

Placement application

Required fields are marked with an asterisk (*).

Personal details

Given name *

Jane

Family name *

Smith

Student number *

19752264

Student type *

Domestic student

Current Degree Program / Course

Bachelor of Science

Campus *

Melbourne (Bundoora)

Student email address *

(eg: j1234@students.latrobe.edu.au)

19752264@latrobe.edu.au

Phone number *

0427 826 745

Residential address while on proposed placement *

123 Smith Street

Suburb/Town *

Bundoora

Postcode *

3086

SAMPLE ONLY
Self-sourced placement application

Placement type

Indicate the semester for which you are applying to complete SHE3FRW and undertake the related industry placement *

Semester 2 (July - Nov) ▼

Do you have a Learning Access Plan (LAP) or other special considerations which may impact on your placement? *

No ▼

Placement type *

- I have sourced a placement myself
 I am applying for a University-sourced placement

Proposed start date *

Day 29 ▼ Month Jul ▼ Year 2019 ▼

Proposed end date *

Day 25 ▼ Month Oct ▼ Year 2019 ▼

Self placement

Name of company/organisation *

CSIRO

Address where proposed placement will be undertaken

Goods Shed North, 34 Village St, Docklands

Name of workplace supervisor *

Eric Scientist

Supervisor's email *

eric.scientist@csiro.gov.au

Supervisor's phone number *

(03) 9479 6237

Special compliance requirements

Before applying, you need to check whether your proposed organisation has any compliance obligations or checks that you need to complete before you can start placement. State those requirements here.

- I need a Working with Children's Check
 I need a Police Check

Other requirements

(Please specify, eg: uniform requirement, training etc)

I have been advised that I will need to wear closed-toe shoes. They will provide me with all other required gear.

Description of the project on which you will be working. *

Describe the types of tasks you will be doing and outline your schedule of work hours - for example 4 weeks fulltime, Monday and Tuesday afternoons for 12 weeks etc.

I will be assisting a small team of scientists in work relating to delivering climate ready buildings and materials, with the goal of reducing their carbon footprint and increasing preparedness for future climates. This work will take the form of testing the capacity and impact of new nano-technology building materials.

Describe how the placement will facilitate your achievement of the SHE3FRW Intended Learning Outcomes

Applying discipline knowledge and problemsolving skills in professional contexts *

Nanotechnology is the science of the very small - working on a scale of nanometres, a millionth of a millimetre. New products and processes are developed where physics, chemistry, biology and engineering meet. In this placement I will directly apply the skills from my degree by helping to develop new materials with a practical application in the real world

Engaging pro-actively with team members in professional contexts to facilitate the achievement of projects and organisational outcomes *

I will need to work with colleagues from different CSIRO departments, and with different skill sets, in this placement. The work will be inherently multi-disciplinary, and I am looking forward to this challenge.

Interacting effectively in professional contexts with people from different backgrounds *

CSIRO is a very large organisation whose staff come from all over the world. In this placement I will need to be able to communicate my goals and needs with various stakeholders, and will also need to adapt to the ways that different people work. There will be a lot of learning that comes from this.

Additional Project Details

Use this section to upload a document containing additional project details if you were unable to fit everything in the text box above. (NOTE: PDF file type only. Max 8MB file size.)

No file chosen

While it is not an expectation that students in SHE3FRW be paid for their placement, some organisations do decide to make a small payment to students.

Please choose the option below that best reflects your placement arrangement:

- I have discussed this with the proposed organisation and I WILL NOT be paid for placement
- I have discussed this with the proposed organisation and I WILL be paid for placement

IMPORTANT!!

Requirements checklist

Please confirm that the proposed placement meets all of the following requirements. If you are unable to confirm any of the points below, please contact the Subject Coordinator.

1. 100-140 hours of placement
2. Dedicated supervisor who will oversee your work while on placement.

3. Working onsite (i.e. not from home)
4. Work undertaken must be relevant to your field of study
5. The organisation should have Public and Products Liability Insurance to a minimum value of \$10 million. NB: The university recognises that some small organisations such as private farms may not have this level of coverage. In this instance, please discuss with the Subject Coordinator.
6. You hold all up-to-date compliance documentation as required by the Employer. This may include a Working With Children Check card, Police Check, and immunizations. Check with your employer to find out what they require prior to submitting your application.
7. The organisation acknowledges that it has OH & S responsibilities towards the student. As part of these responsibilities, the organisation acknowledges that:
 - i. It has a responsibility to abide by legal requirements for anti-bullying, anti-discrimination, harassment, sexual harassment and cyber offenses
 - ii. It should have mechanisms for communicating policies and procedures to employees and workplace volunteers such as the Student
 - iii. It should have regular hazard inspections, safety audits and safety inspections
 - iv. It will provide the Student with an induction that includes the duties, work performance expectations, nature of the work environment, key hazards and risks and their mitigations, incident and accident reporting and support mechanisms

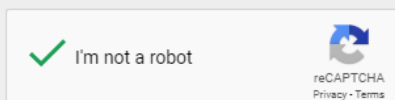
Declaration *

- I confirm that all of the information that I have provided is correct to the best of my knowledge.

Privacy

La Trobe University respects the privacy of your personal information. We, the College of Science, Health and Engineering Work Integrated Learning advisory team, collect personal information about you to inform you of Information Sessions, opportunities and key dates for SHE3FRW. We will only collect this information for this purpose. If your personal information is not provided to us then you may not be informed of future opportunities and information regarding SHE3FRW. You may have the right to access the personal information we hold about you subject to any exemptions in relevant laws, by contacting us at SHEWorkIntegratedLearning@latrobe.edu.au

Validation



Submit