



ACADEMIC BOARD

Minutes of the four hundred and eighty-sixth meeting of the Academic Board held in the Council Chamber, John Scott Meeting House, La Trobe University, Melbourne Campus on Wednesday 9 March 2016 at 9.30am.

Present: Professor Christine Bigby (Chair), Professor Paula Baron (Deputy Chair), Dr Lisa Amir (*via videoconference*), Ms Julie Andrews, Professor Tony Baker, Dr Joanna Barbousas, Ms Betty Belay, Dr Melanie Bish (*via videoconference*), Mr Bo Bonifacio (*vice* Mr Kelly Smith), Dr Buly Cardak, Dr Naveen Chilamkurti, Professor Michael Clarke, Dr Eva Dakich, Dr Kerry Fitzmaurice, Ms Margarita Frederico, Dr Elspeth Frew, Dr Anthony Gendall, Mr Marcus Gheller, Dr Deborah Gleeson, Dr Dan Grant, Dr Peter Green, Professor Andy Hill, Dr David Hoxley, Professor Russell Hoyer, Dr Catherine Itsiopoulos, Mr Greg Jamieson, Dr Stephen Kent, Professor Patrick Keyzer, Dr Jennifer Laing, Dr Bill McGuinness, Mrs Susan Nalder (*via videoconference*), Dr Deborah Neal, Professor Chris Pakes, Ms Jennifer Peasley, Professor Robert Pike, Mr Brent Richie (*via videoconference*), Dr Chris Scanlon, Dr Pamela Snow (*via videoconference*), Professor Richard Speed, Mr Robert Stephenson (*via videoconference*), Dr Gwenda Tavan, Dr Guinever Threlkeld, Mr Tri Minh Tran (*via videoconference*) and Dr Peter Vitartas.

Secretariat: Angela Cowburn, Senior Executive Officer, Governance and Policy Services.

In Attendance: Mr Matt Brett, Dr Andrew Harvey, Professor Katie Holmes, Ms Natalie MacDonald, Professor Joanna Poyago-Theotoky and Professor Mark Rose.

PART A – PROCEDURAL MATTERS

	ACTION
<p>(i) Apologies & Membership</p> <p>Apologies were received from the Vice-Chancellor, Ms Emily Bariola, Professor Philip Broadbridge, Professor Amalia Di Iorio, Dr Darren Henry, Professor Jane Long, Professor Paul Mather, Dr Bernice Mathisen, Professor Tony McGrew, Professor Meg Morris, Professor Keith Nugent, Dr Greg Powell, Dr Luke Prendergast, Mr Bruce Pridham, Dr Julie Rudner, Professor Brian Smith, Mr Kelly Smith, Dr Martin Steinbauer and Dr Lawrie Zion.</p>	
<p>(ii) Approval of Agenda</p> <p>The Board resolved to approve the Agenda, as circulated, subject to the starring of the following agenda item:</p> <ul style="list-style-type: none">• 2.1 Award of Degrees.	
<p>(iii) Outstanding Matters</p> <p>The Board received and noted report AB16/21.</p>	
<p>(iv) Matters Approved on Behalf of Academic Board</p> <p>The Board received, noted and ratified report AB16/22, a summary of matters which had been approved by the Chair or Deputy Chair on behalf of the Board:</p>	

- (a) Award of Higher Degrees and Conferring of Awards *in absentia*, as detailed in Attachment A to AB16/22.

(v) Report of the Vice-Chancellor

The Board received and noted circulated paper AB16/23, the Report of the Vice-Chancellor, which can be located at the following link: <https://unite.latrobe.edu.au/sites/sc/sgc/abc/abmeeting2016/Paper/2/23-VCSReport-March2016.pdf>. The Vice-President (Administration) briefly spoke to the report and reported the following additional items:

- Discussion occurring with the Governments at State and Federal levels around threshold ATAR requirements and the need for greater transparency.
- Welcome to Dr Dan Grant, Pro Vice-Chancellor (Industry Engagement), who commenced his appointment recently.
- Staff at ARCSHS who have been pivotal in the development of the Safe Schools Program have been subjected to personal and professional pressure with the current public debate regarding Safe Schools. The University supports them and their important work and is providing all the support it can to assist them.

Discussion:

- In response to the release of the 'Hunting Ground', an update was requested regarding the University's sexual discrimination/harassment policy and procedures. It was noted that a team has been formed to review a number of issues (not just sexual harassment) and there is much work going on in this space. It was suggested that this could be highlighted at a future meeting of Academic Board.
- An update on the infrastructure lighting project was also requested and while this was not seen to be within the remit of the Academic Board, the Vice-President (Administration) agreed to respond to this query off-line.
- It was queried whether the University had a policy stance regarding gender neutral bathrooms and name change transition. The Vice-President (Administration) advised that students had been assisted recently.
- In response to a query regarding clarification of the publication collection process this year, it was noted that an email from the Senior Deputy Vice-Chancellor and Deputy Vice-Chancellor would be circulated to all staff today providing advice about the process.

VPA

PART B – MATTERS FOR APPROVAL

486.1 Confirmation of Minutes

The minutes of the meeting held on 10 February 2016 [AB16/19(M)] were confirmed.

486.2 Items for Approval not requiring discussion	
486.2.1 Award of Degrees and Diplomas	
The Board received circulated report AB16/24 and resolved to approve the award of degrees and diplomas and award of higher degrees as detailed therein.	AEGTO GRS
The Board also resolved to approve the withdrawal of the section of the paper requesting approval of the rescission of awards, which had been conferred as in-absentia incorrectly. There were concerns raised regarding the language used (rescission) which made it sound like this was a disciplinary matter rather than an administrative error. It was suggested that if this was a policy issue that required review, then it should be referred to the Education Committee.	AEGTO DepDirSA EO(EC)
486.2.2 Establishment of Prizes	
The Board resolved to approve the establishment of the following prize: (a) Alumni and Advancement Office: The HAVEN, HOME, SAFE Scholarships, as detailed in report AB16/25.	MgrUE T Noone AAO GenMgrs
486.3 Standing Committees of Academic Board	
485.3.1 Report of Coursework Committee: 18 February 2016	
The Board received and noted AB16/26, the report of the Coursework Committee from a meeting held on 18 February 2016. The following items were considered: (a) Chair's Report. (b) Matters Arising from the Minutes. (c) Matters Approved Out of Session. (d) Course Submissions from the Colleges of ASSC and SHE. (e) Proposed Changes to the Operations of the Coursework Committee. (f) Development of Support Materials for Completing Templates. (g) 12 Month Review of Bachelor of Laws Action Plan. (h) Outcome of 2015 Membership Survey. (i) 2015 Annual Review of the Committee. (j) Draft Coursework Committee Action Plan.	
The Board resolved to approve the following course submissions, as detailed in Attachment One to AB16/26: (a) <i>Course Revisions</i> <u>College of Arts, Social Sciences and Commerce</u> <ul style="list-style-type: none"> • Master of Marketing Management LMMMT • Bachelor of Education RBEDM <u>College of Science, Health and Engineering</u> <ul style="list-style-type: none"> • Bachelor of Psychology Honours SHP • Graduate Certificate in Gerontology HCG HCGDE • Graduate Certificate in Service Coordination and Rehabilitation HCSCR • Graduate Diploma in Midwifery HGMIDB, HGMID • Master of Clinical Audiology HMAUD • Master of Chemical Sciences SMCHS • Master of Statistical Science SMST 	EO(CC) Gen Mgrs DD SAdmin

- Graduate Certificate in Occupational Health, Safety and Ergonomics
HCOSED
- (b) *Course Closure*
College of Science, Health and Engineering
 - Master of Biotechnology SMBT – request for deferral of closure previously approved by Academic Board until Semester 2, 2016.
- (c) *Non-award Course*
College of Arts, Social Sciences and Commerce
 - Executive Certificate in Parliamentary Leadership

The Board also **resolved** to **approve** the 12 Month Action Plan Update of the Bachelor of Laws Review, as detailed in Attachment Two to AB16/26.

486.3.2 Report of Education Committee: 24 February 2016

The Board received report AB16/27 and noted that the Education Committee had considered the following items at a meeting held on 24 February 2016:

- (a) Chair's Report.
- (b) Membership Report.
- (c) Report of the Hallmark Program Board of Studies and Hallmark Program Policy and Procedures.
- (d) Progress Report from the Colleges on Reporting and Recording the Graduate Capabilities.
- (e) Committee's Progress Against its Terms of Reference for 2015.
- (f) Annual Business Schedule.
- (g) 2014 Student Complaints Report.

The Board **resolved** to **approve**:

- the new Hallmark Program Policy and Hallmark Program Procedure, as detailed in Attachment One to AB16/27.
- the revisions to the composition of the Education Committee, as detailed in Attachment Two to AB16/27.

EO(EC)
EO(Policy)
EO(EC)

The Board also **received** and **noted** the 2014 Annual Report of the Student Complaints Office, as detailed in Attachment Three to AB16/27.

EO(EC)
MgrSC

A request for an update on the following issues from Education Committee was made:

- Student Experience Survey Working Group.
- The success and retention strategy.

EO(EC)

486.3.3 Report of Research and Graduate Studies Committee: 19 February 2016

The Board received report AB16/28 and noted that the Research and Graduate Studies Committee had considered the following items at a meeting held on 19 February 2016:

- (a) Report of Director Research Office
- (b) Name Change – Centre for China Studies (CCS)
- (c) RGSC Annual Report for 2015
- (d) Sub-Committee Reports
Animal Ethics Committee
 - Minutes from meetings held on 8 October 2015 and 12 November 2015.

University Human Ethics Committee

- Minutes of meetings held on 10 August 2015 and 12 November 2015.
- Human Ethics Procedure

Board of Graduate Research

- Minutes of meetings held on 21 October 2015, 12 November 2015 and 9 December 2015.

(e) Research Data Management Working Group Report

The Board **resolved to approve:**

- the new Authorship of Research Outputs Policy; the revised Authorship of Research Procedure; and the rescission of the Publication of Research Findings Policy, as detailed in Attachment A to AB16/28.
- the change of name from Centre for China Studies to the China Studies Research Centre, as detailed in Attachment B to AB16/28.
- the revised Human Ethics Procedure, as detailed in Attachment C to AB16/28.

EO(RGSC)
EO(Policy)

PART C – MATTERS FOR INFORMATION

486.4 Matters for Information

486.4.1 Adjunct Appointments

The Board received report AB16/28 and noted that the Vice-Chancellor and Senior Deputy Vice-Chancellor had recently approved the following adjunct appointments:

- Adjunct Professor: Professor Roger Armstrong, Animal, Plant and Soil Sciences, School of Life Sciences, College of SHE (re-appointment – 3 years).
- Adjunct Associate Professor: Ross Brady, Department of Politics and Philosophy, School of Humanities and Social Sciences, College of ASSC (re-appointment – 3 years).
- Adjunct Associate Professor: Dr Rick Hayes, Department of Public Health, School of Psychology and Public Health, College of SHE (appointment – 3 years).
- Adjunct Associate Professor: Dr Julianne East, La Trobe Learning and Teaching (appointment – 3 years).
- Adjunct Professor: Tony Ellwood, La Trobe Art Institute, School of Humanities and Social Sciences, College of ASSC (appointment – 3 years).
- Adjunct Associate Professor: Dr Zhao Xiaowen, China Health Program, School of Psychology and Public Health, College of SHE (appointment – 3 years).
- Honorary Associate Professor: Dr Helen McBurney, Department of Physiotherapy, School of Allied Health, College of SHE (appointment – 1 year).
- Honorary Associate Professor: Dr Gavin Williams, Department of Physiotherapy, School of Allied Health, College of SHE (appointment – 8 months).

HR

486.4.2 Report of the Academic Promotions Committee: February 2016

The Board received the Report of the Academic Promotions Committee: February 2016 and noted that the persons named therein had been promoted, as detailed in report AB16/29.

EO(APC)

PART D – DISCUSSION

486.5 Discussion: Game Changing Partnerships with TAFE – Realising Potential and Managing Risks.

Panel Members:

- Professor Richard Speed, Pro Vice-Chancellor (Regional)
- Dr Guinever Threlkeld, Executive Director, Albury-Wodonga Campus
- Professor Pamela Snow, Head, La Trobe Rural Health School (*via videoconference*)

*“Our external partnerships will transform our capacity as a teaching and research university. We will be distinctive in the quality and depth of our external partnerships. Our partnerships will enrich our work and advance our partners’ objectives.” **Future Ready***

The panel will discuss the potential for partnerships with TAFEs to be game changing partnerships that transform our capacity and enrich our work.

They will explore what quality and depth of partnership mean in TAFE partnerships, and the impact La Trobe can have on the work of the TAFE sector.

They will discuss the challenge of being a “good partner”, and what developing strong TAFE partnerships would demand of La Trobe. The panel will also consider the market; what do we need to do to be competitive, to manage risks and responsibilities, and what might be the potential impact on the La Trobe brand?

The panel members spoke to a presentation, which can be accessed at the following link:

<https://unite.latrobe.edu.au/sites/sc/sgc/abc/abmeeting2016/Useful%20resources/2/Academic%20Board%20-%20TAFE.pdf>.

Discussion:

- It was queried if the changes would meet accreditation requirements for Social Work and noted there were challenges to managing consistency, particularly where courses fell across two Schools. It was noted that there was an additional layer of complexity in assuring quality when a TAFE component was added to a course such as Social Work, which was already delivered across two Schools and had to be presented as one consistent course for professional accreditation.
- It was noted that any arrangements the University have with TAFE are subject to our TEQSA obligations and their ASQA obligations.

- In response to a query regarding whether there were additional complexity/quality issues, it was noted that articulation is complicated, but our model of working side-by-side with TAFE is an advantage.
- In response to a query regarding the flexibility of the model with regard to exit points and the ability to come in and out of study, it was agreed that entry/exit points were incredibly important in this space.
- It was noted that the volume of placements in the health and community service space could be an issue for rural and regional campuses. The quality and availability of placements needs to be factored into the conversation.
- It was noted that the data that shows that students in Albury-Wodonga are 25 times more likely to go to TAFE than university is a concern and perhaps there needs to be a drive to change that culture.
- It was queried if there were opportunities for La Trobe with metropolitan TAFEs, as today's discussion had focused mainly on regional campuses. It was noted that working with the TAFE sector within the metropolitan area enabled La Trobe to achieve different objectives, including extending our geographic reach and offering complementary programs.

The meeting closed at 11.00am.

486.6 Next Meeting

9.30am
Wednesday 11 May 2016
Council Chamber
John Scott Meeting House
Melbourne Campus

Chair: _____

Date: _____