

Career Ready Essentials Suite

Webinar Summaries 2021

Career Ready Resume Essentials	Join our Resume Essentials webinar and learn how to best communicate your skills and experience to potential employers. This webinar is suitable for all students including those with extensive experience. This webinar includes: <ul style="list-style-type: none">▪ Sections in a resume – what to include and what to leave out▪ Highlighting your achievements▪ Tailoring your resume to different jobs you apply for▪ Communicating your skills and experience with impact
Career Ready Cover Letter Essentials	Come to our Cover Letter Essentials webinar and learn how to best communicate your skills, experience, and motivation to potential employers. This webinar includes: <ul style="list-style-type: none">▪ What to include in each paragraph of a standard cover letter▪ How to make your cover letter stand out by researching an employer▪ Cover letter approaches to avoid▪ Tailoring your cover letter to different job ads▪ Mastering online applications▪ Communicating your skills and experience with impact
Career Ready Interview Essentials	Suitable for students wanting interview preparation for internships, graduate, or part time roles. This webinar includes: <ul style="list-style-type: none">▪ Types of interview questions and typical questions to expect▪ Planning, preparation, and presentation tips▪ An introduction to the Behavioural Interview format with an overview of the STAR framework to help you in preparing your responses▪ Preparing for phone, video, and online interviews▪ Using 'The Big Interview' as a preparation tool

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Career Ready How to Develop Experience (and boost your resume)	<p>Employers look for graduates who have developed a mix of technical and transferable skills through a range of different experiences, in addition to their university coursework.</p> <p>Join our webinar for practical tips and ideas to help you expand your horizons, boost your employability, and develop great content for your graduate resume during your time at La Trobe.</p>
Career Ready LinkedIn Essentials	<p>Thinking of putting a LinkedIn profile together? Join our webinar for information and tips on:</p> <ul style="list-style-type: none"> ▪ Getting started ▪ Writing your headline ▪ What to include in your summary ▪ Detailing your experience ▪ Communicating key skills ▪ Maximising your profile
Career Ready Finding Part-Time Work	<p>Are you looking for a part time job while you study? Part time work offers a fantastic opportunity to develop skills and experience, expand your networks and provide local experience for international students. Come along to our webinar to find out about tips on:</p> <ul style="list-style-type: none"> ▪ Finding part time work ▪ What kinds of jobs students typically do ▪ Job search strategies including addressing the hidden job market.
Career Ready Key Selection Criteria Essentials	<p>Most employers now require applicants to write statements to show how they meet the requirements (Key Selection Criteria - KSC) of the job. Employers rate each applicant against the KSC to identify who they will interview.</p> <p>Learn how to apply the STAR method to writing high quality responses to key selection criteria.</p>

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Career Ready Industry Experience Essentials	<p>Connecting with your industry gives you valuable relevant experience and fantastic content for your graduate resume in addition to practically applying things you have learned from your studies.</p> <p>Join our webinar for ideas around:</p> <ul style="list-style-type: none"> ▪ Different experiences you can engage in ▪ Organisations you can target ▪ How to find opportunities ▪ How to make the most of your industry experience
Career Ready Advantage Essentials	<p>Thinking ahead about finding a job when you graduate? Or about how to develop your experience while at Uni?</p> <p>Career Ready Advantage is our employability award program designed to help you develop the skills and attributes employers are looking for and develop high quality documents you can use when applying for graduate jobs. Get your achievements officially recognised by applying for a Career Ready Advantage Silver Award and have this included on your academic transcript.</p> <p>Come along to find out about what the Career Ready Advantage Award involves, how to apply and why every student should do it.</p>
Career Planning Essentials	<p>Career planning is an ongoing process and there are things you can be doing while you are studying at uni.</p> <p>Come along to this webinar where we demystify some common ideas about career planning. Gain some big picture ideas about how to start thinking about your career as well as the types of activities you can undertake at university to boost your future career. This webinar covers broad career planning ideas and is suitable for students in any degree.</p>
How to Research your Career Options	<p>Curious about where your degree could take you? Not sure where to begin your research? Or perhaps you have some ideas you want to take further? This webinar covers broad ideas rather than discipline-specific information and is suitable for students in any degree. Includes practical tips, ideas, and resources to help you to start discovering the possibilities.</p>