

ROTARY CLUB OF BENDIGO SOUTH BURSARY PROGRAM

The Rotary Club of Bendigo South has undertaken specific fundraising in order to support Bursaries for health sciences in the College of Science, Health and Engineering specific to the Bendigo Campus.

HOW MUCH IS THE BURSARY?

\$1000

WHO IS ELIGIBLE TO APPLY?

To be eligible to apply, you must:

- be a commencing student undertaking a course within the La Trobe Rural Health School, Bendigo Campus (full time)
- live in residence at the Bendigo campus
- have, for the previous two years or longer, resided in a rural or interstate location (evidence of residence will be required)
- be able to provide evidence of educational disadvantage (including but not limited to financial hardship, significant caring responsibilities, non-English speaking background, disability or other hardship or disadvantage.)

HOW ARE APPLICATIONS ASSESSED?

Applications must clearly demonstrate and provide details of:

- How the bursary will be used to support their study;
- How the bursary will help to alleviate individual financial difficulties;
- The recipient of the Bursary shall be selected by the University on the basis of:
 - an application addressing the eligibility criteria
 - assessment through the Rural Health School

Selection Committee:

- Head of Campus, Bendigo (or nominee)
- School Manager, La Trobe Rural Health School (or nominee)
- One representative of Rotary Club of Bendigo South
- One representative from the Scholarship Unit (or nominee)

PREPARATION OF YOUR APPLICATION

- **Detailed information:** Make sure you provide full details requested in Sections 1, 2 and 3 of this application otherwise your application cannot be assessed. All information will be treated in strict confidence.
- Once your application is successfully submitted you will receive a confirmation email and if need be, informing you what supporting documentation is required. Please read the email carefully and follow the instructions in the email.

To demonstrate that you experience financial hardship you will need to supply a copy of your recent income statement from Centrelink. If you are not receiving Centrelink benefits, you will need to provide other documentation to validate your financial circumstances such as a copy of your tax statement and copies of your recent payslips.

If you indicate Difficult Circumstances have affected your education, you will need to provide supporting documentation from a "responsible person."

A responsible person is someone who:

- is an Australian citizen or permanent resident who is 18 years of age or older; and
- has known you for at least 12 months or for the entire duration of the circumstance(s), whichever is shorter; and
 - is not related to you by birth, marriage, de facto or same sex relationship; and
 - does not live with you or reside at your residence; and
 - is in a position to comment knowledgeably about your situation without having to be briefed by you about the circumstance(s).

- Important: in cases of medical circumstances, this is generally only applicable to the treating medical professional.

We will not be able to contact you for missing documents or information.

- **False or misleading information:** La Trobe University reserves the right to withdraw an offer of a bursary and re-assess the application if the University believes the recipient has provided false or misleading information in the application form or subsequently.
- **Late applications:** applications received after the closing date may be accepted by staff **only if accompanied by a signed formal request** outlining **exceptional circumstances outside your control** that have resulted in a late application, e.g. serious illness or other personal crisis. The selection committee will later determine whether or not a late application will be considered, based on the explanation you provide. (Note: Reasons relating to employment, placements, holidays or other activities that you choose to engage in are unlikely to be considered "exceptional".)
- **Progress of your application:** Please do not contact the Scholarships Unit to ask about the progress of your application after you have submitted it. Staff will not be able to provide this advice on an individual basis, as they will be processing a large number of applications in a short timeframe.

COMPLETED APPLICATION FORM

- You may EMAIL your application to Ben-StudentAdmin@latrobe.edu.au, OR
- You may deliver it in person to the ASK LA TROBE desk at the Heyward Library, Bendigo Campus - see below.
- You may send your application by post, see below.
- Please do not fax the application.

EMAIL to: Ben-StudentAdmin@latrobe.edu.au extended to Monday 9 April 2018

If delivering in person (on or before Monday 9 April 2018) please mark your application:

PRIVATE & CONFIDENTIAL –
Bendigo Scholarship Unit
C/O ASK La Trobe Desk, Level 2, Heyward Library
La Trobe University, Bendigo Campus

If sending by post (on or before Monday 9 April 2018) please mark your application:

PRIVATE & CONFIDENTIAL –
Bendigo Scholarship Unit
C/O Student Administration
La Trobe University
PO Box 199
Bendigo 3552

CONFIDENTIALITY

All information provided by applicants will be treated as confidential. At La Trobe University, we respect the privacy of your personal information. We collect personal information in your application to determine your eligibility for a scholarship, bursary or grant, and to assess your application as part of the ranking and allocation process. In accordance with privacy laws, personal information about you contained in your application will not be used for any other purpose or disclosed to any person who is not part of the La Trobe assessment and allocation process, without your permission. You may have the right to access personal information we hold about you, subject to any exceptions in relevant laws, by contacting the Scholarships Unit as noted below. The La Trobe University privacy policy can be viewed at: www.latrobe.edu.au/privacy/

PLEASE PRINT CLEARLY IN CAPITAL LETTERS

SECTION 1: PERSONAL DETAILS

1.1 Student ID Number	<input type="text"/>	Course	<input type="text"/>
1.2 Title	<input type="checkbox"/> MS <input type="checkbox"/> MISS <input type="checkbox"/> MRS <input type="checkbox"/> MR		
Family Name	<input type="text"/>	First Given Name	<input type="text"/>
1.3 Gender	<input type="checkbox"/> Female <input type="checkbox"/> Male	Date of birth	<input type="text"/> D <input type="text"/> D / <input type="text"/> M <input type="text"/> M / <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y
1.4 Contact details	<input type="text"/>	Suburb or Town	<input type="text"/>
Address	<input type="text"/>	Postcode	<input type="text"/>
State	<input type="text"/>		
1.5 Other contact details where you can be contacted directly or a message can be left for you			
Telephone (day time)	<input type="text"/>	Mobile phone	<input type="text"/>
Email	<input type="text"/>		

SECTION 2: FINANCIAL INFORMATION

- 2.1 Complete the table below as accurately as possible, indicating which forms of income you are currently receive or expect to receive in 2018, and how much per fortnight. Tick YES or NO for all items 1) to 17). Please make realistic estimates if you do not know exactly what your income will be in 2018. Do NOT leave any question blank, as your application may be disadvantaged.
- Details of your financial situation (and your partner if applicable) are required, NOT the detailed financial circumstances of your parents/family.
 - Please make estimates that are as realistic as possible.
 - You must** attach documentary evidence to support the financial information you (the student applicant) provide.
 - If you have a partner, include the fortnightly income for both you and your partner for each type of income that either or both of you receive.

GOVERNMENT FINANCIAL ASSISTANCE	YES	NO	Net amount per fortnight you (or you and your partner) expect to receive in 2018.
Youth allowance			\$
Austudy			\$
ABSTUDY			\$
Newstart Allowance			\$
Disability Support Pension			\$
Carer Payment			\$
Age Pension/Widow's Pension			\$
Health Care Card (tick Yes or No, no \$ amount)			\$
Parenting payment – single			\$
Parenting payment - partner			\$
OTHER (NON-GOVERNMENT) INCOME	YES	NO	Net amount per fortnight you (or you and your partner) expect to receive in 2018. You must write a \$ amount for each question where you answer YES.
Financial assistance from family, whether as a payment to you or in kind. Tick YES if you expect to receive any kind of financial support from your family, estimate the value per fortnight and write the \$ amount in the space provided.			\$
Paid employment			\$
Scholarships, bursaries or grants that you already receive in 2018. Calculate an average per fortnight if paid in a lump sum.			\$
Child support (from child's other parent).			\$
Other income – write details here:			\$
Total fortnightly income			\$
How many people, including yourself, does your income support?			Number of people supported by total fortnightly income:

HAVE YOU PROVIDED ALL THE RELEVANT FINANCIAL INFORMATION FOR YOUR SITUATION, INCLUDING RELEVANT SUPPORTING DOCUMENTATION?
IF INFORMATION IS MISSING, YOUR APPLICATION MAY BE DISADVANTAGED.

2.2 Do you have an unusually high level of expenses as a result of special personal or health circumstances e.g. special medical expenses relating to an ongoing illness or disability, additional transport or equipment expenses because of a disability, special expenses related to caring for someone else with ongoing special needs?

☐ YES☐ NO

If YES, you should provide details of these expenses in relation to your particular situation in your personal statement in Section 3.

SECTION 3: PERSONAL STATEMENT - TO BE COMPLETED BY STUDENT

Please write a personal statement detailing your educational disadvantage (up to 1000 words). If you are ineligible for Centrelink benefits, please explain why in your personal statement.

- You may type your statement on a separate page and attach it to this application, with your name, signature and the date. OR
- You may use this page to write your handwritten statement. Please ensure your handwriting is clear.
- **Please also attach supporting documentation from a responsible person to validate the circumstances you have described in your personal statement.**

This image shows a full page of blank, lined paper. It features approximately 20 evenly spaced horizontal grey lines across its entire width, providing a template for writing or drawing. The margins are consistent on all sides.

I HAVE READ THE INFORMATION ON PAGE 1 OF THIS FORM INCLUDING THE DECLARATION AND AGREE TO THESE CONDITIONS.

Student signature:

Date:

D	D	/	M	M	/	Y	Y	Y	Y
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