



ACADEMIC BOARD

Minutes of the four hundred and ninety-third meeting of the Academic Board held in the Nick Hoogenraad Theatre, Room 101, LIMS 1, La Trobe University, Melbourne Campus on Wednesday 8 February 2017 at 9.30am.

- Present:** Professor Christine Bigby (Chair), Professor Paula Baron (Deputy Chair), Ms Nishtha Aggarwal, Professor Kamran Ahmed, Dr Julie Andrews, Professor Tony Baker, Dr Joanna Barbousas, Dr Narelle Brack Dr Edgar Burns, Dr Jacob Chandler, Professor John Dewar (Vice-Chancellor), Professor Amalia Di Iorio, Professor Grant Drummond, Professor Been-Lirn Duh, Dr Jason Dutton Professor Tanya Fitzgerald, Dr Deborah Gleeson, Dr Daniel Grant, Dr Peter Green, Dr Emma Henderson, Professor Stephen Kent, Dr Prem Kurup, Professor Betty Leask, Ms Virigina Mansel Lees (*via videoconference*), Professor Sue Martin, Professor Lisa McKenna, Dr Carol McKinstry (*via videoconference*), Jesse Munzel (*via videoconference*), Mrs Susan Nalder, Dr Deborah Neal, Professor Keith Nugent, Dr Jodi Oakman, Mr Matthew Oates, Professor Chris Pakes, Ms Jennifer Peasley, Professor Robert Pike, Dr Greg Powell, Professor Joanna Poyago-Theotoky, Dr Luke Prendergast, Professor Wenny Rahayu, Dr Miranda Rose, Professor Brian Smith, Mr Kelly Smith, Professor Pamela Snow (*via videoconference*), Professor Richard Speed (*via videoconference*), Dr Evelien Spelten (*via videoconference*), Mr Robert Stephenson, Dr Keir Strickland, Professor Gillian Sullivan Mort, Dr Gwenda Tavan, Dr Colleen Thomas, Dr Guinever Threlkeld (*via videoconference*), Mr Tony Truong, Dr Suzane Vassallo, Dr Terrie Waddell, Professor Anne Wallace, Dr Mary Whiteside, Avom Wolf and Professor Lawrie Zion.
- Secretariat:** Angela Cowburn, Senior Executive Officer, Governance and Policy Services.
- In Attendance:** Dr Adam Bird, Professor Nick Bisley, Emeritus Professor Andrew Brennan, Dr Richard Frampton (*via videoconference*), Professor Matthew Groves, Professor Andy Hill, Professor Katie Holmes, Professor Patrick Humbert, Mr Grant Kennett, Professor Helen Lee, Professor Nicki Lee, Ms Natalie MacDonald, Mr Leon Morris and Professor Mark Rose.

PART A – PROCEDURAL MATTERS

	ACTION
<p>(i) Apologies & Membership</p> <p>Apologies were received from Dr Ishaq Bhatti, Dr Warwick Frost, Dr Anthony Gendall, Professor Russell Hoye, Professor Catherine Itsiopoulos, Professor Patrick Keyzer, Dr Susan Lawrence, Professor Paul Mather, Dr Damian Spencer and Professor Eleanor Wertheim.</p>	
<p>(ii) Approval of Agenda</p> <p>The Board resolved to approve the Agenda, as circulated.</p>	
<p>(iii) Outstanding Matters</p> <p>The Board received and noted report AB17/02.</p>	

(iv) Matters Approved on Behalf of Academic Board

The Board received, noted and ratified report AB17/03, a summary of matters which had been approved by the Chair or Deputy Chair on behalf of the Board since the last meeting:

- (a) Award of Certificate IV; Award of Degrees and Diplomas; Conferring of Awards *in absentia*; and Award of Higher Degrees, as detailed in Attachment A to AB17/03.
- (b) Establishment of Prizes
 - (i) La Trobe University Albury-Wodonga Campus: The Joss Family Prize, as detailed in Attachment B to AB17/03.
 - (ii) Office of the Deputy Vice-Chancellor (Academic): Humanitarian Scholarships, as detailed in Attachment C to AB17/03.
 - (iii) School of Allied Health: Briggate Medical Company Award, as detailed in Attachment D to AB17/03.
 - (iv) La Trobe Sport: Carlton Football Club Female Talent – Bound by Blue Scholarship, as detailed in Attachment E to AB17/03.
 - (v) La Trobe University Shepparton Campus: The Rotary Club of Mooroopna Undergraduate Scholarship for a Mooroopna and district student, as detailed in Attachment F to AB17/03.
 - (vi) La Trobe Graduate School: The Richard Guy Goodenough College Scholarship, as detailed in Attachment G to AB17/03.
 - (vii) College of Arts, Social Sciences and Commerce: College of Arts, Social Sciences and Commerce ASRC Scholarships, as detailed in Attachment H to AB17/03.
 - (viii) College of Arts, Social Sciences and Commerce: Visual/Creative Arts Exhibition Art History Alumni Prize, as detailed in Attachment I to AB17/03.
 - (ix) College of Arts, Social Sciences and Commerce: National Gallery of Victoria Summer School Art History Alumni Prize, as detailed in Attachment J to AB17/03.
 - (x) Office of the PVC (Regional): Regional Excellence Scholarship, as detailed in Attachment K to AB17/03.
- (c) Emeritus Professor Nomination: Professor Jeni Warburton, as detailed in Attachment L to AB17/03.
- (d) School of Nursing & Midwifery Review – Academic Board nominee, as detailed in Attachment M to AB17/03.
- (e) La Trobe Law School Review – Academic Board nominee, as detailed in Attachment N to AB17/03.
- (f) Amendment to the membership of the Academic Board Policy and Sub-Committees: Departure of the Senior Deputy Vice-Chancellor, as detailed in Attachment O to AB17/03.
- (g) Coursework Committee
 - (i) The following course proposals that have been referred by the Coursework Committee from meetings held on 17 and 24 November 2016, as detailed in Attachment P to AB17/03:
 - New Courses**
 - College of Science, Health and Engineering
 - Diploma in Health (exit point only)
 - Course Revisions**
 - College of Arts, Social Sciences and Commerce
 - Bachelor of Creative Arts ABCA, ABCAB, ABCAM
 - Bachelor of Arts/Bachelor of Health Sciences AZAHS

College of Science, Health and Engineering

- Master of Clinical Prosthetics and Orthotics HMCPO
- Graduate Certificate in Health Promoting Palliative Care HCHPPC
- Master of Health Administration HMHADE
- Bachelor of Biological Sciences SBBIS
- Bachelor of Science SBS

Course Closures

College of Science, Health and Engineering

- Graduate Certificate in Gerontology HCGDE
 - Graduate Diploma in Information Technology RGIT
 - Master of Information Technology SMITB
 - Master of Civil Engineering (Sustainable Infrastructure) SMECB
 - Bachelor of Science/Bachelor of Accounting SZSCB
 - Bachelor of Health Sciences/Bachelor of Business HZHSB
- (ii) The revised Course Lifecycle – New Coursework Procedure, as referred by the Coursework Committee, as detailed in Attachment Q to AB17/03.
- (iii) A proposal from the College of Science, Health and Engineering and referred by the Coursework Committee to introduce the Master of Sport Analytics and the Graduate Diploma in Sports Analytics, as detailed in Attachment R to AB17/03.
- (iv) A proposal from the College of Science, Health and Engineering to establish a new course – Bachelor of Applied Information Technology – to be delivered under a third party arrangement, as referred by the Coursework Committee, as detailed in Attachment S to AB17/03.
- (v) A proposal from the College of Arts, Social Sciences and Commerce to close and revise a number teacher education courses, as referred by the Coursework Committee, as detailed in Attachment T to AB17/03.
- (vi) A proposal from the College of Science, Health and Engineering to close Franklin Street and transfer the courses listed to the Collins Street Campus, as detailed in Attachment U to AB17/03.
- (vii) A proposal from the College of Science, Health and Engineering to offer an online instance of the Master of Cybersecurity (Computer Science) SMCYC, Graduate Diploma in Cybersecurity (Computer Science) SGCYC, Master of Cybersecurity (Business Operations) SMCYB, Master of Cybersecurity (Law) SMCYL, Graduate Certificate in Cybersecurity SCCY, Graduate Diploma in Cybersecurity SGCY, as detailed in Attachment V to AB17/03.
- (h) Admissions Committee
The proposal for the La Trobe Postgraduate Enabling Program (PEP) to add the following qualification to the approved list:
Three year Diploma (Full time, Self-Study or Adult Education)
from an institution (University or Affiliated College) recognised by the Chinese Ministry of Education.
As referred and endorsed by the Admissions Committee, as detailed in Attachment W to AB17/03.
- (i) Chair, Coursework Committee, as detailed in Attachment X to AB17/03.

(v) Report of the Chair

The Chair provided a brief verbal update on current issues.

- (a) Welcome to the new student members, whose one year term will be completed on 31 December 2017, and the newly elected College staff members, whose two year term will be completed on 31 December 2018.
- (b) A successful Academic Board Induction Program was held last week. Thanks to all who were able to attend. Another one will be held prior to the March meeting for those who missed out – you are strongly urged to attend, particularly if you are a new member.
- (c) Due to the storm damage that occurred to the John Scott Meeting House over the Christmas break, it is unlikely that the Board will be able to use the Council Chamber for meetings until the second half of 2017.
- (d) A number of course approvals were approved out-of-session during the break (*see agenda item (iv) above*). An example that good course development can occur swiftly.
- (e) A new Chair of the Coursework Committee has been appointed: Professor Mary Anne Noone. The Board thanked Dr Peter Vitartas for his hard work and dedication during his time as Chair of the Coursework Committee.
- (f) The Chair updated the Board regarding a matter which had been on the Matters Arising list - the Course Approvals process. It was noted that there is a Curriculum Management Reform Project currently being managed by Dr Paul Ramage. The Chair will keep the Board updated as information becomes available.

(vi) Report of the Vice-Chancellor

The Board received and noted circulated paper AB17/04, the Report of the Vice-Chancellor, which can be located at the following link:

<https://unite.latrobe.edu.au/sites/sc/sgc/abc/abmeeting2017/Paper/1/04-VCsReport-February2017.pdf>.

The Vice-Chancellor also provided a brief verbal update on the following issues:

- Good news regarding the NHMRC funding outcomes which were announced last week, with four successful La Trobe applications.
- Federal Higher Education reform package.
- Commencing load has been variable. The University is expecting growth but probably not as high as the growth targets, which were ambitious. Postgraduate coursework is doing well. The overall demand for higher education has dropped this year.
- Honorary Degrees – it was noted that Academic Board is being invited to approve the award of honorary degrees to a number of our most distinguished alumni (*see agenda item 4.1*). Professor Adrienne Clarke AC, the outgoing Chancellor, will be the first woman awarded a DUniv by La Trobe.

Discussion:

- In response to a query, it was noted that there would be a downward revision of the load forecasts as a result of the drop in demand.
- It was noted that the new City Campus would be officially opening soon.

PART B – MATTERS FOR APPROVAL

493.1 Confirmation of Minutes

The minutes of the meeting held on 9 November 2016 [AB16/113(M)] were confirmed.

493.2 Items for Approval not requiring discussion

493.2.1 Award of Degrees and Diplomas

The Board received circulated report AB17/07 and **resolved** to **approve** the conferring of awards *in absentia*, rescission of awards and award of higher degrees, as detailed therein.

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493.2.2 Establishment of Prizes

The Board **resolved** to **approve** the establishment of the following Scholarships and Bursaries:

- (a) College of Science, Health and Engineering: The JRV Anderson Scholarship, as detailed in AB17/06.
- (b) College of Science, Health and Engineering: The EC Thompson Bursary, as detailed in AB17/07.
- (c) College of Arts, Social Sciences and Commerce: The Platinum Asset Management second year Scholarship & The Neilson Foundation third/final year Scholarship, as detailed in AB17/08.

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493.3 Standing Committees of Academic Board

493.3.1 Report of Admissions Committee: 5 December 2016

The Board **received** and **noted** AB17/09, the report of the Admissions Committee from a meeting held on 5 December 2016. The following items were considered:

- (a) Transparency in higher education admissions consultation.
- (b) TEP Update.
- (c) La Trobe Comparative Access Metrics Performance on Selected Equity Measures.
- (d) Admissions Update.
- (e) Domestic Applications, Semester 1 2017 Update and Responding to Weak Demand.
- (f) Articulations Tables.

The Board **noted** that the following Articulation Tables were approved by the Admissions Committee:

Bendigo Kangan Institute (Bendigo Campus)

- Certificate IV in Dental Assisting/Bachelor of Health Sciences.
- Certificate IV in Allied Health Assistance/Bachelor of Health Sciences.

Sunraysia Institute of TAFE

- Certificate IV in Disability/Bachelor of Health Sciences.
- Certificate IV in Allied Health Assistance/Bachelor of Health Sciences.
- Certificate IV in Mental Health/Bachelor of Health Sciences.
- Certificate IV in Health Administration/Bachelor of Health Sciences.

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Sports Education and Development Australia

- Diploma of Sports Development/Bachelor of Health Sciences.

Wodonga Institute of TAFE

- Diploma of Community Services/Bachelor of Human Services and Master of Social Work.

493.3.2 Report of Education Committee: 23 November 2016

The Board received report AB17/10 and noted that the Education Committee had considered the following items at a meeting held on 23 November 2016:

- Chair's Report.
- DVE Consultancy Report on Recording Student Achievement Against the Capstones.
- Establishment of the University's Appeals Committees Working Group.
- New Policy and Procedures – Commencing Student Transition.
- Report on Matters Raised by the BSA.
- Draft procedures on Equivalence of Professional Experience and Academic Qualifications.
- Report from the University Experience Working Group.
- Report on the Outcome of the 2016 International Student Barometer.

The Board **resolved to approve** the revised Timetabling of Teaching and Learning Space Policy and Timetabling of Teaching and Learning Space Procedure, as detailed in Attachment One to AB17/10.

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The Board also noted:

- the Report on the Outcome of the 2016 International Student Barometer, as detailed in Attachment Two to AB17/10.
- the establishment of the University Appeals Committee Working Group, as detailed in Attachment Three to AB17/10.

493.4 Other Matters

493.4.1 Award of Honorary Degrees

The Board **resolved to approve** the award of honorary degrees, as referred by the Vice-Chancellor, to the following:

- Professor Adrienne Clarke AC – DUniv, as detailed in Attachment A to AB17/11.
- Mr Bill Kelty AC – DUniv, as detailed in Attachment B to AB17/11.
- Dr Don Watson – DLitt, as detailed in Attachment C to AB17/11.
- Mr Terry Moran AC – DLitt, as detailed in Attachment D to AB17/11.
- Dr David Morgan AO – DLitt, as detailed in Attachment E to AB17/11.
- Mr Ahmed Fahour AO – DLitt, as detailed in Attachment F to AB17/11.

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493.4.2 Diversity and Inclusion Policies, Procedures and Plans

The Director, Diversity & Inclusion, spoke to a presentation providing an update on the progress, key successes and priorities for 2017 for Diversity and Inclusion at La Trobe. This presentation can be accessed at the following link:

<https://unite.latrobe.edu.au/sites/sc/sgc/abc/abmeeting2017/Useful%20resources/1/DiversityandInclusion-February2017.pdf>.

Chair

The Chair thanked Dr Manning and advised that there would be a future Panel Discussion regarding bullying and sexual harassment in the higher education context.

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PART C – MATTERS FOR INFORMATION

493.5 Matters for Information

493.5.1 Report of the Academic Promotions Committee: November 2016

The Board received the Report of the Academic Promotions Committee: November 2016 and noted that the persons named therein had been promoted, as detailed in report AB17/12.

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493.5.2 Report of the Academic Promotions Committee: December 2016

The Board received the Report of the Academic Promotions Committee: December 2016 and noted that the persons named therein had been promoted, as detailed in report AB17/13.

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PART D – DISCUSSION

493.6 The impact of the new Higher Education standards for the University, its staff and students

The Chair introduced the following panel members:

- Professor Nicki Lee, Executive Director, Educational Partnerships and Quality: provided an overview of TEQSA, the AQF and the 2015 Higher Education Standards Framework (Threshold Standards).
- Professor Tony Baker, Associate Pro Vice-Chancellor (Coursework), CSHE: spoke from the College perspective.
- Professor Tanya Fitzgerald, Head, School of Humanities and Social Sciences: provided a Head of School perspective.
- Mr Grant Kennett, Senior Adviser, Office of the DVC Academic: provided a professional staff member's point of view.
- Emeritus Professor Andrew Brennan, University Ombudsman: spoke from an outside and student perspective.

An information pack including the presentations and speakers notes can be accessed at the following link:

<https://unite.latrobe.edu.au/sites/sc/sgc/abc/abmeeting2017/Useful%20resources/1/TheImpactoftheNewHigherEdStandards-PanelDiscussion.pdf>.

The meeting closed at 11.00am.

493.7 Next Meeting

9.30am

Wednesday 8 March 2017

Venue to be advised

Chair: _____

Date: _____