This form is for candidates seeking to enrol in or withdraw from any compulsory coursework subjects following the initial enrolment in their graduate research degree. The form must be submitted at least 14 days before the commencement of the proposed subject enrolment.

To enrol in non-compulsory coursework subjects use the Elective Coursework form (Form EC).

|  |  |  |  |
| --- | --- | --- | --- |
| **Personal details** | | | |
| La Trobe student ID: |  | Degree: |  |
| Family name: |  | Given name(s): |  |
| School: |  | College: |  |
| Load: | Part-time/ | Full-time |  |

1. I wish to enrol in the following subjects:  
   \* Please confirm the current subject availability (teaching period) at: <http://www.latrobe.edu.au/students/subjects/current>

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Subject code** | **Subject title** | **Credit points** | **Teaching Period** | **Year** | **Location** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

1. I wish to withdraw from the following subjects:

Please note:

* If you withdraw from a subject on or before the census date, the subject will be deleted and you will not incur a financial penalty.
* If you withdraw from a subject after one third of the teaching period has passed, you will have a ‘withdrawn’ grade recorded against the subject. ‘Withdrawn’ signifies that you have withdrawn without failing the subject(s).
* If you withdraw from a subject after two thirds of the teaching period has passed, you will have a KN grade recorded against the subject. 'KN' signifies that you have withdrawn from and failed the subject(s).

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Subject code** | **Subject title** | **Credit points** | **Teaching Period** | **Year** | **Location** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Signatures** | | | |
| I, Title | Candidate's name | DD/MM/YYYY |  |

By typing your name and inserting the date, you indicate your approval of this document.

|  |  |  |
| --- | --- | --- |
| **Approvals** | | |
| I, Principal Supervisor | confirm my support of this application. | DD/MM/YYYY |
|  |  |  |
| I, Course Coordinator | confirm my support of this application. | DD/MM/YYYY |

By typing your name and inserting the date, you indicate your approval of this document.

|  |  |  |  |
| --- | --- | --- | --- |
| **GRS Office use** | | | |
| Received at GRS: | DD/MM/YYYY | GRS actioned: | DD/MM/YYYY |