

Clinical Coding Auditing Course and information on certification levels

The **Short Course in Clinical Coding Auditing** is designed to develop skills in the auditing of coded data, analysing and reporting on the audit outcomes, and developing strategies for dealing with these.

There is an increasing emphasis, internationally, on the need for high quality, accurate health data. There is a requirement, therefore, for audit and related quality assurance processes to ensure the accuracy of these data for: (i) national and state morbidity collections funding; and (ii) financial justification and accountability.

This comprehensive course is designed for aspiring, beginning and advanced Coding Auditors:

- Competent Clinical Coders who currently undertake internal audits in their own organisations
- Competent Clinical Coders who wish to undertake internal audits in their own organisations
- Very experienced Coders who would like to develop their careers in external auditing
- Currently practising Coding Auditors who wish to enhance and formalise their knowledge and skills.

This is a 'non-award' course; students who successfully complete the requirements receive a **College of Science, Health and Engineering certificate**.

COURSE CONTENT:

Module 1 – Principles of Casemix and Activity-Based Funding Models

Module 2 – Theory and Principles of Auditing

Module 3 – Statistical Analysis and Methodology

Module 4 – Audit Outcomes: Reporting and Strategic Development

COURSE FORMAT

This is an online professional development course run over a period of five-six months. Students require access to the internet, email and Excel 2016. They are required to work through the material independently and in a systematic manner, within the time-frame provided.

Students are required to complete the exercises provided with each module and to submit an assignment for assessment at the completion of all modules. The assignment is a critical feature of the course as it reinforces the knowledge and practical skills learned through the completion of a full audit. Students participate in an electronic discussion forum.

Auditors of clinical coding need (and are expected by employers) to have advanced coding skills, understand and apply ICD coding conventions, and have a thorough working knowledge of the Australian Coding Standards and government advice at both state and federal levels. During the course, students undertake a Clinical Coding Review Test, using the ICD-10-AM classification (current edition). This helps the student to 'benchmark' his/her own coding level nationally, and is necessary for the Course Management Committee to ascertain the student's coding level and to confirm the type of Auditing Certificate for which his/her current skills are suited.

Students from New Zealand use the NZ-current edition of ICD-10-AM. Students from countries that do not use ICD-10-AM do not complete the Clinical Coding Review Test.

SELECTION CRITERIA

The course is open to:

- those who hold a qualification in clinical coding obtained in their externally accredited health information management degree (LTU, QUT, Curtin University, The University of Sydney)
- HIMAA Intermediate short course graduates
- Certificate IV clinical coders who have completed an approved RTO (VET) clinical coding course.

Extensive clinical coding experience in all areas of casemix is also recommended for this course.

CERTIFICATION

New students and those re-sitting components of the course have four options for certification in 2015:

Option 1: Certificate of Participation

The Certificate of Participation Internal Clinical Coding Auditing is awarded to the student who has not met all the requirements of the Clinical Coding Auditing course. These requirements include: complete all the modules including review questions; undertake the Clinical Coding Review test (feedback/mark); and complete the Assignment (feedback/mark provided).

Option 2: Certificate of Internal Clinical Coding Auditing

The Certificate of Internal Clinical Coding Auditing is specially designed for the Clinical Coder wanting to undertake audits within his or her hospital/organisation. This Certificate demonstrates that the Clinical Coder who has successfully completed the course, has the appropriate and relevant specialised skills and knowledge to be a competent and confident internal Clinical Coding Auditor.

This Certificate is awarded to students who have: completed all four modules of the course including review questions; achieved a score of 75% - 84% in the ICD-10-AM/ACHI/ACS Coding test; obtained a pass mark of 60% - 79% for the Assignment; and obtained a pass mark of 70% - 84% for the Examination.

Option 3: Certificate of Internal Clinical Coding Auditing – International – for International students only (excludes New Zealand students)

The Certificate of Internal Clinical Coding Auditing – International is especially for the Clinical Coder in countries other than Australia and New Zealand who wishes to undertake audits within his or her hospital/organisation. This Certificate demonstrates that the Clinical Coder who has successfully completed the course has the appropriate and relevant specialised skills and knowledge to be a competent and confident internal Clinical Coding Auditor. Most Clinical Coders in countries other than Australia and New Zealand find this Certificate is ideal for undertaking this very important role.

This Certificate is awarded to students who: complete all modules including the review questions, (except the ICD-10-AM/ACHI/ACS Coding test); and obtain a pass mark of 60% - 79% for the assignment.

Option 4: Certificate of External and Internal Clinical Coding Auditing

The Certificate of External and Internal Clinical Coding Auditing is designed for the student who is a highly experienced Clinical Coder who wants to undertake clinical coding auditing external to his or her hospital/organisation. At this level of auditing, a superior level of expertise is expected and, indeed, required (by both employer and client) and attainment of this Certificate reflects this very high-level knowledge, analysis and reporting aptitudes, and auditing competency.

This Certificate is awarded to students who: complete all four modules of the course including review questions; achieve a score of 85% or more in the ICD-10-AM/ACHI/ACS Coding test; obtain a pass mark of 80% or more for the Assignment; and obtain a pass mark of 85% or more for the Examination. International students from countries using ICD-10-AM also have the opportunity of aiming for this option.

CLINICAL CODING AUDITING COURSE FEE

The course fee is \$2,375 (subject to change).

CANCELLATION POLICY

Course fees will not be refunded after the course commencement date. Enrolment status may be transferred to another person in the student's organisation, prior to the course commencement date. The second student must meet the selection criteria, subject to approval by the Course Management Committee.

IMPORTANT DATES:

One offering of the Short Course in Clinical Coding Auditing will be offered in 2019 subject to sufficient numbers and with a minimum enrolment.

Monday July 15, 2019 – Monday Dec 2, 2019 (the final exam will be held Thursday 28 Nov 2019)

Course Break: August 12 – September 1

Application close date for July course:

May 13, 2019

Payment due:

June 14, 2019

Currently this course has been allocated 70 points in the HIMAA Professional Credentialing Scheme.

FOR FURTHER INFORMATION

HIM Coding Auditing Short Course Co-ordinator
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