

# CARR

For applicants for Master's by Research, Doctor of Philosophy and Professional Doctorate Programs and/or Postgraduate Research Scholarships.

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## Notes to the Applicant

Please save this form, complete Section 1 and email it to your nominated academic referees.

You are required to nominate two senior academic referees in support of your application. The University may be unable to assess applications until both academic referee reports are received. At least one nominated referee must be someone other than your proposed supervisor.

Professional doctorate applicants are required to also nominate two professional referees.

## Notes to the Referee

- You have been nominated as one of the two academic referees required by the applicant outlined in Section 1.
- Referee's comments are taken into account when assessing an application for admission to a graduate research degree and/or a scholarship. The University is particularly interested in your opinion of the qualifications, experience, and academic and research ability of the applicant. These should be judged with reference to the applicant's peer group.
- Please input your answers to all questions in Section 2 and supply detailed comments for Question 8.
- If the applicant is applying for a scholarship, please provide your referee report by 30 September for international applicants and 31 October for domestic applicants - in the year prior to when the applicant is intending to commence studies.
- If the applicant is not applying for a scholarship, you should still email your academic referee report promptly.
- The University is unable to assess applications for admission until academic referee reports are received.
- Please do not return this form to the applicant as this academic referee report is **confidential**.

For reports related to domestic (Australian and New Zealand) applicants, please email the completed report to:  
E [admissions.grs@latrobe.edu.au](mailto:admissions.grs@latrobe.edu.au)

Or post to the Graduate Research School:

Graduate Research School  
John Scott Meeting House  
La Trobe University  
Victoria 3086 Australia

For reports related to international applicants, please email the completed report to:  
E [liresearch@latrobe.edu.au](mailto:liresearch@latrobe.edu.au)

Or post to La Trobe International:

LTI Research  
La Trobe International  
La Trobe University  
Victoria 3086 Australia

*Thank you for the time taken in completing this Academic Referee Report.*

# CARR

**Section 1 – to be completed by the Applicant**

Family name	Given name(s)
Date of Birth: MM/YYYY	Domestic or International Applicant
Proposed school	Title of degree program for which you are applying
Proposed research topic	

**Section 2 – to be completed by the Referee**

Referee's name	
Present position	
Address	
Email	Telephone
Signature (not required if you are sending your report by email)	Date (dd/mm/yyyy) <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/>

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| <p>1. At which stage did you know the applicant?</p> <p>Undergraduate<br/>Honours<br/>Postgraduate<br/>Other – please specify:</p> <hr/>   | <p>5. If you have read other work by the applicant, how do you rate it?</p> <p>Outstanding (top 5%)<br/>Excellent (6%–15%)<br/>Accomplished (16%–30%)<br/>Good (31%–50%)<br/>Poor</p>  |
| <p>2. How do you rate the applicant's academic ability?</p> <p>Outstanding (top 5%)<br/>Excellent (6%–15%)<br/>Accomplished (16%–30%)<br/>Good (31%–50%)<br/>Poor</p>  | <p>6. What is the applicant's capacity to communicate in English?</p> <p>a) Written</p> <p>Outstanding<br/>Excellent<br/>Accomplished<br/>Good<br/>Poor</p> <p>b) Oral</p> <p>Outstanding<br/>Excellent<br/>Accomplished<br/>Good<br/>Poor</p> |
| <p>3. How do you rate the applicant's postgraduate research potential and ability to complete the research degree?</p> <p>Outstanding (Top 5%)<br/>Excellent (6%–15%)<br/>Accomplished (16%–30%)<br/>Good (31%–50%)<br/>Poor</p> | <p>7. What overall level of support do you give this application?</p> <p>Unreserved<br/>Very strong<br/>Strong<br/>Reserved<br/>None</p>   |
| <p>4. If you have read a research thesis by the applicant, how do you rate the thesis?</p> <p>Outstanding (top 5%)<br/>Excellent (6%–15%)<br/>Accomplished (16%–30%)<br/>Good (31%–50%)<br/>Poor</p>                             |  |

