



ACADEMIC BOARD

Minutes of the four hundred and sixty-sixth meeting of the Academic Board held in the Council Chamber, John Scott Meeting House, La Trobe University, Melbourne Campus on Wednesday 14 August 2013 at 9.30am.

Present: Professor Simon Crowe (Chair), Professor Christine Bigby (Deputy Chair), Ms Kerry Amery (*vice* Ms Jennifer Peasley), Professor Paul Baron, Professor Andrew Brennan, Professor Philip Broadbridge, Mr Bruce Carboon, Dr Damon Cartledge, Dr Peter Cartwright, Professor Michael Clarke, Professor John Dewar (Vice-Chancellor), Professor Karen Dodd, Professor Leigh Drake, Dr Kerry Fitzmaurice, Ms Margarita Fredericko, Dr Mark Harris (*via videoconference*), Professor Nick Hoogenraad, Professor Russell Hoye, Dr Julie Jackson, Mr Earl Jobling (*via video conference*), Dr Elizabeth Johnson, Dr Mary Kennedy-Jones, Dr Stephen Kent, Dr Anthony Kerr, Dr Liz Lavender, Dr Katherine Legge (*via videoconference*), Dr Norva Lo, Professor Jane Long, Professor Chris Mackie, Dr Sue Martin, Professor Brian McGaw, Professor Meg Morris, Professor Tim Murray, Professor Keith Nugent, Dr Sue O'Keefe, Ms Katia Overmars, Dr Anita Raspovic, Dr Jack Reynolds, Professor John Rosenberg, Dr Kath Ryan, Dr Christopher Scanlon, Professor Richard Speed, Dr Damian Spencer, Professor Peta Tait, Dr Gwenda Tavan, Dr Guinever Threlkeld (*via videoconference*), Mr Peter Vitartas, Dr Terrie Waddell, Dr Caroline Walta, Mr Chris Wheeler and Dr Kim Williams.

Secretariat: Ms Angela Cowburn, Senior Executive Officer, Governance Services.

In Attendance: Professor Lin Crase, Professor Don Harding, Mr Leon Lyell, Ms Natalie MacDonald, Professor Mike Ryan, Professor Peta Tait and Professor Peter Wilson.

PART A – PROCEDURAL MATTERS

(i) Attendance/Apologies

The Chair thanked everyone who attended the recent professorial forum which had proved to be a useful and successful addition to the University calendar.

Apologies were received from Professor Allan Borowski, Dr Kerry Ferguson, Mr Neil Fetting, Professor Paul Fisher, Dr Catherine Itsiopoulos, Professor Lorraine Ling, Dr Bill McGuiness, Dr Deborah Neal, Dr Chris Pakes, Dr Warren Paul, Ms Jennifer Peasley, Ms Kathleen Pleasants, Professor Joanna Poyago-Theotoky and Dr Brian Smith.

(ii) Approval of Agenda

The Board **resolved** to **approve** the Agenda, as circulated.

ACTION

(iii) Outstanding Matters

The Board received and noted report AB13/92.

(iv) Matters Approved on Behalf of Academic Board

The Board received report AB13/93 and noted the following matters which had been approved on its behalf since the last meeting:

- (a) Award of Degrees and Diplomas and Conferring of Awards *in absentia*, as detailed in Attachment A to AB13/93.
- (b) *Establishment of Prizes:*
- (i) Faculty of Health Sciences: The AV Inglewood and District Ambulance Auxiliary [removal of text from citation], as detailed in Attachment B to AB13/93.
- (c) *Report of the External Relations Committee: out-of-session meeting 24 June 2013, ,* as detailed in Attachment C to AB13/93
Nominations for award of honorary degrees:
- Professor Paul Kane.
 - Dr Aaron T Beck.
- (d) *Programs Committee: Course Submissions*, as detailed in Attachment D to AB13/93
- A proposal from the Faculty of Health Sciences for a suite of courses requiring a change of nomenclature to make them AQF compliant by replacing Postgraduate Certificate and Postgraduate Diploma with Graduate Certificate and Graduate Diploma:
 - HCOT Postgraduate Certificate in Occupational Therapy to Graduate Certificate in Occupational Therapy.
 - HCOTP Postgraduate Certificate in Paediatric Occupational Therapy to Graduate Certificate in Paediatric Occupational Therapy.
 - HPG Postgraduate Diploma in Gerontology to Graduate Diploma in Gerontology.
 - HGGDE Postgraduate Diploma in Gerontology to Graduate Diploma in Gerontology.
 - HPHPO Postgraduate Diploma in Health Policy to Graduate Diploma in Health Policy.
 - HPHP Postgraduate Diploma in Health Promotion to Graduate Diploma in Health Promotion.
 - HPHSM Postgraduate Diploma in Health Services Management to Graduate Diploma in Health Services Management.
 - HPRS Postgraduate Diploma in Rehabilitation Studies to Graduate Diploma in Rehabilitation Studies.
 - HPHPP Postgraduate Diploma in Health Promoting Palliative Care to Graduate Diploma in Health Promoting Palliative Care.
 - HPHPPD Postgraduate Diploma in Health Promoting Palliative Care to Graduate Diploma in Health Promoting Palliative Care.
 - HPHPPX Postgraduate Diploma in Health Promoting Palliative Care (Complementary) to Graduate Diploma in Health Promoting Palliative Care (Complementary).
 - HPPHE Postgraduate Diploma in Public Health to Graduate Diploma in Public Health.
 - HPHMS Postgraduate Diploma in Health Research Methodology (Social Work and Social Policy) to Graduate Diploma in Health Research Methodology (Social Work and Social Policy).

- HPHMSB Postgraduate Diploma in Health Research Methodology (Social Work and Social Policy) to Graduate Diploma in Health Research Methodology (Social Work and Social Policy).
- HPHMSW Postgraduate Diploma in Health Research Methodology (Social Work and Social Policy) to Graduate Diploma in Health Research Methodology (Social Work and Social Policy).
- HPHRM Postgraduate Diploma in Health Research Methodology to Graduate Diploma in Health Research Methodology.
- HPHRMC Postgraduate Diploma in Health Research Methodology to Graduate Diploma in Health Research Methodology.
- HPHRMT Postgraduate Diploma in Health Research Methodology to Graduate Diploma in Health Research Methodology.
- HPHRMH Postgraduate Diploma in Health Research Methodology to Graduate Diploma in Health Research Methodology.
- HPHRMP Postgraduate Diploma in Health Research Methodology to Graduate Diploma in Health Research Methodology.
- HPHRMW Postgraduate Diploma in Health Research Methodology to Graduate Diploma in Health Research Methodology.
- HPDRNM Postgraduate Diploma in Nursing (Research Methods) to Graduate Diploma in Nursing (Research Methods).
- HPDN Postgraduate Diploma in Nursing to Graduate Diploma in Nursing.
- HPDNAC Postgraduate Diploma in Nursing (Acute Care) to Graduate Diploma in Nursing (Acute Care).
- HPDNBC Postgraduate Diploma in Nursing (Breast Care) to Graduate Diploma in Nursing (Breast Care).
- HPDN CN Postgraduate Diploma in Nursing (Cancer/Palliative Care) to Graduate Diploma in Nursing (Cancer/Palliative Care).
- HPDNCA Postgraduate Diploma in Nursing (Cardiac Care) to Graduate Diploma in Nursing (Cardiac Care).
- HPDNCC Postgraduate Diploma in Nursing (Critical Care) to Graduate Diploma in Nursing (Critical Care).
- HPDNEC Postgraduate Diploma in Nursing (Emergency Care) to Graduate Diploma in Nursing (Emergency Care).
- HPDNIC Postgraduate Diploma in Nursing (Intensive Care) to Graduate Diploma in Nursing (Intensive Care).
- HPDN NI Postgraduate Diploma in Nursing (Neonatal Intensive Care) to Graduate Diploma in Nursing (Neonatal Intensive Care).
- HPDNPA Postgraduate Diploma in Nursing (Perianaesthetic Care) to Graduate Diploma in Nursing (Perianaesthetic Care).
- HPDNPO Postgraduate Diploma in Nursing (Perioperative Care) to Graduate Diploma in Nursing (Perioperative Care).
- HPDNRC Postgraduate Diploma in Nursing (Renal Care) to Graduate Diploma in Nursing (Renal Care).
- HPDNSI Postgraduate Diploma in Nursing (Spinal Cord Injury) to Graduate Diploma in Nursing (Spinal Cord Injury).

- HPDNUC Postgraduate Diploma in Nursing (Urological and Continence) to Graduate Diploma in Nursing (Urological and Continence).
- HPDNCF Postgraduate Diploma in Nursing (Child, Family and Community) to Graduate Diploma in Nursing (Child, Family and Community).
- RPMH Postgraduate Diploma of Nursing Science in Mental Health to Graduate Diploma in Mental Health.
- A proposal from the Faculty of Humanities and Social Sciences to revise the following courses.
 - Master of International Development.
 - Master of International Relations.
 - Master of International Relations (Research Studies).

(v) Report of the Vice-Chancellor

The Board received and noted paper AB13/94, the Report of the Vice-Chancellor, which can be located at the following link:

<https://unite.latrobe.edu.au/sites/sc/sgc/abc/abcmeeting013/MP/5/94-VCsReport-August2013.pdf>. The Vice-Chancellor spoke to the report.

Other issues highlighted were:

- The many changes in federal politics since Academic Board had last met: a new Prime Minister, a new Minister and now an election campaign. The Government's position on higher education appears to be largely unchanged since May.
- A campaign by Universities Australia has resulted in the planned reduction to the tax limit for self-funded education expenses being deferred.
- No mention of higher education in the first election debate.
- Planned communications to staff regarding the work of the Expenditure and Revenue Review Committee and the scale of the University's budget issues.
- Staff Climate Survey: exceeded benchmarks in the sector with an extremely high response rate. An implementation plan will be established in response to any 'weaknesses' which may have been highlighted in the results.
- An announcement regarding the La Trobe University and Northern Melbourne Institute of TAFE to deliver higher education through Melbourne Polytechnic had been made. The LTU branded degrees would require Academic Board approval/accreditation.

Discussion:

- It was noted that NMIT had purchased Swinburne's Prahran campus which would mainly be utilised for visual/creative arts offerings. Swinburne would be retaining MICA.
- In response to a query regarding how the University would strategically manage the growth of NMIT and La Trobe Melbourne, it was noted that LTM offered pathways, not degrees and the NMIT offerings were more vocational than the traditional LTU offerings.
- In response to a query regarding how articulation discussions with other institutions should be handled in this environment, it was noted that all articulation agreements currently needed to be reviewed by the Office of the Senior Deputy Vice-Chancellor and he should be contacted if approached by other institutions.

- It was also noted that the LTU/NMIT agreement only offered a small number of places (100) to start with and all were currently earmarked for the Faculty of Science, Technology and Engineering.

PART B – MATTERS FOR APPROVAL

466.1 Confirmation of Minutes

The minutes of the meeting held on 12 June 2013 [AB13/90(M)] were confirmed.

466.2 Items for Approval not requiring discussion

466.2.1 Award of Degrees and Diplomas

The Board received report AB13/95 and **resolved** to **approve** the award of degrees and diplomas, conferring of awards *in absentia* and award of higher degrees, as detailed therein.

AEGTO
RGSO

466.2.2 Establishment of Prizes

The Board **resolved** to establish the following Prizes:

- (a) Faculty of Business Economics and Law Scholarships, as detailed in report AB13/96:
- La Trobe Business School Master of Management Scholarship.
 - La Trobe Business School Masters by Coursework Scholarship.
 - La Trobe Business School Master of Business Administration Scholarship.
 - Faculty of Business, Economics and Law Alumni Scholarship.
- (b) Bendigo Campus: The Order of Australia Loddon/Campaspe Region Scholarship, as detailed in report AB13/97.

MgrUE
T Noone
Dir.O&P
A&A

466.2.3 Committee Membership

(a) Admissions Committee

The Board **resolved** to approve the nomination of Professor Philip Broadbridge as Chair of the Admissions Committee (Category A – nominee of the Academic Board Chair (Chair)).

EO(AC)

466.2.4 Faculty of Humanities and Social Sciences: Departmental Name Changes

The Board received report AB13/98 and **resolved** to **approve** the proposal from the Faculty of Humanities and Social Sciences for the following departmental name changes:

- Department of Languages, Linguistics, History and Asian Studies changed to *Department of Languages, History and Cultures*.
- Department of Theatre and Drama, English, Media: Screen+Sound, Visual Arts and Design changed to *Department of Arts and Critical Enquiry*.

ED(FHUSS)
Dir.O&P

466.2.5 Faculty of Business, Economics and Law: Rescission of the approval of a name change for the Graduate Diploma and Graduate Certificate in Information Systems Management

The Board received report AB13/99 and **resolved** to **approve** the request from the Faculty of Law and Management for rescission of the approval of a 2012 approval of a course name change and request that the name remain as follows:

- LGIS – Graduate Diploma in Information Systems Management; and
- LCISM – Graduate Certificate in Information Systems Management.

ED(FBEL)
Dir.O&P

466.3 Standing Committees of Academic Board

466.3.1 Report of Academic Quality Committee: 19 June 2013

The Board received report AB13/100 and noted that the Academic Quality Committee had considered the following items at a meeting held on 19 June 2013:

- Monitoring Policy Compliance.
- Cluster 15 – Teaching Technologies and Spaces.
- Annual Reports of the Academic Board Standing Committees.
- Attendance of Policy Authors at AQC Meetings.

EO(AQC)

466.3.2 Report of Education Committee: 31 July 2013

The Board received report AB13/101 and noted that the Education Committee had considered the following items at a meeting held on 31 July 2013:

- Acting Chair's report.
- Report on differentiation between AUSSE and UES.
- Matters approve out-of-session.
- Revisions to the Double, Combined, Dual and Joint Qualifications Procedures.
- eTextbooks and iBooks at La Trobe University.
- Implementation and Compliance Report on *Completion with Expected Duration of Study (International) Policy and Procedures*.
- Academic Misconduct Report for 2012.

The Deputy Vice-Chancellor (Academic) reported that a working party had been established to develop some guidelines around the quality, platforms, pedagogy, expectations and various other issues surrounding eTextbooks and iBooks at La Trobe University.

There was also some discussion regarding the rise in the number of academic misconduct cases between 2011 and 2012 as reported in the 2012 Academic Misconduct Report. The Chair suggested it may be worthwhile holding a training session regarding a more systematic approach across the faculties to dealing with this issue.

DVCA

The Board **resolved** to **approve**:

- The revisions to the Double, Combined, Dual and Joint Qualifications Procedure, as detailed in Attachment One to AB13/101.
- The revisions to the Course Lifecycle – New Coursework Program Procedures and the Course Lifecycle – Course Revision Procedures, as detailed in Attachment Two to AB13/101.

EO(EC)
EO(Policy)

466.3.3 Report of Programs Committee: 13 June 2013 and July 2013

The Board received report AB13/102 and noted that the Programs Committee had considered the following items at a meeting held on 13 June 2013 and reconvened electronically from 2 July to 9 July 2013:

- (a) Acting Chair's report.
- (b) Revisions to the New Coursework Programs Procedures.
- (c) Course submissions from the Faculties of Health Sciences, Humanities and Social Sciences and Science, Technology and Engineering.
- (d) Articulation Agreements emanating from the Faculty of Business, Economics and Law.

The Board **resolved** to **approve** the following course proposals:

(a) *Course Revisions:*

Faculty of Health Sciences

- HZHCAU Bachelor of Health Sciences and Master of Clinical Audiology.

Faculty of Science, Technology and Engineering

- SHELE Bachelor of Electronic Engineering (Honours).
- SBET Bachelor of Electronic Engineering.
- SHCSY Bachelor of Computer Systems Engineering.
- SZCSEE Bachelor of Computer Science (Honours)/ Bachelor of Electronic Engineering (Honours).
- SBS Bachelor of Science.
- SBIT Bachelor of Information Technology.

Faculty of Humanities and Social Sciences

- AMSC Master of Strategic Communication.

(b) *Course Closures:*

Faculty of Science, Technology and Engineering

- SMCPB Master of Clinical Psychology (Bendigo), effective from August 2013.
- SPAPB Postgraduate Diploma in Psychology, effective from August 2013.

(c) *Course Suspensions:*

Faculty of Science, Technology and Engineering

- MBBS Master of Biocomputing and Biometric Security, effective from August 2013 to 1 July 2013.

466.3.4 Report of Research and Graduate Studies Committee: 21 June 2013

The Board received report AB13/103 and noted that the Research and Graduate Studies Committee had considered the following items at a meeting held on 21 June 2013:

(a) Reports of Sub-Committees and Working Parties:

- Higher Degrees Committee
 - Minutes of meeting held 3 April 2013.
- eResearch Committee:
 - Minutes of meeting held 23 April 2013.
- Genetic Manipulation Supervisory Committee:
 - Minutes of meeting held 15 May 2013.
- Animal Ethics Committee:
 - Minutes of meeting held 9 May 2013.

EO(PC)
DirAS
Dirs(O&P)

- (b) Annual Reports for 2012:
- Australian Centre in Sex, Health & Society.
 - Mother and Child Health Research.
 - Centre for Sport and Social Impact.

The Board **resolved to approve:**

- (a) the revised Supervision of Research Students Procedure, as detailed in Attachment A to AB13/103.
- (b) the establishment of the Nancy Millis Medal, as detailed in Attachment B to AB13/103.
- (c) the revised terms of reference for the eResearch Committee to include the Director, Research Services as an ex-officio member, as detailed in Attachment C to AB13/103.

EO(RGSC)
EO(Policy)
MgrUE
T Noone
A&A

PART C – MATTERS FOR INFORMATION

466.4 Items for Information

466.4.1 AARU Report on the Results of the Summer Recruitment and Retention Campaign

The Board received and noted the Access and Achievement Research Unit's Report on the results of the summer recruitment and retention campaign, as detailed in report AB13/104.

DirAARU

466.4.2 Adjunct Appointments

The Board received report AB13/105 and noted that the Vice-Chancellor had recently made the following adjunct appointments:

- (a) Adjunct Associate Professor: Professor Peter Henry Weston, Department of Botany, School of Life Sciences, Faculty of Science, Technology and Engineering (appointment – 3 years).
- (b) Adjunct Professor: Greg Stamboulidis, Department of Management, Faculty of Business, Economics and Law (re-appointment – 3 years).
- (c) Adjunct Professor: Professor Victor Minichiello, School of Public Health & Human Biosciences, Faculty of Health Sciences (appointment – 3 years).
- (d) Honorary Professor: Dr Jane Hamilton, La Trobe Business School, Department of Accounting, Faculty of Business, Economics and Law (appointment – 3 years).
- (e) Adjunct Professor: Dr Mike Smith, Archaeology, Faculty of Humanities and Social Sciences (appointment – 3 years).
- (f) Adjunct Professor for the Arts: Dr John Wolseley, La Trobe Art Institute, Faculty of Humanities and Social Sciences (appointment – 3 years).
- (g) Adjunct Associate Professor: Dr Peter Howard, School of Public Health and Human Biosciences, Faculty of Health Sciences (appointment – 3 years).
- (h) Adjunct Associate Professor: Dr Catherine Said, School of Allied Health, Faculty of Health Sciences (appointment – 3 years).

P&C

- (i) Adjunct Associate Professor: Professor Annette Jackson, Social Work and Social Policy, School of Allied Health, Faculty of Health Sciences (re-appointment – 3 years).
- (j) Adjunct Professor: Professor Muriel Amblett, Social Work and Social Policy, School of Allied Health, Faculty of Health Sciences (re-appointment – 3 years).
- (k) Adjunct Professor: Professor Richard Mackay, Archaeology, Faculty of Humanities and Social Sciences (re-appointment – 3 years).

466.4.3 Report of Academic Promotions Committee: June 2013

The Board received the Report of the Academic Promotions Committee: June 2013 and noted that the persons named therein had been promoted, as detailed in report AB13/106.

EO(APC)

466.4.4 Senior Academic Appointments Report: June 2013

The Board received report AB13/107 and noted that the following senior academic appointment had recently been made:

P&C

- Professor Belinda Probert.

466.4.5 Library Year in Review 2012

The Board received the report AB13/108, the La Trobe University Library Year in Review 2012.

EO(LC)

466.4.6 Library Committee Minutes: 15 July 2013

The Board received and noted LIB13/23(M), the minutes from the Library Committee meeting held on 15 July 2013.

EO(LC)

PART D – DISCUSSION

466.5 What does a good La Trobe partnership look like?

Professor Christine Bigby, Deputy Chair, Academic Board introduced the discussion panel and chaired the discussion.

Discussion Panel:

- (a) Professor Russell Hoye, Associate Dean Research, Faculty of Business, Economics and Law & Director, Centre for Sport and Social Impact.
- (b) Professor Jane Farmer, Associate Dean Research & Strategic Projects, Faculty of Health Sciences.
- (c) Professor Brian McGaw, Executive Dean, Faculty of Science, Technology and Engineering.

Professor Hoye spoke about his partnerships experience as Director of La Trobe Sport. His presentation can be accessed at the following link:

<https://unite.latrobe.edu.au/sites/sc/sgc/abc/abcmeeting013/DiscussionItems/5/RussellHoye-Presentation-LaTrobeSport.pdf>

Professor Farmer drew from her experience at the Bendigo-based La Trobe Rural Health School and a partnership with Community Health Services. Professor Farmer's presentation can be accessed at the following link:

<https://unite.latrobe.edu.au/sites/sc/sgc/abc/abcmeeting013/DiscussionItems/5/JaneFarmer-presentation-WhatMakesaGoodLaTrobePartnership.pdf>

Professor McGaw focused on what makes a good international partnership and his presentation can be accessed at the following link:

<https://unite.latrobe.edu.au/sites/sc/sgc/abc/abcmeeting013/DiscussionItems/5/BrianMcGaw-presentation-IntPartnerships.pdf>

Discussion:

- The value and importance of transnational education for reputation and profile was noted.
- Each partnership should have a clear aim.
- In response to a query regarding how dependent partnership matching was on internal personnel, it was agreed that it was essential to have the right staff.
- It was noted that the FSTE dependence on the Indian market for international student numbers was a big risk factor and the Faculty were attempting to diversify and spread their load to mitigate this risk.
- Important to share information and build strong relationships.
- Identify risks, ensure they are transparent and share these with partners.
- Ethical issues regarding release of research if it may damage partners reputation etc.
- Suggested there should be more central coordination around partnerships.
- The importance of the senior executive, particularly the Senior Deputy Vice-Chancellor and Vice-Chancellor, being involved in the partnerships.

The meeting closed at 11.00am.

466.6 Next Meeting

9.30am
Wednesday 11 September 2013
Council Chamber
John Scott Meeting House
Melbourne Campus

Chair: _____

Date: _____