

LA TROBE UNIVERSITY

FORTY FOURTH

ANNUAL REPORT

OF

OPERATIONS TO PARLIAMENT

2009

22 March 2010

The Honourable Bronwyn Pike, MP
Minister for Skills and Workplace Participation
Level 36
121 Exhibition Street
Melbourne Vic 3000

Dear Minister,

In accordance with the requirements of regulations under the Financial Management Act 1994, we hereby submit for your information and presentation to Parliament the Annual Report of La Trobe University for the year ending 31 December 2009.

This report was approved by the La Trobe University Council on 22 March 2010.

Yours sincerely,



Mrs Sylvia Walton, AO
Chancellor

LA TROBE UNIVERSITY
Annual Report 2009

COMPLIANCE INDEX

The *Annual Report* of La Trobe University is prepared in accordance with:

FMA -	<i>Financial Management Act 1994</i>
FRD	A-IFRS Financial Reporting Directions
SD	Standing Directions of the Minister for Finance issued under the <i>Financial Management Act 1994</i>
AAS	Australian Accounting Standards
AASB	Australian Accounting Standards Board
ETRA 2006 -	<i>Education and Training Reform Act 2006</i>
PAEC -	Decision of Public Accounts and Estimates Committee of Parliament
RUG -	Victorian Government response to the Review of University Governance
ESOS -	<i>Education Services for Overseas Students Act 2000</i>
DEST	Commonwealth Government Department of Education, Science and Training

No.	Clause	Disclosure	Page(s)
STANDING DIRECTIONS FOR THE MINISTER FOR FINANCE (SD)			
1	SD 4.2(g)	Report of Operations contains general information about the entity and its activities, highlights for reporting period and future initiatives and is prepared on a basis consistent with financial statements pursuant to the <i>Financial Management Act, 1994</i> .	1-48 & pages 5-69 Financial Statements
2	SD 4.2(h)	Report of Operations is prepared in accordance with Financial Reporting Directions	Covering letter
3	SD 4.2(j)	Report of Operations is signed and dated by Chancellor or equivalent and includes date of Council Meeting at which Annual Report was approved	Covering letter
4	SD 4.2(a)	Financial Statements are prepared in accordance with: <ul style="list-style-type: none"> o Australian Accounting Standards (AAS and AASB standards) and other mandatory professional reporting requirements o Financial Reporting Directions o Business Rules 	Page 13 Financial Statements
5	SD 4.2(b)	Financial Statements available, including: <ul style="list-style-type: none"> o Balance Sheet o Statement of Recognised Income and Expense o Cash Flows Statement o Notes to the financial statements 	Pages 15-69 Financial Statements
6	SD 4.2(c)	Signed and dated statement by Accountable Officer stating that financial statements: <ul style="list-style-type: none"> o Present fairly the financial transactions during reporting period and the financial position at end of the period o Were prepared in accordance with Standing Direction 4.2 (c) and applicable Financial Reporting Directions o Comply with applicable Australian Accounting Standards (AAS and AASB standards) and other mandatory professional reporting requirements 	Page 13 Financial Statements
7	SD 4.2(d)	Financial Statements are expressed in the nearest dollar except where the total assets, or revenue, or expenses of the institution are greater than: <ul style="list-style-type: none"> o \$10,000,000, the amounts shown in the financial statements may be expressed by reference to the nearest \$1,000 o \$1,000,000,000, the amounts shown in the financial statements may be expressed by reference to the nearest \$100,000 	Page 31 Financial Statements
8	SD 4.2(e)	The financial statements were reviewed and recommended by the Audit Committee or Responsible Body prior to finalisation and submission	Page 13 Financial Statements

A-IFRS FINANCIAL REPORTING DIRECTIONS (FRD)			
9	10	Disclosure Index	
10	11	Disclosure of Ex-gratia Payments	Not Applicable
11	07A	Early Adoption of Authoritative Accounting Pronouncements	Not Applicable
12	17A	Long Service Leave Wage Inflation and Discount Rates	Page 46 Financial Statements
13	19	Private Provision of Public Infrastructure	Not Applicable
14	21A	Responsible Person and Executive Officer Disclosure in the Financial Report	Pages 58-60 Financial Statements
15	22B	Standard Disclosures in the Report of Operations	Pages 5-69 Financial Statements
16	25	Victorian Industry Participation Policy in the Report of Operations	Not Applicable
17	26A	Accounting for VicFleet Motor Vehicle Lease Arrangements on or after 1 February 2004	Not Applicable
18	102	Inventories	Page 39 Financial Statements
19	104	Foreign currency	Not Applicable
20	106	Impairment of assets	Page 28 Financial Statements
21	107	Investment properties	Not Applicable
22	109	Intangible assets	Page 45 Financial Statements
23	110	Cash Flow Statements	Page 19 Financial Statements
24	112A	Defined benefit superannuation obligations	Pages 57, 58 Financial Statements
25	113	Investments in Subsidiaries, Jointly Controlled Associates and Entities	Page 69 Financial Statements
26	114	Financial Investments	Page 38,39 Financial Statements
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27	FRD 22B DEST	Analysis of the achievement of the entity's operational and budget objectives for the financial year; should include comparative analysis of indicators such as enrolments, graduations, student performance and satisfaction, staff profile, research performance and performance position	26-33

28	DEST	Information with respect to the governance and administrative structure of the university, specifically council members and occupants of senior officers.	1-20
29	DEST	Outline of student and staff grievance procedures and number of complaints made to and investigated by the Ombudsman	39-40 & 47
30	DEST	Details of information available on institution's website, including locations of current and previous Annual Reports	48
31	DEST	Compliance of financial statements with the <i>Financial Statement Guidelines for Australian Higher Education Providers for 2007 Reporting Period</i> issued by DEST.	Page 13 Financial Statements
FINANCIAL MANAGEMENT ACT 1994 (FMA)			
32	FMA 1994 49(a)	Financial Statements: <ul style="list-style-type: none"> o Contain such information as required by the Minister o Are prepared in a manner and form approved by the Minister o Present fairly the financial transactions of the department or public body during the relevant financial year to which they relate o Present fairly the financial position of the department or public body as at the end of that year o Are certified by the accountable officer in the manner approved by the Minister 	Page 13 Financial Statements
33	49 (b)		
34	49 (c)		
35	49 (d)		
36	49 (e)		
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37	RUG	Statement outlining that public funds allocated to the University have been allocated to the purposes specified by the Government or other public funding body. Statement is audited by the Auditor-General.	Page C1 of Financial Statements
38	RUG	University Council's risk management strategy	45-47
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40	ESOS (National Code 2007 – Sections C & D)	Statement indicating compliance with ESOS Act 2000 and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students (National Code 2007)	47
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41	ETRA 2006, s. 3.2.8	Statement on compulsory non-academic fees, subscriptions and charges payable in the preceding financial year.	42-43
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42	PAEC (December 1997)	Financial and other information relating to institution's international operations	43-45

