



ACADEMIC BOARD

Minutes of the four hundred and sixty-eighth meeting of the Academic Board held in the Council Chamber, John Scott Meeting House, La Trobe University, Melbourne Campus on Wednesday 9 October 2013 at 9.30am.

Present: Professor Christine Bigby (Deputy Chair), Professor Paul Baron, Dr Pauleen Bennett, Professor Andrew Brennan, Professor Philip Broadbridge, Mr Bruce Carboon, Dr Rick Churchill, Professor Michael Clarke, Professor Leigh Drake, Professor Paul Fisher, Dr Kerry Fitzmaurice, Professor Noel Gough, Professor Nick Hoogenraad, Professor Russell Hoye, Professor Teresa Iacono (*via videoconference*), Dr Catherine Itsiopoulos, Dr Julie Jackson, Mr Earl Jobling (*via videoconference*), Dr Elizabeth Johnson, Dr Mary Kennedy-Jones, Dr Stephen Kent, Dr Anthony Kerr, Dr Liz Lavender, Dr Katherine Legge, Dr Norva Lo, Professor Jane Long, Dr Geoffrey Mayer, Professor Brian McGaw, Dr Carol McKinstry (*via videoconference*), Professor Meg Morris, Dr Sue O'Keefe, Ms Katia Overmars, Dr Chris Pakes, Ms Jennifer Peasley, Professor Joanna Poyago-Theotoky, Dr Anita Raspovic, Dr Alison Ravenscroft, Dr Jack Reynolds, Dr Christopher Scanlon, Ms Joy Spark (*via videoconference*), Professor Richard Speed, Dr Damian Spencer, Mr Robert Stephenson, Dr Guinever Threlkeld, Mr Peter Vitartas, Dr Terrie Waddell, Dr Kim Williams and Dr Suzanne Zyngier.

Secretariat: Ms Angela Cowburn, Senior Executive Officer, Governance Services.

In Attendance: Ms Ngaere Blair, Professor Lin Crase, Ms Ruth Delagas, Dr Richard Frampton, Professor Don Harding, Professor Katie Holmes and Professor Diane Kirkby.

PART A – PROCEDURAL MATTERS

	ACTION
<p>(i) Apologies & Membership</p> <p>Apologies were received from Professor Allan Borowski, Dr Damon Cartledge, Professor Simon Crowe, Professor John Dewar, Professor Karen Dodd, Dr Kerry Ferguson, Professor Tanya Fitzgerald, Professor Lorraine Ling, Dr Sue Martin, Dr Bill McGuinness, Ms Diana Nagel, Dr Deborah Neal, Ms Mary Anne Noone, Professor Keith Nugent, Dr Warren Paul, Ms Kathleen Pleasants, Professor John Rosenberg, Dr Kath Ryan, Dr Brian Smith and Dr Gwenda Tavan.</p>	
<p>(ii) Approval of Agenda</p> <p>The Board resolved to approve the Agenda, as circulated.</p>	
<p>(iii) Outstanding Matters</p> <p>The Board received and noted report AB13/126.</p>	

(iv) Matters Approved on Behalf of Academic Board

The Board received and noted report AB13/127, a summary of matters which had been approved by the Chair or Deputy Chair on behalf of the Board:

(a) Course Submissions:

- A proposal from the Faculty of Business, Economics and Law to introduce the following new courses, as detailed in Attachment A to AB13/127:
 - Master of Engineering Management.
 - Master of Information Technology Management.
 - Master of Business Administration (Advanced).

(v) Report of the Vice-Chancellor

The Board received and noted paper AB13/128, the Report of the Vice-Chancellor, which can be located at the following link:

<https://unite.latrobe.edu.au/sites/sc/sgc/abc/abcmeeting013/MP/7/128-VCSReport-October2013.pdf>. The Deputy Vice-Chancellor (Academic) spoke to the report.

Other issues highlighted were:

- (a) The Board noted that following the call for nominations for the positions of Chair and Deputy Chair of Academic Board, which closed at 12 noon on Tuesday 1 October, one nomination for the position of Chair and one nomination for the position of Deputy Chair were received by the Returning Officer.
 - Professor Simon Crowe was elected as Chair, Academic Board; and
 - Professor Christine Bigby was elected as Deputy Chair, Academic Board For the period 28 February 2014 to 28 February 2016.
- (b) The Chancellor hosted the La Trobe Alumni Awards Dinner on 3 October 2013.
- (c) The Golden Lanyard/Staff Giving Appeal to support La Trobe students was being held this week.

PART B – MATTERS FOR APPROVAL

468.1 Confirmation of Minutes

The minutes of the meeting held on 11 September 2013 [AB13/124(M)] were confirmed, **subject to** an amendment acknowledging that due to difficulties with technology, the Board members that were attending via videoconference were unable to vote, provide their opinion or hear much of the discussion that occurred. It was agreed to do this by noting that those members of were only in attendance for part of the meeting.

EO

It was suggested that the proposal to offer the Bachelor of Economics which the Course and Load Planning Sub-Committee (a sub-committee of the Planning and Resources Committee) had approved at Melbourne but not at Bendigo should be revisited. It was noted that this was not an issue of academic quality but financial viability and the Deputy Vice-Chancellor (Academic) agreed to raise the issue with the Chair of the Course and Load Planning Sub-Committee.

DVCA
SDVC

468.2 Items for Approval not requiring discussion		
468.2.1	Award of Degrees and Diplomas	
	The Board received report AB13/129 and resolved to approve the award of degrees and diplomas, conferring of awards <i>in absentia</i> and award of higher degrees, as detailed therein.	AEGTO RGSO
468.2.2	Establishment of Prizes	
	The Board resolved to approve the establishment or amendment of the following Prizes:	MgrUE T Noone Dir.O&P A&A
	(a) Faculty of Humanities and Social Sciences: Art History Alumni Honours Prize [amendment – formerly the Art History Alumni First Year Prize, as detailed in report AB13/130.	
	(b) Mildura Campus: Mildura Rural City Council Community Development (Health Promotion and Planning) Bursary, as detailed in report AB13/131.	
468.3 Standing Committees of Academic Board		
468.3.1	Report of Programs Committee: 12 September 2013	
	The Board received report AB13/132 and noted that the Programs Committee had considered the following items at a meeting held on 12 September 2013:	
	(a) Chairs' Report.	
	(b) Matters arising from the Minutes	
	(c) Course submissions from the Faculties of Business, Economics and Law and Science, Technology and Engineering.	
	(d) Readings listed on the Unit Database.	
	(e) Admissions Requirements for Graduate Diplomas and Graduate Certificates and pathways into Master qualifications.	
	The Board resolved to approve the following course proposal:	EO(PC) DirAS Dirs(O&P)
	(a) <i>Course Revisions:</i> <u>Faculty of Science, Technology and Engineering</u>	
	• Bachelor of Science (Wildlife and Conservation Biology)	
	The Board also noted that the Faculty of Business, Economics and Law had requested that the following new courses be removed from the report and be progressed out of session (<i>see agenda item (iv)</i>):	
	(b) <i>New Courses:</i> <u>Faculty of Business, Economics and Law</u>	
	• Master of Business Administration (Advanced).	
	• Master of Information Technology Management and nested awards.	
	• Master of Engineering Management and nested awards.	
468.3.2	Report of Academic Quality Committee: 18 September 2013	
	The Board received report AB13/133 and noted that the Academic Quality Committee had considered the following items at a meeting held on 18 September 2013:	EO(AQC)
	(a) Cluster 18 Courses: Bachelor of Honours and Masters by Coursework Policy and Procedure Review.	

- (b) Cluster 19 Curriculum:
- Undergraduate Curriculum Design Policy and Procedure Review.
 - Graduate Capabilities for Undergraduate Students Policy and Procedure Review.
- (c) Revised School and Department Review Policy and Procedures.

The Board also received and noted the Faculty of Health Sciences – Faculty Review 12-month Monitoring Report, as detailed in Annex One to AB13/133.

468.3.3 Report of Education Committee: 25 September 2013

The Board received report AB13/134 and noted that the Education Committee had considered the following items at a meeting held on 25 September 2013:

EO(EC)

- (a) Chair's Report.
- (b) Membership Report.
- (c) 2014 Meeting Dates.
- (d) Draft Students Charter of Rights and Responsibilities.
- (e) Policy Implementation and Compliance Report on Leave of Absence (Intermission) Policy and Procedures.
- (f) Year Long Subjects.
- (g) Report of the Publications and Access to Student Feedback Working Group.
- (h) Report of the Retention Task Force.

The Board also **resolved to approve** the amendment to the composition of the Education Committee, as detailed in Attachment One to AB13/134.

The Board also **resolved to endorse** the following 2014 meeting dates for the Education Committee:

- 26 February
- 26 March
- 28 May
- 23 July
- 27 August
- 24 September
- 29 October
- 26 November

468.4 Other Matters

468.4.1 Emeritus Professor Nominations

(a) *Professor Annette Street*

The Board received report AB13/135 and **resolved to approve** the proposal from the Faculty of Health Sciences, as endorsed by the Vice-Chancellor, to confer the title of Emeritus Professor on Professor Annette Street.

EO(AB)/
EO(Council)/
P&C

PART C – MATTERS FOR INFORMATION

468.5 Items for Information

468.5.1 Report of Academic Promotions Committee: September 2013

The Board received the Report of the Academic Promotions Committee: September 2013 and noted that the persons named therein had been promoted, as detailed in report AB13/136.

EO(APC)

468.5.2 Senior Academic Appointments Report: September 2013

The Board received report AB13/137 and noted that the following senior academic appointment had recently been made:

P&C

- Associate Professor Jayne Lucke, Professor, ARCSHS.

468.5.3 Minutes of the Faculty Boards

(a) Education: 13 June 2013, as detailed in FOE-FB13-014M.

PART D – DISCUSSION

468.6 Regional Strategy

Professor Christine Bigby, Deputy Chair, Academic Board introduced Professor Richard Speed, Pro Vice-Chancellor (Regional), who presented the draft Regional Strategy, and the panel respondents:

- Dr Liz Lavender, Director, Shepparton Campus.
- Dr Katherine Legge, Associate Dean (Regional), Faculty of Science, Technology and Engineering

Professor Speed spoke to the draft Regional Strategy (AB13/138) which can be accessed at the following link:

<https://unite.latrobe.edu.au/sites/sc/sgc/abc/abcmeeting013/DiscussionItems/7/138-RegionalStrategyFINALDRAFT.pdf>.

Professor Speed advised that the Regional Strategy would be provided to the Planning and Resources Committee for approval on Friday 11 October.

Dr Lavender responded from a regional campus perspective:

- One university – multi-campus.
- Decisions made at Bundoora have far reaching consequences.
- Engagement & partnerships – regional campuses have good community links and support.
- Strengthen TAFE partnerships.
- Embrace the Indigenous community at Shepparton.
- Clinical placements difficult.

Dr Legge spoke from a Faculty point of view:

- Multi-campus university – there shouldn't be a 'main' campus.
- All of the University needs to support 'Future Ready'.
- When CALPS considers the financial viability of program proposals, are they considering the multi-campus university?

- Increased collaboration is required.

Discussion:

- In response to a query regarding the potential early offers project (under the 'engagement and partnerships' strategic priority) it was noted that an early offers scheme should commence in 2015.
- In response to a query regarding how the CALPS process would impact on the 'product development' strategic priority, it was noted that there would be an emphasis on continuing professional development and a focus on non-award product.
- It was noted that there was no mention of the University's TAFE strategy and it was agreed that the TAFE strategy should sit alongside the Regional Strategy.

The meeting closed at 10.45am.

468.7 Next Meeting

9.30am
Wednesday 13 November 2013
Council Chamber
John Scott Meeting House
Melbourne Campus

Chair: _____

Date: _____