How do I invite colleagues to edit my list?

1. From your list homepage select **Invite List Publishers** from the **Edit** drop-down menu:

2. Enter the email address(es) of the person(s) you want to invite to have access to your list:

   **Send invite List publisher in Talis Aspire**

   To:

   Invite multiple people at once by separating email addresses with commas, e.g. me@example.com, you@example.com

   Message:

   You have been invited to accept the role of List publisher in Talis Aspire for the list "Reading List Help" (http://readinglists.latrobe.edu.au/lists/B4E65F75-93F1-A759-E75D-6BB0CE78C829).

   This will give you the following permissions:
   * Archive lists [Allows you to archive lists]
   * Attach list to node [Allows you to attach lists to a specific node or nodes of your institutional hierarchy]
   * Create lists [Allows you to create lists]
   * Delete Lists [Allows you to delete lists]
   * Edit lists [Allows you to edit lists]
   * Grant this role [Allows you to grant this role to other users]
   * Publish lists [Allows you to publish lists to make them publicly accessible]
   * Request Digitisation [Allows you to raise digitisation requests]

   Send invites

3. Select the **Send invites** button on the bottom left of the screen.