



AFFILIATION CHECKLIST

Club Name: _____

Date & Time: _____ HH:MM: _____

Location: _____

Below is a checklist of the items required for affiliation:

AGM

What is your quorum: _____

What is the total number of attendees: _____

YES

Did you meet quorum?

Did you pass a vote to Affiliate?

Did you acknowledge the previous meeting minutes?

Have you affirmed the new Constitution?

Did you have a Returning Officer?

Name of Returning officer _____

Contact Information _____

Elections:

President

Nominee	Nominator	Number of votes received

Vice president

Nominee	Nominator	Number of votes received

Secretary

Nominee	Nominator	Number of votes received

Treasurer

Nominee	Nominator	Number of votes receive