



ACADEMIC BOARD

Minutes of the five hundred and thirteenth meeting of the Academic Board held in the Chamber, John Scott Meeting House, La Trobe University, Melbourne Campus on Wednesday 14 August 2019 at 9.30am.

- Present:** Professor Christine Bigby (Chair), Professor Paula Baron (Deputy Chair), Dr Julie Andrews, Ms Carolyn Ballagh, Dr Josie Barbaro, Dr Joanna Barbousas, Professor Jordana Bayer, Professor Nick Bisley, Dr Narelle Brack, Dr Kate Bridgman, Professor Lisa Brophy, Ms Elizabeth Capp, Dr Buly Cardak, Ms Sarah Cox, Professor John Dewar, Dr Michael Dillon, Professor Susan Dodds, Professor Grant Drummond, Dr Jason Dutton, Professor David Edvardsson, Dr Christopher Fisher, Dr Tracey Fortune, Professor Margarita Frederico, Dr Warwick Frost, Dr Deborah Gleeson, Dr Peter Green, Mr Damien Hamel, Professor Jane Hamilton, Dr Emma Henderson, Professor Russell Hoyer, Professor Mark Hulett, Mr Greg Jamieson, Ms Pam Kappelides, Dr Sejal Kendal, Professor Stephen Kent, , Professor Kerri-Lee Krause, Professor Emallanuel Kuntsche, Dr Marc Kvansakul, Prof Jo Lambert, Professor Helen Lee, Professor Nicki Lee, Professor Sandra Leggat, Professor George Liu, Dr Kate Mai, Professor Susan Martin, Dr Clare McCausland, Dr Sarah Midford, Dr Robyn Murphy, Dr Jodi Oakman, Professor Chris Pakes, Professor Paul Pigram, Professor Robert Pike, Dr Luke Prendergast, Professor Wenny Rahayu, Professor Chris Roche, Dr Tania Rodoni, Professor Brian Smith, Mr Kelly Smith, Dr Rwth Stuckey, Dr Colleen Thomas, Professor Jessica Vanderlelie, Dr Suzanne Vassallo, Dr Terrie Waddell, Professor James Walker, Professor Yvonne Wells, Dr David Wilson, Professor Rob Wilson, and Ms Andrea Young
- Secretariat:** Ms Sonia Nelson, Senior Executive Officer, Governance and Policy Services.
- In Attendance:** Ms Hannah Beattie, Dr Emmaline Bexley, Ms Robyn Harris, Dr Andrew Harvey, Mr Rueben Humphries, Dr Richard Frampton, Associate Professor Marcel Jackson, Dr Yangama Jokwiro, Mr Leon Morris, Ms Tanya Peeling, Ms Fiona Reed, and Ms Bridget Soulsby.
- Acknowledgement of Country:** Dr Julie Andrews acknowledged and paid respects to the traditional owners of the land upon which the La Trobe Campuses are situated: Latji and Barkindji (Mildura), Dja Wurrung (Bendigo), Dhudhuroa and WayWurru (Wodonga), Yorta and Bangerang (Shepparton), Wurundjeri (Bundoora), Wurundjeri and Boonerwung (City) and Gadigal (Sydney). On behalf of the University Dr Andrews paid respects to the elders past and present, emerging leaders and future generations.

PART A – PROCEDURAL MATTERS

513.1 Welcome and Apologies

The Chair welcomed members to the five hundred and thirteenth meeting of the Academic Board.

Apologies were received from Professor Samar Aoum Dr Kate Ashman, Professor Tony Bacic, Dr Ishaq Bhatti, Professor Jill Cook, Professor Sheila

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Crewther, Professor Amalia Di Iorio, Mr Alistair Duncan, Dr Nicole El-Haber, Professor Matthias Ernst, Professor Paul Gustin, Dr Anthony Gendall, Professor Mark Gussy, Professor Andrew Hill, Professor Rachel Huxley, Professor Emi Kashima, Professor Fiona Kelly, Ms Julie Kiroloch, Dr Prem Kurup, Professor Birgit Loch, Professor Alex Maritz, Professor Paul Mather, Professor Dennis McDermott, Professor Noel Meyers, Dr Deborah Neal, Professor Jennifer Oates, Dr Suzanne O'Keefe, Professor Joanna Poyago-Theotoky, Professor Axel Schulz, Professor Terri Trent, Professor Pamela Snow, Professor Richard Speed, Professor Angela Taft, Professor Karen Willis, Professor Carlene Wilson, Mr David Wishart, and Professor Suzanne Young.

513.2 Approval of the Agenda

The Board **resolved** to **approve** the agenda, as circulated (AB19/53(A)).

513.3 Matters Outstanding

The Board **noted** that there were no matters outstanding.

513.4 Out of Session Approvals on Behalf of Academic Board

The Board **received, noted** and **ratified** report AB19/54, a summary of matters which had been approved on behalf of the Board since the last meeting:

- a. Coursework Proposals, referred by the Coursework Committee:
 1. Master of Clinical Psychology (SMCP)/Master of Clinical Neuropsychology (SMCNP), as detailed in Attachment A to AB19/54
 2. Course Revisions, as detailed in Attachment B to AB19/54:
College of Arts, Social Sciences and Commerce
 - Master of Management (Supply Chain and Logistics) Hanoi instance
College of Science, Health and Engineering
 - Bachelor of Prosthetics and Orthotics (Honours)
 - Bachelor of Orthoptics (Honours)
 - Bachelor of Podiatry (Honours)
 - Bachelor of Dental Science (Honours)
 - Master of Social Work (Shepparton)
 3. Bachelor of Nursing (Post Registration) Mauritius, as detailed in Attachment C to AB19/54.
 4. Coursework Committee - course submissions referred from the 20 June 2019 meeting, as detailed in Attachment D to AB19/54:
College of Science, Health and Engineering
Course Revisions
 - Bachelor of Biomedical Science (Medical)
 - Bachelor of Science (Singapore) (SBSSI), **subject to:**
significant redesign of the course (either change of nomenclature or aligned with the Bachelor of Science instance at Bundoora to comply with policy) when the partnership agreement is renegotiated in 3-months' time.
 - Master of Speech Pathology
 - Information Technology suite of courses:
 - Graduate Diploma in Computer Science (SGCS)

- Master of Computer Science (SMCSC)
- Master of Information and Communication Technology (SMICT)
- Master of Information Technology (SMIT)
- Master of Information Technology (Computer Networks) (SMITCN)

College of Arts, Social Sciences and Commerce

New Course

- Diploma of Arts

Course Revisions

- Bachelor of Arts (ABAABU)
- Bachelor of Laws/Bachelor of Arts (LWLWA)
- Bachelor of Arts/Bachelor of Health Sciences (AZAHTS)
- Bachelor of Commerce/Bachelor of Arts (LZCA)

5. Coursework Committee - course submissions referred from the 18 & 22 July 2019 meeting, as detailed in Attachment E to AB19/54:

College of Science, Health and Engineering

New Course Proposals

- Bachelor of Dietetics
- Bachelor of Occupational Therapy
- Bachelor of Physiotherapy
- Bachelor of Social Work (Honours)
- Bachelor of Speech Pathology (Honours)
- Master of Internet of Things
- Master of Artificial Intelligence
- Bachelor of Cybersecurity/Bachelor of Commerce
- Bachelor of Cybersecurity/Bachelor of Criminology

Course Revisions

- Master of Engineering (Civil)
- Master of Engineering (Manufacturing)
- Master of Engineering (Electronics)
- Master of Telecommunication and Network Engineering

Course Closures

- Bachelor of Applied Science and Master of Dietetic Practice
- Bachelor of Applied Science and Master of Occupational Therapy Practice
- Bachelor of Applied Science and Master of Physiotherapy Practice
- Bachelor of Human Services and Master of Social Work
- Bachelor of Applied Science and Master of Speech Pathology

College of Arts, Social Sciences and Commerce

New Course Proposals

- Bachelor of Business/Bachelor of Psychological Science (LSBPSW, LZBPSB)
- Diploma of Elite Sport Business (LDSMM)
- Master of Strategic Communication (AMSCM)
 - Graduate Diploma of Strategic Communication (AGSCM)
 - Graduate Certificate of Strategic Communication (ACSCM)

Course Revision

- Bachelor of Arts (RBA, HUSBWA, HUSBAM, BEBAP)
 - Bachelor of Laws/Bachelor of Arts (LWLATB)

- Bachelor of Business/Bachelor of Arts (LZBAW, LZBAM, LZBAP, LZBAB)
- 6. Request to rescind a course revision: Bachelor of Science (Singapore) (SBSSI), as detailed in Attachment F to AB19/54.
- b. Emeritus Professor Nominations:
 - Professor Gary Dowsett, as detailed in Attachment G to AB19/54.
 - Professor Margaret Robertson, as detailed in Attachment H to AB19/54.
- c. School of Allied Health, Human Services and Sport Review Panel – Academic Board nominee: Professor Chris Mackie, as detailed in Attachment I to AB19/54.
- d. Award of Degrees and Diplomas, Conferral of Awards *in absentia* and Award of Higher Degrees, as detailed in Attachment J to AB19/54.

513.5 Report of the Chair

The Chair, Professor Christine Bigby welcomed:

- the following new members (recently promoted to Professor), to membership of Academic Board and their first meeting:
 - Professor Richard Cosgrove
 - Professor Ashley Franks
 - Professor Warwick Frost
 - Professor Darren Henry
 - Professor Mark Hulett
 - Professor Emi Kashima
 - Professor Marc Kvanaskul
 - Professor Karl Landorf
 - Professor George Liu
 - Professor Suzanne O’Keefe
 - Professor Paul Pigram
 - Professor Christopher Roche
 - Professor Brendan Rodoni
 - Professor Tonya Stebbins
 - Professor Marija Tabainand congratulated them on their recent promotion.
- Ms Sonia Nelson, new Executive Officer to the Board, to her first meeting.

The Chair commended the work of the Chair, Executive Officer and members of the University Course Committee for their work in considering a significant number of new course proposals and course revisions over recent months, particularly in the lead up to the University’s Open Days.

513.6 Report of the Vice-Chancellor

The Board **received** and **noted** paper AB19/55, the Report of the Vice-Chancellor, which can be located at the following link:

<https://unite.latrobe.edu.au/sites/sc/sgc/abc/abmeeting2019/Paper/6/55-VCsReport-August2019.pdf>.

The Vice-Chancellor, Professor John Dewar:

- Commended the staff involved in the promotions process and the Promotions Committee for effective management of the promotions process.
- Noted recent, extensive media coverage of the School of Humanities and Social Sciences.
- Expressed appreciation for the work of staff involved in the University's Open Days noting the enthusiasm and commitment of all those involved.
- Commended the professionalism of the staff involved with the ceremony to present an Honorary Doctorate to Shah Rukh Khan.
- Commended regional staff and the Pro Vice-Chancellor (Regional) for their efforts in improving the number of students accepted in the mid-year intake

The Vice-Chancellor provided a brief verbal update on the following issues:

- Confucius Institute
- The Model Code for Freedom of Speech in Australian Universities (progress report to be provided to 11 September 2019 meeting of the Academic Board).

Academic
Freedom
Working
Group

Additional information and clarity regarding performance-based funding was also discussed.

Secretary's note: Following the discussion, further analysis of the performance based funding initiative was circulated to members on 19 August 2019.

PART B – MATTERS FOR APPROVAL

513.7 Confirmation of the Minutes of the Previous Meeting

Academic Board **confirmed** the minutes of the 512th meeting held on 12 June 2019 were a true and accurate record (AB19/52(M)).

513.8 Award of Degrees and Diplomas

The Board received paper AB19/56 and **resolved to approve** the conferring of awards *in absentia* and the award of research degrees, as detailed therein.

AEGTO
GRS

513.9 Standing Committees of Academic Board

513.9.1 Report of Coursework Committee: 20 June 2019

The Board received report AB19/57 and **noted** that the Coursework Committee had considered the following items at a meeting held on 20 June 2019:

- (a) Course Submissions from the College of Arts, Social Sciences and Commerce.

- (b) Course Submissions from the College of Science, Health and Engineering.
- (c) Action Plan and Panel Review Report for the Master of International Relations/Master of International Development Academic Course Review.

The Board **resolved to approve** the Action Plan for the Master of International Relations/Master of International Development Academic Course Review, as detailed in Attachment A to AB19/57.

EO(CC)
GenMgr
APVC(CW)

513.9.2 Report of Coursework Committee: 18 & 22 July 2019

The Board received report AB19/58 and **noted** that the Coursework Committee had considered the following items at meetings held on 18 & 22 July 2019:

- (a) Course Submissions from the College of Arts, Social Sciences and Commerce.
- (b) Course Submissions from the College of Science, Health and Engineering.

The Board **resolved to approve**:

- (a) *College of Science, Health and Engineering Course Revisions*, as detailed in Attachment A to AB19/58
 - Bachelor of Health Science (Medical Classification)/Bachelor of Health Information Management
 - Bachelor of Nursing (Honours)
 - Bachelor of Psychological Sciences with Honours
 - Bachelor of Psychology (Honours)
 - Master of Data Science
 - Bachelor of Exercise Science and Master of Exercise Physiology
- (b) *College of Arts, Social Sciences and Commerce Course Revisions*, as detailed in Attachment B to AB19/58
 - Master of Communication (Journalism Innovation) (AMCJI)
 - Graduate Diploma of Communication (Journalism Innovation) AGCJI
 - Master of Professional Archaeology (AMPA)
 - Graduate Diploma of Professional Archaeology (AGPA)
 - Graduate Certificate of Archaeology (ACA)
 - Master of International Relations (AMIRL)
 - Graduate Diploma in International Relations (AGIR)
 - Graduate Certificate in International Relations (ACIR)
 - Master of International Development (AMIDV)

EO(CC)
GenMgrs
DD SSA
APVC(CW)

513.9.3 Report of Education Committee: 19 June 2019

The Board received report AB19/59 and **noted** that the Education Committee had considered the following items at a meeting held on 19 June 2019:

- (a) Revised Educational Partnerships Policy and new Educational Partnerships Procedure – Work-Based Learning.
- (b) Revised Credit Points and Course Structure Policy.
- (c) Rescission of the Service Teaching Policy.
- (d) Academic Misconduct Report 2019.
- (e) 2018 International Student Barometer (ISB) Survey Results – Further Analysis.
- (f) Core Participation Requirements Statements.
- (g) TEQSA Guidance Note: Scholarship.

In relation to the rescission of the Service Teaching Policy, members were advised that the guidance the Policy provides will form part of course development and approval processes. Inclusion of service teaching on subject templates is not currently possible in the Course Information Management System, but will be considered as that system is upgraded.

EO(EC)
ED,SS

The Deputy Vice-Chancellor (Academic) advised that following feedback it had been agreed to amend the *Core Participation Requirements Statements – Guidelines for Course Coordinators* to indicate in Section 4 that the University Coursework Committee will have responsibility for approval of Core Participation Requirements Statements in course proposals. It was also agreed the Disability Access and Inclusion Sub-Committee of Education Committee will oversight the initial pilot program.

The Board **resolved to approve** the:

- revised Educational Partnerships Policy and new Educational Partnerships Procedure – Work Based Learning, as detailed in Attachment A to AB19/59.
- revised Credit Points and Course Structure Policy, as detailed in Attachment B to AB19/59.
- rescission of the Service Teaching Policy, as detailed in Attachment C to AB19/59.
- approach to the introduction of Core Participation Requirements Statements and the Guidelines for Course Coordinators, as detailed in Attachment D to AB19/59 subject to the following amendments:
 - The content of Core Participation Requirement Statements will require approval by University Coursework
 - Oversight of the pilot program will be undertaken by Disability Access and Inclusion Sub-Committee.

513.9.4 Report of Academic Quality Committee: 4 June 2019

The Academic Board received report AB19/60 and **noted** that the Academic Quality Committee had considered the following items at a meeting held on 4 June 2019:

EO(AQC)

- (a) Report of the Academic Quality Committee meeting held on 27 March 2019.
- (b) Policy Compliance Report – Double, Combined, Dual and Joint Qualifications Policy.
- (c) Policy Compliance Report – Equivalence of Professional Experience with Qualification Levels for Academic Staff Policy.
- (d) 2019 Business Schedule Update.
- (e) Academic Quality Committee Terms of Reference Update.

513.10 Honorary Degrees

The Board received paper AB19/61 and **resolved to approve** the following applications for Honorary Degrees to be conferred in 2019:

AAO

- Professor Michael McRobbie AO (President, Indiana University, USA) – DSc, Doctor of Science

- Ms Destiny Deacon (Independent Artist and Indigenous Community Leader) – DEd, Doctor of Education

513.11 Panel Discussion: Development of the University's Student Equity and Diversity Plan

The Board received and noted the draft Student Equity and Diversity Plan (2020-2022), as detailed in AB19/62.

The Chair introduced the following panel members:

- Associate Professor Andrew Harvey, Director, Centre for Higher Education Equity and Diversity Research
- Mr Rueben Humphries, La Trobe University Student
- Mr Yangama Jokwiro, Senior Lecturer, Rural Nursing & Midwifery
- Professor Jo Lampert, Social Inclusion and Teacher Education.

Associate Professor Harvey spoke to a powerpoint presentation and outlined the rationale for the draft Student Equity and Diversity Plan and its six primary objectives. The presentation slides can be accessed at the following link: <https://unite.latrobe.edu.au/sites/sc/sgc/abc/abmeeting2019/default.aspx?InstancelD=5>

Professor Lampert provided an overview of the Nexus Program. The objective of the Program is to recruit, prepare and graduate secondary school teachers to work in low socioeconomic schools in Victoria. Students in the program receive an income through the Federal Government's High Achieving Teachers Program and are provided with a community mentor.

Mr Humphries described his educational history and pathway to Bachelor studies as a mature age student. The presentation highlighted the diverse backgrounds and experiences of students, and therefore the different needs of different cohorts.

Mr Jokwiro provided an example of an international partnership which aims to improve the standardisation of health care in Zimbabwe while providing a means for keeping education of health care professionals up to date. The program represents an opportunity, from a social justice perspective, to contribute back to the initial home country of both staff and students.

The Chair noted the draft Student Equity and Diversity Plan will be presented to the Board once it has been finalised.

The Chair and Deputy Chair thanked the panel on behalf of the Board.

PART C – MATTERS FOR INFORMATION

513.12 Report of the Academic Promotions Committee: June 2019

The Board **received** and **noted** paper AB19/63, the Report of the Academic Promotions Committee: June 2019.

EO(APC)

513.13 Quality Assurance in Awarding Degrees

The Board **received** and **noted** paper AB19/64, the report into identified errors with some testamurs in the period 2017-2019 and the actions to redress these errors retrospectively and prospectively.

ED(SS&A)
ED(Q&S)

513.14 Next Meeting

The next meeting of Academic Board will be held at 9.30am on Wednesday 11 September 2019 in the Chamber, John Scott Meeting House, Melbourne Campus.

The meeting closed at 11.00am.