

## Academic Board

### Eligibility and Nomination Criteria for Staff

#### *Eligibility*

The Academic Board Regulations 2019 define the following:

- **Academic staff** means the staff of the University designated by Council from time to time, and includes staff whose terms of appointment described them as such, and who are engaged by the University in teaching focused positions, teaching and research positions, and research positions, but does not include persons employed on a casual basis.
- **Professional staff** means the staff of the University who are not academic staff, but does not include persons employed on a casual basis.

Under the Academic Board's Terms of Reference, the elected staff membership of Academic Board comprises:

- (a) 15 x Level A/B academic staff.
- (b) 15 x Level C/D academic staff.
- (c) 5 x Level 1-8 professional staff.
- (d) 5 x Level 9 or above professional staff.

You must meet the criteria above at the date of nomination to be eligible to nominate for membership of Academic Board.

#### *Nominating*

Your nomination must be submitted via the [online form](#) which will be available following the call for nominations on 5 November 2021.

Your nomination must be accompanied by

- A photograph
- A supporting statement of no more than 400 words
- Evidence that two members of staff from the same category of staff (nominators) support your nomination. For example, if you are nominating as an academic staff member, your nominators must be also be academic staff members. If you are nominating as a professional staff member, your nominators must also be professional staff members. Evidence should be a saved email from each nominator's La Trobe University email address.

Nominations which do not meet the above criteria at the closing time for nominations **will not be accepted**.

In the case of an election being required, your uploaded photograph and supporting statement will be published on the election website.