**Application to access the Statistics Consultancy Platform**

**Instructions: Completed forms must be sent as a single pdf file including appended written Supervisor approval if applicable**

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| --- | --- | --- | --- | --- | --- | --- |
| 1. **Details of the applicant** | | | | | | |
| Name | |  | | | Application Date |  |
| Email address | |  | | | Extension |  |
| College | |  | | | Mobile phone |  |
| School | |  | | | Department |  |
| Staff/GR student | |  | | | Campus |  |
| If you are a Graduate Research student, list your primary supervisor’s: | | | | | | |
| Name | |  | | | Email address |  |
| 1. **Nature of the request** | | | | | | |
| Please provide a brief description of your research project and research questions. | | | | | | |
|  | | | | | | |
| Are there studies which have achieved outcomes similar to that which you’re trying to achieve?  Please provide links to relevant literature. | | | | | | |
|  | | | | | | |
| Is this project for a grant application? | | |  | | | |
| If yes, type of grant e.g. NHMRC Project. | | |  | | | |
| 1. **Details of funding to pay for statistical analysis** | | | | | | |
| WBS |  | | | Maximum budget | | $ |
| Type of funding (e.g. ARC grant) |  | | | | | |

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| 1. **Supervisor approval – for Graduate Research Students only** |
| Please append an email of endorsement with explicit supervisor approval to access this service for this project, to the end of the application form. |

**Ensure appropriate and fair attribution of authorship**

If a statistician has made an intellectual or scholarly contribution to a research output they must be invited to be a co-author regardless of whether payment was made to the Statistics Platform for the service.

In accordance with the Australian Code for the Responsible Conduct of Research, “the corresponding author has primary responsibility for ensuring that all contributors to the research output are properly recognised regardless of their position or any changes in their position or role.

Under the Code, researchers have the responsibility to: Ensure that authors of research outputs are all those, and only those, who have made a significant intellectual or scholarly contribution to the research and its output, and that they agree to be listed as an author.”[[1]](#footnote-1)

**Forms should be emailed to:** [**Statistics.Consultancy@latrobe.edu.au**](mailto:Statistics.Consultancy@latrobe.edu.au)

**Following submission, you will be contacted to arrange an appointment with the consultant statistician.**

1. Authorship: A guide supporting the *Australian Code for the Responsible Conduct of Research*. National Health and Medical Research Council, Australian Research Council and Universities Australia. Commonwealth of Australia, Canberra [↑](#footnote-ref-1)