair  
Master of Accounting and Financial Management  
Master of Adult Education  
Master of Agricultural Science  
Master of Agricultural Science and Agribusiness  
Master of Applied Linguistics  
Master of Applied Science  
Master of Archaeology  
Master of Art Therapy  
Master of Arts  
Master of Arts (Community Development)  
Master of Arts (Education)  
Master of Arts in Student Welfare and Guidance  
Master of Behavioural Science  
Master of Biomedical Engineering  
Master of Biotechnology and Bioinformatics  
Master of Business  
Master of Business (Information Systems)  
Master of Business (Management)  
Master of Business Administration

Master of Business Administration (Technology Management)	Master of Midwifery
Master of Business Information Management and Systems	Master of Midwifery Science
Master of Chemical Sciences	Master of Mobile and Pervasive Computing
Master of Child, Family and Community Nursing Science	Master of Musculoskeletal Physiotherapy
Master of Clinical Family Therapy	Master of Nursing
Master of Clinical Neuropsychology	Master of Nursing (Nurse Practitioner)
Master of Clinical Nursing	Master of Nursing Science
Master of Clinical Psychology	Master of Nursing Science in Child, Family and Community
Master of Commerce	Master of Nursing Studies
Master of Commercial Law	Master of Occupational Health
Master of Computer Networks	Master of Occupational Therapy
Master of Computer Science	Master of Occupational Therapy Practice
Master of Conflict Resolution	Master of Outdoor and Environmental Education
Master of Counselling and Human Services	Master of Physiotherapy
Master of Counselling Psychology	Master of Professional Accounting
Master of Couple and Relationship Counselling	Master of Professional Practice Development
Master of Dentistry	Master of Psychological Science
Master of Economics	Master of Psychology (Counselling Psychology)
Master of Education	Master of Public Health
Master of Educational Leadership and Management	Master of Science
Master of Electronic Engineering	Master of Science and Technology Education
Master of Electronic Systems and Network Engineering	Master of Sign Language (Interpreting)
Master of Engineering	Master of Sign Language (Linguistics)
Master of Engineering in Pavements	Master of Social Work
Master of Ergonomics	Master of Software Engineering
Master of Financial Analysis	Master of Special Education
Master of Gerontology	Master of Speech Pathology
Master of Gestalt Therapy	Master of Sport Business
Master of Global Business Law	Master of Sports Physiotherapy
Master of Health Administration	Master of Statistical Science
Master of Health Psychology	Master of Teaching
Master of Health Science	Master of Teaching English to Speakers of Other Languages (TESOL)
Master of Health Sciences	Master of Technology in Pavements
Master of Health Sciences in Public Health Practice	Master of Technology in Project Management
Master of Information and Communication Technology	Master of Telecommunication and Network Engineering
Master of Information Systems	Master of Telecommunication Engineering
Master of Information Systems Management	Master of Visual Arts
Master of Information Technology	Master of Wine and Wine Appreciation
Master of Information Technology (Computer Networks)	Doctor of Clinical Neuropsychology
Master of Information Technology (Intelligent Systems and Internet Computing)	Doctor of Clinical Psychology
Master of Information Technology (Software Engineering)	Doctor of Clinical Science
Master of International Business	Doctor of Conflict Resolution
Master of International Business and Law	Doctor of Counselling Psychology
Master of International Policy Studies	Doctor of Education
Master of Law	Doctor of Health Psychology
Master of Law in Global Business Law	Doctor of Juridical Science
Master of Laws	Doctor of Medicine
Master of Laws International	Doctor of Nursing
Master of Linguistics	Doctor of Philosophy
Master of Microelectronic Engineering	Doctor of Physiotherapy
	Doctor of Psychology in Clinical Neuropsychology
	Doctor of Psychology in Clinical Psychology
	Doctor of Psychology in Counselling Psychology

Doctor of Psychology in Health Psychology  
Doctor of Public Health

Doctor of Science  
Doctor of Social Work

## 5. ADMINISTRATIVE STRUCTURE

### 5.1 Membership of Council 2007

Mrs SJ Walton AO (*ex officio*) - Chancellor

Qualifications & experience: BA Syd, BEd La Trobe, DipEd MA Syd, FRGS, FACE, FAPC, FACL, MAICD, FAICD, qualifications and extensive experience in education, former Principal of Tintern Schools, Principal of St Catherine's School

Appointed to Council: 01/01/1993

Meetings attended in 2007: 9

Hon AJ Sheehan (Council appointment) – Deputy Chancellor

Qualifications & experience: BEc La Trobe, substantial business and community experience, former Treasurer in Victorian government

Appointed to Council: 01/01/2001

Meetings attended in 2007: 7

Professor PA Johnson (*ex officio*) – Vice-Chancellor from 17/04/2007

Qualifications & experience: MA, DPhil (Oxon), AcSS

Meetings attended in 2007: 7

Professor R Parish (*ex officio*) – Chair, Academic Board/Acting Vice-Chancellor until 16/04/2007

Qualifications & experience: PhD *Melb.*, Professor of Botany

Meetings attended in 2007: 9

Professor D Altman (elected professorial staff member)

Qualifications & experience: MA *Cornell*, Professor of Politics

Appointed to Council: 11/07/2005

Meetings attended in 2007: 7

Mr P Barton (elected general staff member)

Qualifications & experience: BBus(HR) *VU*, GradCertM'ment *VU*

Appointed to Council: 01/01/2005

Meetings attended in 2007: 8

Cr J Dale (Governor-in-Council appointment)

Qualifications & experience: Registered Nurse RN Div 2, extensive local government experience, representing regional (Albury-Wodonga) interests

Appointed to Council: 07/06/2005

Meetings attended in 2007: 7

Mr S de Pieri (Governor-in-Council appointment)

Qualifications & experience: Representing regional (Mildura) interests, substantial business experience in tourism and hospitality

Appointed to Council: 01/01/2000

Meetings attended in 2007: 5

Ms N Griffin (Governor-in-Council appointment)

Qualifications & experience: BA *Monash*, FAICD, qualifications and experience in financial matters

Appointed to Council: 01/01/1998

Meetings attended in 2007: 9

Professor C Handley (*ex officio*) – Acting Chair, Academic Board (14/02/2007-15/04/2007)

Qualifications & experience: BA (Hons) *York*, DipEd *Monash*, PhD *Bristol*, DSc *York*, Professor in School of Human Biosciences

Appointed to Council: 14/02/2007 – completion of term 15/04/07

Meetings attended in 2007: 1

Professor T Hillman (Governor-in-Council appointment)

Qualifications & experience: PhD *ANU*, experience and interests in Albury-Wodonga region

Appointed to Council: 01/01/2001

Meetings attended in 2007: 6

Ms H Kroger (Council appointment) (*part of year*)

Qualifications and experience: Extensive experience in corporate fundraising; former State President of Liberal Party of Australia (Vic Division)

Appointed to Council: 25/05/2006 – resigned 15/10/2007

Meetings attended in 2007: 5

Mr G McMahon (Council appointment) (*part of year*)

Qualifications and experience: substantial business experience, formerly CEO of major airline, formerly President of Essendon FC

Appointed to Council: 05/06/2007

Meetings attended in 2007: 4

Mr R Merriman (Council appointment) (*part of year*)

Qualifications and experience: Extensive experience in conciliation and arbitration

Appointed to Council: 06/04/2006 – resigned 19.02.2007

Meetings attended in 2007: 0

Mr L Moulden (elected postgraduate student member)

Appointed to Council: 01/01/2006

Qualifications & experience: BA

Meetings attended in 2007: 8

Dr J Oates (elected non-professorial staff member)

Qualifications and experience: B.App.Sc (Sp Path), M.App.Sc, PhD, FSPAA

Appointed to Council: 03/04/2006

Meetings attended in 2007: 8

Mrs M Paidoussi-Revis (Governor-in-Council appointment)

Qualifications and experience: Extensive experience in major retail organisations at senior managerial level; leading role in Greek community

Appointed to Council: 18/07/2006

Meetings attended in 2007: 8

Dr G Sculthorpe (Council appointment)

Qualifications & experience: PhD *La Trobe*, heritage and indigenous affairs background

Appointed to Council: 01/01/2003

Meetings attended in 2007: 7

Mr A Tolias (Council appointment)

Qualifications & experience: BA/BEC Hons *La Trobe*, substantial business and international experience, merchant banker

Appointed to Council: 01/01/2003

Meetings attended in 2007: 3

Ms S Wickham (elected undergraduate student member)

Appointed to Council: 01/01/2007

Meetings attended in 2007: 7

## 5.2 Principal Officers

### *The Visitor*

His Excellency the Governor of Victoria, Professor David de Kretser, AC, MBBS *Melb*, MD *Mon*, FRACP FAA FTSE

### *The Chancellor*

Mrs SJ Walton, AO, BEd *La Trobe*, DipEd, MA *Syd*. FRGS, FACE, FACEA(V), FAPC

### *The Deputy Chancellor*

Hon AJ Sheehan, BEc *La Trobe*

### *The Vice-Chancellor and President (from 17/04/2007)*

Professor PA Johnson, MA DPhil *Oxon*, AcSS

### *Chair of the Academic Board/Acting Vice-Chancellor from 01/01/2007 to 16/04/2007*

Professor RW Parish, BAgSc, PhD *Melb*.

### *Pro Vice-Chancellor (Research) (until August 2007)*

Professor E Weigold, BSc (Hons1) *Adel.*, PhD *ANU*, FAA, FTSE, FAPS, FAIP

### *Director, Research and Innovation (from 01/10/2007 – 31.12.07)*

Professor P Dyson, BSc (Hons), *Melb*, PhD *Melb*, FAIS

### *Pro Vice-Chancellor (Academic) (until June 2007)*

Professor D Kirkpatrick, Dip Teaching *W. Aust.* Secondary Teachers College, BEd. *W.Aust.* CAE, Masters Prelim. (Hons) *W.Aust.* MEd, *W.Aust.* PhD *E. Cowan*

### *Director, Learning and Teaching (from 01.07.07 – 31.12.07)*

Dr K Souter, MA PhD *La Trobe*

### *Vice-Principal (Resources and Administration)*

Mr PD Richardson, BEc *La Trobe*.

### *Pro Vice-Chancellor (Equity and Student Services)*

Dr K Ferguson, BAppSc(OT), MEd(Counselling), EdD *La Trobe*, MVAFT

### *Pro Vice-Chancellor (Strategic Development)*

Mr RF Goddard, BA *ANU*

### *Pro Vice-Chancellor (Albury-Wodonga) (until 12.08.07)*

Dr J Jackson, BEc *Monash*, DipEcStat *UNE*, MEc *Monash*, DipEd *Monash*, PhD *Monash*

### *Executive Director, Albury Wodonga Campus (from 13.08.07)*

Dr L Crase, BEc *UNE*, DipEd *UNE*, MEc *UNE*, PhD *UNE*

### *Executive Director, Bendigo Campus*

Professor LM Ling, TPTC *Frankston*, BA *Deakin*, BEd *Deakin*, MEd *Deakin*, PhD *Deakin*

### *Pro Vice-Chancellor (Mildura) (until 31.06.07)*

Professor AJ Frost, MA *Qld & Roch.*, DLitt *Qld*, PhD *Roch.*, FRHistS, FAHA

### *Executive Director, Mildura Campus (from 30.07.07)*

Mr K Farrell, BA *USQ*, BA (Hons) *CQU*, MEd *USQ*

### *Pro Vice-Chancellor (Shepparton)*

Ms EA Lavender, BSocSc(Nurs) *Natal*, CertWardMgtTeach *RCN*, MEdSt *Monash*, RN, MRCNA



### 5.3 Details of indemnity for members of Council and senior officers

The University maintains indemnity cover for its Council Members and senior officers through Unimutual Limited:

AFS Licence Number 241142.

Key Protections are maintained for '*Professional Liability*' and for '*Directors and Officers Liability*'.

#### ***Professional Liability Protection***

The protection period is 1 November 2007 to 31 October 2008:

Protection Number: LTU 08 PL.

The University retains the first \$100,000 for each and every claim.

Cover is limited to \$20,000,000 for any one claim and in the \$40,000,000 in the aggregate for the protection period.

Extension to the standard cover is endorsed for infringement of rights of intellectual property or breach of confidentiality.

#### ***Directors and Officers Liability Protection***

The protection period is 1 November 2007 to 31 October 2008 and has been maintained since 2 January 2003:

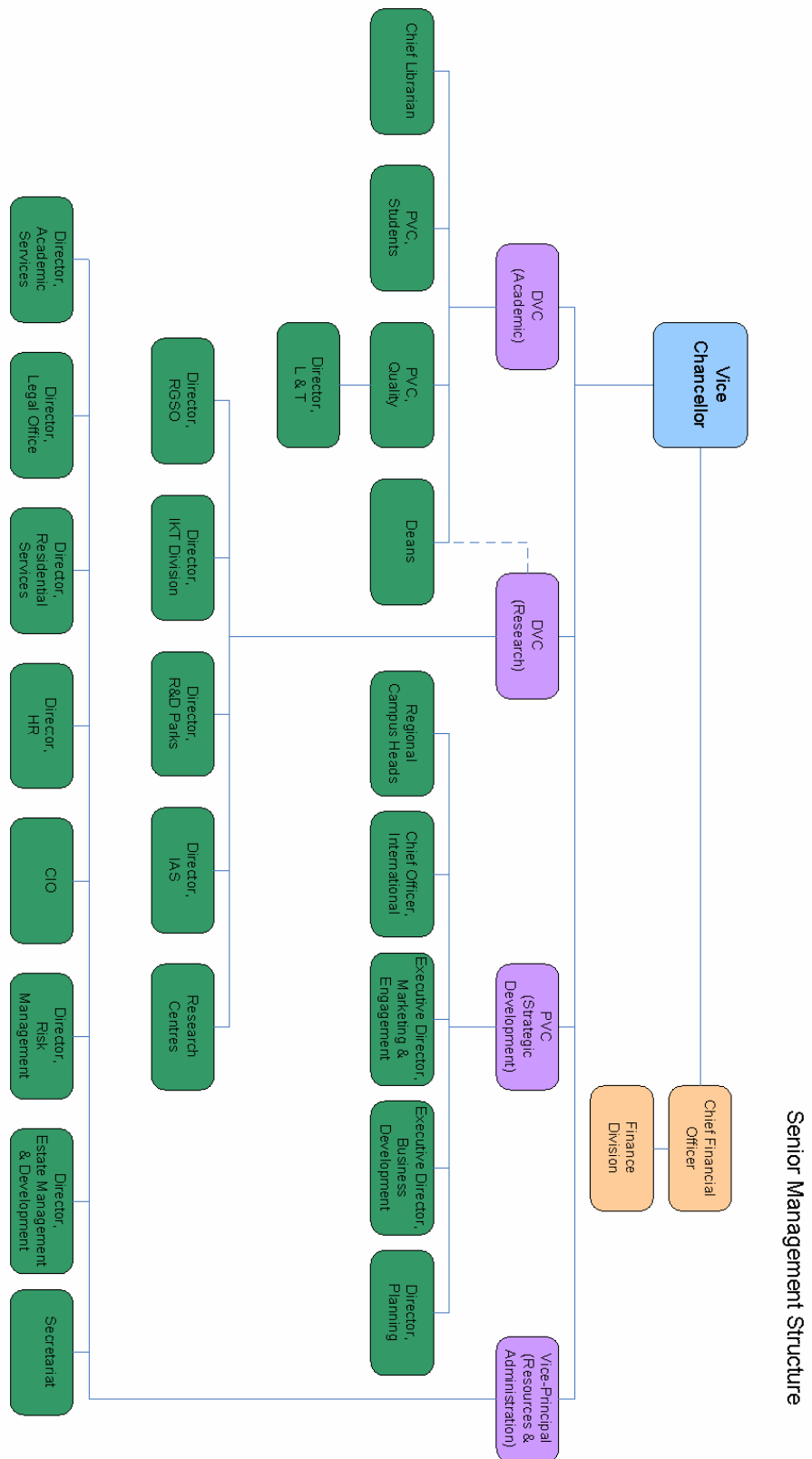
Protection Number: LTU 08 DO.

The University retains the first \$100,000 for each and every claim.

Cover is limited to \$10,000,000 for any one claim and in the aggregate for the protection period.

## 5.4 Organisational Chart

Date: 1 January 2008



## 6. WORKFORCE DATA AND APPLICATION OF MERIT AND EQUITY PRINCIPLES

The workforce data for the current and previous years are indicated:

**Comparative Staff Levels  
Staff (FTE), 2003 - 2007\***  
as at census 31 March

Year	Work Contract	Academic			General			Total
		Female	Male	Total	Female	Male	Total	
<b>2003</b>	Full-time	343.0	495.0	838.0	579.0	395.0	974.0	1812.0
	Part-time	119.1	51.7	170.8	222.1	34.9	256.9	427.8
	Casual	163.7	116.8	280.6	105.1	69.4	174.5	455.1
	<b>Total</b>	<b>625.8</b>	<b>663.6</b>	<b>1289.4</b>	<b>906.1</b>	<b>499.3</b>	<b>1405.5</b>	<b>2694.8</b>
<b>2004</b>	Full-time	343.0	471.0	814.0	575.0	391.0	966.0	1780.0
	Part-time	145.5	78.0	223.5	237.1	44.1	281.2	504.7
	Casual	169.5	133.3	302.8	120.8	80.0	200.8	503.6
	<b>Total</b>	<b>658.0</b>	<b>682.3</b>	<b>1340.3</b>	<b>932.9</b>	<b>515.1</b>	<b>1448.0</b>	<b>2788.4</b>
<b>2005</b>	Full-time	340.0	485.0	825.0	585.0	399.0	984.0	1809.0
	Part-time	148.6	72.7	221.3	240.8	36.9	277.7	499.1
	Casual	179.5	133.0	312.4	119.1	73.2	192.3	504.7
	<b>Total</b>	<b>668.1</b>	<b>690.7</b>	<b>1358.8</b>	<b>944.9</b>	<b>509.1</b>	<b>1454.0</b>	<b>2812.7</b>
<b>2006</b>	Full-time	348.0	491.0	839.0	605.0	411.0	1016.0	1855.0
	Part-time	157.6	76.3	233.9	238.2	33.4	271.6	505.5
	Casual	182.0	144.7	326.7	125.4	75.2	200.6	527.3
	<b>Total</b>	<b>687.7</b>	<b>712.0</b>	<b>1399.6</b>	<b>968.6</b>	<b>519.6</b>	<b>1488.2</b>	<b>2887.8</b>
<b>2007*</b>	Full-time	367.0	492.0	859.0	614.0	401.0	1015.0	1874.0
	Part-time	158.6	71.7	230.3	235.2	46.4	281.6	511.9
	Casual*	-n/a-	-n/a-	-n/a-	-n/a-	-n/a-	-n/a-	-n/a-
	<b>Total</b>	<b>525.6</b>	<b>563.7</b>	<b>1089.3</b>	<b>849.2</b>	<b>447.4</b>	<b>1296.6</b>	<b>2385.9</b>

\*Note: 2007 Casual data will not be available until July 2008

### General Statement

The University is committed to promoting full and equal participation of all University students and staff and continues to strive to ensure that practices of the University are in accordance with current state and federal legislation regarding all areas related to human rights, anti-discrimination and equal opportunity. Policies, procedures and measures are in place to continuously monitor and initiate efforts towards the provision of a work and study environment that values equality of opportunity, cultural diversity and one which is free from sexual harassment, harassment and discrimination.

Equity Staff Development Programs have been designed and implemented in order to eliminate discrimination and ensure staff have a good understanding that a person's merit for a job, promotion, reclassification, etc is based on a neutral assessment of their ability to perform the work. In relation to merit based selection, the University makes every attempt to appoint the best available applicant for a position in open competition, where applicants are measured against established selection criteria without reference to irrelevant characteristics such as race, sex, etc. and adherence to set procedures promotes uniformity and fairness by removing the potential for bias and personal prejudice.

The University has affirmative actions aimed at providing equality of opportunity for women in the workplace; services and support for students and staff with disabilities and ongoing medical conditions; supporting and administering initiatives that support students from equity groups such as students from non-English speaking backgrounds, students from rural and isolated areas, students from low socio-economic status backgrounds, women in non-traditional fields of study, the provision of services and support for Aboriginal and Torres Strait Islander students, and continues to develop diversity initiatives from students and staff.

La Trobe University has been successful in being awarded the "Employer of Choice for Women" by the Equal Opportunity in the Workplace Agency (EOWA). EOWA's role is to administer the *Equal Opportunity for Women in the Workplace Act 1999*. La Trobe has been successful in receiving this citation every year since the inception of the awards in 2001.

## 7. OCCUPATIONAL HEALTH AND SAFETY REPORTING

The University continued to provide an effective occupational health and safety program as part of the Human Resource Division's services. The program comprises the provision of services in the major areas of audits and inspections; delivery of internally and externally sourced training; development and review of policies and procedures; accident investigation services; workers' compensation management and rehabilitation support and employee assistance services.

The University Safety Policy, which was approved by Council Executive on 16 February 2000, is the primary statement of commitment and responsibilities. The Executive Occupational Health and Safety Committee, along with a network of zone health and safety committees comprised predominantly at campus and faculty level, continue to facilitate occupational health and safety throughout the University.

The University provides resources for occupational health and safety via the provision of expert advice and program coordination. Resources are also provided by line management for the day to day operations to enable health and safety requirements to be implemented. An extensive occupational health and training program was provided, ranging from managing specific hazards to general occupational health and safety awareness for employees.

### Performance Indicators and Measurement in 2007

The same performance indicators as for 2006 were chosen for 2007. These indicators were chosen to reflect both negative outcomes, such as injuries and lost time; and positive outcomes, or initiatives which contribute to an overall improvement in occupational health and safety. The number of compensable injuries and associated lost time is a preferred measure to the lost time injury frequency rate as it provides a clearer description.

#### *Workers compensation:*

- Number of lost time workers compensation claims
- Number of days lost due to compensable injury
- Number of notifiable injuries or occurrences
- WorkCover premium

#### *Occupational health and safety:*

- Number of zone committee meetings
- Number of new or revised procedures
- Number of audits conducted

### Performance Indicators and Measurement in 2007

<b>Performance Indicator</b>	<b>Result</b>
<i>Number of lost time workers compensation claims</i>	There were 13 lost time claims in 2007, which is comparable to previous years (there were 16 claims in 2006).
<i>Number of days lost due to compensable injury</i>	There were 486 days lost due to injuries which occurred in 2007. This is comparable to previous years (there were 348 days lost in 2006).

<b><i>Performance Indicator</i></b>	<b><i>Result</i></b>
<i>Number of notifiable injuries or occurrences</i>	<p>There were two notifiable incidents in 2007:</p> <ol style="list-style-type: none"> <li>1. On 8 May 2007 a student was attacked in the Borchardt Library by another student. The student sustained serious injuries and was taken by ambulance to hospital. WorkSafe was notified and subsequently investigated the incident.</li> <li>2. On 19 December 2007 an employee was taken by ambulance to hospital after sustaining a leg injury. WorkSafe was notified but have not investigated.</li> </ol>
<i>WorkCover premium</i>	<p>The confirmed WorkCover premium for 2006/2007 was \$1,136,535 (excl. GST) which represents a rate of 0.53 percent of remuneration. This rate is comparable with previous years and compares favourably with the industry rate.</p>
<i>Number of zone committee meetings</i>	<p>The first meeting of the Executive OHS Committee following revision of the composition and terms of reference was held in September 2006. The Committee met five times in 2007.</p> <p>In 2007 all fourteen zone committees met at least quarterly with the exception of the Wodonga and Housing committees, which each held three meetings.</p>
<i>Number of new or revised procedures</i>	<p>The Executive OH&amp;S Committee approved the following policies and procedures in 2007:</p> <p><i>Restricted access procedure (March 2007)</i>  <i>Prevention of falls and ladder safety guideline (March 2007)</i>  <i>Needle stick injury guideline (March 2007)</i>  <i>Removal / relocation of office furniture guideline (March 2007)</i>  <i>Home visit guideline (December 2007)</i></p> <p>The Executive OH&amp;S Committee endorsed the following draft policies and procedures for comment in 2007:</p> <p><i>Draft Ionising radiation safety procedure (Sept 2007)</i></p>
<i>Number of audits conducted</i>	<p>The Occupational Health and Safety Section audited the following areas in 2007:</p> <p><b>Schools, departments and units</b></p> <p>Communication, Arts &amp; Critical Enquiry (Bundoora)          Historical &amp; European Studies (Bundoora)          Social Sciences (Bundoora)          Literature, Films and Art (Bendigo)          Law and Management (Bendigo)          Civil Engineering (Bendigo)          Outdoor Education (Bendigo)</p>

<i><b>Performance Indicator</b></i>	<i><b>Result</b></i>
	<p>                     Australian Institute for Primary Care                      Computer Science and Computer Engineering                      Electronic Engineering                      Mathematics and Statistical Sciences                      Physics/Nanotechnology                      Agriculture Sciences                      Botany                      Microbiology                      Central Animal House                      Biochemistry                      Chemistry                      Genetics                      DEME (Wodonga)                      MDFRC (Wodonga)                      International Programs Office                      Procurements Section (re major contracts)                      Union                      Glenn College                      Chisholm College                 </p> <p> <b>Campuses</b>                      Mildura                      Shepparton                      Beechworth                 </p>

## OTHER MATTERS

1. In 2006 staff raised a concern about a possible cancer cluster in the Education (SE6) Building as there appeared to be an excessive number of staff working in the building that had been diagnosed as having tumours. The University arranged for an independent investigation and in 2007 the investigation reached a preliminary conclusion that an analysis of the population did not show any increase in the number of tumours above those expected. The investigation has not revealed anything of concern in the environment and is now concentrate on those identified with invasive tumours to ensure a cluster is not being missed.
2. In October 2007 staff from the Occupational Health and Safety Section met with WorkSafe's Acting Manager of the Actuarial Division and the Acting Manager, Workplace Engagement Branch to discuss the University's return to work performance and on-going return to work support, needs, and initiatives. The impression of the University's performance was favourable and the meeting was a positive contribution towards improving the University's provision of return to work services for staff.
3. In September 2007 a gap analysis review of the University's occupational health and safety management system was undertaken by an external auditor. The purpose of the audit was to identify systemic areas for improvement and to enable the University to consider external accreditation of its occupational health and safety management system under AS/NZS 4801:2004. With only one non-conformance and two observations identified, the gap analysis review clearly indicates that La Trobe University is well positioned to pursue accreditation of its occupational health and safety management system.

## FINANCIAL YEAR INFORMATION

### 8. SUMMARY OF THE FINANCIAL RESULTS WITH COMPARATIVE RESULTS FOR THE PRECEDING FOUR YEARS

<b>La Trobe University</b> <b>Relevant Financial Information in Respect to a Financial Year</b> <b>2003 - 2007</b>					
<b>Revenue</b>	2007	2006	2005	2004	2003
Commonwealth Grants	263,023	237,613	230,230	214,220	207,076
State Grants	3,458	3,010	12,163	5,688	4,137
Research	34,803	26,033	23,298	20,701	31,327
Investments	5,402	7,452	5,562	4,336	3,778
Other	133,241	121,126	113,160	110,080	87,750
	439,927	395,234	384,413	355,025	334,068
<b>Expenditure</b>					
Employee Benefits	264,995	251,703	217,747	208,662	194,527
Buildings & Grounds	39,513	36,157	38,637	38,996	37,569
Depreciation & Amortisation	32,253	22,812	23,590	25,757	25,220
Bank & Investment Management Charges	504	382	675	287	4,585
Professional & Consultancy Expense	29,504	28,276	23,203	19,227	20,508
Travel, Accommodation and Entertainment	11,977	11,092	10,243	9,897	8,568
Other (including tax)	59,721+	52,218	49,898	50,899	32,904
	438,467	402,640	363,993	353,725	323,881
<b>Operating Result After Tax</b>	1,460	(7,406)	20,420	1,300	10,187

### 9. SUMMARY OF SIGNIFICANT CHANGES IN FINANCIAL POSITION

There have been no significant changes in the financial position of the University.

# 10. OPERATIONAL OBJECTIVES AND PERFORMANCE INCLUDING SIGNIFICANT ACTIVITIES AND ACHIEVEMENTS

## LEARNING AND TEACHING

### Outcome:

To achieve excellent learning outcomes.

### KPI:

- Top ten in Learning and Teaching Performance Fund ranking for learning and teaching

### *Learning and Teaching Performance Fund 2008 – University Ranking*

	Science, computing, engineering, architecture & agriculture		Business, law & economics		Humanities, arts & education		Health		Total Discipline Groups	
Institution	Overall z score	Rank	Overall z score	Rank	Overall z score	Rank	Overall z score	Rank	Average of overall z scores	Rank of average overall z score
University of Wollongong	0.910	3	1.007	2	1.589	1	0.872	3	1.094	1
The Australian National University	1.435	1	0.781	3	0.902	2	<i>n.a.</i>	<i>n.a.</i>	1.040	2
University of Technology, Sydney	0.555	5	0.739	4	0.809	4	1.168	1	0.817	3
The University of New South Wales	0.535	6	1.058	1	0.786	5	0.391	7	0.693	4
The University of Western Australia	0.306	10	0.277	11	0.869	3	0.506	6	0.489	5
Monash University	0.308	9	0.260	12	0.348	10	0.920	2	0.459	6
The University of Melbourne	0.299	12	0.585	6	0.313	11	0.215	10	0.353	7
Swinburne University of Technology	0.301	11	0.244	13	0.413	9	<i>n.a.</i>	<i>n.a.</i>	0.319	8
The University of New England	1.084	2	-0.234	25	0.099	16	0.314	9	0.316	9
La Trobe University	-0.119	23	0.000	19	0.208	13	-0.508	26	-0.105	21
MIU Ref: KPI01										

### Comment

Across all discipline groups, the University ranked 21 out of 38 Universities. The Learning and Teaching Performance Fund Expert Panel commended the University for its strong performance in the Humanities, Arts and Education discipline group (ranked 13th). The Panel also noted the strong results in Business, Law and Economics which are above average for all Universities in this discipline group.

### Outcome:

To be the University of choice in the communities we serve.

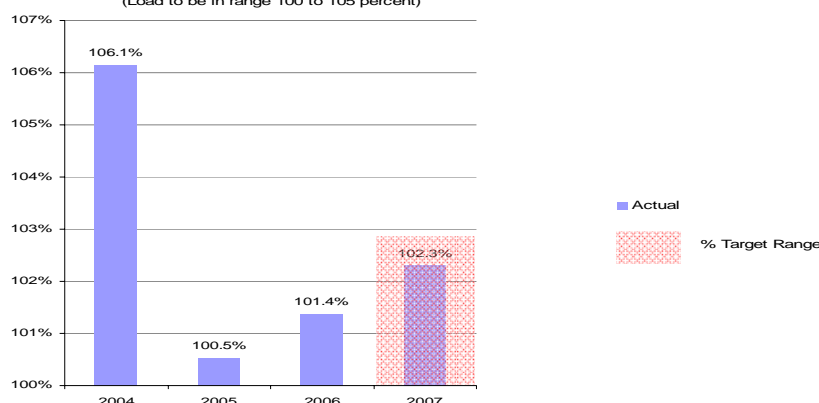
### KPI:

- Annual Commonwealth-supported student load to be on target.

### *La Trobe University DEST Funded Load Targets*



**KPI02.1 - DEST Funded Load as a percentage of DEST Target**  
 Key Performance Indicator: Annual Commonwealth supported load to be on target  
 (Load to be in range 100 to 105 percent)



Source: Ref MIU KPI02.1

### KPI02.5 - DEST Funded Student Load and Targets

2004-2007<sup>(1)</sup>

	2004		2005		2006		2007	
	Load	Target	Load	Target	Load	Target	Load	Target
Undergraduate	14417.2	13342	13772.5	13552	14197.0	14158	14420.9	14045
Postgraduate <sup>(2)</sup>	678.8	880	679.1	823	801.3	637	790.6	823
<b>Total</b>	<b>15096.0</b>	<b>14222</b>	<b>14451.6</b>	<b>14375</b>	<b>14998.4</b>	<b>14795</b>	<b>15211.5</b>	<b>14868</b>

Source: MIU KPI02.5

### Preferences 1-3 – Time Series

	2005	2006	2007	2008
Relative number of LTU preferences to total Victorian preferences (pref 1-3, Commonwealth Supported, Universities only)	13.35%	12.62%	12.81%	11.89%

Source: MIU

### Comment

In 2007 the University was successful in ensuring that student load was within the specified target range of between 100-105%. This represents a marginal increase to 102.2% of target from 101.4% in 2006 and was achieved whilst maintaining ENTER scores. Although preferences 1-3 improved marginally in 2007, the trend has generally been in decline since 2003.

The implementation of a number of Faculty reviews and a renewed marketing program are expected to impact student demand beyond 2007, with a particular focus on increasing ENTER scores and course reviews to ensure course offerings are targeted in areas of student demand.

### RESEARCH AND RESEARCH TRAINING

#### Outcome:

To produce world-class research with a strong focus on impact.

#### KPI:

- Total research income to be in the top ten for Australian Universities

*Top10 Research Income - 2006*

Rank	Institution	Income \$m
1	University of Sydney	309.5
2	University of Melbourne	279.7
3	University of Queensland	215.0
4	Monash University	185.7
5	University of New South Wales	170.4
6	University of Western Australia	137.2
7	Australian National University	122.7
8	University of Adelaide	114.5
9	University of Tasmania	60.5
10	University of Newcastle	55.1
<b>21</b>	<b>La Trobe University</b>	<b>24.9</b>

Source: MIU

*La Trobe University Total Research Income 2002-2006*

**Research Income: 2002 to 2006**

	2002	2003	2004	2005	2006
<b>Total Income</b>	<b>\$22,748,552</b>	<b>\$21,964,279</b>	<b>\$21,443,037</b>	<b>\$22,271,727</b>	<b>\$24,891,782</b>

Source: MIU Ref R01.1

**Comment**

La Trobe is some way from reaching its target of top 10 in research income, noting it has not increased significantly in the last five years.

The University has identified 14 areas of research strength and focus and is committed to continue to support areas of research strength and potential strength in order to concentrate resources where they will lead to further achievement. Thus nineteen new PhD Scholarships were allocated on a merit basis to the designated areas of research strength. Similarly, the University established the Charles La Trobe Research Fellowships, 13 new Fellowships for researchers in the areas of research strength and focus. A grant of \$30.6 million over seven years has been awarded to establish the CRC for Biomarker Translation.

**KPI:**

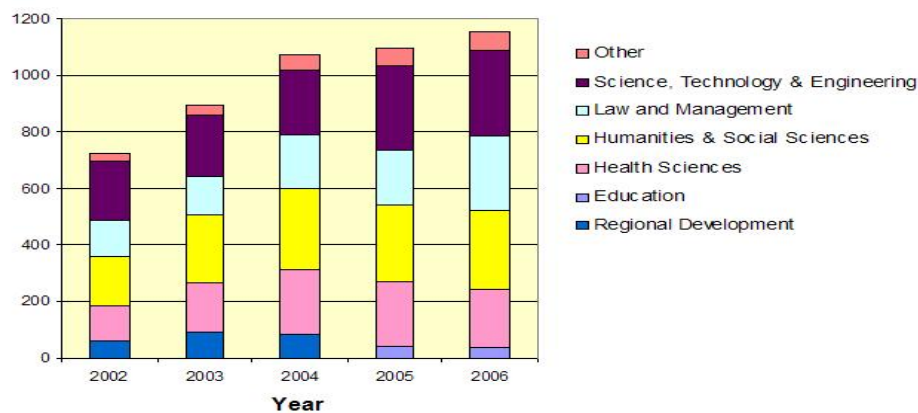
- **Number of quality publications (using RQF measurements) to increase by 10% per year**

La Trobe University Research Publications Output, 2002-2006

**Number of Weighted Publications by Faculty, 2002 - 2006**

Year ending 31 December

Key Performance Indicator: Number of quality publications (using RQF measurements)  
to increase by 10% per year - base year 2006



**Number of Weighted Publications by Faculty 2002 - 2006**

Faculty	2002	2003	2004	2005	2006
Regional Development	60.37	91.55	82.74		
Education				39.74	35.47
Health Sciences	123.67	173.84	228.78	232.57	206.81
Humanities & Social Sciences	177.66	242.14	286.43	266.98	277.03
Law and Management	124.23	134.71	193.54	191.99	266.18
Science, Technology & Engineering	209.43	216.92	223.19	301.13	299.12
Other	30.61	33.46	59.28	60.85	68.81
<b>Total</b>	<b>725.97</b>	<b>892.62</b>	<b>1073.96</b>	<b>1093.26</b>	<b>1153.42</b>

Source MIU Ref KPI05

**Comment**

The number of publications produced by La Trobe has increased significantly (by 59%) over the last 5 years. The University is significantly increasing the number of PhD scholarships and research fellowships which will increase the research output of the University.

**KPI:**

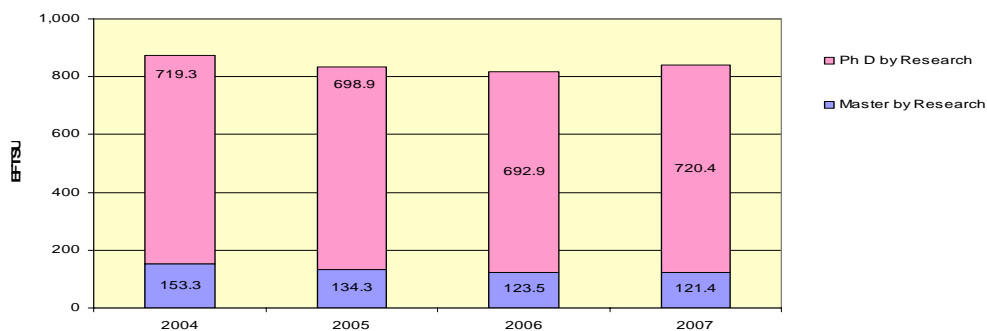
- Number of postgraduate research enrolments to increase by 10% per year

Higher Degree Research Load

**KPI06 - Higher Degree Research Load (EFTSU)**

(All Fund Sources)

2004 - 2007\*



\* 2004 census 31 Aug  
2005-2006 census Jan-Dec (excluding revisions)  
2007 provisional as at 2 January 2008

**Comment:**

Research load has improved marginally since 2006. In 2007, nineteen additional PhD scholarships were offered, with a similar increase for 2008. In addition, the CRC for Biomarker Translation and the CRC for Plant BioSecurity will each bring with them a significant number of new scholarships.

**Outcome:**

To achieve and maintain a high research profile internationally.

**KPI:**

- **Research income from international collaboration to increase by 20% per year**

Research income specifically from international collaboration is not currently tracked by the University. Data is available on the number of collaborative activities. The University also tracks income derived from international grants (which may or may not involve collaborative projects). This data is provided below.

The University is expanding its Research Master database capability through Research Master Enterprise. This will significantly enhance our ability to capture such data.

**Number and Type of Collaborative Activities**

Indicator	2003	2004	2005	2006
Number of collaborative activities	1506	1337	1675	1507
Nature of collaborative activities:				
▪ Both Domestic and International collaboration	127	151	204	176
▪ Domestic collaboration	399	397	460	419
▪ International collaboration	82	77	105	117
▪ No Collaboration specified	898	712	906	795

**HERDC\* Income Industry and Other funding for Research - International Funding**

Category Detail	Year				
	2002	2003	2004	2005	2006
International Funding C(ii)	\$1,112,755	\$1,732,666	\$820,989	\$1,010,680	\$1,653,072
<b>Total Funding</b>	<b>\$22,748,552</b>	<b>\$21,964,279</b>	<b>\$21,443,037</b>	<b>\$22,271,727</b>	<b>\$24,891,782</b>

\* Higher Education Research Data Collection

**Comment**

Funding from international sources has increased significantly, up 64% from 2006.

**SUPPORTING OUR CORE BUSINESS**

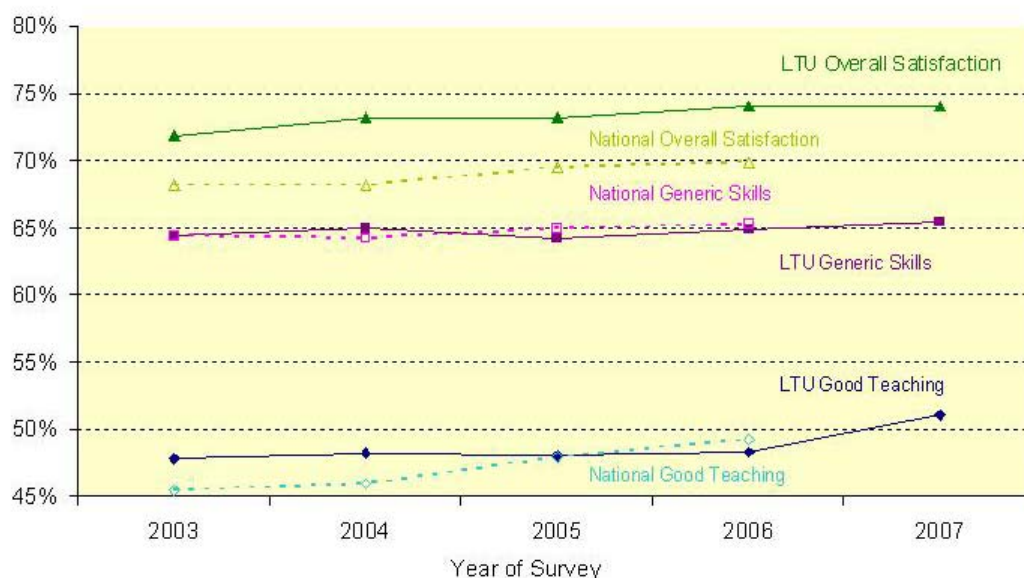
**Outcome:**

To achieve and maintain a high level of satisfaction with the University among students, staff and external stakeholders.

**KPI:**

- **Key stakeholder satisfaction indices to increase by 20% over the planning period**

**Students:**

Course Experience Questionnaire Percentage Agreement

MIU Ref: KPI08

**Comment**

This analysis considers only those respondents who have indicated that they are satisfied or are very satisfied with their experiences. On this basis, the CEQ results put overall satisfaction at 74% of students, the same level as in 2006. Generic skills have improved by 0.5% from 2006 with strong gains recorded for good teaching, up 2.8% from last year. National data is not yet available for 2007, however La Trobe is well placed to exceed the national averages.

**Staff:**

Indicator	2003	2004	2005	2006	2007*
Staff turnover – Academic					
- Number of terminations	147	171	152	175	140
- Total staff number	1234	1270	1314	1553	1250
- Percentage of staff leaving	12%	13%	12%	11%	11%
Staff turnover – non-Academic					
- Number of terminations	153	150	183	214	137
- Total staff number	1513	1538	1583	1634	1425
- Percentage of staff leaving	10%	10%	12%	13%	10%

Source MIU Ref SF05.1

Note: Termination data are provisional (1 April 07 to 31 January 2008).

**Comment:**

It can be seen that, in percentage terms the numbers of both academic and non-academic staff leaving has been relatively stable since 2003.

**11. MAJOR CHANGES OR FACTORS AFFECTING THE ACHIEVEMENT OF OPERATIONAL OBJECTIVES**

Professor Paul Johnson commenced at La Trobe University as Vice-Chancellor in April 2007. Senior Management resolved to hold on a number of strategic initiatives for 2007 to await the outcomes of a Strategic Planning exercise.

The Vice-Chancellor produced a Green Paper on the future direction of the University. The Green Paper formed the basis of a Strategic Plan for the organization, which was approved by Council in December 2007. Implementation of the Plan will take place in 2008 and beyond through the development of Operational Plans at University, Regional, Faculty and Campus levels.

Two new Deputy Vice-Chancellors were appointed in 2007: Professor Belinda Probert (Deputy Vice-Chancellor [Academic]) and Professor Tim Brown (Deputy Vice-Chancellor [Research]). These staff members both took up their positions in January 2008. A number of programs in the learning and teaching and research areas were delayed pending their arrival. In addition, the Workplace Productivity Program has been slowed down to allow time for the Strategic Plan to be developed, thus ensuring that all changes made are in step with the new strategic directions of the organization.

During 2007 the University moved to position itself more prominently by devoting substantial additional resources to the Marketing and Engagement Division, the development of a new brand strategy and the redevelopment of the University's web site. It had been hoped that the new brand would be launched in 2007 but it has taken the University some time to develop the new Division. The launch of the brand and the new website will now take place in 2008.

The University continued to commit substantial time and resources into the development of the new Student Information System (Student 1) project. The system was scheduled to go live in 2007 but to ensure maximum functionality this has been revised to April 2008.

In December 2007, the State Government reached agreement with La Trobe University (LTU) to build a \$230 million world-class agricultural Biosciences Research Centre on the Bundoora campus. Up to 400 scientists from the Department of Primary Industries (DPI), La Trobe University and private sector will work at the centre. It is anticipated that the Centre will be ready by the end of 2011. The State Government is making a \$180 million funding contribution towards the Centre and La Trobe University is contributing \$50 million.

In September 2007, the University secured an additional Federal grant of \$3.5 million towards the construction of a new campus at Shepparton (\$2m had already been committed by the Federal Government and \$1.5m from the State Government). The grant includes a component for a videoconference link into Seymour. Stage 1 of the building will commence early in 2008.

## **12. EVENTS SUBSEQUENT TO BALANCE DATE WHICH MAY HAVE A SIGNIFICANT AFFECT ON OPERATIONS IN SUBSEQUENT YEARS**

There are no events subsequent to balance date which may have a significant effect on operations.

## **13. CONSULTANCIES OVER \$100,000**

In 2007 there were fifteen consultants paid over \$100,000. These consisted of:

<b>Consultant</b>	<b>Amount</b>	<b>Future Commitments</b>	<b>Particulars of Consultancy</b>
Oakton Computing Pty Ltd	2,488,508.34	Nil	Student Systems Development
S1 Consulting & Software	688,433.53	Nil	Student Systems Development
The Grey Group	383,727.50	Nil	Strategic Development Advisory Services
Technology One	377,067.49	Nil	Student Systems Development
Cr Consulting (Australia) Pty Ltd	286,750.00	Nil	Student Systems Development
Blackglass	260,239.23	Nil	Web Development
Kaz Group Pty Ltd	211,275.00	Nil	Student Systems Development
Entity Solutions Services Pty Ltd	211,215.43	Nil	Student Systems Development
Access Testing P/L	204,490.00	Nil	Student Systems Development
University Of Melbourne	175,000.00	Nil	Academic Services
Ronin Integration	167,700.00	Nil	Student Systems Development
Cynergy Professional Services	156,627.50	Nil	Student Systems Development

Kentcom Pty Ltd	148,500.00	Nil	Finance Systems Development
Agile Recruitment	112,125.00	Nil	Recruitment Services
Worksight Pty Ltd	110,851.80	Nil	Workplace Services
TOTAL	5,982,510.82		

**14. CONSULTANCIES UNDER \$100,000**

The number of consultancies under \$100,000 engaged during 2006 was 231, costing a total of 2,563,269.

## OTHER RELEVANT INFORMATION

### 15. APPLICATION AND OPERATION OF THE *FREEDOM OF INFORMATION ACT 1982*

During 2007, the University received fourteen (14) applications under the Victorian FOI legislation. Of these applications nine (9) were provided in part, two (2) were provided in full, one (1) had all documents withheld and no documents were located in two (2) applications.

#### ***Freedom of Information Act 1982***

The following information is provided in accordance with the requirements of the *Freedom of Information Act 1982*.

#### **15.1 Categories of documents**

##### **Description of Record Keeping Systems**

Records are created, received and maintained by the various agencies that are responsible for undertaking the business of the University. Policies, procedures and services are being developed by the Records Services Unit for University agencies to enable compliant record keeping with respect to industry standards and governing legislation.

Access to University records is managed in accordance with policy promulgated by the University Secretary to protect the rights and interests of persons and agencies having dealings with the University and to conform to the provisions of the Freedom of Information Act and Privacy laws.

Disposal of University records is undertaken in accordance with the provisions of the Victorian Public Records Act and Standards issued by the Public Record Office Victoria.

##### **Principal Records Collections**

###### **(a) *University Governance and Administration***

The Records Services Unit maintains a Corporate Information Program which manages the University's governance records and records from core central administrative functions which facilitate and support the central business processes performed by the University.

###### **(b) *Other University-wide agencies***

Personnel records, including payroll, are managed by the Human Resources Division. Student records are managed by Student Administration in the Academic Services Division. Finance records are managed by the Finance Division. Building and Grounds records are managed by the Buildings and Grounds Division. Research and Grant records are managed by the Research and Graduate Studies Office.

###### **(c) *Faculties, Schools, Centres and Institutes***

These agencies generate and maintain records concerning courses, enrolments, student placements, academic progress and research matters, as well as their administrative responsibilities, including records of Faculty Boards, and their standing and *ad hoc* committees.

#### **15.2 Material prepared under Part II of the FOI Act**

Copies of information required to be provided under FOI legislation can be obtained from the Managers of each of the following areas:

- La Trobe University Bookshop
- Academic Services
- Research and Graduate Studies Office
- International Programs Office
- Equity and Access Unit
- Commercial Facilities Office
- Marketing and Communications
- Vice-Principal (Resources and Administration)'s Department
- Student Services
- Library
- Information Technology Services



- Colleges (Chisholm, Glenn, Menzies)
- The Guild

### 15.3 Procedure for access to documents

A formal FOI enquiry can be directed in writing to:

Freedom of Information Officer  
La Trobe University  
Bundoora 3086

Enquiries of a general nature are directed to the FOI Officer or FOI Manager.

Where access is granted to inspect, obtain or purchase material, arrangements will be made during office hours, Monday to Friday: 9 am to 5 pm.

The following access arrangements have been made by the University in relation to student and staff records. Requests for these documents need not be made under the provisions of the *Freedom of Information Act*.

- (a) The University will, upon request from a student, ex-student or an authorised body, issue a transcript of that person's academic record. A fee is charged for each copy supplied. A record may be withheld if the person requesting has any outstanding debt to the University.
- (b) On request to the Student Records Manager a student or former student may view his or her student file in the Student Centre.
- (c) On request to the Director (Human and Financial Resources), a staff member may view his or her personal file in the Personnel Office under the supervision of the Director (Human and Financial Resources) or the Personnel and Industrial Relations Manager.
- (d) Where a personal file properly contains a report submitted in confidence to the University, its existence should be drawn to the attention of the staff member, but the staff member may not peruse the report without the prior permission of the author.

#### Correction of Personal Information

If an applicant wishes to request access to his or her student or staff file such a request may be made under the rules stated above or may be made formally under the FOI Act with the accompanying charges. A request for correction or amendment of information may be made in writing and should specify:

- (a) an address to which notices may be sent to the person making the request,
- (b) the reasons why the person making the request believes the information to be incomplete, incorrect, out-of-date or misleading, and
- (c) the amendments he or she wishes made.

#### Identification of Documents

Requests under FOI for access to a document must contain sufficient detail concerning the document to enable the FOI Officer to identify the material required. If the exact title of the document is not known, information about the subject and the approximate date of the document sought should be indicated as precisely as possible.

### **Charges**

Charges for access to documents will be in accordance with the *Freedom of Information (Access Charges) Regulations*. Charges will cover costs incurred for time spent in conducting a routine search for documents, the cost of supervising the inspection of documents and the cost of supplying copies of documents.

### **15.4 Freedom of Information Officer**

There is an FOI Officer. The Manager, Records Services is the FOI Manager. The Vice-Principal (Resources and Administration) is the delegated FOI Principal Officer.

### **15.5 Library Hours**

#### **Bundoora**

*During semesters (excepting public holidays)*

Monday-Thursday	8.30am – 10.00pm
Friday	8.30am – 6.00pm
Weekends	1.00pm – 5.00pm

*Inter semester breaks*

Monday, Wednesday, Friday	8.30am – 6.00pm
Tuesday, Thursday	8.30am – 10.00pm
Saturday	Closed
Sunday	1.00pm – 5.00pm

Regional campuses vary, depending on local circumstances and needs.

## **16. STATEMENT ON THE EXTENT OF COMPLIANCE WITH THE BUILDINGS AND MAINTENANCE PROVISIONS OF THE *BUILDING ACT 1993*.**

The University owns physical assets on five campuses – Bundoora, Bendigo, Mildura, Beechworth and Albury-Wodonga. The campus at Beechworth, being the oldest with converted buildings and some unused or restricted spaces, is the most difficult to maintain and keep updated in a state of compliance.

An established software program for maintenance and minor works management of the University's physical assets remains in operation, and is being used to provide work order, implementation and cost management functions.

In 2004 the University acquired the Argus Building property at 284-290 La Trobe Street, Melbourne. Building and reconstruction works have commenced and the site will undergo substantial renovation and refurbishment prior to its opening as the University's City Campus in 2010.

### **Mechanisms established to ensure new buildings and works to existing buildings conform with building standards.**

An accredited building surveyor/certification consultant is appointed for each project as required.

Consultants are provided with a brief for each major project. This brief is divided into two sections, a project brief (actual description of individual project requirements and other specific issues) and a standard brief (which includes statutory and code compliance, safety issues, etc. which are required for all projects).

There are procedures in place (eg. during the design and documentation stages) for the Occupational Health and Safety Unit, Equity and Access Unit, Maintenance Unit and other relevant units of the University to make comment on proposed new and existing building works.

**Mechanisms to exempt works from application of the 10 year liability gap.**

Not applicable. The University has promulgated procedures which are required for private sector bodies with regard to Building Permit Accreditation, such as mandatory inspections of building works by a Building Surveyor and issue of occupancy permits (eg., this procedure was employed for 16 major projects each in excess of \$50,000.00 completed in 2007). This has been formalised as a standard procedure, even though a lower level accreditation scheme for Government bodies could be applied. Exclusions will include infrastructure projects (such as car parks, replacement of major equipment, site services, etc.), where an occupancy permit is not relevant or renovation projects which do not alter the use or structural integrity of buildings.

**The number of major works (expenditure of more than \$50,000.00) which were completed in the year of the report.**

A total of 39 projects (with expenditure more than \$50,000.00) were completed in 2007.

**The number of major works (expenditure of more than \$50,000.00) which were not subject to the certification of plans, mandatory inspections of the works and issue of Occupancy Permits, including reasons for non-compliance and, where appropriate, the reason for NOT invoking the 10 year liability cap.**

Twenty-three projects were not subject to certification of plans or building surveyor involvement during construction. These projects involved :

- 1) Engineering infrastructure upgrade (4)
- 2) Site works infrastructure (4)
- 3) Fit-out/Cosmetic upgrades (10)
- 4) Equipment upgrades (5)

and therefore were not subject to Building Act 1993 authority or structural change requiring building surveyor inspections etc.

The other sixteen projects were subject to certification of plans, mandatory inspections and issue of Occupancy Permits or Certificate of Final Inspection as appropriate.

**The mechanisms established for inspection reporting, scheduling and carrying out of rectification and maintenance works on existing buildings.**

The University complies with the Building Regulations 1993, Part 11 (eleven), which requires inspection of essential services at least annually, eg. :

- Legionella inspections as per the Victorian Regulations and the Australian Code.
- Lifts inspection as per the Australian Code.
- Fire services (detection and protection) and fire safety checks usually every 6 months.

A schedule of major maintenance and major equipment replacement with cost estimates is maintained for purposes of regular capital renewal. A buildings conditions audit, maintenance and rectification summary for the Bundoora and Bendigo campuses was undertaken in 2007.

Preventative as well as breakdown maintenance programs are employed.

Safety inspections on physical assets are undertaken regularly and when required. An asbestos register is kept and updated with respect to abatement.

Quarterly co-ordination meetings are held between physical plant and OH&S staff to assess and prioritise work.

**The number of buildings which conform with the Building Standards (as defined by the guidelines)**

All buildings have been constructed to meet the Building Standards at the time of construction including full compliance for a Certificate of Occupancy on the Bundoora, Beechworth, Bendigo, Mildura and Albury/Wodonga campuses. As areas within existing buildings are refurbished, they are brought into conformity with the Building Act 1993 and its regulations.

**The number of buildings brought into conformity in that financial year.**

All 16 projects for 2007 with expenditure more than \$50,000.000, requiring confirmed conformity (whether new or renovations to existing), conform to the current regulations.

**The year by which all buildings in the control of the University are expected to be brought into conformity.**

Not applicable. (The University is not aware of any major non-conformities).

In the case of the Beechworth Campus and the Kingsbury Centre/Mont Park Buildings on the Bundoora Campus, their Business Plan and Strategic Plan are in place. As buildings are upgraded and occupied, an accompanying plan to bring the respective physical areas into compliance is being instigated.

**The arrangements which have been established to ensure that only registered building practitioners are engaged for public sector works and that practitioners maintain their registration throughout the course of works and beyond where necessary.**

The University administers a standard conditions of contract which requires building and maintenance contractors to have appropriate insurances, to maintain safety standards in accordance with the codes of practice, to obtain all relevant permits and pay all fees, and to give all notices for statutory compliance. A schedule pursuant to the standard conditions requires the contractor for each project to nominate their insurer for Work Cover and Public Liability insurance, as well as the policy number and expiry date for the cover.

Maintenance contractors must have relevant accreditation according to the works to be performed. Checks are made once a year and accreditation must be current and for the full 12 months ahead. Checks on contractors for refurbishment projects are usually made as the project commences.

A contractor's register (including details of Public Liability and Work Cover) and a project register for small works contracts are kept and updated as new contractors are engaged. In addition, it is compulsory for all new contractors to attend a University Induction Course prior to commencement of work on site.

**The number of cases and circumstances where registered building practitioners became deregistered while engaged by the Department.**

Nil.

**17. COMPLIANCE WITH THE WHISTLEBLOWERS PROTECTION ACT 2001**

The following report is in accordance with the Annual Report Compliance Index proforma supplied by the Department of Education and Training under Clause WPA (Section 104) "Compliance with Whistleblowers Protection Act 2001."

The sections referred to below relate to Part 9 of the Whistleblowers Protection Act 2001. (WPA)

- a) La Trobe University has established "Whistleblowers Protection Act 2001 Detailed Procedures." These procedures were established under Part 6 of the WPA and were approved by La Trobe University Council Executive Committee on May 15, 2002.

- b) During the year 2007 no disclosure was referred by La Trobe University to the Ombudsman for determination as to whether it is a public interest disclosure.
- c) During the year 2007 there were no disclosed matters referred to La Trobe University by the Ombudsman.
- d) No disclosed matters were referred by La Trobe University to the Ombudsman to investigate during the year 2007.
- e) No investigations of disclosed matters were taken over by the Ombudsman from La Trobe University to investigate during the year 2007.
- f) No requests were made under Section 74 of the Whistleblowers Protection Act 2001 during the year 2007 to the Ombudsman to investigate disclosed matters.
- g) There was no disclosed matter submitted to La Trobe University.
- h) There were no disclosed matters that were substantiated on investigation.
- i) There were no recommendations of the Ombudsman under the Whistleblowers Protection Act 2001 that relate to La Trobe University.

**18. ADDITIONAL INFORMATION AVAILABLE ON REQUEST (SUBJECT TO THE PROVISIONS OF THE FOI ACT)**

Consistent with the requirements of the *Financial Management Act 1994*, La Trobe University has prepared material on the following items, details of which are available on request:

- statement regarding declarations of pecuniary interest;
- shares held beneficially by senior officers as nominees of a statutory authority or subsidiary;
- publications;
- changes in prices, fees, charges, rates and levies;
- major external reviews;
- major research and development activities;
- overseas visits undertaken;
- major promotional, public relations and marketing activities; and
- industrial relations issues.

Enquiries regarding details of the above should be addressed to:

Vice-Principal (Resources and Administration)  
La Trobe University  
Bundoora 3086  
Telephone: +61 3 9479 1111

**19. IMPLEMENTATION AND COMPLIANCE WITH NATIONAL COMPETITION POLICY**

The University's *Guidelines on Costing and Pricing* provides a guide to calculating the full, competitively neutral cost of research and other services. The Guidelines assist in determining the activities to which competitive neutrality principles apply, in making pricing decisions and in identifying and documenting the extent to which any community service and other public interest considerations are identified and documented. Further information regarding the University's position on competitive neutrality can be found at the following website:

<http://www.latrobe.edu.au/commercial/contracts/>

The University's *Policy on Outside Work* provides for central University review of all tenders and proposals to ensure that they are adequately costed and that appropriate pricing decisions are made.

A *Trade Practices Compliance Guide* is published on the University's intranet incorporating changes to the Trades Practices Act in 2004 and 2007.

## **20. SUMMARY OF ENVIRONMENTAL PERFORMANCE**

The University is committed to the principles of environmental responsibility and sustainable resource management and continues to apply these principles in all of the Division's activities.

Specific initiatives include ongoing measures on a building by building basis to improve energy consumption such as installation of new building control systems, replacement of old chillers with modern energy efficient units and the use of more energy efficient lighting.

Water conservation measures include the installation of aqualock fittings in College sinks and showers, installation of water tanks in the Child Care Centre and use of rainwater in flusher systems. Similar measures will be extended to other buildings. Also the University continues to exclude reliance on potable mains supply for irrigating areas on the Bundoora Campus with completion of wide-area conversions for harvesting from the stormwater lake system. Grey water continues to be utilized as the primary source for irrigating areas on the Albury-Wodonga Campus. Bore water has been tapped for irrigating grounds on the Beechworth Campus. Mulching, drought tolerant landscaping and other water conservative systems for grounds development and management continues to be deployed across all campuses.

Measures to further improve the level of waste recycling are currently being implemented with the installation of waste transfer stations and additional compactors for paper waste. Under the Waste Wise program the University's recycling initiatives have received Bronze accreditation to date.

As the scope of environmental management activities is all encompassing, the University is currently developing comprehensive policies and procedures to enable it to effectively meet its responsibilities in this area through its Sustainable Resource Management Committee.

## ADDITIONAL INFORMATION

### 21. COMPULSORY NON-ACADEMIC FEES, SUBSCRIPTIONS AND CHARGES

#### Tertiary Education (Amendment) Act 1994

##### Compulsory Fees

The University charged a General Service Fee to all students for 2006. The table below shows the fees charged for 2006 and 2007 including the percentage change between those two years. The fees were collected by the University and paid to a number of organisations to provide various services to students in accordance with the requirements of the Tertiary Education Act.

Please note that in 2006 compulsory non-academic fees were specifically prohibited by the VSU legislation, consequently for 2007 there were no compulsory non-academic fees charged at all.

##### General Service Fee - 2007

Campus	Study Load	2006	2007	% +/-
Albury/Wodonga	Full-time	190.00	-	-100
	Part-time (1)	95.00	-	-100
	Part-time (2)	52.50	-	-100
Bendigo	Full-time	335.00	-	-100
	Part-time (1)	206.00	-	-100
	Part-time (2)	103.00	-	-100
Bundoora	Full-time	356.00	-	-100
	Part-time (1)	267.00	-	-100
	Part-time (2)	142.00	-	-100
City	Full-time	190.00	-	-100
	Part-time (1)	145.00	-	-100
	Part-time (2)	90.00	-	-100
Mildura	Full-time	150.00	-	-100
	Part-time (1)	100.00	-	-100
	Part-time (2)	50.00	-	-100
Shepparton	Full-time	180.00	-	-100
	Part-time (1)	115.00	-	-100
Mt. Buller	Full-time	212.00	-	-100
	Part-time (1)	106.00	-	-100
Part-time (1)	Between 40 - 74%			
Part-time (2)	Up to 40%			

### **21.1 Compulsory non academic fees**

The total amounts of general service fees collected by La Trobe University from students is detailed below by campus.

Albury/Wodonga	\$ nil
Bendigo	\$ nil
Bundoora	\$ nil
City	\$ nil
Mildura	\$ nil
Shepparton	\$ nil
Mt Buller	\$ nil

### **21.2 Purposes for fees**

The University made available the total compulsory non-academic fee collected in 2006 (refer part 18.1) for the purposes of providing facilities, service or activities of direct benefit to the institution or students at the institution.

### **21.3 Names of organisations of students to which fees are available**

The names of organisations of students to which the 2006 general service fee was made available are detailed below by campus:

Albury/Wodonga Campus	Wodonga Student Association Inc.
Bendigo Campus	Bendigo Students Association Inc.
Bundoora Campus	La Trobe University Children's Centre
	La Trobe University Postgraduate Association
	La Trobe University Sports and Recreation Association
	La Trobe University Student Representative Council Inc.
	La Trobe University Union
City Campus	La Trobe University Postgraduate Association
Mildura Campus	Mildura Campus Student Committee
Shepparton Campus	Shepparton Student's Association Incorporated
Mt Buller Campus	Mt Buller Campus (Student Body)

### **21.4 Purposes for which the organisations spend the money available**

All organisations listed above are required to spend the money made available in accordance with the provisions of the Tertiary Education Act. No money was made available to other bodies.



## 22. INTERNATIONAL INITIATIVES AND STRATEGIES

Through the 2007 strategic planning process the University redefined and re-prioritised the role of internationalisation in the life of the institution. At the core of this process was an explicit recognition that La Trobe University is a global enterprise that values its multi-cultural and multi-national community. The institution seeks to extend its international reputation, outreach and engagement in order to enhance its core activities of research and teaching and learning. A prime objective is the development of students and staff who are equipped with the skills necessary to contribute to the common good in an increasingly inter-connected world.

Higher education in the 21<sup>st</sup> Century is intrinsically international and the senior management of the University in 2007 set ambitious goals across a broad range of international activities with a recognition that the University urgently needs to improve performance against peer institutions. A prime objective critical to enabling all international activity is the need to significantly increase the onshore international cohort. The target is to double the number of onshore international students and associated fee income by 2012.

In 2007 onshore full degree students grew 20% over the previous year to a total of 3,700. The associated income grew at 23% to a total \$54.3 million which was approximately 7% or \$3.3 million better than the projected budget amount. While this is an impressive result at a time when the sector is growing much more modestly, it is from a low base relative to peer institutions and the challenge is to keep improving in the face of strong competition.

Much progress was made over the course of the year in improving communications and joint operational planning between the central office and the Faculties. The result is that the University as a whole is becoming better attuned to international demand and the institution's international competitiveness is improving in the critical area of new program development.

Recruitment targets were met in the prime markets of India, China and Vietnam while diversity was maintained across a range of secondary markets spanning Asia, the Middle East, Europe and the Americas. Indonesia was given high priority through a re-engagement strategy that involved several senior delegations to Jakarta including the Chancellor, Vice-Chancellor and several Deans. Solid relationships have formed there with industry, government, research organisations and institutions, most notably Universitas Pelita Harapan and its head Dr James Riady who was awarded an honorary doctorate at the Singapore graduation ceremony in September.

La Trobe University International College (LTUIC) was created at the start of 2007, integrating the Language Centre (est. 1974) and the Foundation Studies and Diploma Programs (est.1995) with a view to bringing together the University's degree pathways programs and benefiting from greater synergies and productivity.

2007 has been a successful year for the College's English Language programs (ELICOS) with student numbers up 19% over 2006 to a record high. The numbers of students enrolled in LTUIC's off-campus network programs has also grown, especially in Sydney, and students coming to the University from its off-shore programs have increased especially from China. Income for all programs grew 30% over 2006 to a total of \$11.5 million.

Challenges for LTUIC include the pressure on resources as a result of increased numbers and continued low levels of activity in the Foundation Studies and Diploma program. Both issues are being examined with short and longer term solutions progressing as a matter of urgency.

More than 500 La Trobe students undertook an overseas study experience during 2007 including almost 200 spending a semester at an international partner university and transferring their credit back to La Trobe. The remaining 300 students participated in a wide range of short course programs offered in Asia and Europe. The University allocated just over \$1 million of University and DEST funds in scholarships to support the student mobility. An important emerging trend was the sharp increase in clinical placements being offered overseas.

Overseas student mobility in many forms – semester abroad, language or course specific short courses, clinical placements, and volunteer and internship programs – will be an important component of the consolidated student experience program (EAGLE) that will emerge in 2008. Work has commenced to ensure that the mobility program is tightly integrated into the EAGLE project and that the opportunities are well communicated to current and prospective students.

La Trobe won \$575,000 in the DEST student mobility funding scheme, more than double the allocation from 2006. These funds are available to support both inbound and outbound students and the increased funding will greatly strengthen the program and La Trobe's profile as an internationally engaged institution.

The Centre for China Studies continued to deepen the relationship with Peking University and Beijing Foreign Studies University. The Vice-Chancellor signed exchange agreements with the Presidents of both institutions when he attended the *Beijing Forum 2007* in November. These are further steps in the expanding cooperation with China's leading universities and follow the foundation of the Joint Centre for China Studies at La Trobe.

The University continued to be a key player in the International Network of Universities (INU). The Secretariat for the Network was based at La Trobe and there were a number of new initiatives in which La Trobe has been involved, including an administrative staff shadowing program; workshops on Learning and Teaching and workshops to encourage research collaboration. In 2007 the Network also initiated the development of an INU Masters Program in Peace and Global Citizenship. The INU also presented the second Henry Fong Student Award for Global Citizenship, funded through a generous donation from Hong Kong philanthropist and business leader Dr Henry Fong.

La Trobe is also a member of the EU-Australian joint cooperation project on Global Citizenship, which began in 2006. The project enables students involved in relevant studies to spend time at two overseas institutions during the course of their degree program. The project has boosted student mobility as well as staff cooperation between those involved in the consortium: Macquarie, Flinders and La Trobe Universities in Australia and Malmo, Roma 3, Utrecht and Cyprus Universities in the EU.

During the year the University finalised an agreement to offer the Bachelor of Pharmacy with Masterskill a private provider in Malaysia. There is further work progressing towards offering additional programs in the health sciences.

Quality assurance procedures for external programs were reviewed and the Committee for External Programs re-constructed accordingly as part of the University's preparation for the second cycle AUQA round in September 2009. The University was an important contributor to the development of the new 2007 *ESOS National Code* which came into effect in July 2007 and the international areas commissioned external audits in order to ensure compliance with the new *Code*.

### **23. STATEMENT THAT PUBLIC FUNDS ALLOCATED TO THE PURPOSES SPECIFIED BY THE GOVERNMENT OR OTHER PUBLIC FUNDING BODY**

This statement is included in the Financial Statements which form a part of this Annual Report of Council. The Financial Statements (see page C 1) contain a Statement by Council Members and Principal Accounting Officer that:

'The amount of Commonwealth grants expended during the reporting period was for the purposes for which they were granted.'

This is supported by 'The Acquittal of Commonwealth Government Grants', also contained within the Financial Statements and representing the statement and audit of Grants received.

## 24. COUNCIL'S RISK MANAGEMENT STRATEGY

The University Council promotes a major emphasis on risk management as a key platform of corporate governance and a vital component of effective decision making. The Council's Corporate Governance and Audit Committee (CGAC) tasked provides a strong oversight of risk management and compliance activities throughout the University. Over the past year this has involved the CGAC examining the University's financial controls, the management of major projects, the performance of regulatory compliance, administrative performance, the management of conflict of interest, critical incident management, the conduct of off-shore programs, the holding of major events and massed gatherings, and the interdependencies of operational and strategic risks. The year also saw the launch of the first bi-annual Fraud Survey aimed at all of the University's budget centres

The University's Risk Management Office has responsibility for the delivery of key strategic and operational risk management programs. This includes:

### ***Risk Management Office:***

- Conduct of strategic, operational, and major projects risk management.
- Ongoing development of the University Risk Profile and individual Faculty Risk Profiles, focusing on safety, financial, regulatory, reputational, business performance, people, stakeholder and technology risks.
- Critical incident management planning, training and coordination, including business continuity management, resilience and incident response management.
- Development and implementation of complex and multidisciplinary risk treatment solutions.
- Development of improved governance frameworks for the University.
- Research into emerging risk methodologies and causal relationships in critical infrastructure failures.

### ***Internal Audit Office:***

- Management of the annual Internal Audit Plan undertaken using co-sourced arrangements with private accounting and audit firms.
- Co-ordination of the legislative compliance register and establishment of the mandatory training calendar.
- Conduct of special investigations and forensic audits.
- Conduct of the fraud risk management program.

### ***Insurance Office:***

- Annual review of insurable assets and liabilities.
- Purchasing of general insurance covers.
- Management of self insurance provisions.
- Claims management.
- Liability advisory service.
- Management of the TravelSafe@Latrobe service for assistance in safe and secure overseas travel for staff and students.

Risk management is undertaken using a University customized approach consistent with the Australian and New Zealand Standard (AS/NZS4360:2004). Identification, assessment and progress on treatment of risk is reported to relevant management and to the Corporate Governance and Audit Committee at its quarterly meetings.

Risk management principles are also applied to Controlled Entities and to the appointment of directors to University Companies in which the University holds an investment.

### **Other activities**

The Risk Management Unit has developed a number of short course initiatives for public and private sector entities in the areas of business continuity and risk management. Of particular note in the last year was the delivery of a series of workshops around Australia for pandemic planning for small business, developed on behalf of the Federal Government.

The Risk Management Unit also provides expert representation to a number of peak national and international standards committees, including:

- ISO Technical Committee 223: Societal Security
- International Disaster and Risk Conference (IDRC – Davos) Scientific and Technical Advisory Committee
- National Centre for Security Standards.
- Standards Australia OB007 Committee for Risk Management.
- Standards Australia MB009 Committee for Human Resources Management.
- US National Fire Protection Association Technical Committee for Emergencies and Business Continuity.
- US Joint DRII/DRJ Business Continuity Generally Accepted Practices Committee
- International Standards Organisation Technical Committee 223 for Societal Security.

The University has been one of the major contributors to the development of national standards in the risk management field during 2007 (including the new Fraud and Corruption Control Standard, the Employment Screening Handbook, the NFPA1600 (USA) Standard for Business Continuity and Emergencies).

The Unit provides the Secretariat for the Australian Universities Risk and Insurance Management Society (AURIMS).

Risk management principles are also applied to controlled Entities and to the appointment of directors to University Companies in which the University holds an investment.

#### **Summary of Extent and Nature of Risk of Associates and Commercial Ventures**

<b>Associate/Commercial Venture</b>	<b>Principle Objectives</b>	<b>Level of Financial Risk</b>	<b>Level of Reputational Risk</b>
Residential Services	Provision of student accommodation	Low	Medium
La Trobe International College	Provision of teaching services to the international community	Low	Medium
La Trobe Marketing Pty Ltd	Merchandising of the University Logo	Low	Low
Medical Centre Developments Pty Ltd	Owner and landlord of Medical Centre Building	Medium	Low
IEN Pty Ltd	Franchising agreement as a consortium in China for teaching English	Low	Medium
La Trobe University Children's Centre	Provision of child minding services	Low	Medium
GUILD	Provision of sporting & student services	Low	Medium
Menzies College	Provision of student accommodation	Low	Low
Glenn College	Provision of student accommodation	Low	Low
Chisholm College	Provision of student accommodation	Low	Low
La Trobe Bookshop	Retail outlet for sale of publications	Low	Low
Campus Graphics	Printing services	Low	Low
LTU Cogeneration Plant	Production of electricity	Low	Low

**25. COMPLIANCE WITH ESOS ACT 2000 (amended in 2007)**

The University complies with the requirements of the *Education Services for Overseas Students Act, 2000* (as amended in 2007) and *National Code of Practice 2007* administered by the Commonwealth Department of Education, Employment and Workplace Relations which is complementary to the State's legislative and administrative pre-conditions for CRICOS registration. In addition, the University complies with the *Universities Australia Code of Practice and Guidelines for Australian Universities for the Provision of Education to International Students* and engaged an external compliance auditor in 2007 as part of the compliance process. In 2007, the Academic Board approved specific ESOS policies to ensure compliance with the new code.

**26. INTERNAL GRIEVANCE AND COMPLAINT PROCEDURES AND COMPLAINTS MADE TO AND INVESTIGATED BY THE OMBUDSMAN**

Internal grievance and complaint procedures for both staff and students are set out in La Trobe University Statute 39 "Reviews and Appeals" and its attendant Regulation.

Statute 39 provides for the appointment of a University Ombudsman and a University Ombudsman's Committee and the establishment of a system within the University enabling certain acts, decisions or actions to be the subject of review or appeal. The functions of the University Ombudsman are to receive complaints or notices of grievances from staff and students and to resolve or attempt to resolve grievances or complaints either informally or formally by way of the University Ombudsman's Committee.

The University Ombudsman is completely independent of the University administration and can only be dismissed by the University Council.

During the calendar year 2007, the Ombudsman dealt with 117 complaints from members of the University (staff/students).

**27. WEBSITE ADDRESS FOR THE CURRENT AND PREVIOUS ANNUAL REPORTS**

The La Trobe University Annual Report of Council can be found at the following website:

<http://www.latrobe.edu.au/about/management/governance>

2007

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# FINANCIAL STATEMENTS

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for the year ended  
31 December 2007

[www.latrobe.edu.au](http://www.latrobe.edu.au)

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CELEBRATING  
**40**  
YEARS  
1967–2007





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## REPORT OF OPERATIONS

La Trobe University and its controlled entities recorded an Operating Surplus of \$1,460,000 for the year ended 31 December 2007 (2006 Deficit \$7,406,000). This includes the operations of the controlled entities, being Medical Centre Developments Pty. Ltd. and La Trobe Innovations Pty. Ltd.

Significant impacts in the operations of the group during 2007 were:

1. The financial result is due to increased revenue streams while keeping costs under control. There were improvements in the following revenue streams: Australian Government Grants (\$14.9M); HECS-HELP (net \$11.2M); and Consulting and Contracts (\$8.8M).
2. On 12<sup>th</sup> December 2007, Standard & Poor's Ratings Services affirmed its 'AA+/A-1+' ratings on La Trobe University (La Trobe). The outlook has remained stable. The rating reflects the university's solid reputation for teaching and research quality in its areas of excellence: social sciences and humanities, and its supportive relationship with the Australian Commonwealth (AAA/Stable/A-1+) and Victorian state governments (AAA/Stable/A-1+). The report stated the following:

*La Trobe has a strong balance sheet which provides it with some flexibility to manage its weak operating position. The university has low debt relative to its financial resources and capital when compared with domestic and international peers. It is unclear whether debt will increase as the university implements its anticipated strategic plan. However, La Trobe's balance sheet strength provides it with some headroom to increase debt levels without impacting the rating provided its operating position strengthens.*

*The rating also reflects La Trobe's new management team, which is expected to establish a strategy that seeks to capitalize on the university's strengths. The university is in a period of transition with new appointments of a Vice Chancellor and some of the senior management team. It is a strength that the university is seeking to articulate a strategic direction that capitalizes on its strengths and how it manages its competitive environment.*

*It is a credit strength that a large proportion of the university's revenue comes from the 'AAA' rated Commonwealth government on both a contestable and non contestable basis. While neither the Commonwealth nor the state government guarantees La Trobe's debt, both levels of government do undertake a strong system of monitoring and approvals. This system is likely to provide an incentive for emergency support to the university, if required. However, it is not certain whether any support would be timely.*

*La Trobe's capital structure is conservative with low debt relative to financial resources and capital. At Dec. 31, 2006, the university's total debt was A\$54.5 million or about 14% of revenue. About A\$6.8 million of its principal payments are due over calendar 2008. The university's debt levels were offset by unrestricted financial assets of about A\$68 million at Dec. 31, 2006. Debt is forecast to increase to A\$72.8 million or about 17% of revenue in calendar 2007. The rise is due to the funding of the university's city building. The increase in interest bearing liabilities is due to the draw down of the Argus redevelopment loan of A\$7 million over 2007.*

### **Short-term rating factors**

*La Trobe's liquidity levels support its short-term rating of 'A-1+'. At Oct. 31, 2007, the university's unrestricted financial assets were about A\$68 million which easily covers the A\$6.8 million principal payments due over calendar 2008. Additionally, La Trobe has A\$12 million of committed facilities.*

### **Outlook**

*The stable outlook factors in our expectation that the university will implement measures to strengthen its operating position and record operating surpluses. The biggest risk to the rating on La Trobe is its operating performance. While the university's low debt levels and strong balance sheet give the university time to turnaround finances at the current rating level, we expect that the university's new management team will implement measures to maintain operating surpluses. While there remains some tolerance for absorption of additional debt at the current rating level, the university's weak operating position limits its flexibility to substantially increase debt.*

# FINANCIAL SUMMARY

## La Trobe University and Controlled Entities

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*The university's strong balance sheet only offsets the university's weaker operating position for a limited amount of time at the current rating level. A strong operating position is important because it provides the university with financial flexibility if events turn against it. Of particular risk is that the potentially volatile international student revenue source, which will increasingly support any additional recurrent spending initiatives.*

*Upward pressure on the rating is unlikely in the near term. The university has not established a track record of strong operating surpluses, irrespective of it having lower debt levels than some of its higher rated peers. Further, the university's demand levels and reputation are not as strong as those of its higher rated peers. Any upward pressure on the rating will need to be supported by evidence of a sustainable operating position.*

3. La Trobe Housing Limited and La Trobe International Pty. Ltd. both had their operations transferred to La Trobe University in 2007. La Trobe Housing Ltd was dormant in 2007 and will be de-registered in 2008 and La Trobe International Pty. Ltd. is dormant.
4. La Trobe University has entered into an agreement to borrow \$27,300,000 to fund the development of the Argus building in the City of Melbourne. The remainder of the loan will be drawn down in 2008.
5. Property, Plant and Equipment purchases increased from \$17,385,000 in 2006 to \$33,047,000 in 2007. The increase is largely due to the development of the Argus building in 2007. During 2007 \$18,399,000 was spent on capital projects. Other expenditure on property, plant and equipment included: \$3,077,000 was spent on the Library collection and \$2,681,000 was spent on vehicles; the balance spent on other equipment. In addition \$6,299,000 worth of assets were disposed of or written off.
6. Given the expected decommissioning of the Callista Student System in 2008 its useful life has been re-adjusted at 31 December 2007 and \$4,188,000 in extra depreciation has been charged.

## KEY PERFORMANCE INDICATORS

Key Performance Indicators for the University for the past five years:

Year	Liquidity Ratio	Debt Service Coverage ratio	Debt to Equity Ratio	Safety Margin 5 Year Rolling Percentage
2007	1.180	4.940	9.63%	1.43%
2006	1.150	3.079	13.21%	1.80%
2005	1.297	7.791	9.52%	2.41%
2004	1.664	5.351	8.20%	1.10%
2003	1.747	5.386	8.59%	1.42%

### Liquidity Ratio

The University's current liquidity ratio has increased in comparison to 2006, mainly due to the receipt of the loan for the Argus building development. The University's target is a ratio of 2.0, but the University is satisfactorily placed to meet its current obligations. The ratio is a measure of short-term liquidity, which indicates the University's ability to meet its short term liabilities. It is derived by dividing current assets over current liabilities. The higher the ratio the greater the University's ability to cover its short-term debt.

### **Debt Service Coverage Ratio**

The debt service coverage ratio has increased in 2007 due to the improved the operating result. The University remains satisfactorily placed to service its current debts. The Ratio measures the ability of the University to meet its debt servicing obligations. A benchmark ratio of more than 1 would assure this capability. The ratio is calculated as (Operating Result + Depreciation + Interest) divided by (interest Payments + Principle Repayment on Loans + Finance Lease Payments).

### **Debt to Equity Ratio**

The debt to equity ratio decreased in 2007 due to Argus building development loan. The borrowing level is low and the University has the capacity to repay the debt at short notice. The ratio measures the proportion of equity which is committed to repayment of external borrowings. The higher the debt to equity ratio, the less chance the University has to cover its short and longer term borrowings.

### **Safety Margin**

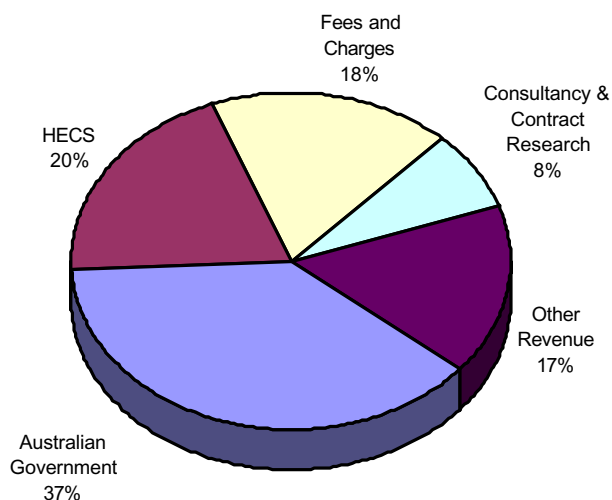
The safety margin has decreased in 2007 and is 0.33% (2006 (1.87)%), reducing the 5 year rolling Safety Margin Percentage to 1.43% due to the 2007 being lower than the average result for the 5 year period. The safety margin measures the ability of the University to contain its expenditure within the constraints of its available funding. This measure is derived by dividing the Net Operating Surplus/(Deficit) into the Total Annual Revenue. The higher the safety margin percentage, the better the University is able to contain its expenditure within the constraints of its funding. The rolling percentage provides a better basis for showing the performance over time.

# FINANCIAL SUMMARY

## La Trobe University and Controlled Entities

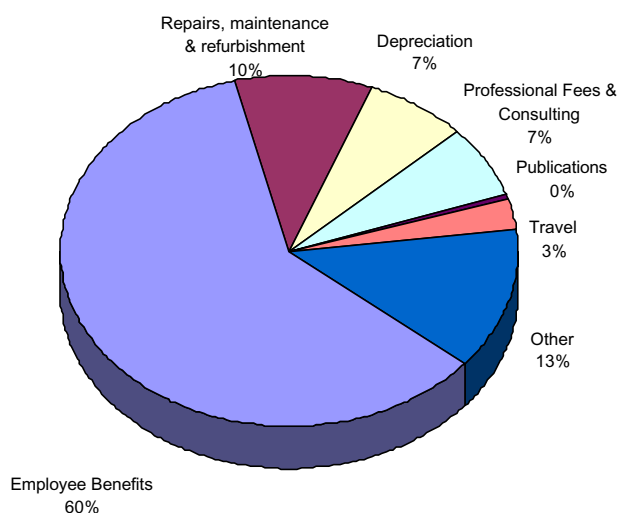
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### INCOME



- Combined operating revenues were \$440M (2006 \$395M). An increase of 11% on 2006.
- Fees and charges increased by \$6.8M (9.5%), due to increases in Overseas Full Fee Paying Student income, and an increase in Continuing Education Students and Courses.
- State and Local Government financial assistance increased by \$0.5M (14.9%)
- Consultancy & Contract Research income increased by \$8.8M (33.7%).
- Australian Government Financial Assistance increased by \$14.9M (9.8%).

### EXPENDITURE



- Expenditure on salaries increased by \$13.3M (5.3%), which is largely due to the EBA pay increase. Total salaries were \$265M, which represents 60.5% of total expenditure (2006 62.5%).
- Expenditure on repairs, maintenance, equipment hire and refurbishment categories increased by \$3.4M 9.3%).
- Expenditure on Professional Fees and Consulting expenditure increased by \$1.5M (5.2%).
- Expenditure on Travel, Accommodation and Entertainment increased by \$0.9M (8%).
- Total Operating Expenditure increased by \$34.9M (8.7%) (2006 11.59%).

## FIVE YEAR FINANCIAL SUMMARY

	2007 \$000	2006 \$000	2005 \$000	2004 \$000	2003 \$000
<b>REVENUE &amp; EXPENDITURE:</b>					
Trading Income	439,927	395,234	384,413	353,085	334,068
Trading Expenditure including tax	438,467	396,044	363,993	345,207	323,881
<b>Trading Surplus After Tax</b>	<b>1,460</b>	(810)	20,420	7,878	10,187
Significant Items	-	(6,596)	-	(6,578)	-
<b>SURPLUS/(DEFICIT) AFTER TAX AND SIGNIFICANT ITEMS</b>	<b>1,460</b>	(7,406)	20,420	1,300	10,187
<b>BALANCE SHEET:</b>					
Current Assets	115,938	91,117	102,650	87,395	90,175
Non-Current Assets	813,006	816,069	717,140	703,540	676,126
<b>TOTAL ASSETS</b>	<b>928,943</b>	907,186	819,790	790,935	766,301
Current Liabilities	102,837	79,517	79,159	52,853	51,573
Non-Current Liabilities	122,413	120,283	127,947	146,469	128,774
<b>TOTAL LIABILITIES</b>	<b>225,249</b>	199,800	207,106	199,322	180,347
<b>NET ASSETS</b>	<b>703,694</b>	707,386	612,684	591,613	571,362
Reserves	610,752	624,047	518,639	512,703	492,131
Accumulated Funds	92,942	83,339	94,045	78,910	79,231
<b>TOTAL EQUITY</b>	<b>703,694</b>	707,386	612,684	591,613	571,362
<b>CASH FLOWS:</b>					
Net Cash provided by Operating Activities	44,291	20,232	34,678	32,948	38,801
Net Cash (used in) Investing Activities	(40,656)	(20,431)	(40,404)	(39,438)	(21,040)
Cash Flows provided by (used in) Financing Activities	10,004	(3,853)	9,837	(1,966)	(2,540)
<b>NET INCREASE/(DECREASE) IN CASH HELD</b>	<b>13,639</b>	(4,052)	4,111	(8,456)	15,221





Victorian Auditor-General's Office

## INDEPENDENT AUDITOR'S REPORT

### To the Members of the Council of La Trobe University

#### *The Financial Report*

The accompanying financial report for the year ended 31 December 2007 of La Trobe University which comprises the income statement, balance sheet, cash flow statement, statement of changes in equity, a summary of significant accounting policies and other explanatory notes to and forming part of the financial report, and the statement by principal accounting officer and council members has been audited. The financial report includes the consolidated financial statements of the economic entity, comprising La Trobe University and the entities it controlled at the year's end or from time to time during the financial year as disclosed in note 39 to the financial statements.

#### *The Members of the Council's Responsibility for the Financial Report*

The Members of the Council of La Trobe University are responsible for the preparation and the fair presentation of the financial report in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) and the financial reporting requirements of the *Financial Management Act 1994*. This responsibility includes:

- establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error
- selecting and applying appropriate accounting policies
- making accounting estimates that are reasonable in the circumstances.

#### *Auditor's Responsibility*

As required by the *Audit Act 1994*, my responsibility is to express an opinion on the financial report based on the audit, which has been conducted in accordance with Australian Auditing Standards. These Standards require compliance with relevant ethical requirements relating to audit engagements and that the audit be planned and performed to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The audit procedures selected depend on judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, consideration is given to internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the University's and the consolidated entity's internal control. An audit also includes evaluating the appropriateness of the accounting policies used, and the reasonableness of accounting estimates made by the Council Members, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence obtained is sufficient and appropriate to provide a basis for my audit opinion.

1

Level 24, 35 Collins Street, Melbourne Vic. 3000  
Telephone 61 3 8601 7000 Facsimile 61 3 8601 7010 Email [comments@audit.vic.gov.au](mailto:comments@audit.vic.gov.au) Website [www.audit.vic.gov.au](http://www.audit.vic.gov.au)

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*Auditing in the Public Interest*





Victorian Auditor-General's Office

## Independent Auditor's Report (continued)

### *Matters Relating to the Electronic Presentation of the Audited Financial Report*

This auditor's report relates to the financial statements published in both the annual report and on the website of La Trobe University for the year ended 31 December 2007. The Members of the Council of the University are responsible for the integrity of the web site. I have not been engaged to report on the integrity of the web site. The auditor's report refers only to the statements named above. An opinion is not provided on any other information which may have been hyperlinked to or from these statements. If users of this report are concerned with the inherent risks arising from electronic data communications, they are advised to refer to the hard copy of the audited financial report to confirm the information included in the audited financial report presented on the University's web site.

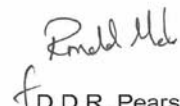
### *Independence*

The Auditor-General's independence is established by the *Constitution Act 1975*. The Auditor-General is not subject to direction by any person about the way in which his powers and responsibilities are to be exercised. In conducting the audit, the Auditor-General, his staff and delegates complied with all applicable independence requirements of the Australian accounting profession.

### *Auditor's Opinion*

In my opinion, the financial report presents fairly, in all material respects, the financial position of La Trobe University and the economic entity as at 31 December 2007 and their financial performance and cash flows for the year then ended in accordance with applicable Australian Accounting Standards (including the Australian Accounting Interpretations), and the financial reporting requirements of the *Financial Management Act 1994*.

MELBOURNE  
20 March 2008

  
D.D.R. Pearson  
Auditor-General

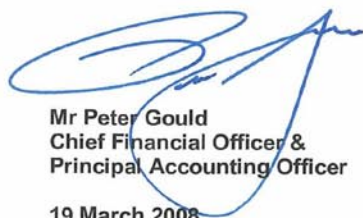
# STATEMENT BY PRINCIPAL ACCOUNTING OFFICER AND COUNCIL MEMBERS for the year ended 31 December 2007

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## Statement by Principal Accounting Officer

In my opinion:

- (a) i) The financial report of La Trobe University and the economic entity (being the University and its controlled subsidiaries) present a true and fair view of the financial transactions of the University and the economic entity during the financial year ended 31 December 2007 and its financial position as at that date;
- ii) Australian Government financial assistance received during the financial year ended 31 December 2007 was expended for the purposes for which it was provided;
- iii) The University has complied in full with the requirements of various program guidelines that apply to the Commonwealth financial assistance identified in this financial report.
- (b) The financial report has been prepared in accordance with Australian Accounting Standards and other mandatory professional reporting requirements in Australia, the *Financial Management Act 1994* and Guidelines for the Preparation of Annual Financial Reports for the 2007 Reporting Year by Australian Higher Education Institutions as issued by the Commonwealth Department of Education, Employment and Workplace Relations. In addition, I am not aware at the date of signing this report of any circumstances which would render any particulars included in the report to be misleading or inaccurate and there are reasonable grounds to believe that La Trobe University will be able to pay its debts as and when they fall due.



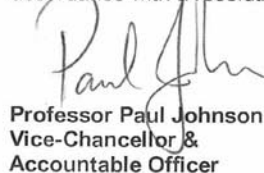
Mr Peter Gould  
Chief Financial Officer &  
Principal Accounting Officer  
19 March 2008

## Statement by the Accountable Officer and Chair, Corporate Governance & Audit Committee

In our opinion:

- (a) i) The financial report of La Trobe University and the economic entity (being the University and its controlled subsidiaries) present a true and fair view of the financial transactions of the University and the economic entity during the financial year ended 31 December 2007 and its financial position as at that date;
- ii) Australian Government financial assistance received during the financial year ended 31 December 2007 was expended for the purposes for which it was provided; and
- iii) The University has complied in full with the requirements of various program guidelines that apply to the Commonwealth financial assistance identified in this financial report.
- (b) The financial report has been prepared in accordance with Australian Accounting Standards and other mandatory professional reporting requirements in Australia, the *Financial Management Act 1994* and Guidelines for the Preparation of Annual Financial Reports for the 2007 Reporting Year by Australian Higher Education Institutions as issued by the Commonwealth Department of Education, Employment and Workplace Relations. In addition, I am not aware at the date of signing this report of any circumstances which would render any particulars included in the report to be misleading or inaccurate and there are reasonable grounds to believe that La Trobe University will be able to pay its debts as and when they fall due.

The Vice-Chancellor and Chair, Corporate Governance & Audit Committee sign this declaration as delegates of, and in accordance with a resolution of, the Council of La Trobe University.



Professor Paul Johnson  
Vice-Chancellor &  
Accountable Officer  
19 March 2008



Ms Netta Griffin  
Council Member  
Chair, Corporate Governance and Audit Committee  
19 March 2008



# INCOME STATEMENT

for the year ended 31 December 2007

		Consolidated		LaTrobe University	
Notes		2007 \$ 000	2006 \$ 000	2007 \$ 000	2006 \$ 000
<b>Revenue from Continuing Operations</b>					
Australian Government Financial Assistance					
	3	166,890	151,950	166,890	151,950
	3	76,613	66,880	76,613	66,880
	3	8,247	9,051	8,247	9,051
	4	3,458	3,010	3,458	3,010
		11,273	9,732	11,273	9,732
	5	78,340	71,529	78,340	68,407
	6	5,402	7,452	4,553	7,425
	7	34,803	26,033	34,803	25,965
	8	49,766	46,229	50,328	43,889
		<b>Subtotal</b>		<b>434,505</b>	<b>386,309</b>
		434,792	391,866		
	34c	5,135	3,368	5,135	3,368
		<b>Total Revenue from Continuing Operations</b>		<b>439,640</b>	<b>389,677</b>
		439,927	395,234		
<b>Expenses from Continuing Operations</b>					
Cost of Goods Sold					
		(8,310)	(7,791)	(8,310)	(7,791)
	9	(264,995)	(251,703)	(264,995)	(248,410)
	11	(32,253)	(22,812)	(31,979)	(22,476)
		(17,247)	(16,969)	(17,247)	(16,482)
	14	(4,127)	(4,080)	(2,047)	(1,930)
	10	(22,266)	(19,188)	(27,263)	(21,259)
		(504)	(382)	(504)	(382)
		(29,504)	(28,276)	(29,487)	(28,276)
		(2,040)	(5,141)	(2,040)	(5,141)
		(3,709)	(6,908)	(3,709)	(6,908)
		(11,977)	(11,092)	(11,977)	(11,092)
	12	(243)	(231)	(243)	(252)
	16	(1,731)	(650)	(1,731)	(649)
	13	(33,581)	(24,538)	(33,484)	(23,667)
		<b>Subtotal</b>		<b>(435,016)</b>	<b>(394,715)</b>
		(432,487)	(399,761)		
	9, 34c	(5,135)	(2,943)	(5,135)	(2,943)
		<b>Total Expenses from Continuing Operations</b>		<b>(440,151)</b>	<b>(397,658)</b>
		(437,622)	(402,704)		
		<b>Operating Result before Income Tax</b>		<b>(511)</b>	<b>(7,981)</b>
		2,305	(7,470)		
	15	(845)	64	-	-
		<b>Net Operating Result for the Year</b>		<b>(511)</b>	<b>(7,981)</b>
		1,460	(7,406)		

The above Statement should be read in conjunction with the accompanying notes.



# BALANCE SHEET

for the year ended 31 December 2007

		Consolidated		La Trobe University	
Notes		2007 \$ 000	2006 \$ 000	2007 \$ 000	2006 \$ 000
<b>ASSETS</b>					
<b>Current Assets</b>					
	Cash and Cash Equivalents	31(a) 81,608	67,969	80,431	67,345
	Inventories	21 2,735	2,457	2,735	2,457
	Trade and Other Receivables	18 19,951	8,448	19,302	8,205
	Other Financial Assets at Fair Value Through Profit or Loss	19 5,787	4,830	5,001	4,830
	Other Non-financial Assets	26 5,851	2,198	5,851	2,196
	Non-current assets classified as held for sale	22 -	5,215	-	5,215
	<b>Total Current Assets</b>	<b>115,932</b>	<b>91,117</b>	<b>113,320</b>	<b>90,248</b>
<b>Non-Current Assets</b>					
	Trade and Other Receivables	18 56,402	61,737	56,402	61,737
	Other Financial Assets	20 3,954	2,147	3,954	2,147
	Property, Plant and Equipment	23 738,528	736,722	725,127	722,915
	Intangible Assets	25 11,619	12,117	11,619	12,117
	Other Non-financial Assets	26 2,508	3,346	1,964	2,193
	<b>Total Non-Current Assets</b>	<b>813,011</b>	<b>816,069</b>	<b>799,066</b>	<b>801,109</b>
	<b>Total Assets</b>	<b>928,943</b>	<b>907,186</b>	<b>912,386</b>	<b>891,357</b>
<b>LIABILITIES</b>					
<b>Current Liabilities</b>					
	Payables	23,731	11,494	23,210	11,120
	Interest-bearing Liabilities	27 8,566	7,401	3,790	2,625
	Provisions	28 57,363	56,240	57,363	55,781
	Other Liabilities	29 13,176	4,382	13,176	8,284
	<b>Total Current Liabilities</b>	<b>102,836</b>	<b>79,517</b>	<b>97,539</b>	<b>77,810</b>
<b>Non-Current Liabilities</b>					
	Interest-bearing Liabilities	27 55,920	47,081	35,503	23,821
	Provisions	28 60,322	66,343	60,322	66,074
	Other Liabilities	29 6,171	6,859	8,923	9,877
	<b>Total Non-Current Liabilities</b>	<b>122,413</b>	<b>120,283</b>	<b>104,748</b>	<b>99,772</b>
	<b>Total Liabilities</b>	<b>225,249</b>	<b>199,800</b>	<b>202,287</b>	<b>177,582</b>
	<b>Net Assets</b>	<b>703,694</b>	<b>707,386</b>	<b>710,099</b>	<b>713,775</b>
<b>EQUITY</b>					
	Reserves	30(a) 610,752	624,047	611,259	622,614
	Retained Surplus	30(a) 92,942	83,339	98,840	91,161
	<b>Total Equity</b>	<b>703,694</b>	<b>707,386</b>	<b>710,099</b>	<b>713,775</b>

The above Statement should be read in conjunction with the accompanying notes.



# CASHFLOW STATEMENT

for the year ended 31 December 2007

	Consolidated		La Trobe University	
Notes	2007 \$ 000	2006 \$ 000	2007 \$ 000	2006 \$ 000
<b>Cash Flows from Operating Activities</b>				
Australian Government				
CGS and Other DEEWR Grants	166,890	151,950	166,890	151,950
Higher Education Loan Programmes	76,613	66,880	76,613	66,880
State Government Grants	3,458	3,010	3,458	3,010
HECS HELP - Student Payments	11,273	9,732	11,273	9,732
OS-HELP (net)	8,247	9,051	8,247	9,051
Receipts from Student Fees and Other Customers	162,710	146,847	159,549	141,532
Investment Income Received	4,797	7,452	4,553	7,425
Payments to Employees	(264,758)	(247,333)	(264,030)	(244,184)
Payments to Suppliers (including GST)	(120,812)	(123,525)	(125,882)	(124,837)
Interest Paid	(4,127)	(4,080)	(2,047)	(1,930)
<b>Net Cash Inflow (Outflow) from Operating Activities</b>	<b>44,291</b>	<b>19,984</b>	<b>38,624</b>	<b>18,629</b>
<b>Cash Flows from Investing Activities</b>				
Proceeds from Sale of Property, Plant and Equipment	2,596	1,749	2,596	1,730
Payments for Property, Plant, Equipment and Intangibles	(41,093)	(20,126)	(39,003)	(20,820)
Payments for Financial Assets	(2,159)	(1,805)	(1,978)	(1,805)
<b>Net Cash Inflow (Outflow) from Investing Activities</b>	<b>(40,656)</b>	<b>(20,182)</b>	<b>(38,385)</b>	<b>(20,895)</b>
<b>Cash Flows from Financing Activities</b>				
Proceeds from Interest Bearing Liabilities	15,038	-	15,038	-
Repayment of Interest Bearing Liabilities	(5,034)	(3,853)	(2,191)	(2,127)
<b>Net Cash Inflow (Outflow) from Financing Activities</b>	<b>10,004</b>	<b>(3,853)</b>	<b>12,847</b>	<b>(2,127)</b>
<b>Net Increase (Decrease) in Cash and Cash Equivalents</b>	<b>13,639</b>	<b>(4,051)</b>	<b>13,086</b>	<b>(4,393)</b>
<b>Cash and Cash Equivalents at Beginning of the Financial Year</b>	<b>67,969</b>	<b>72,020</b>	<b>67,345</b>	<b>71,738</b>
<b>Cash and Cash Equivalents at End of Year</b>	<b>81,608</b>	<b>67,969</b>	<b>80,431</b>	<b>67,345</b>

The above Statement should be read in conjunction with the accompanying notes.





# STATEMENT OF CHANGES IN EQUITY

## for the year ended 31 December 2007

		<b>Consolidated</b>		<b>LaTrobe University</b>	
	Notes	<b>2007 \$ 000</b>	2006 \$ 000	<b>2007 \$ 000</b>	2006 \$ 000
<b>Total Equity at the Beginning of the Financial Year</b>		<b>707,386</b>	612,684	<b>713,775</b>	618,922
Net Effect of correction of error in previous years	30	-	552	-	552
Transfer of Net Assets For Acquired operations		-	-	1,987	-
<b>Restated Total Equity at the beginning of the financial year</b>		<b>707,386</b>	613,236	<b>715,762</b>	619,474
Profit/(Loss) on Revaluation of Land and Buildings, net of Tax	30	<b>(5,152)</b>	101,556	<b>(5,152)</b>	102,282
<b>Net Income/(Expense) Recognised Directly in Equity</b>		<b>(5,152)</b>	101,556	<b>(5,152)</b>	102,282
<b>Net Operating Result for the Year</b>	30	<b>1,460</b>	(7,406)	<b>(511)</b>	(7,981)
<b>Total Recognised Income and Expense for the Year</b>		<b>(3,692)</b>	94,150	<b>(5,663)</b>	94,301
<b>Total Equity at the end of the Financial Year</b>		<b>703,694</b>	707,386	<b>710,099</b>	713,775

The above Statement should be read in conjunction with the accompanying notes.



# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2007

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## 1. Summary of Significant Accounting Policies

The principal accounting policies adopted in the preparation of this financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated. The financial report includes a separate financial report for La Trobe University as an individual entity and the consolidated entity consisting of La Trobe University and its subsidiaries.

### 1.1 Basis of Preparation

- a) This general purpose financial report has been prepared in accordance with Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board, AASB Interpretations, the requirements of the Commonwealth Department of Education, Employment, and Workplace Relations, the Financial Management Act 1994, and other State/Australian Government legislative requirements.

- b) *Compliance with IFRSs*

The financial report of La Trobe University complies with Australian Accounting Standards, some of which contain requirements specific to not-for-profit entities that are inconsistent with IFRS requirements.

- c) *Historical cost convention*

The financial report has been prepared under the historical cost convention, as modified by the revaluation of financial assets and liabilities (including derivative instruments) at fair value through profit or loss, and certain classes of property, plant and equipment.

### 1.2 Consolidation Principles

The consolidated financial report incorporates the assets and liabilities of all subsidiaries of La Trobe University ("parent entity") as at 31 December 2007 and the financial results of all subsidiaries for the year then ended. La Trobe University and its subsidiaries together are referred to in this financial report as the Group or the consolidated entity.

Subsidiaries are all those entities (including special purpose entities) over which the Group has the power to govern the financial and operating policies, generally accompanying a shareholding of more than one-half of the voting rights. The existence and effect of potential voting rights that are currently exercisable or convertible are considered when assessing whether the Group controls another entity.

Subsidiaries are fully consolidated from the date on which control is transferred to the Group. They are de-consolidated from the date that control ceases. The purchase method of accounting is used to account for the acquisition of subsidiaries by the Group.

Intercompany transactions, balances and unrealised gains on transactions between Group companies are eliminated. Unrealised losses are also eliminated unless the transaction provides evidence of the impairment of the asset transferred. Accounting policies of subsidiaries have been changed where necessary to ensure consistency with the policies adopted by the Group.

The subsidiary companies are as follows:

- i) La Trobe University Housing Limited, a company limited by guarantee and wholly owned by the University. The operations of the company were transferred to the University as at 1 January 2007. The company will be de-registered in 2008.
- ii) La Trobe International Pty. Ltd. established in 1991. It has \$8 share capital and is wholly owned by the University. The operations of the company were transferred to the University as at 1 January 2007 and the company is now dormant.
- iii) Medical Centre Developments Pty. Ltd. was bought by the University on 2 December 2002, and has a paid up capital of \$3,500,001.

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2007

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These companies have separately produced and lodged audited accounts in accordance with the Corporations Act 2001.

### 1.3 Revenue Recognition

- a) Revenue is measured at the fair value of the consideration received or receivable. Amounts disclosed as revenue are net of returns, trade allowances and duties and taxes paid.
- b) The University treats operating grants received from Australian Government entities as income in the year of receipt.
- c) Fees and Charges revenue is recognised when received or when the University becomes entitled to receive it. Where revenue is received in advance for courses or programs to be delivered in the following year, the non-refundable portion of fees is treated as revenue in the year of receipt and the balance is treated as revenue in advance.
- d) Other revenue is recognised when received or when the University becomes entitled to receive it. Where revenue of a reciprocal nature is received in respect of services to be provided in the following year, such amounts have been deferred and disclosed as Revenue in Advance (Note 29).
- e) Trading revenue is generated from the sale of goods by the Commercial and Trading bodies.
- f) Interest from financial assets is brought to account when earned.
- g) Revenues received from other Government sources in respect of future periods are treated as income in the period they are received where the Financial Assistance is considered non-reciprocal in nature.

### 1.4 Trade and Other Receivables (Refer Note 18)

Trade receivables are recognised initially at fair value and subsequently measured at amortised cost, less provision for doubtful debts. Trade receivables are due for no more than 30 days.

The collectibility of trade receivables is reviewed on an ongoing basis. Debts which are known to be uncollectible are written off. A provision for doubtful receivables is established when there is objective evidence that the Group will not be able to collect all amounts due according to the original terms of receivables. The amount of the provision is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the effective interest rate. The amount of the provision is recognised in the income statement.

### 1.5 Inventories (Refer Note 21)

Inventories on hand at balance date are shown at the lower of cost or net realisable value. This includes materials purchased for resale by the Commercial and trading bodies and Academic Services. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale. The basis adopted for inventory measurement is the First In First Out basis. A specific provision is made for obsolescent stock.

### 1.6 Cash and cash equivalents (Refer Note 31)

Cash and cash equivalents includes cash on hand, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value, and bank overdrafts.

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2007

### 1.7 Property, Plant and Equipment (Refer Note 23)

- a) Land and buildings are shown at fair value assessed annually, based on periodic, but at least triennial, valuations by external independent valuers, less subsequent depreciation for buildings. Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset. All other property, plant and equipment is stated at historical cost less depreciation. Historical cost includes expenditure that is directly attributable to the acquisition of the items. The minimum value of assets brought to account and depreciated is \$5,000.
- b) Revaluation increments are credited directly to the asset revaluation reserve, except that, to the extent that an increment reverses a revaluation decrement in respect of that class of asset previously recognised as an expense in the net result, the increment is recognised in the net result. Revaluation decrements are recognised immediately as expenses in the net result, except that, to the extent that a credit balance exists in the asset revaluation reserve in respect of the same class of assets, they are debited directly to the asset revaluation reserve. Revaluation increments and decrements are offset against each other within a class of non-current assets

Land and buildings owned and/or controlled by the University were independently valued by the Valuer-General as at 31 December 2006. Land and buildings were valued at fair value and in accordance with: The Financial Management Act 1994; Australian Accounting Standards; and Victorian Government Policy. The resultant changes have been recorded through the Asset Revaluation Reserve.

- c) The Library collections of the University held at all campuses are recorded at cost. Donations are shown at fair value, being the written down replacement value based on an average cost index. The Albury Wodonga Campus library collection was capitalised in 1992 using an average replacement cost.

Artworks are recognised at Fair Value at the date received. Valuations of artworks, donated to the University, are obtained from registered independent valuers recognised by the Commonwealth Government.

Gains and losses on disposals are determined by comparing proceeds with carrying amount. These are included in the income statement. When revalued assets are sold, it is University policy to transfer the amounts included in other reserves in respect of those assets to retained earnings.

Land is not depreciated. Depreciation on other assets is calculated using the straight line method to allocate their cost or revalued amounts, net of their residual values, over their estimated useful lives, as follows:

Asset Type	2007	2006
	Depreciation Rate (%)	Depreciation Rate (%)
Land	-	-
Buildings	1.43 - 2	2
Special Equipment	5	5
Passenger Vehicles	15	15
Plant & Equipment / Library Collection	10	10
Commercial Vehicles / Office Furniture & Equipment	10	10
Computer Equipment	20	20

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each balance date.



# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2007

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### 1.8 Impairment of assets

Assets that have an indefinite useful life are not subject to amortisation and are tested annually for impairment. Assets that are subject to amortisation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use, being written down replacement cost.

### 1.9 Non-current assets held for sale (Refer Note 22)

Non-current assets (or disposal groups) are classified as held for sale and stated at the lower of their carrying amount and fair value less costs to sell if their carrying amount will be recovered principally through a sale transaction rather than through continuing use.

An impairment loss is recognised for any initial or subsequent write down of the asset (or disposal group) to fair value less costs to sell. A gain is recognised for any subsequent increases in fair value less costs to sell of an asset (or disposal group), but not in excess of any cumulative impairment loss previously recognised. A gain or loss not previously recognised by the date of the sale of the non current asset is recognised at the date of de recognition.

Non-current assets are not depreciated or amortised while they are classified as held for sale. Interest and other expenses attributable to the liabilities of a disposal group classified as held for sale continue to be recognised.

Non-current assets classified as held for sale are presented separately from the other assets in the balance sheet. The liabilities classified as held for sale are presented separately from other liabilities in the balance sheet.

### 1.10 Investments and other financial assets (Refer Notes 19 & 20)

The Group classifies its investments in the following categories: financial assets at fair value through profit or loss and loans and receivables. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and re-evaluates this designation at each reporting date.

#### *a) Financial assets at fair value through profit or loss*

This category has two sub-categories: financial assets held for trading, and those designated at fair value through profit or loss on initial recognition. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term or if so designated by management. The policy of management is to designate a financial asset if there exists the possibility it will be sold in the short term and the asset is subject to frequent changes in fair value. Assets in this category are classified as current assets if they are either held for trading or are expected to be realised within 12 months of balance date.

#### *b) Loans and receivables*

Loans and receivables are non derivative financial assets with fixed or determinable payments that are not quoted in an active market. They arise when the Group provides money, goods or services directly to a debtor with no intention of selling the receivable. They are included in current assets, except for those with maturities greater than 12 months after balance date which are classified as non-current assets. Loans and receivables are included in receivables in the balance sheet.

#### *Fair Value of Investments*

The fair values of quoted investments are based on current bid prices. If the market for a financial asset is not active (and for unlisted securities), the Group establishes fair value by using valuation techniques. These include reference to the fair values of recent arm's length transactions, involving the same instruments or other instruments that are substantially the same, discounted cash flow analysis, and option pricing models refined to reflect the issuer's specific circumstances.

#### *Impairment*

The Group assesses at each balance date whether there is objective evidence that a financial asset or group of financial assets is impaired. In the case of equity securities classified as available-for-sale, a significant or prolonged decline in the fair value of a security below its cost is considered in determining whether the security is impaired. If any such evidence exists for available-for-sale financial assets, the cumulative loss measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in profit and loss is removed from equity and recognised in the income statement. Impairment losses recognised in the income statement on equity instruments are not reversed through the income statement.

### **1.11 Intangible Assets (Refer Note 25)**

#### *a) Research and development*

Expenditure on research activities, undertaken with the prospect of obtaining new scientific or technical knowledge and understanding, is recognised in the income statement as an expense when it is incurred.

Expenditure on development activities, being the application of research findings or other knowledge to a plan or design for the production of new or substantially improved products or services before the start of commercial production or use, is capitalised if the product or service is technically and commercially feasible and adequate resources are available to complete development. The expenditure capitalised comprises all directly attributable costs, including costs of materials, services, direct labour and an appropriate proportion of overheads. Other development expenditure is recognised in the income statement as an expense as incurred. Capitalised development expenditure is stated at cost less accumulated amortisation. Amortisation is calculated using the straight-line method to allocate the cost over the period of the expected benefit.

#### *b) Computer Software Development*

Expenditure on software development activities, being the development of large computer systems, is capitalised if the product is technically and commercially feasible and adequate resources are available to complete development. The expenditure capitalised comprises all directly attributable costs, including costs of the base software, services, direct labour and an appropriate proportion of overheads. Other software development expenditure is recognised in the income statement as an expense as incurred. Capitalised software development expenditure is stated at cost less accumulated amortisation. Amortisation is calculated using the straight-line method to allocate the cost over the period of the expected benefit. The current amortisation rate is 10% (2006 10%).

### **1.12 Trade and Other Payables**

These amounts represent liabilities for goods and services provided to the Group prior to the end of financial year which are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2007

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### **1.13 Interest Bearing Liabilities (Refer Note 27)**

Bank loans, Debenture loans and Commercial Bills are carried at their principal amount, and are secured by a charge on the University's revenue. Interest expense is accrued at the contracted rate and included in Payables.

Bonds are carried at their principal amount. Current Liabilities due within 12 months are carried at their nominal value, Non-Current Liabilities due beyond 12 months are discounted to their Net Present Value. Bond commitments are disclosed at their gross (nominal) value in Note 27.

Borrowings are classified as current liabilities unless the Group has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

### **1.14 Financing Costs**

All financing costs are expensed.

### **1.15 Employee Benefits (Refer Note 28)**

Provision is made for benefits accruing to employees in respect of wages and salaries, annual leave, long service leave, and sick leave when it is probable that settlement will be required and they are capable of being measured reliably.

Provisions made in respect of employee benefits are to be measured based on their expected settlement. Provisions which are expected to be settled within 12 months are measured at their nominal values using the remuneration rate expected to apply at the time of settlement. Provisions which are not expected to be settled within 12 months are measured as the present value of the estimated future cash outflows to be made by the University in respect of services provided by employee up to reporting date.

Regardless of the expected timing of settlement, provisions made in respect of employee benefits are classified as a current liability unless there is an unconditional right to defer the settlement of the liability for at least 12 months after the reporting date, in which case it would be classified as a non-current liability. Provisions made for annual leave and unconditional long service leave would be classified as a current liability where the employee has a present entitlement to the benefit. A non-current liability would include long service leave entitlements accrued for employees with less than 7 years of continuous service.

### **1.16 Unfunded superannuation (Refer Note 34(c))**

In accordance with the 1998 instructions issued by the Commonwealth Department of Education, Employment and Workplace Relations (DEEWR) the effects of the unfunded superannuation liabilities of the University and its controlled entities were recorded in the Income statement and the Balance sheet for the first time in 1998. The prior years' practice had been to disclose liabilities by way of a note to the financial statements.

An Arrangement exists between the Australian Government and the State Government to meet the unfunded liability for the University's beneficiaries of the State Superannuation Scheme on an emerging cost basis. This arrangement is evidenced by the State Grants (General Revenue) Amendment Act 1987, Higher Education Funding Act 1988, and subsequent amending legislation. Accordingly, the unfunded liabilities have been recognised in the Balance Sheet under Provisions with a corresponding asset recognised under Trade and Other Receivables. The recognition of both the asset and the liability consequently does not affect the year end net asset position of the University and its controlled entities.

AASB 119 Employee Benefits requires that the estimated present value of superannuation obligations recognised in the financial statements should be determined as at balance date. This financial report recognises the estimated superannuation obligations in respect of the State Superannuation Fund using an actuarial estimate as at 30 June 2007. As there is no net impact on the balance sheet or income statement from these superannuation obligations (due to recognition of a corresponding receivable), the costs of providing an actuarial assessment at balance date (31 December 2007) outweigh the benefits. The University has therefore elected not to obtain an estimate of its superannuation obligations as at balance date. Consequently superannuation obligations (and corresponding receivable) are stated in the financial report based on estimates prepared 6 months in arrears.

#### **1.17 Leases (Refer Note 33.1)**

Leases in which a significant portion of the risks and rewards of ownership are retained by the lessor are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are charged to the income statement on a straight-line basis over the period of the lease. All lease agreements entered into by the University are operating leases.

#### **1.18 Comparative Figures**

Where required comparative figures have been adjusted to facilitate comparison with the presentation for the current financial year.

#### **1.19 Rounding of Amounts**

The University satisfies the requirements of Part 4.2(d) of the Directions of the Minister For Finance that accompany the Financial Management Act 1994 and accordingly amounts in the financial statements have been rounded to the nearest thousand dollars.

#### **1.20 Taxation**

##### *a) Income Tax*

The University and its controlled entities are exempt from income tax in accordance with the provisions of Section 50-55 of the *Income Tax Assessment Act* with the exception of Medical Centre Developments Pty. Ltd. (MCD) and La Trobe Innovations Pty. Ltd.. These companies were not able to obtain exemption from the imposition of Income Tax on its profits under section 50-55 of the Income Tax Assessment Act 1997, as amended.

The income tax expense or revenue for the year is the tax payable on the current year's taxable income based on the national income tax rate adjusted by changes in deferred tax assets and liabilities attributable to temporary differences between the tax bases of assets and liabilities and their carrying amounts in the financial report, and to unused tax losses.

Deferred tax assets and liabilities are recognised for temporary differences at the tax rates expected to apply when the assets are recovered or liabilities are settled, based on those tax rates which are enacted or substantively enacted at the time. The relevant tax rates are applied to the cumulative amounts of deductible and taxable temporary differences to measure the deferred tax asset or liability. An exception is made for certain temporary differences arising from the initial recognition of an asset or a liability. No deferred tax asset or liability is recognised in relation to these temporary differences if they arose in a transaction, other than a business combination, that at the time of the transaction did not affect either accounting profit or taxable profit or loss.

Deferred tax assets are recognised for deductible temporary differences and unused tax losses only if it is probable that future taxable amounts will be available to utilise those temporary differences and losses.

Current and deferred tax balances attributable to amounts recognised directly in equity are also recognised directly in equity.

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2007

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### *b) Goods and Services Tax (GST)*

The University is registered for, and accounts for GST on an accrual monthly basis. Revenues, expenses, assets and liabilities are recognised net of GST amounts, with the exception of receivables and payables, which are inclusive of GST. The net amount of GST receivable from the Australian Tax Office at balance date is recognised in the balance sheet as a current asset within trade and other receivables.

## **2 Capital & Reserves (Refer Note 30)**

### *a) Asset Revaluation Reserve*

The Asset Revaluation Reserve was created to record assets controlled by the University prior to 1 January 1989. Subsequent revaluations have been recorded against this reserve.

### *b) General Reserves*

These reserves were established to provide a source of funds for future development. The purposes these funds are reserved for includes but is not limited to: capital development, maintenance, and asset acquisition and replacement programs.

### *c) Perpetual Funds*

These funds include trusts, endowments and bequests that must be held in perpetuity with only the income earned being available for expenditure consistent with the donor's intentions.

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2007

		Consolidated		La Trobe University	
	Notes	2007 \$ 000	2006 \$ 000	2007 \$ 000	2006 \$ 000
<b>3. Australian Government financial assistance including HECS-HELP and other Australian Government loan programmes</b>					
<b>(a) Commonwealth Grants Scheme and Other Grants</b>					
Commonwealth Grants Scheme <sup>#</sup>	38.1	117,140	109,026	117,140	109,026
Indigenous Support Fund	38.1	373	338	373	338
Equity Programs <sup>+</sup>	38.1	1,159	763	1,159	763
Workplace Reform Programme	38.1	1,644	1,577	1,644	1,577
Workplace Productivity Programme	38.1	0	875	0	875
Learning & Teaching Performance Fund	38.1	2,422	-	2,422	-
Capital Development Pool	38.1	3,309	1,595	3,309	1,595
Superannuation Programme	38.1	3,563	3,632	3,563	3,632
<b>Total Commonwealth Grants Scheme and Other Grants</b>		<b>129,610</b>	<b>117,806</b>	<b>129,610</b>	<b>117,806</b>
# Includes the basic CGS grant amount, CGS-Regional Loading, and CGS - Enabling Loading					
+ Includes amounts for Higher Education Equity Support Programme and Students with Disability Programme					
<b>(b) Higher Education Loan Programmes</b>					
HECS-HELP	38.2	76,613	66,880	76,613	66,880
FEE-HELP	38.2	8,247	9,051	8,247	9,051
<b>Total Higher Education Loan Programmes</b>		<b>84,860</b>	<b>75,931</b>	<b>84,860</b>	<b>75,931</b>
<b>(c) Scholarships</b>					
Australian Postgraduate Awards	38.3	2,078	2,190	2,078	2,190
International Postgraduate Research Scholarships	38.3	403	198	403	198
Commonwealth Education Costs Scholarships	38.3	1,191	807	1,191	807
Commonwealth Accommodation Scholarships	38.3	2,256	1,540	2,256	1,540
<b>Total Scholarships</b>		<b>5,928</b>	<b>4,735</b>	<b>5,928</b>	<b>4,735</b>
<b>(d) DEEWR-Research</b>					
Institutional Grants Scheme	38.4	5,501	5,677	5,501	5,677
Research Training Scheme	38.4	12,521	12,922	12,521	12,922
Research Infrastructure Block Grants	38.4	2,800	2,907	2,800	2,907
Regional Protection Grants	38.4	1,146	1,067	1,146	1,067
Implementation Assistance Programme	38.4	62	-	62	-
Australian Scheme for Higher Education Repositories	38.4	120	-	120	-
Commercialisation Training Scheme	38.4	105	-	105	-
<b>Total DEEWR-Research</b>		<b>22,255</b>	<b>22,573</b>	<b>22,255</b>	<b>22,573</b>
<b>(e) Australian Research Council</b>					
<b>(i) Discovery</b>					
Projects	38.5(a)	4,420	4,244	4,420	4,244
Indigenous	38.5(a)	44	0	44	0
Fellowships	38.5(a)	323	316	323	316
<b>Total Discovery</b>		<b>4,787</b>	<b>4,560</b>	<b>4,787</b>	<b>4,560</b>
<b>(ii) Linkages</b>					
Infrastructure	38.5(b)	1,513	1,108	1,513	1,108
International	38.5(b)	103	53	103	53
Projects	38.5(b)	1,202	903	1,202	903
<b>Total Linkages</b>		<b>2,818</b>	<b>2,064</b>	<b>2,818</b>	<b>2,064</b>

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2007

	Consolidated		La Trobe University	
	2007 \$ 000	2006 \$ 000	2007 \$ 000	2006 \$ 000
<b>3. Australian Government financial assistance including HECS-HELP and other Australian Government loan programmes (continued)</b>				
(f) Other Australian Government financial assistance				
Other Australian Government financial assistance	1,492	212	1,492	212
<b>Total Other Australian Government financial assistance</b>	<b>1,492</b>	<b>212</b>	<b>1,492</b>	<b>212</b>
<b>Total Australian Government financial assistance</b>	<b>251,750</b>	<b>227,881</b>	<b>251,750</b>	<b>227,881</b>
<b>Reconciliation</b>				
Australian Government Grants [a+c+d+e+f]	166,890	151,950	166,890	151,950
HECS-HELP - Australian Government Payments	76,613	66,880	76,613	66,880
Other Australian Government Loan Programmes [FEE-HELP]	8,247	9,051	8,247	9,051
<b>Total Australian Government financial assistance</b>	<b>251,750</b>	<b>227,881</b>	<b>251,750</b>	<b>227,881</b>
<b>4. State Government financial assistance</b>				
Specific Purpose Grants	3,458	3,010	3,458	3,010
<b>Total State Government financial assistance</b>	<b>3,458</b>	<b>3,010</b>	<b>3,458</b>	<b>3,010</b>
<b>5. Fees and Charges</b>				
<b>Course Fees and Charges</b>				
Fee-Paying Overseas Students	55,436	47,138	55,436	47,138
Continuing Education	8,829	6,937	8,829	6,937
Fee-Paying Domestic Postgraduate Students	2,128	369	2,128	369
Fee-Paying Domestic Undergraduate Students	1,944	1,202	1,944	1,202
Other Domestic Course Fees and Charges	3,687	1,199	3,687	1,199
<b>Total Course Fees and Charges</b>	<b>72,024</b>	<b>56,845</b>	<b>72,024</b>	<b>56,845</b>
<b>Other Fees and Charges</b>				
General Service Fees	185	6,532	185	6,532
Other Fees and Charges	6,131	8,152	6,131	5,030
<b>Total Other Fees and Charges</b>	<b>6,316</b>	<b>14,684</b>	<b>6,316</b>	<b>11,562</b>
<b>Total Fees and Charges</b>	<b>78,340</b>	<b>71,529</b>	<b>78,340</b>	<b>68,407</b>
<b>6. Investment Income</b>				
<b>Financial Assets at Fair Value Through Profit or Loss</b>				
Interest Received on Funds Under Management	6,345	5,277	6,345	5,277
Realised Gain/(Loss) on Investment	966	564	966	564
Unrealised Gain/(Loss) on Investment	(3,018)	805	(3,804)	805
Interest Received - Other	591	373	528	346
Dividends	518	433	518	433
<b>Total Investment Income</b>	<b>5,402</b>	<b>7,452</b>	<b>4,553</b>	<b>7,425</b>
<b>7. Consultancy and Contracts</b>				
Consultancy	4,213	13,403	4,213	13,335
Contract Research	30,590	12,630	30,590	12,630
<b>Total Consultancy and Contracts</b>	<b>34,803</b>	<b>26,033</b>	<b>34,803</b>	<b>25,965</b>

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2007

	Consolidated		La Trobe University	
	2007 \$ 000	2006 \$ 000	2007 \$ 000	2006 \$ 000
Notes				
<b>8. Other Revenue</b>				
Sales	13,164	13,773	13,164	13,773
Other Trading Revenue	2,601	3,798	2,601	1,474
<b>Total Trading Revenue</b>	<b>15,765</b>	<b>17,571</b>	<b>15,765</b>	<b>15,247</b>
Accommodation Revenue	16,935	14,596	17,497	15,158
Donations & Bequests	1,265	2,060	1,265	2,060
Scholarships & Prizes	1,664	1,657	1,664	1,657
Miscellaneous Revenue	14,137	10,345	14,137	9,767
<b>Total Other Revenue</b>	<b>49,766</b>	<b>46,229</b>	<b>50,328</b>	<b>43,889</b>
<b>9. Employee Benefits and Oncosts</b>				
<b>Academic</b>				
Salaries	117,507	104,872	117,507	104,872
Contributions to superannuation and pension schemes :				
- Emerging Cost	2,809	2,589	2,809	2,589
- Funded	15,768	15,009	15,768	15,009
Payroll Tax	6,163	6,081	6,163	6,081
Workers' Compensation	861	720	861	720
Long Service Leave	1,285	1,737	1,285	1,737
Annual Leave	1,959	2,884	1,959	2,884
Allowances	2,402	2,076	2,402	2,076
Other	326	5,863	326	5,863
<b>Total Academic</b>	<b>149,080</b>	<b>141,831</b>	<b>149,080</b>	<b>141,831</b>
<b>Non-academic</b>				
Salaries	85,749	83,042	85,749	80,226
Contributions to superannuation and pension schemes :				
- Emerging Cost	2,307	1,881	2,307	1,881
- Funded	13,753	13,270	13,753	12,793
Payroll Tax	5,310	4,797	5,310	4,797
Workers' Compensation	768	585	768	585
Long Service Leave	4,132	3,039	4,132	3,039
Annual Leave	768	847	768	847
Allowances	2,835	2,319	2,835	2,319
Other	293	92	293	92
<b>Total Non-academic</b>	<b>115,915</b>	<b>109,872</b>	<b>115,915</b>	<b>106,579</b>
<b>Total Academic and Non-academic Employee Benefits &amp; Oncosts</b>	<b>264,995</b>	<b>251,703</b>	<b>264,995</b>	<b>248,410</b>
Deferred Employee Benefits for Superannuation	5,135	2,943	5,135	2,943
<b>Total Employee Benefits &amp; Oncosts</b>	<b>270,130</b>	<b>254,646</b>	<b>270,130</b>	<b>251,353</b>



# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2007

Notes	Consolidated		La Trobe University	
	2007 \$ 000	2006 \$ 000	2007 \$ 000	2006 \$ 000
<b>10. Buildings and Grounds</b>				
Operating Rental Lease Expense	5,654	6,240	5,654	6,240
Materials and Equipment	6,132	5,266	6,132	5,090
Occupancy Expenses	10,480	7,682	15,477	9,929
<b>Total Buildings and Grounds</b>	<b>22,266</b>	<b>19,188</b>	<b>27,263</b>	<b>21,259</b>
<b>11. Depreciation and Amortisation</b>				
Buildings	12,007	7,444	11,733	7,138
Buildings - Leasehold Improvements	48	99	48	93
Plant and Equipment	2,524	2,089	2,524	2,077
Special Plant & Equipment	395	395	395	395
Office Furniture and Equipment	288	483	288	480
Passenger Vehicles	756	686	756	682
Commercial Vehicles	233	186	233	186
Computer Equipment	2,006	1,897	2,006	1,892
Library Collection	6,748	7,268	6,748	7,268
<b>Total Depreciation</b>	<b>25,005</b>	<b>20,547</b>	<b>24,731</b>	<b>20,211</b>
Amortisation of Deferred Expenses	229	328	229	328
Amortisation of Intangible Assets	7,019	1,938	7,019	1,938
<b>Total Depreciation and Amortisation</b>	<b>32,253</b>	<b>22,813</b>	<b>31,979</b>	<b>22,477</b>
<b>12. Bad &amp; Impaired Debts</b>				
Bad Debts	54	64	54	64
Impaired Debts	189	167	189	188
<b>Total Bad &amp; impaired Debts</b>	<b>243</b>	<b>231</b>	<b>243</b>	<b>252</b>
<b>13. Other Categories of Expenditure</b>				
Scholarships, Grants & Prizes	1,534	1,191	1,534	1,191
Non-capitalised Equipment	5,355	5,989	5,355	5,989
Advertising, Marketing & Promotional Expenses	3,289	2,642	3,289	2,642
Motor Vehicles	1,656	1,341	1,656	1,341
Postage & Freight	1,069	829	1,069	829
Catering	860	867	860	867
Examiner Fees	274	180	274	180
Student Amenities	427	166	427	166
Research Participant Payments	421	253	421	253
Office Stationary & Supplies	1,776	1,511	1,776	1,511
Computing	3,428	4,642	3,428	4,642
Telecommunications	3,424	3,184	3,424	3,184
Miscellaneous Expense	10,068	1,743	9,971	872
<b>Total Other Categories of Expenditure</b>	<b>33,581</b>	<b>24,538</b>	<b>33,484</b>	<b>23,667</b>

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2007

Notes	Consolidated		La Trobe University	
	2007 \$ 000	2006 \$ 000	2007 \$ 000	2006 \$ 000
<b>14. Financing Costs</b>				
Interest on Interest-bearing Liabilities	4,127	4,080	2,047	1,930
<b>Total Financing Costs</b>	<b>4,127</b>	<b>4,080</b>	<b>2,047</b>	<b>1,930</b>
<b>15. Income Tax</b>				
Current Tax Benefit	(392)	148	-	-
Deferred Tax Expense	8	(84)	-	-
<b>Income Tax (Benefit)/Expense</b>	<b>(384)</b>	<b>64</b>	<b>-</b>	<b>-</b>
<b>Numerical Reconciliation of Income Tax (Benefit)/Expense to Prima Facie Tax (Benefit)/Expense</b>				
Operating Result From Continuing Operations Before Income Tax Expense	2,818	(213)	-	-
Tax at the Australian Tax Rate of 30%	845	(64)	-	-
Tax Effect of Amounts which are not Deductible (Taxable) in Calculating Taxable Income	-	-	-	-
<b>Income Tax (Benefit)/Expense</b>	<b>845</b>	<b>(64)</b>	<b>-</b>	<b>-</b>
<b>16. Sale of Assets</b>				
Proceeds from sale	4,569	1,749	4,569	1,730
Less carrying amount of assets sold	6,300	2,399	6,300	2,379
<b>Total Profit/(Loss) on sale of assets</b>	<b>(1,731)</b>	<b>(650)</b>	<b>(1,731)</b>	<b>(649)</b>
<b>17. Remuneration of Auditors</b>				
Victorian Auditor General (Audit of financial reports)	147	158	140	118
Other Auditors	161	331	161	331
	<b>308</b>	<b>489</b>	<b>301</b>	<b>449</b>

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2007

		<b>Consolidated</b>		<b>La Trobe University</b>	
Notes		<b>2007</b>	<b>2006</b>	<b>2007</b>	<b>2006</b>
		<b>\$ 000</b>	<b>\$ 000</b>	<b>\$ 000</b>	<b>\$ 000</b>
<b>18. Trade and Other Receivables</b>	1.4				
<b>Current</b>					
Deferred Government Contribution for Superannuation	34(c)	3,000	2,800	3,000	2,800
Goods & Services Tax		1,087	1,320	1,087	1,320
Debtors		16,136	4,568	15,481	4,293
Less Provision for Impaired Receivables		(266)	(240)	(266)	(208)
<b>Total Current Trade and Other Receivables</b>		<b>19,957</b>	<b>8,448</b>	<b>19,302</b>	<b>8,205</b>
<b>Non Current</b>					
Deferred Government Contribution for Superannuation	34(c)	56,402	61,737	56,402	61,737
<b>Total Non Current Trade and Other Receivables</b>		<b>56,402</b>	<b>61,737</b>	<b>56,402</b>	<b>61,737</b>
<b>Total Trade and Other Receivables</b>		<b>76,359</b>	<b>70,185</b>	<b>75,704</b>	<b>69,942</b>
<b>a) Impaired Receivables</b>					
As at 31 December 2007 current receivables of the University with a nominal value of \$266,000 (2006: \$208,000) were impaired. The amount of the provision was \$266,000 (2006: \$208,000). The individually impaired receivables relate to student debts, which are in unexpectedly difficult economic situations. It was assessed that the receivables are not expected to be recovered. The ageing of these receivables is as follows:					
Over 6 months		266	240	266	208
		<b>266</b>	<b>240</b>	<b>266</b>	<b>208</b>
As of 31 December 2007, trade receivables of \$2,497,910 (2006: \$2,745,856) were past due but not impaired. These relate to a number of independent customers and students for whom there is no recent history of default. The ageing analysis of these receivables is as follows:					
3 to 6 months		1,770	1,828	1,770	1,828
Over 6 months		728	918	728	918
		<b>2,498</b>	<b>2,746</b>	<b>2,498</b>	<b>2,746</b>
<b>19. Other Financial Assets at Fair Value Through Profit or Loss</b>	1.10				
<b>Current</b>					
Debentures at Fair Value Through Profit or Loss		924	864	924	864
Unit Trusts at Fair Value Through Profit or Loss		2,054	2,041	2,054	2,041
Aust. Listed Shares at Fair Value Through Profit or Loss		2,809	1,925	2,023	1,925
<b>Total Current Financial Assets at Fair Value Through Profit or Loss</b>		<b>5,787</b>	<b>4,830</b>	<b>5,001</b>	<b>4,830</b>
<b>Movement of Current Other Financial Assets</b>					
Opening Net Book Value		4,830	4,240	4,830	4,240
Additions		1,447	1,313	842	1,313
Disposals & Redemptions		(524)	(1,023)	(524)	(1,023)
Capital Gains/(losses)		57	59	57	59
Unrealised Gains/(Losses)		(23)	242	(23)	242
Closing Net Book Value		<b>5,787</b>	<b>4,830</b>	<b>5,182</b>	<b>4,830</b>

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2007

		<b>Consolidated</b>		<b>La Trobe University</b>	
Notes		<b>2007</b>	<b>2006</b>	<b>2007</b>	<b>2006</b>
		<b>\$ 000</b>	<b>\$ 000</b>	<b>\$ 000</b>	<b>\$ 000</b>
<b>20. Other Financial Assets</b>	1.10				
<b>Non Current</b>					
Shares in other corporations at cost *		3,954	2,147	3,954	2,147
<b>Total Non Current Other Financial Assets</b>		<b>3,954</b>	<b>2,147</b>	<b>3,954</b>	<b>2,147</b>
<b>Total Other Financial Assets</b>		<b>3,954</b>	<b>2,147</b>	<b>3,954</b>	<b>2,147</b>
<b>Movement of Non Current Other Financial Assets</b>					
Opening Net Book Value		2,147	932	2,147	932
Additions		1,807	1,215	1,807	1,215
Closing Net Book Value		<b>3,954</b>	<b>2,147</b>	<b>3,954</b>	<b>2,147</b>
* Shares in Other Corporations includes: VERNET Pty. Ltd. \$2,282,000; International Education Network Pty. Ltd. \$200,000; Bendigo Telco \$42,000; IDP Education Aust. Ltd. \$10,000; English International Pty. Ltd. \$200,000; Peptech Ltd. \$688,000; Australian Synchrotron \$500,000 and Miscellaneous shares \$32,000.					
<b>21. Inventories</b>	1.5				
<b>Current</b>					
Commercial and Trading Activities		2,735	2,515	2,735	2,515
Less Provision for Obsolescence		-	(58)	-	(58)
<b>Total Inventories</b>		<b>2,735</b>	<b>2,457</b>	<b>2,735</b>	<b>2,457</b>
<b>22. Non-current Assets classified as held for sale</b>					
Unused Beechworth land		-	1,215	-	1,215
Mt Buller building		-	4,000	-	4,000
<b>Total Non-current assets held for resale</b>		<b>-</b>	<b>5,215</b>	<b>-</b>	<b>5,215</b>
<b>Reconciliation of Non-current assets held for resale</b>					
Opening Value		5,215	9,270	5,215	9,270
Revaluation increment/(decrement)		-	(4,055)	-	(4,055)
Disposal of Mt Buller building		(4,000)	-	(4,000)	-
Transfers to Property, Plant and Equipment		(1,215)	-	(1,215)	-
Closing Value		<b>-</b>	<b>5,215</b>	<b>-</b>	<b>5,215</b>
<b>23. Property, Plant And Equipment</b>	1.7				
<b>Freehold Land</b>					
At cost		7	(1)	7	(1)
At Independent Valuation 2006	1.7(b)	183,736	187,673	183,736	187,673
		<b>183,743</b>	<b>187,672</b>	<b>183,743</b>	<b>187,672</b>
<b>Buildings</b>					
At cost		6,997	-	6,997	-
Less Accumulated Depreciation		(2)	-	(2)	-
		<b>6,995</b>	<b>-</b>	<b>6,995</b>	<b>-</b>
At Independent Valuation 2006	1.7(b)	485,054	485,055	471,379	471,380
Less Accumulated Depreciation		(12,000)	-	(11,726)	-
		<b>473,054</b>	<b>485,055</b>	<b>459,653</b>	<b>471,380</b>
<b>Total Buildings - Written Down Value</b>		<b>480,049</b>	<b>485,055</b>	<b>466,648</b>	<b>471,380</b>
<b>Work in progress at cost</b>		<b>17,329</b>	<b>5,122</b>	<b>17,329</b>	<b>5,122</b>
<b>Buildings - Leasehold Improvements at cost</b>		<b>1,723</b>	<b>1,752</b>	<b>1,723</b>	<b>1,722</b>
Less Accumulated Depreciation		(336)	(307)	(336)	(289)
<b>Written Down Value</b>		<b>1,387</b>	<b>1,445</b>	<b>1,387</b>	<b>1,433</b>

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2007

Notes	Consolidated		La Trobe University	
	2007 \$ 000	2006 \$ 000	2007 \$ 000	2006 \$ 000
<b>23. Property, Plant And Equipment (continued)</b>				
<b>Plant and Equipment at cost</b>	<b>38,661</b>	<b>34,595</b>	<b>38,661</b>	<b>34,478</b>
Less Accumulated Depreciation	(21,930)	(19,831)	(21,930)	(19,779)
Written Down Value	16,731	14,764	16,731	14,699
<b>Special Plant and Equipment at cost</b>	<b>7,893</b>	<b>7,893</b>	<b>7,893</b>	<b>7,893</b>
Less Accumulated Depreciation	(4,583)	(4,188)	(4,583)	(4,188)
Written Down Value	3,310	3,705	3,310	3,705
<b>Office Furniture and Equipment at Cost</b>	<b>3,831</b>	<b>4,860</b>	<b>3,831</b>	<b>4,831</b>
Less Accumulated Depreciation	(3,012)	(3,619)	(3,012)	(3,610)
Written Down Value	819	1,241	819	1,221
<b>Passenger Motor Vehicles at cost</b>	<b>4,776</b>	<b>5,085</b>	<b>4,776</b>	<b>5,061</b>
Less Accumulated Depreciation	(1,329)	(1,193)	(1,329)	(1,190)
Written Down Value	3,447	3,892	3,447	3,871
<b>Commercial Motor Vehicles at cost</b>	<b>2,800</b>	<b>2,324</b>	<b>2,800</b>	<b>2,324</b>
Less Accumulated Depreciation	(981)	(777)	(981)	(777)
Written Down Value	1,819	1,547	1,819	1,547
<b>Computer Equipment at cost</b>	<b>15,928</b>	<b>13,630</b>	<b>15,928</b>	<b>13,609</b>
Less Accumulated Depreciation	(9,565)	(8,552)	(9,565)	(8,545)
Written Down Value	6,363	5,078	6,363	5,064
<b>Library Collection at cost</b>	<b>128,773</b>	<b>125,695</b>	<b>128,773</b>	<b>125,695</b>
Less Accumulated Depreciation	(108,253)	(101,505)	(108,253)	(101,505)
Written Down Value	20,520	24,190	20,520	24,190
<b>Collectors Items At Valuation</b>	<b>3,011</b>	<b>3,011</b>	<b>3,011</b>	<b>3,011</b>
<b>Total Property, Plant and Equipment at Cost and Valuation</b>	<b>900,519</b>	<b>876,686</b>	<b>886,844</b>	<b>862,790</b>
<b>Less Accumulated Depreciation</b>	<b>(161,991)</b>	<b>(139,964)</b>	<b>(161,717)</b>	<b>(139,875)</b>
<b>Written Down Value</b>	<b>738,528</b>	<b>736,722</b>	<b>725,127</b>	<b>722,915</b>

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Land and Buildings were independently valued by the Valuer-General as at 31 December 2006 at fair value.

The portion of the land occupied at the Albury/Wodonga campus is jointly shared with the Wodonga Institute of Technical and Further Education (TAFE). Title to this land is with the Ministry of Education (valued at \$ 1,400,000 in 2002) and is recorded in the Wodonga Institute of TAFE's accounts.

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2007

### 24. Reconciliation of Property, Plant & Equipment

#### a) Consolidated 2007

	Freehold Land at cost \$ 000	Freehold Land at independent valuation \$ 000	Buildings at cost \$ 000	Buildings at independent valuation \$ 000	Work in progress at cost \$ 000
Carrying amount at 1/1/2007	-	187,672	-	485,055	5,122
Additions	-	-	2,658	-	18,399
Disposals	-	-	-	7	-
Transfers	7	1,216	4,337	(2)	(6,192)
Revaluation increment/(decrement)	-	(5,152)	-	1	-
Depreciation expense	-	-	0	(12,007)	-
Carrying amount at 31/12/2007	7	183,736	6,995	473,054	17,329

	Buildings - Leasehold Improvements at cost \$ 000	Plant and Equipment at cost \$ 000	Special Plant and Equipment at cost \$ 000	Office Furniture and Equipment at cost \$ 000	Passenger Motor Vehicles at cost \$ 000
Carrying amount at 1/1/2007	1,445	14,764	3,705	1,241	3,892
Additions	-	3,765	-	141	1,980
Disposals	-	(151)	-	(174)	(1,512)
Transfers	(10)	877	-	(101)	(157)
Revaluation increment/(decrement)	-	-	-	-	-
Depreciation expense	(48)	(2,524)	(395)	(288)	(756)
Carrying amount at 31/12/2007	1,387	16,731	3,310	819	3,447

	Commercial Motor Vehicles at cost \$ 000	Computer Equipment at cost \$ 000	Library Collection at cost \$ 000	Collectors Items at valuation \$ 000	Total \$ 000
Carrying amount at 1/1/2007	1,547	5,078	24,190	3,011	736,722
Additions	701	2,326	3,077	-	33,047
Disposals	(352)	(117)	-	-	(2,299)
Transfers	156	1,082	1	-	1,214
Revaluation increment/(decrement)	-	-	-	-	(5,151)
Depreciation expense	(233)	(2,006)	(6,748)	-	(25,005)
Carrying amount at 31/12/2007	1,819	6,363	20,520	3,011	738,528

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

for the year ended 31 December 2007

## 24. Reconciliation of Property, Plant & Equipment (continued)

### b) La Trobe University 2007

	Freehold Land at cost \$ 000	Freehold Land at independent valuation \$ 000	Buildings at cost \$ 000	Buildings at independent valuation \$ 000	Work in progress at cost \$ 000
Carrying amount at 1/1/2007	-	187,672	-	471,380	5,122
Additions	-	-	2,658	-	18,399
Disposals	-	-	-	7	-
Transfers	7	1,216	4,337	(2)	(6,192)
Revaluation increment/(decrement)	-	(5,152)	-	-	-
Depreciation expense	-	-	-	(11,733)	-
Carrying amount at 31/12/2007	<b>7</b>	<b>183,736</b>	<b>6,995</b>	<b>459,652</b>	<b>17,329</b>

	Buildings - Leasehold Improvements at cost \$ 000	Plant and Equipment at cost \$ 000	Special Plant and Equipment at cost \$ 000	Office Furniture and Equipment at cost \$ 000	Passenger Motor Vehicles at cost \$ 000
Carrying amount at 1/1/2007	1,433	14,699	3,705	1,221	3,871
Additions	-	3,765	-	141	1,980
Disposals	-	(151)	-	(174)	(1,512)
Transfers	2	942	-	(81)	(136)
Revaluation increment/(decrement)	-	-	-	-	-
Depreciation expense	(48)	(2,524)	(395)	(288)	(756)
Carrying amount at 31/12/2007	<b>1,387</b>	<b>16,731</b>	<b>3,310</b>	<b>819</b>	<b>3,447</b>

	Commercial Motor Vehicles at cost \$ 000	Computer Equipment at cost \$ 000	Library Collection at cost \$ 000	Collectors Items at valuation \$ 000	<b>Total</b> <b>\$ 000</b>
Carrying amount at 1/1/2007	1,547	5,064	24,190	3,011	722,915
Additions	701	2,326	3,077	-	33,047
Disposals	(352)	(117)	-	-	(2,299)
Transfers	156	1,096	2	-	1,347
Revaluation increment/(decrement)	-	-	-	-	(5,152)
Depreciation expense	(233)	(2,006)	(6,748)	-	(24,731)
Carrying amount at 31/12/2007	<b>1,819</b>	<b>6,363</b>	<b>20,521</b>	<b>3,011</b>	<b>725,127</b>

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2007

### 24. Reconciliation of Property, Plant & Equipment (continued)

#### a) Consolidated 2006

	Freehold Land at cost \$ 000	Freehold Land at independent valuation \$ 000	Buildings at cost \$ 000	Buildings at independent valuation \$ 000	Work in progress at cost \$ 000
Carrying amount at 1/1/2006	8,921	208,835	42,066	309,625	4,406
Additions	-	-	1,842	1,269	1,963
Disposals	-	-	-	(1)	0
Transfers	(8,921)	8,921	(41,257)	41,423	(1,247)
Revaluation increment/(decrement)	-	(30,084)	(1,842)	139,374	-
Depreciation expense	-	-	(809)	(6,635)	-
Carrying amount at 31/12/2006	-	<b>187,672</b>	-	<b>485,055</b>	<b>5,122</b>

	Buildings - Leasehold Improvements at cost \$ 000	Plant and Equipment at cost \$ 000	Special Plant and Equipment at cost \$ 000	Office Furniture and Equipment at cost \$ 000	Passenger Motor Vehicles at cost \$ 000
Carrying amount at 1/1/2006	3,379	12,432	4,099	1,442	3,388
Additions	-	4,294	1	99	2,454
Disposals	-	(125)	-	(662)	(1,264)
Transfers	-	252	-	845	-
Revaluation increment/(decrement)	(1,835)	-	-	-	-
Depreciation expense	(99)	(2,089)	(395)	(483)	(686)
Carrying amount at 31/12/2006	<b>1,445</b>	<b>14,764</b>	<b>3,705</b>	<b>1,241</b>	<b>3,892</b>

	Commercial Motor Vehicles at cost \$ 000	Computer Equipment at cost \$ 000	Library Collection at cost \$ 000	Collectors Items at valuation \$ 000	<b>Total</b> <b>\$ 000</b>
Carrying amount at 1/1/2006	1,169	5,628	28,223	3,011	636,624
Additions	854	1,374	3,235	0	17,385
Disposals	(290)	(10)	-	-	(2,352)
Transfers	-	(17)	-	-	(1)
Revaluation increment/(decrement)	-	-	-	-	105,613
Depreciation expense	(186)	(1,897)	(7,268)	-	(20,547)
Carrying amount at 31/12/2006	<b>1,547</b>	<b>5,078</b>	<b>24,190</b>	<b>3,011</b>	<b>736,722</b>



# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

for the year ended 31 December 2007

## 24. Reconciliation of Property, Plant & Equipment (continued)

### b) La Trobe University 2006

	Freehold Land at cost \$ 000	Freehold Land at independent valuation \$ 000	Buildings at cost \$ 000	Buildings at independent valuation \$ 000	Work in progress at cost \$ 000
Carrying amount at 1/1/2006	8,921	208,835	42,066	294,918	4,406
Additions	-	-	1,842	1,269	1,963
Disposals	-	-	-	(1)	-
Transfers	(8,921)	8,921	(41,257)	41,423	(1,247)
Revaluation increment/(decrement)	-	(30,084)	(1,842)	140,100	-
Depreciation expense	-	-	(809)	(6,329)	-
Carrying amount at 31/12/2006	-	<b>187,672</b>	-	<b>471,380</b>	<b>5,122</b>

	Buildings - Leasehold Improvements at cost \$ 000	Plant and Equipment at cost \$ 000	Special Plant and Equipment at cost \$ 000	Office Furniture and Equipment at cost \$ 000	Passenger Motor Vehicles at cost \$ 000
Carrying amount at 1/1/2006	3,361	12,354	4,099	1,419	3,343
Additions	-	4,294	1	99	2,454
Disposals	-	(125)	-	(662)	(1,244)
Transfers	-	253	-	845	-
Revaluation increment/(decrement)	(1,835)	-	-	-	-
Depreciation expense	(93)	(2,077)	(395)	(480)	(682)
Carrying amount at 31/12/2006	<b>1,433</b>	<b>14,699</b>	<b>3,705</b>	<b>1,221</b>	<b>3,871</b>

	Commercial Motor Vehicles at cost \$ 000	Computer Equipment at cost \$ 000	Library Collection at cost \$ 000	Collectors Items at valuation \$ 000	<b>Total</b> <b>\$ 000</b>
Carrying amount at 1/1/2006	1,169	5,616	28,223	3,011	621,741
Additions	854	1,367	3,235	-	17,378
Disposals	(290)	(10)	-	-	(2,332)
Transfers	-	(17)	-	-	0
Revaluation increment/(decrement)	-	-	-	-	106,339
Depreciation expense	(186)	(1,892)	(7,268)	-	(20,211)
Carrying amount at 31/12/2006	<b>1,547</b>	<b>5,064</b>	<b>24,190</b>	<b>3,011</b>	<b>722,915</b>

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
for the year ended 31 December 2007

		Consolidated		La Trobe University	
Notes		2007 \$ 000	2006 \$ 000	2007 \$ 000	2006 \$ 000
<b>25. Intangible Assets</b>					
	<b>Computer Software at cost</b>				
1.11	Less Accumulated Depreciation	28,651	22,129	28,651	22,129
	Net Book Value	(17,032)	(10,012)	(17,032)	(10,012)
		<b>11,619</b>	<b>12,117</b>	<b>11,619</b>	<b>12,117</b>
	<b>Movement of Intangible Assets</b>				
	Opening Net Book Value	12,117	10,867	12,117	10,867
	Additions - Software Development Costs	6,521	3,247	6,521	3,247
	Disposals	-	(59)	-	(59)
	Amortisation charge	(7,019)	(1,938)	(7,019)	(1,938)
	Closing Net Book Value	<b>11,619</b>	<b>12,117</b>	<b>11,619</b>	<b>12,117</b>
<b>26. Other Non-financial Assets</b>					
	<b>Current</b>				
	Prepayments	5,851	2,198	5,851	2,196
	<b>Total Current Other Non-financial Assets</b>	<b>5,851</b>	<b>2,198</b>	<b>5,851</b>	<b>2,196</b>
	<b>Non Current</b>				
	Deferred Tax Asset	544	1,153	-	-
26 (a)	Prepaid licence fee - Sports Facilities	244	244	244	244
	Prepaid licence fee - Co- Generation Plant	399	399	399	399
	Legal costs - Biotechnology Building	71	71	71	71
	Austin Health Centre	2,000	2,000	2,000	2,000
	Total	3,258	3,867	2,714	2,714
	Less Accumulated Amortisation	(750)	(521)	(750)	(521)
	<b>Total Non Current Other Non-financial Assets</b>	<b>2,508</b>	<b>3,346</b>	<b>1,964</b>	<b>2,193</b>
	<b>Total Other Non-financial Assets</b>	<b>8,359</b>	<b>5,544</b>	<b>7,815</b>	<b>4,389</b>
	<b>(a) Deferred Tax Assets</b>				
	The balance comprises temporary differences attributable to:				
	<i>Amounts recognised in operation result</i>				
	Tax Losses	1,321	1,846	-	-
	<b>Total Amounts recognised in operation result</b>	<b>1,321</b>	<b>1,846</b>	<b>-</b>	<b>-</b>
	Set-off of Deferred Tax Liabilities of				
	Prepayments pursuant to set-off provisions	(777)	(693)	-	-
	<b>Net Deferred Tax Assets</b>	<b>544</b>	<b>1,153</b>	<b>-</b>	<b>-</b>
<b>27. Interest-bearing Liabilities</b>					
	<b>Current</b>				
	Secured				
	Debenture Loans	642	752	642	752
	Commercial Bills	3,148	1,873	3,148	1,873
	Bonds	4,776	4,776	-	-
	Total Current Secured Interest Bearing Liabilities	8,566	7,401	3,790	2,625
	<b>Total Current Interest Bearing Liabilities</b>	<b>8,566</b>	<b>7,401</b>	<b>3,790</b>	<b>2,625</b>

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

for the year ended 31 December 2007

	Consolidated		La Trobe University	
Notes	2007 \$ 000	2006 \$ 000	2007 \$ 000	2006 \$ 000
<b>27. Interest-bearing Liabilities (continued)</b>				
<b>Non-Current</b>				
Secured				
Debenture Loans	9,968	10,610	9,968	10,610
Commercial Bills	25,535	13,211	25,535	13,211
Bonds	20,417	23,260	-	-
Total Non-Current Secured Interest Bearing Liabilities	55,920	47,081	35,503	23,821
<b>Total Non-Current Interest Bearing Liabilities</b>	<b>55,920</b>	<b>47,081</b>	<b>35,503</b>	<b>23,821</b>
<b>Total Interest Bearing Liabilities</b>	<b>64,486</b>	<b>54,482</b>	<b>39,293</b>	<b>26,446</b>

The debenture loans and commercial bills have fixed interest rates and terms. They are secured by a charge over the University's revenue via a security trust deed. The bonds are fixed term, scheduled for maturity on 30 June 2014 and have a fixed interest rate and are secured by the Medical Centre Pty Ltd's assets including the Medical Centre building.

## a) Assets Pledged as Security

The carrying amounts of assets pledged as security for current and non-current interest bearing liabilities are:

<b>Current</b>					
Security Trust Deed					
Cash and Cash Equivalents		50,000	50,000	50,000	50,000
		50,000	50,000	50,000	50,000
Floating Charge					
Cash and Cash Equivalents		1,177	624	-	-
Trade and Other Receivables		783	1,770	-	-
		1,960	2,394	-	-
<b>Total Current Assets Pledged as Security</b>		<b>51,960</b>	<b>52,394</b>	<b>50,000</b>	<b>50,000</b>
<b>Non-Current</b>					
First Mortgage					
Buildings		13,402	14,401	-	-
Other Non-Financial Assets		3,794	4,596	-	-
		17,195	18,997	-	-
<b>Total Non-Current Assets Pledged as Security</b>		<b>17,195</b>	<b>18,997</b>	<b>-</b>	<b>-</b>
<b>Total Assets Pledged as Security</b>		<b>69,156</b>	<b>71,391</b>	<b>50,000</b>	<b>50,000</b>

## 28. Provisions

<b>Current</b>					
Employee Benefits					
- Annual Leave		23,243	22,805	23,244	22,492
- Long Service Leave		29,920	28,799	29,920	28,769
- Deferred Benefits for Superannuation	34(c)	3,000	2,800	3,000	2,800
- Other		1,200	1,836	1,199	1,720
<b>Total Current Provisions</b>		<b>57,363</b>	<b>56,240</b>	<b>57,363</b>	<b>55,781</b>
<b>Non-Current</b>					
Employee Benefits					
- Annual Leave		-	-	-	-
- Long Service Leave		3,920	4,606	3,920	4,337
- Deferred Benefits for Superannuation	34(c)	56,402	61,737	56,402	61,737
<b>Total Non-Current Provisions</b>		<b>60,322</b>	<b>66,343</b>	<b>60,322</b>	<b>66,074</b>
<b>Total Provisions</b>		<b>117,685</b>	<b>122,583</b>	<b>117,685</b>	<b>121,855</b>



NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
for the year ended 31 December 2007

		Consolidated		La Trobe University	
Notes		2007 \$ 000	2006 \$ 000	2007 \$ 000	2006 \$ 000
<b>30. Reserves and Retained Surpluses</b>					
<b>a) Reserves</b>					
Property, Plant, and Equipment Revaluation Reserve	2(a)	596,580	601,732	597,088	602,240
General Reserves	2(b)	12,933	21,170	12,932	19,229
Perpetual Funds	2(c)	1,239	1,145	1,239	1,145
Total Reserves		610,752	624,047	611,259	622,614
<b>Movements</b>					
<b>Property, Plant, and Equipment Revaluation Reserve</b>					
<b>Freehold Land</b>					
Freehold Land as at 1 January		153,735	187,874	153,735	187,874
Transfer from Asset Held For Resale		-	-	-	-
Revaluation Increment/(decrement)		(5,152)	(34,139)	(5,152)	(34,139)
Freehold Land as at 31 December		148,583	153,735	148,583	153,735
<b>Buildings</b>					
Buildings as at 1 January		355,571	219,876	356,079	219,658
Revaluation Increment/(decrement)		-	135,695	-	136,421
Buildings as at 31 December		355,571	355,571	356,079	356,079
Other classes of assets as at 31 December		92,426	92,426	92,426	92,426
Balance at 31 December		596,580	601,732	597,088	602,240
<b>General Reserves</b>					
Balance at 1 January		21,170	17,783	19,229	16,306
Opening Balance From Acquired Operations		-	-	1,940	-
Transfers from Accumulated Funds		1,887	11,886	1,887	11,422
Transfers to Accumulated Funds		(10,124)	(8,499)	(10,124)	(8,499)
Balance at 31 December		12,933	21,170	12,932	19,229
<b>Perpetual Funds</b>					
Balance at 1 January		1,145	680	1,145	680
Transfers from Accumulated Funds		94	465	94	465
Balance at 31 December		1,239	1,145	1,239	1,145
<b>b) Retained Surplus</b>					
Movements in Retained Surplus were as follows:					
Retained Surplus at 1 January		83,339	94,045	91,161	101,978
Net Effect of correction of error in previous years		-	552	-	552
Net Operating Result		1,460	(7,406)	(511)	(7,981)
Transfer from Acquired operations		-	-	47	-
Transfers to Reserves		(1,981)	(12,351)	(1,981)	(11,887)
Transfers from Reserves		10,124	8,499	10,124	8,499
Retained Surplus at 31 December		92,942	83,339	98,840	91,161

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2007

	<b>Consolidated</b>		<b>La Trobe University</b>	
Notes	<b>2007</b>	2006	<b>2007</b>	2006
	<b>\$ 000</b>	\$ 000	<b>\$ 000</b>	\$ 000

### 31. Notes to the Cash Flow Statement

#### a) Reconciliation of Cash

For the purposes of the Cash Flow Statement, La Trobe University considers cash to include cash on hand and in banks, and investments in money market instruments which are so near to maturity that there is no significant risk of change in value due to changes in interest. Cash at the end of the year as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

Cash Assets	<b>6,921</b>	2,208	<b>5,744</b>	1,584
Deposits At Call	<b>74,687</b>	65,761	<b>74,687</b>	65,761
Total Cash and Cash Equivalents	<b>81,608</b>	67,969	<b>80,431</b>	67,345

#### b) Reconciliation of Net Cash used in Operating Activities to Operating Result

<b>Net Operating Result After Income Tax</b>	<b>1,460</b>	(7,406)	<b>(511)</b>	(7,981)
<b>Non Cash Flow Items in Operating Result</b>				
Depreciation	<b>32,253</b>	22,812	<b>31,979</b>	22,476
Provision for Employee Entitlements	<b>237</b>	4,370	<b>965</b>	4,226
(Gain)/Loss on Sale of Plant and Equipment	<b>1,731</b>	650	<b>1,731</b>	649
Bad Debts Expense	<b>28</b>	64	<b>(4)</b>	64
Non-Cash Donations	<b>(183)</b>	(330)	<b>(183)</b>	(334)
Investment Non-Cash Purchase	<b>(605)</b>	-	<b>-</b>	-
Income Tax Benefit	<b>845</b>	(64)	<b>-</b>	-
<b>Net cash used in operating activities before changes in assets and liabilities</b>	<b>35,766</b>	20,096	<b>33,977</b>	19,100
<b>Changes in Assets and Liabilities</b>				
Increase/(Decrease) in Other Current Liabilities	<b>8,105</b>	(5,231)	<b>3,938</b>	(4,591)
(Increase)/Decrease in Inventories	<b>(278)</b>	10	<b>(278)</b>	10
(Increase)/Decrease in Trade and Other Receivables	<b>(8,115)</b>	7,001	<b>(7,677)</b>	6,558
(Increase)/Decrease in Other Non-Financial Assets	<b>(3,653)</b>	374	<b>(3,655)</b>	354
Increase/(Decrease) in Payables	<b>12,237</b>	(2,593)	<b>12,090</b>	(3,129)
(Increase)/Decrease in Deferred Expenses	<b>229</b>	327	<b>229</b>	327
<b>Net cash used in operating activities</b>	<b>44,291</b>	19,984	<b>38,624</b>	18,629

#### c) Cash at bank and on hand

These are interest bearing with a weighted average interest rate of 6.78% (2006 - 7.17%).

#### d) Deposits at call

The deposits are bearing floating interest rates between 6.53% and 7.12% (2006 - 6.08% and 7.67%).

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

for the year ended 31 December 2007

## 32. Financial Instruments

### 32.1 Accounting Policies and Terms and Conditions

Recognised Financial Instruments	Note	Accounting Policies	Terms and Conditions
<b>Financial Assets</b>			
Trade and Other Receivables	18	Accounts receivable are carried at amounts due. The collection of debts is assessed at balance date and specific provisions are made for any doubtful accounts.	Accounts receivable are on 30 day terms.
Investment Portfolio	31	Investments are shown at the lower of cost or net recoverable value. The carrying amount of all investments is reviewed annually to ensure it is not in excess of the recoverable amount. Investments maturing in less than or greater than 12 months are shown as current assets and non-current assets respectively.	Funds held in investment portfolios are managed by the Funds Manager, Grove Financial Services Pty. Ltd. The Investment Mandate enables the Fund Manager to invest in a mixture of cash and bonds within a ratio range determined by the University.
Shares in Other Corporations	20	Shares are shown at the lower of cost or net recoverable value.	
Debentures	19	Debentures are shown at the lower of cost or net recoverable value.	
Units in Unit Trusts	19	Units are shown at the lower of cost or net recoverable value.	
<b>Financial Liabilities</b>			
Payables and Other Liabilities	29	Liabilities are recognised for amounts to be paid in the future for goods or services received whether or not billed to the University.	Creditors are normally settled within 30 days.
Debenture Loans	27	Debenture Loans are carried at their principal amount. Interest expense is accrued at the contracted rate and included in Creditors and Accruals.	Debenture loans are secured by a charge on the University's revenue.
Commercial Bills	27	Commercial Bills are carried at their principal amount. Interest expense is accrued at the contracted rate and included in Creditors and Accruals.	Commercial Bills are secured by a charge on the University's revenue.

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
for the year ended 31 December 2007

**32. Financial Instruments (continued)**

**32.2 The Following Table Details the Economic Entities Exposure to Interest Rate Risk as at 31 December 2007**

**Table 1. 2007**

Financial Instruments	Note	Variable Interest Rate	Non Interest Bearing	Fixed Interest Rate maturing in:			Carrying Amount	Weighted Average Effective Interest Rate
				1 year or less \$000	Over 1 year to 5 years	More than 5 years		
		\$000	\$000		\$000	\$000	\$000	%
<b>Financial Assets</b>								
Cash Assets	31(a)	81,608					81,608	6.78
Trade and Other Receivables	18		16,957				16,957	N/A
Debentures	19	924					924	8.63
Units in Unit Trusts	19		2,054				2,054	N/A
Listed Shares	19		2,809				2,809	N/A
Shares in Other Corporations	20		3,954				3,954	N/A
Deferred Receivable for Superannuation	18 34(c)		59,402				59,402	N/A
<b>Total Financial Assets</b>		<b>82,532</b>	<b>85,176</b>	-	-	-	<b>167,708</b>	
<b>Financial Liabilities</b>								
Payables			23,731				23,731	N/A
Fees & Charges Received In Advance	29		10,068				10,068	N/A
Government Financial Assistance Received In Advance	29		755				755	N/A
Other Revenue Received In Advance	29		7,862				7,862	N/A
Bonds & Deposits	29		662				662	N/A
Goods & Services Tax	29		-				-	N/A
Debenture Loans	27			642	2,941	7,027	10,610	6.17
Commercial Bills	27			3,148	14,013	11,522	28,683	6.73
Bond Securities	27			4,776	15,706	4,711	25,193	7.98
Deferred Benefits for Superannuation	18 34(c)		59,402				59,402	N/A
<b>Total Financial Liabilities</b>		-	<b>102,480</b>	<b>8,566</b>	<b>32,660</b>	<b>23,260</b>	<b>166,966</b>	



# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

for the year ended 31 December 2007

## 32. Financial Instruments (continued)

### 32.2 The Following Table Details the Economic Entities Exposure to Interest Rate Risk as at 31 December 2006

Table 2. 2006

Financial Instruments	Note	Variable Interest Rate	Non Interest Bearing	Fixed Interest Rate maturing in:			Carrying Amount	Weighted Average Effective Interest Rate
				1 year or less \$000	Over 1 year to 5 years \$000	More than 5 years \$000		
		\$000	\$000				\$000	%
<b>Financial Assets</b>								
Cash Assets	31(a)	67,969					67,969	7.17
Trade and Other Receivables	18		8,448				8,448	N/A
Debentures	19	864					864	8.33
Units in Unit Trusts	19		2,041				2,041	N/A
Listed Shares	19		1,925				1,925	N/A
Shares in Other Corporations	20		2,147				2,147	N/A
Deferred Receivable for Superannuation	18 34(c)		64,537				64,537	N/A
<b>Total Financial Assets</b>		<b>68,833</b>	<b>79,098</b>	-	-	-	<b>147,931</b>	
<b>Financial Liabilities</b>								
Payables			11,494				11,494	N/A
Fees & Charges Received In Advance	29		3,162				3,162	N/A
Government Financial Assistance Received In Advance	29		411				411	N/A
Other Revenue Received In Advance	29		7,234				7,234	N/A
Bonds & Deposits	29		779				779	N/A
Goods & Services Tax	29		-				-	N/A
Debenture Loans	27			752	2,785	7,825	11,362	6.17
Commercial Bills	27			1,873	7,492	5,719	15,084	6.86
Bond Securities	27			4,776	15,707	7,553	28,036	7.98
Deferred Benefits for Superannuation	18 34(c)		64,537				64,537	N/A
<b>Total Financial Liabilities</b>		-	<b>87,617</b>	<b>7,401</b>	<b>25,984</b>	<b>21,097</b>	<b>142,099</b>	

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2007

### 32. Financial Instruments (continued)

#### 32.3 Net Fair Values

The aggregate net fair values of financial assets and financial liabilities are as follows:

Financial Instrument	Note	Total carrying amount		Aggregate net fair value	
		2007 \$000	2006 \$000	2007 \$000	2006 \$000
Financial Assets					
Cash Assets	31(a)	81,608	67,969	81,608	67,969
Trade and Other Receivables	18	19,957	8,448	19,957	8,448
Debentures	19	924	864	924	864
Units in Unit Trusts	19	2,054	2,041	2,054	2,041
Listed Shares	19	2,809	1,925	2,809	1,925
Shares in Other Corporations	20	3,954	2,147	3,954	2,147
Deferred Receivable for Superannuation	18 34(c)	59,402	64,537	59,402	64,537
Total Financial Assets		167,708	147,931	167,708	147,931
Financial Liabilities					
Payables		23,731	11,494	23,731	11,494
Fees Received In Advance	29	10,068	3,162	10,068	3,162
Government Grants Received In Advance	29	755	411	755	411
Other Revenue Received In Advance	29	7,862	7,234	7,862	7,234
Bonds & Deposits	29	662	779	662	779
Goods & Services Tax	29	-	-	-	-
Debenture Loans	27	10,610	11,362	10,610	11,362
Commercial Bills	27	28,683	15,084	28,683	15,084
Bond Securities	27	25,193	28,036	25,193	28,036
Deferred Benefits for Superannuation	18 34(c)	59,402	64,537	59,402	64,537
Total Financial Liabilities		166,966	142,099	166,966	142,099

#### 32.4 Financial Instruments – Risk Management

The University's operational activities expose it to a variety of financial risks: market risk, credit risk and liquidity risk. The University's overall risk management program focuses on minimizing potential adverse effects on financial performance due to the unpredictability of financial markets.

Foreign exchange deals are entered into by the University to hedge certain exposures to foreign currency transactions and the University adopts numerous methods to measure each type of risks to which it is exposed. However the exposure to foreign currencies at any one time is immaterial.

Risk management is carried out by the Finance Division under policies approved by the Risk Management Unit. The University has written policies for overall risk management, as well as specific policies covering financial risk.

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2007

### 32. Financial Instruments (continued)

#### a) Market Risk

##### *Price Risk*

Market risk represents the loss of future cash flows or fair value of a financial instrument due to fluctuations of market prices. The University's investment portfolio is comprised of short, medium and long term funds which include Australian and international shares and unit trusts. The University investment is susceptible to market volatility which affects the fair value of the investments. The diversity of the investment portfolio adopted by the University minimizes its susceptibility to market risk.

##### *Interest Rate Risk*

The objective of managing interest risk is to minimise and control the risks of losses due to interest rate changes and to take advantage of potential profits. Interest risk is managed by monitoring the outlook for interest rates and holding cash in cheque and cash management accounts at two banking institutions. It should be noted that all the interest bearing liabilities of the University are on fixed rates and therefore bear no interest rate risk.

##### *Sensitivity analysis on interest risk:*

INTEREST RATE EXPOSURE	Current Rate	Amount	Annual return at Current Rate	Rates move by:		
				1%	2%	3%
				Possible effect/	Possible effect/	Possible effect/
				Profit or Loss	Profit or Loss	Profit or Loss
	(%)	(\$'000)	(\$'000)	(\$'000)	(\$'000)	(\$'000)
Cash Assets	6.78%	81,608	5,533	+/- 816	+/- 1,632	+/- 2,448
Debentures	8.63%	924	80	+/- 9	+/- 18	+/- 28
<b>Possible effect movement in interest income in profit or loss</b>				+/- 825	+/- 1,651	+/- 2,476

The sensitivity analysis has been prepared for the next 12 months. La Trobe University management does not believe that it is possible to reasonably estimate the interest rates used further than for 12 months.

#### b) Credit Risk

Credit risk represents the loss that would be recognized if counter parties failed to perform as contracted. The credit risk on financial assets of the University has been recognized in the Balance Sheet in arriving at their Carrying Amount. The University adopts the ageing analysis to measure its credit risk and is not materially exposed to any individual debtor.

#### c) Liquidity Risk

Liquidity risk represents the University's potential to encounter difficulty in meeting obligations associated with financial liabilities. The University minimises its liquidity risk with the existence of a working capital investment portfolio which provides funds for operational needs on call. The balance of the working capital portfolio is maintained at an amount sufficient to meet the University's operational needs for three months.

Liquidity risk is managed by the University through a five year and a weekly cash flow analysis and monthly trend analysis of account movements. Analytical procedures such as calculating the current ratio are also used for comparisons to a predetermined satisfactory benchmark ratio range.

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2007

### 32.5 Financial Facilities

	2007 \$000	2006 \$000
The University has access to the following lines of credit:		
<b>Total facilities:</b>		
Debenture Loans	10,610	11,362
Commercial Bills	40,511	15,084
Bond Securities	25,192	28,036
<b>Facilities Utilised at Balance Date:</b>		
Debenture Loans	10,610	11,362
Commercial Bills	28,683	15,084
Bond Securities	25,192	28,036
<b>Facilities Not Utilised at Balance Date:</b>		
Debenture Loans	-	-
Commercial Bills	11,828	-
Bond Securities	-	-

### 33. Commitments for Expenditure

	Notes	Consolidated		La Trobe University	
		2007 \$000	2006 \$000	2007 \$000	2006 \$000
<b>33.1 Lease Commitments</b>					
Operating Leases	1.17				
- not later than 1 year		1,638	1,648	6,562	6,571
- later than 1 year and not later than 2 years		1,170	755	6,093	5,679
- later than 2 years and not later than 5 years		231	405	15,002	15,176
- later than 5 years		-	-	7,386	12,310
		<b>3,039</b>	2,808	<b>35,043</b>	39,736
<b>33.2 Capital Expenditure Commitments</b>					
Building Works Contracted but not provided for and payable:					
- not later than 1 year		35,038	5,000	35,038	5,000
- later than 1 year and not later than 2 years		5,691	298	5,691	298
- later than 2 years and not later than 5 years		135	596	135	596
- later than 5 years		-	-	-	-
		<b>40,864</b>	5,894	<b>40,864</b>	5,894
<b>33.3 Investment Commitments</b>					
VERNET Pty. Ltd.					
- not later than 1 year		-	670	-	670
- later than 1 year and not later than 2 years		-	-	-	-
		-	670	-	670

### 34. Superannuation Plans

The University contributes to a number of employee funds that are not public sector bodies to which the Financial Management Act 1994 applies. These funds exist to provide benefits for employees and their dependents on the employees' retirement, disability or death. The University satisfies the Superannuation Guarantee Charge requirements through employer contributions to the schemes listed below.

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2007

	Consolidated		La Trobe University	
Notes	2007	2006	2007	2006
	\$000	\$000	\$000	\$000
Summary of Superannuation Scheme Payments				
UniSuper Defined Benefit Division (DBD)	22,195	21,090	22,192	20,928
Unisuper Accumulation Super (1)	6,897	6,501	6,895	6,410
Health Super Pty Ltd	-	33	-	33
Victorian Superannuation Board (Unfunded – Emerging)	5,110	4,049	5,110	4,049
	31,673	31,673	31,420	31,420

### (a) UniSuper Limited

UniSuper is a multi employer superannuation fund operated by UniSuper Limited as the Corporate Trustee and administered by UniSuper Management Pty Ltd, a wholly owned subsidiary of UniSuper Limited. The operations of UniSuper are regulated by the Superannuation Industry (Supervision) Act 1993.

#### UniSuper Defined Benefit Division/ Accumulation Super (2) (DBD)

UniSuper offers eligible members the choice of two schemes known as the Defined Benefit Plan or Investment Choice Plan where the contribution rate is 21% of member's salary of which the member contributes 7% and the University 14%. Employees appointed to positions classified between Higher Education Worker (HEW) level 1-4 have the option of contributing at half rates (i.e. 3.5% from the employee and 7% from the University).

In 2006, the University adopted the multi employer provisions of AASB 119 Employee Benefits, which allowed for defined benefit obligations to be reported on a defined contribution basis with some additional information. AASB 119 states that this is an appropriate solution for where the employer does not have access to the information required or there is no reliable basis for allocating the benefits, liabilities, assets and costs between employers. Therefore the University didn't account for any surpluses or shortfalls in the defined benefit fund in its accounts. As a consequence of changes to clause 34 of the UniSuper Trust Deed in November 2006, UniSuper have advised that both the Defined Benefit Plan and Investment Choice Plan are defined as Multi Employer Defined Contribution Schemes in accordance with AASB 119 Employee Benefits. Therefore, the University does not have an obligation (legal or constructive) to pay further contributions if the fund does not have sufficient assets to pay all employee benefits under the Trust Deed, and will continue to report on a defined contribution basis.

The employer contribution rate for 2007 is 14% of employee salaries and represents an employer/employee contribution rate of 2:1. These rates are based on the actuarial review completed on 16 May 2003 and comply with the rules governing the Trust Deed. Employer contributions for the year totalled \$22,194,894 (2006 \$21,089,950). It should be noted that effective 1 July 1995 employees had the option of making the equivalent of their 7% contributions from pre-tax income. Therefore the employer paid \$9,056,980 (2006 \$8,674,102) additional contributions on behalf of the employee. Outstanding employer contributions as at 31 December 2007 totalled \$nil (2006 \$nil.). There are no loans to fund members.

#### UniSuper Accumulation Super (1)

UniSuper also offers a cash accumulation productivity scheme known as the Award Plus Plan (APP). University employees have no requirement to contribute to the scheme. The University contributes the equivalent of 3% of base salary in respect of those employees who were members of the Defined Benefit Plan or the Investment Choice Plan. Casual and non-permanent employees who do not qualify for membership of the DBD will have a minimum contribution 9% of their annual salary contributed by the University to the APP prescribed under the Superannuation Guarantee Charge Act 1992.

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2007

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The employer contribution rate is 3% of employee salaries where the staff member is in scheme (a). Where UniSuper Accumulation Super (1) is the only scheme the current contribution rate is 9%. Employer contributions for the year totalled \$6,501,000 (2006 \$5,770,414). There were no outstanding employer contributions as at 31 December 2007 ((2006 \$nil). There are no loans to fund members.

**(b) Health Super Pty Ltd (formerly known as Hospital Superannuation Fund)**

Contributory Scheme	This established scheme resulted from an award agreement. The ratio of employer to employee contributions from 1 July, 1998 is 1:1.
Hospital Superannuation Board Productivity Scheme	Established in 1990 as a result of an Award agreement for Board Productivity members covered by the hospitals' award. The employer contribution rate is 9% of employee superannuable salary.

Employer contributions for both Health Super schemes totalled \$nil (2006 \$33,528). There were no outstanding employer contributions as at 31 December 2007 (2006 \$nil). There are no loans to fund members.

**(c) Victorian Superannuation Board**

La Trobe University has, in its staffing profile, a number of employees who are members of the State Superannuation Fund. Amounts reported herein relate to unfunded superannuation liabilities as determined by the above mentioned fund. Employees contributed to this fund on an ongoing basis, but La Trobe as the employer is only required to contribute to the fund when employees are paid a pension or receive a lump sum payout. Consequently, an unfunded liability has been created. As payments occur the liability decreases. Please note that the Fund has been closed to new members. The State Grants (General Purposes) Act 1994 Section 14 provides for the Commonwealth and the State Governments to meet the costs of the payments from the scheme as they emerge. Consequently the Commonwealth Government has reimbursed La Trobe University for the payments actually made to the fund for the emerging costs since 1988. Under the latest Triennium agreement the Commonwealth Government has confirmed that it will continue to do so until 2007. La Trobe University has every reason to believe that this arrangement will continue until the liability is fully paid.

Prior to 1 January 1998 the notional share of the State Superannuation Fund's unfunded liabilities attributable to La Trobe University were disclosed by way of a note to the accounts. As from 1 January 1998 the Department of Treasury and Finance has determined that this unfunded superannuation liability is to be included in the Financial Statements of all Victorian Universities. La Trobe University believes that any disclosure of the unfunded superannuation liability should be matched with the corresponding receivable from the Commonwealth Government as detailed above. Accordingly the current policy of the University is to record the liability and the receivable from the Commonwealth Government.

The change in the method of accounting for the unfunded superannuation liability was shown as an adjustment of \$50,702,000 to the Accumulated Funds of the University at the beginning of the 1998 year. This treatment is in accordance with Australian Accounting Standards. This adjustment at 1 January 1998 was offset by the corresponding adjustment of the equivalent receivable from the Commonwealth Government.

The decrease in the liability and the receivable of \$5,135,000 during the 2007 year (2006 \$3,368,000) is taken up in Operating Expenditure and Operating Revenue respectively. There is no financial impact on the operating result for the year as a result of these changes. While the Net Assets has not altered with these changes, both the Total Assets and Total Liabilities have decreased by \$5,135,000 (2006 \$3,368,000).

During 2007 La Trobe University's contributions to the scheme totalled \$5,109,836 (2006 \$4,048,876). There were no outstanding employer contributions as at 31 December 2007 (2006 \$nil). There are no loans to the University.

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2007

The policy adopted for calculating employer contributions is based on the advice of the schemes trustees, but generally for 2007 the contribution rate represents 79.2% (79.2% 2006) of pensions payable.

	Notes	2007 \$000	2006 \$000
The relevant accounting transactions are detailed below:			
<b>a) Income Statement Items</b>			
Salary Related Expenditure – increase/(decrease) in superannuation liability		5,135	3,368
Miscellaneous Income – increase/(decrease) in amount receivable for superannuation		5,135	3,368
Amounts relate to the overall decrease in the outstanding superannuation Liability and the corresponding receivable from \$64,537,000 at 30 June 2006 to \$ 59,402,000 at 30 June 2007 as determined by the Fund.			
<b>b) Amounts Receivable from the Commonwealth Government</b>			
Current	18	3,000	2,800
Non-Current	18	56,402	61,737
Total		<u>59,402</u>	<u>64,537</u>
The current receivable was determined using the average increase in employer contributions for the last 10 years.			
<b>c) Unfunded Superannuation Liability</b>			
Current	28	3,000	2,800
Non-Current	28	56,402	61,737
Total		<u>59,402</u>	<u>64,537</u>
The current liability was determined using the average increase in employer contributions for the last 10 years.			

### 35. Contingent Assets & Liabilities

#### 35.1 University Entities

La Trobe University, being the parent entity, will continue to support La Trobe International Pty. Ltd., La Trobe Innovation Pty. Ltd., La Trobe Housing Ltd. and Medical Centre Developments Pty. Ltd. for the foreseeable future to enable the companies to pay their debts as and when they fall due.

#### 35.2 Contingent Assets

There are no contingent assets.

### 36. Subsequent Events

There are no material subsequent events.

### 37. Key Management Personnel Disclosures

#### 37.1 Responsible Persons

In accordance with the directions of the Minister of Finance under the *Financial Management Act 1994*, following disclosures are made:

##### (a) Responsible Minister

The Honourable Jacinta Allan MP

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2007

**(b) The names of each person holding the position of Member of Council during the financial year:**

S. Walton	P. Barton	N. Griffin	A. Sheehan
P. Johnson	L. Moulden	T. Hillman	G. McMahon
R. Parish	S. Wickham	J. Dale	H. Kroger
D. Altman	S. De Pieri	A. Tolias	B. Merriman
J. Oates	M. P-Revis	G. Sculthorpe	

**(c) Other Responsible Persons**

P. Richardson, Vice Principal (Resources and Administration)

**(d) Remuneration of Responsible Persons**

	<b>2007</b>	2006
	<b>\$000</b>	\$000
Total remuneration received, or due and receivable, by Responsible Persons from the University amounted to:	<b>1,665</b>	2,629

	<b>Number of Responsible Persons</b>	
	<b>2007</b>	2006
Number of Responsible Persons whose income from the University and any related parties was within the following bands:		
\$ 0 - \$ 9,999	<b>7</b>	8
\$ 10,000 - \$ 19,999	<b>2</b>	2
\$ 40,000 - \$ 49,999	<b>1</b>	1
\$ 120,000 - \$ 129,999	<b>1</b>	-
\$ 130,000 - \$ 139,999	<b>-</b>	2
\$ 140,000 - \$ 149,999	<b>1</b>	-
\$ 150,000 - \$ 159,999	<b>1</b>	-
\$ 170,000 - \$ 179,999	<b>-</b>	1
\$ 210,000 - \$ 219,999	<b>-</b>	1
\$ 220,000 - \$ 229,999	<b>1</b>	-
\$ 350,000 - \$ 359,999	<b>-</b>	1
\$ 370,000 - \$ 379,999	<b>1</b>	-
\$ 500,000 - \$ 509,999	<b>1</b>	-
\$ 1,470,000 - \$ 1,479,999	<b>-</b>	1

Responsible Persons who received no remuneration (Staff, Student and Community representatives)	<b>4</b>	4
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Remuneration paid to the Responsible Ministers is reported in the Annual Report of the Department of Premier and Cabinet. Other relevant interests are declared in the Register of Member Interests, which each Member of Parliament completes.

**(e) Other transactions of Responsible Persons and related parties:**

A Responsible Person, Mr S. de Pieri, a director of a hotel, which has provided accommodation to University staff on normal commercial terms and conditions. Mr de Pieri is also the Honorary Chairman of the Mildura Arts Festival which the University provides financial support for. The aggregate amounts in respect of the above transactions with Responsible Persons and their related parties were:



# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

for the year ended 31 December 2007

	<b>2007</b>	<b>2006</b>
	<b>\$000</b>	<b>\$000</b>
Hotel accommodation	-	2
Mildura Arts Festival	28	15
	<b>28</b>	<b>17</b>

There were no loans provided by the University to the Responsible Persons during the financial year in 2007 (2006 \$nil).

## 37.2 Executive Officers Remuneration

The number of University Executive Officers (other than Responsible Persons) who exceeded \$100,000 during the year are shown in the first 2 columns in the table below in their relevant income bands. The base remuneration of Executive Officers receiving more than \$100,000 total remuneration are shown in the third and fourth columns. Base remuneration is exclusive of allowances. Bonus payments depend on the terms of individual employment contracts.

<b>Remuneration</b>	<b>Total remuneration</b>		<b>Base Remuneration</b>	
<b>Income Band</b>	<b>2007</b>	<b>2006</b>	<b>2007</b>	<b>2006</b>
\$ 110,000 - \$ 119,999	-	1	-	1
\$ 120,000 - \$ 129,999	2	2	3	2
\$ 130,000 - \$ 139,999	5	4	4	4
\$ 140,000 - \$ 149,999	7	2	8	4
\$ 150,000 - \$ 159,999	8	4	8	5
\$ 160,000 - \$ 169,999	8	4	9	4
\$ 170,000 - \$ 179,999	3	6	7	7
\$ 180,000 - \$ 189,999	10	4	9	4
\$ 190,000 - \$ 199,999	5	3	2	2
\$ 200,000 - \$ 209,999	1	2	2	2
\$ 210,000 - \$ 219,999	1	3	2	3
\$ 220,000 - \$ 229,999	2	2	2	1
\$ 230,000 - \$ 239,999	4	1	2	1
\$ 240,000 - \$ 249,999	2	2	2	1
\$ 250,000 - \$ 259,999	2	3	1	2
\$ 260,000 - \$ 269,999	-	1	1	4
\$ 270,000 - \$ 279,999	-	-	4	-
\$ 280,000 - \$ 289,999	3	1	-	-
\$ 290,000 - \$ 299,999	-	2	-	-
\$ 300,000 - \$ 309,999	3	-	-	1
\$ 310,000 - \$ 319,999	-	-	-	1
\$ 320,000 - \$ 329,999	-	-	1	1
\$ 340,000 - \$ 349,999	-	1	-	-
\$ 350,000 - \$ 359,999	-	1	-	-
\$ 360,000 - \$ 369,999	1	1	-	-
<b>TOTAL NUMBERS</b>	<b>67</b>	<b>50</b>	<b>67</b>	<b>50</b>
	<b>2007</b>	<b>2006</b>	<b>2007</b>	<b>2006</b>
	<b>\$000</b>	<b>\$000</b>	<b>\$000</b>	<b>\$000</b>
Total remuneration for the year of Executive Officers	<b>12,777</b>	10,038	<b>12,223</b>	9,532

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2007

### 38. ACQUITTAL OF AUSTRALIAN GOVERNMENT FINANCIAL ASSISTANCE

#### 38.1 DEEWR-CGS and Other DEEWR Grants

	Parent entity (HEP) only			
	Commonwealth Grants Scheme#		Indigenous Support Fund	
	2007 \$ 000	2006 \$ 000	2007 \$ 000	2006 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	116,162	109,020	373	338
Net accrual adjustments	978	6	-	-
<b>Revenue for the period</b>	<b>117,140</b>	<b>109,026</b>	<b>373</b>	<b>338</b>
Surplus/(deficit) from the previous year	-	-	-	-
<b>Total revenue including accrued revenue</b>	<b>117,140</b>	<b>109,026</b>	<b>373</b>	<b>338</b>
Less expenses including accrued expenses	(117,140)	(109,026)	(373)	(338)
<b>Surplus/(deficit) for reporting period</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Includes the CGS Basic Grant Amount, CGS-Regional Loading and CGS-Enabling Loading

	Parent entity (HEP) only			
	Equity Programmes*		Workplace Reform Programme	
	2007 \$ 000	2006 \$ 000	2007 \$ 000	2006 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	1,159	763	1,644	1,577
Net accrual adjustments	-	-	-	-
<b>Revenue for the period</b>	<b>1,159</b>	<b>763</b>	<b>1,644</b>	<b>1,577</b>
Surplus/(deficit) from the previous year	-	-	-	-
<b>Total revenue including accrued revenue</b>	<b>1,159</b>	<b>763</b>	<b>1,644</b>	<b>1,577</b>
Less expenses including accrued expenses	(1,159)	(763)	(1,644)	(1,577)
<b>Surplus/(deficit) for reporting period</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

\* Includes HE Disability Support Programme and HE Equity Support Programme

	Parent entity (HEP) only			
	Workplace Productivity Programme		Learning & Teaching Performance Fund	
	2007 \$ 000	2006 \$ 000	2007 \$ 000	2006 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	-	875	2,422	-
Net accrual adjustments	-	-	-	-
<b>Revenue for the period</b>	<b>-</b>	<b>875</b>	<b>2,422</b>	<b>-</b>
Surplus/(deficit) from the previous year	-	-	-	-
<b>Total revenue including accrued revenue</b>	<b>-</b>	<b>875</b>	<b>2,422</b>	<b>-</b>
Less expenses including accrued expenses	-	(875)	(400)	-
<b>Surplus/(deficit) for reporting period</b>	<b>-</b>	<b>-</b>	<b>2,022</b>	<b>-</b>

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

for the year ended 31 December 2007

## 38. ACQUITTAL OF AUSTRALIAN GOVERNMENT FINANCIAL ASSISTANCE (Continued)

### 38.1 DEEWR-CGS and Other DEEWR Grants (Continued)

	Parent entity (HEP) only			
	Capital Development Pool		Superannuation Programme	
	2007 \$ 000	2006 \$ 000	2007 \$ 000	2006 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	3,309	1,595	3,563	3,632
Net accrual adjustments	-	-	-	-
<b>Revenue for the period</b>	<b>3,309</b>	<b>1,595</b>	<b>3,563</b>	<b>3,632</b>
Surplus/(deficit) from the previous year	-	-	-	-
<b>Total revenue including accrued revenue</b>	<b>3,309</b>	<b>1,595</b>	<b>3,563</b>	<b>3,632</b>
Less expenses including accrued expenses	(3,309)	(1,595)	(3,563)	(3,632)
<b>Surplus/(deficit) for reporting period</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

	Parent entity (HEP) only	
	Total	
	2007 \$ 000	2006 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	128,632	117,800
Net accrual adjustments	978	6
<b>Revenue for the period</b>	<b>129,610</b>	<b>117,806</b>
Surplus/(deficit) from the previous year	-	-
<b>Total revenue including accrued revenue</b>	<b>129,610</b>	<b>117,806</b>
Less expenses including accrued expenses	(127,589)	(117,806)
<b>Surplus/(deficit) for reporting period</b>	<b>2,021</b>	<b>-</b>

### 38.2 Higher Education Loan Programmes

	Parent entity (HEP) only			
	HECS-HELP (Australian Government payments only)		FEE-HELP	
	2007 \$ 000	2006 \$ 000	2007 \$ 000	2006 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	73,448	66,880	8,247	9,051
Net accrual adjustments	3,166	0	-	-
<b>Revenue for the period</b>	<b>76,613</b>	<b>66,880</b>	<b>8,247</b>	<b>9,051</b>
Surplus/(deficit) from the previous year	-	-	-	-
<b>Total revenue including accrued revenue</b>	<b>76,613</b>	<b>66,880</b>	<b>8,247</b>	<b>9,051</b>
Less expenses including accrued expenses	(76,613)	(66,880)	(8,247)	(9,051)
<b>Surplus/(deficit) for reporting period</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2007

### 38. ACQUITTAL OF AUSTRALIAN GOVERNMENT FINANCIAL ASSISTANCE (Continued)

#### 38.2 Higher Education Loan Programmes (Continued)

##### Parent entity (HEP) only

	OS-HELP		Total	
	2007 \$ 000	2006 \$ 000	2007 \$ 000	2006 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	625	(219)	82,320	75,712
Net accrual adjustments	(625)	219	2,540	219
<b>Revenue for the period</b>	-	-	<b>84,860</b>	<b>75,931</b>
Surplus/(deficit) from the previous year	-	-	-	-
<b>Total revenue including accrued revenue</b>	-	-	<b>84,860</b>	<b>75,931</b>
Less expenses including accrued expenses		-	(84,860)	(75,931)
<b>Surplus/(deficit) for reporting period</b>	-	-	-	-

#### 38.3 Scholarships

##### Parent entity (HEP) only

	Australian Postgraduate Awards		International Postgraduate Research Scholarships	
	2007 \$ 000	2006 \$ 000	2007 \$ 000	2006 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	2,078	2,190	403	198
Net accrual adjustments	-	-	-	-
<b>Revenue for the period</b>	<b>2,078</b>	<b>2,190</b>	<b>403</b>	<b>198</b>
Surplus/(deficit) from the previous year	640	418	-	45
<b>Total revenue including accrued revenue</b>	<b>2,718</b>	<b>2,608</b>	<b>403</b>	<b>244</b>
Less expenses including accrued expenses	(1,931)	(1,968)	(531)	(244)
<b>Surplus/(deficit) for reporting period</b>	<b>787</b>	<b>640</b>	<b>(128)</b>	<b>-</b>

##### Parent entity (HEP) only

	Commonwealth Education Cost Scholarships		Commonwealth Accommodation Scholarships	
	2007 \$ 000	2006 \$ 000	2007 \$ 000	2006 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	1,191	807	2,256	1,540
Net accrual adjustments	-	-	-	-
<b>Revenue for the period</b>	<b>1,191</b>	<b>807</b>	<b>2,256</b>	<b>1,540</b>
Surplus/(deficit) from the previous year	217	45	548	151
<b>Total revenue including accrued revenue</b>	<b>1,408</b>	<b>852</b>	<b>2,804</b>	<b>1,691</b>
Less expenses including accrued expenses	(1,147)	(635)	(2,133)	(1,142)
<b>Surplus/(deficit) for reporting period</b>	<b>261</b>	<b>217</b>	<b>671</b>	<b>548</b>

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

for the year ended 31 December 2007

## 38. ACQUITTAL OF AUSTRALIAN GOVERNMENT FINANCIAL ASSISTANCE (Continued)

### 38.3 Scholarships (Continued)

#### Parent entity (HEP) only

	Total	
	2007 \$ 000	2006 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	5,928	4,735
Net accrual adjustments	-	-
<b>Revenue for the period</b>	<b>5,928</b>	<b>4,735</b>
Surplus/(deficit) from the previous year	1,407	660
<b>Total revenue including accrued revenue</b>	<b>7,335</b>	<b>5,396</b>
Less expenses including accrued expenses	(5,742)	(3,989)
<b>Surplus/(deficit) for reporting period</b>	<b>1,594</b>	<b>1,407</b>

### 38.4 DEEWR Research

#### Parent entity (HEP) only

	Institutional Grants Scheme		Research Training Scheme	
	2007 \$ 000	2006 \$ 000	2007 \$ 000	2006 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	5,501	5,677	12,521	12,922
Net accrual adjustments	-	-	-	-
<b>Revenue for the period</b>	<b>5,501</b>	<b>5,677</b>	<b>12,521</b>	<b>12,922</b>
Surplus/(deficit) from the previous year	-	-	-	-
<b>Total revenue including accrued revenue</b>	<b>5,501</b>	<b>5,677</b>	<b>12,521</b>	<b>12,922</b>
Less expenses including accrued expenses	(5,501)	(5,677)	(12,521)	(12,922)
<b>Surplus/(deficit) for reporting period</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

#### Parent entity (HEP) only

	Systemic Infrastructure Initiative		Research Infrastructure Block Grants	
	2007 \$ 000	2006 \$ 000	2007 \$ 000	2006 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	-	-	2,800	2,907
Net accrual adjustments	-	-	-	-
<b>Revenue for the period</b>	<b>-</b>	<b>-</b>	<b>2,800</b>	<b>2,907</b>
Surplus/(deficit) from the previous year	-	293	-	31
<b>Total revenue including accrued revenue</b>	<b>-</b>	<b>293</b>	<b>2,800</b>	<b>2,938</b>
Less expenses including accrued expenses	-	(293)	(2,800)	(2,938)
<b>Surplus/(deficit) for reporting period</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2007

### 38. ACQUITTAL OF AUSTRALIAN GOVERNMENT FINANCIAL ASSISTANCE (Continued)

#### 38.4 DEEWR Research (Continued)

	Parent entity (HEP) only			
	Regional Protection		Implementation Assistance	
	Grants		Programme	
	2007 \$ 000	2006 \$ 000	2007 \$ 000	2006 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	1,146	1,067	62	-
Net accrual adjustments	-	-	-	-
<b>Revenue for the period</b>	<b>1,146</b>	<b>1,067</b>	<b>62</b>	<b>-</b>
Surplus/(deficit) from the previous year	-	-	-	-
<b>Total revenue including accrued revenue</b>	<b>1,146</b>	<b>1,067</b>	<b>62</b>	<b>-</b>
Less expenses including accrued expenses	(1,146)	(1,067)	(62)	-
<b>Surplus/(deficit) for reporting period</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

	Parent entity (HEP) only			
	Australian		Commercialisation	
	Scheme for Higher Education Repositories		Training Scheme	
	2007 \$ 000	2006 \$ 000	2007 \$ 000	2006 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	120	-	105	-
Net accrual adjustments	-	-	-	-
<b>Revenue for the period</b>	<b>120</b>	<b>-</b>	<b>105</b>	<b>-</b>
Surplus/(deficit) from the previous year	-	-	-	-
<b>Total revenue including accrued revenue</b>	<b>120</b>	<b>-</b>	<b>105</b>	<b>-</b>
Less expenses including accrued expenses	(120)	-	(13)	-
<b>Surplus/(deficit) for reporting period</b>	<b>-</b>	<b>-</b>	<b>92</b>	<b>-</b>

	Parent entity (HEP) only	
	Total	
	2007 \$ 000	2006 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	22,255	22,573
Net accrual adjustments	-	0
<b>Revenue for the period</b>	<b>22,255</b>	<b>22,573</b>
Surplus/(deficit) from the previous year	-	324
<b>Total revenue including accrued revenue</b>	<b>22,255</b>	<b>22,897</b>
Less expenses including accrued expenses	(22,163)	(22,897)
<b>Surplus/(deficit) for reporting period</b>	<b>92</b>	<b>0</b>

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS for the year ended 31 December 2007

## 38. ACQUITTAL OF AUSTRALIAN GOVERNMENT FINANCIAL ASSISTANCE (Continued)

### 38.5 Australian Research Council Grants

#### (a) Discovery

##### Parent entity (HEP) only

	Projects		Fellowships	
	2007 \$ 000	2006 \$ 000	2007 \$ 000	2006 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	4,420	4,244	323	316
Net accrual adjustments	-	0	-	-
<b>Revenue for the period</b>	<b>4,420</b>	<b>4,244</b>	<b>323</b>	<b>316</b>
Surplus/(deficit) from the previous year	1,651	1,681	239	225
<b>Total revenue including accrued revenue</b>	<b>6,072</b>	<b>5,925</b>	<b>562</b>	<b>541</b>
Less expenses including accrued expenses	(3,952)	(4,274)	(226)	(302)
<b>Surplus/(deficit) for reporting period</b>	<b>2,120</b>	<b>1,651</b>	<b>336</b>	<b>239</b>

##### Parent entity (HEP) only

	Indigenous		Total	
	2007 \$ 000	2006 \$ 000	2007 \$ 000	2006 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	44	0	4,787	4,560
Net accrual adjustments	-	-	-	0
<b>Revenue for the period</b>	<b>44</b>	<b>-</b>	<b>4,787</b>	<b>4,560</b>
Surplus/(deficit) from the previous year	-	-	1,890	1,906
<b>Total revenue including accrued revenue</b>	<b>44</b>	<b>0</b>	<b>6,678</b>	<b>6,466</b>
Less expenses including accrued expenses	(10)	-	(4,188)	(4,576)
<b>Surplus/(deficit) for reporting period</b>	<b>34</b>	<b>0</b>	<b>2,490</b>	<b>1,890</b>

#### (b) Linkages

##### Parent entity (HEP) only

	Infrastructure		International	
	2007 \$ 000	2006 \$ 000	2007 \$ 000	2006 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	1,513	1,108	103	53
Net accrual adjustments	-	-	-	-
<b>Revenue for the period</b>	<b>1,513</b>	<b>1,108</b>	<b>103</b>	<b>53</b>
Surplus/(deficit) from the previous year	488	316	37	34
<b>Total revenue including accrued revenue</b>	<b>2,001</b>	<b>1,424</b>	<b>140</b>	<b>87</b>
Less expenses including accrued expenses	(1,214)	(936)	(100)	(50)
<b>Surplus/(deficit) for reporting period</b>	<b>787</b>	<b>488</b>	<b>40</b>	<b>37</b>

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2007

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### 38. ACQUITTAL OF AUSTRALIAN GOVERNMENT FINANCIAL ASSISTANCE (Continued)

#### 38.5 Australian Research Council Grants (Continued)

	Parent entity (HEP) only			
	Projects		Total	
	2007 \$ 000	2006 \$ 000	2007 \$ 000	2006 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	1,202	903	2,817	2,065
Net accrual adjustments	-	-	-	-
Revenue for the period	1,202	903	2,817	2,065
Surplus/(deficit) from the previous year	584	532	1,110	882
Total revenue including accrued revenue	1,787	1,435	3,927	2,947
Less expenses including accrued expenses	(1,107)	(851)	(2,422)	(1,837)
Surplus/(deficit) for reporting period	680	584	1,506	1,110



# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2007

### 39. Particulars Relating To Entities In The Economic Entity's Accounts

The consolidated financial statements incorporate the assets, liabilities and results of the following subsidiaries in accordance with the accounting policy described in note 1.2:

#### a) Contribution of Subsidiary Commercial Entities to Operating Surplus

ENTITY	COUNTRY OF INCORPORATION	CONTRIBUTION TO CONSOLIDATED OPERATING SURPLUS		OWNERSHIP INTEREST	
		2007 \$000	2006 \$000	2007 %	2006 %
La Trobe University Housing Ltd	Australia	-	204	100	100
La Trobe International Pty Ltd	Australia	-	19	100	100
La Trobe Innovations Pty. Ltd.	Australia	538	-	100	-
Medical Centre Developments Pty Ltd	Australia	1,434	(149)	100	100
<b>Total</b>		<b>1,972</b>	<b>74</b>		

#### b) Financial Performance of Subsidiary Commercial Entities

Name	La Trobe University Housing Ltd.	La Trobe International Pty. Ltd.	La Trobe Innovations Pty. Ltd.	Medical Centre Developments Pty. Ltd.	Total
Domicile	Australia	Australia	Australia	Australia	

#### Income Statement

<b>Total Revenue</b>	<b>2007</b>	<b>\$ 000</b>	-	-	<b>786</b>	<b>5,060</b>	<b>5,846</b>
Total Revenue	2006	\$ 000	2,412	3,895	-	2,895	9,202
<b>Total Expenditure</b>	<b>2007</b>	<b>\$ 000</b>	-	-	<b>17</b>	<b>3,011</b>	<b>3,028</b>
Total Expenditure	2006	\$ 000	2,208	3,876	-	3,108	9,192
<b>Tax</b>	<b>2007</b>	<b>\$ 000</b>	-	-	<b>231</b>	<b>615</b>	<b>846</b>
Tax	2006	\$ 000	-	-	-	(64)	(64)
<b>Operating Result</b>	<b>2007</b>	<b>\$ 000</b>	-	-	<b>538</b>	<b>1,434</b>	<b>1,972</b>
Operating Result	2006	\$ 000	204	19	-	(149)	74

#### Balance Sheet

<b>Working Capital</b>	<b>2007</b>	<b>\$'000</b>	-	-	<b>538</b>	<b>(3,721)</b>	<b>(3,183)</b>
Working Capital	2006	\$'000	1,151	1,000	-	(3,763)	(1,612)
<b>Physical Assets</b>	<b>2007</b>	<b>\$'000</b>	-	-	-	<b>13,402</b>	<b>13,402</b>
Physical Assets	2006	\$'000	56	76	-	13,675	13,807
<b>Total Assets</b>	<b>2007</b>	<b>\$'000</b>	-	-	<b>791</b>	<b>19,156</b>	<b>25,396</b>
Total Assets	2006	\$'000	1,742	2,792	-	19,666	25,396
<b>External Borrowings</b>	<b>2007</b>	<b>\$'000</b>	-	-	-	<b>25,193</b>	<b>25,193</b>
External Borrowings	2006	\$'000	-	-	-	28,036	28,036
<b>Total Liabilities</b>	<b>2007</b>	<b>\$'000</b>	-	-	<b>253</b>	<b>26,098</b>	<b>26,351</b>
Total Liabilities	2006	\$'000	614	1,933	-	28,042	30,589
<b>Equity</b>	<b>2007</b>	<b>\$'000</b>	-	-	<b>538</b>	<b>(6,942)</b>	<b>(6,404)</b>
Equity	2006	\$'000	1,128	859	-	(8,376)	(6,389)