**Please read these instructions before completing this form.**

* This form is to be used for attesting to the competence of a person to perform a procedure or procedures listed on a Training and Assessment Plan that forms part of an AEC-approved project. The person providing the competency assessment will normally be the trainer named in the Training and Assessment Plan.
* It is a requirement of the Australian Code for the Care and Use of Animals for Scientific Purposes, 8th edition, 2013 that persons performing procedures on animals must be certified as competent in those procedures before being permitted to perform the procedures unsupervised. Following approval of this completed form by the Animal Ethics Committee, the person named therein will be recorded in LARTF's Training and Competency Register as competent in the named procedure(s) as at the date of submission of this form.

|  |
| --- |
| **1. Project and Personnel Details** |
| **AEC Approved Number**  |       |
| **Project Title** |       |
| **Principal Investigator** |       |
| **Trainer** |       |

|  |
| --- |
| **2. Person being assessed**  |
| **Title/Full Name** |       | **Staff/student no** |       |
| **School/Institution** |       | **Email** |       |
| **Telephone number** |        |

|  |
| --- |
| **3. Is the assessor the trainer named above? Yes** [ ]  **No** [ ]   |

|  |
| --- |
| **4. Declaration** |
| **I**, **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**, declare that the person named in section 2 has completed the training for the following procedures as detailed in the relevant **Training and Assessment Plan** approved for the above-named project:Note: additional rows should be added for each procedure

|  |  |
| --- | --- |
| Procedure(s) | Species |
|  |  |

 |
| **Date:**       |
| **How to submit this form** |
| The completed report must be submitted to animalethics@latrobe.edu.au from the Principal Investigator’s La Trobe University email account. |