



ACADEMIC BOARD

Minutes of the four hundred and seventy-sixth meeting of the Academic Board held in the Council Chamber, John Scott Meeting House, La Trobe University, Melbourne Campus on Wednesday 8 October 2014 at 9.30am.

Present: Professor Simon Crowe (Chair), Professor Christine Bigby (Deputy Chair), Dr Pauleen Bennett (*via videoconference*), Professor Andrew Brennan, Dr Melody Carter, Dr Naveen Chilamkurti, Professor Michael Clarke, Dr Mary Debrett, Professor Leigh Drake, Dr Bircan Erbas, Dr Kerry Fitzmaurice, Ms Margarita Frederico, Dr Julie Jackson, Mr Earl Jobling (*via videoconference*), Dr Mary Kennedy-Jones, Dr Stephen Kent, Professor Patrick Keyzer, Dr Katherine Legge), Professor Lorraine Ling, Professor Jane Long (*Acting Vice-Chancellor*), Professor Brian McGaw, Professor Keith Nugent, Ms Jennifer Peasley, Mr Ben Reeson, Dr Mary Rosengren (*via videoconference*), Dr Kath Ryan, Dr Christopher Scanlon, Professor Graham Schaffer, Dr Donna Starks, Ms Rose Steele, Mr Robert Stephenson, Dr Guiniver Threkheld (*via videoconference*), Dr Peter Vitartis, Dr Suzanne Young and Dr Lawrie Zion.

Secretariat: Angela Cowburn, Senior Executive Officer, Governance Services.

In Attendance: Dr Stephen Ablitt, Professor Philip Broadbridge, Ms Susan Davies, Mr Alistair Duncan, Mr Paul Farley, Dr Richard Frampton, Professor Diane Kirkby, Ms Emily Krisenthal, Mr Matthew Lee, Ms Natalie MacDonald, Ms Jeska Rees, Professor Mark Rose and Dr Alan Watkinson.

PART A – PROCEDURAL MATTERS

	ACTION
<p>(i) Apologies & Membership</p> <p>The Chair acknowledged that this was Professor Brian McGaw's final Academic Board meeting and thanked Professor McGaw for his many and varied contributions to the Board and the University.</p> <p>The Chair also welcomed Professor Graham Schaffer, the inaugural Pro Vice-Chancellor, College of Science, Health and Engineering to his first Board meeting.</p> <p>Apologies were received from the Vice-Chancellor, Professor Karen Dodd, Professor Jane Farmer, Professor Paul Fisher, Dr Trevor Hogan, Dr Catherine Itsiopoulos, Dr Bill McGuinness, Dr Michalis Michael, Professor Meg Morris, Dr Jillian Murray, Mrs Susan Nalder, Professor Richard Speed, Dr Damian Spencer, Dr Jan Strugnell and Dr Raelene Wilding.</p>	
<p>(ii) Approval of Agenda</p> <p>The Board resolved to approve the Agenda, as circulated.</p>	
<p>(iii) Outstanding Matters</p> <p>The Board received and noted report AB14/132.</p>	

(iv) Matters Approved on Behalf of Academic Board

The Board received and noted report AB14/133, a summary of matters which had been approved by the Chair or Deputy Chair on behalf of the Board:

- (a) Conferring of awards *in absentia*, as detailed in Attachment A to AB14/133.
- (b) Emeritus Professor nomination
 - Professor Lorraine Ling, as detailed in Attachment B to AB14/133.
- (c) Programs Committee: out-of-session course submissions, as detailed in Attachment C to AB14/33.
 - A proposal from the Faculty of Business, Economics and Law to revise the Bachelor of Politics, Philosophy and Economics.
 - A proposal from the Faculty of Business, Economics and Law to close the following courses:
 - Bachelor of Economics
 - Bachelor of Economics with Honours
 - Bachelor of Arts and Bachelor of Economics
 - Bachelor of Laws and Bachelor of Economics
 - Graduate Diploma in Economics
 - A proposal from the Faculty of Science, Technology and Engineering to revise the following courses:
 - Bachelor of Science
 - Bachelor of Science and Society - Wodonga
 - Bachelor of Science and Society - Bendigo
 - Master of Clinical Psychology
 - Master of Clinical Neuropsychology
 - A proposal from the Faculty of Science, Technology and Engineering to establish the Bachelor of Science and Master of Teaching (Secondary).
 - A proposal from the Faculty of Science, Technology and Engineering to close the Bachelor of Science and Bachelor of Science Education – effective from 2015.

(v) Report of the Vice-Chancellor

The Board received and noted paper AB14/134, the Report of the Vice-Chancellor, which can be located at the following link:

<https://unite.latrobe.edu.au/sites/sc/sgc/abc/abcMeeting2014/Papers/7/134-VCSReport-October2014.pdf>. The *Acting* Vice-Chancellor spoke to the report.

Funding Future Ready Program Update

The Board received and noted paper AB14/135, the Funding Future Ready Program Report.

The Deputy Vice-Chancellor (Future Ready) provided a verbal update on a number of issues:

- 62 items of feedback to the extended global feedback opportunity had been received by the deadline of close of business on 29 September 2014 and an all staff email had since been circulated by the Vice-Chancellor thanking staff for their feedback.
- A draft University response would be provided to Council for approval this morning.

DVCFR

PART B – MATTERS FOR APPROVAL		
476.1 Confirmation of Minutes		
The minutes of the meeting held on 10 September 2014 [AB14/130(M)] were confirmed.		
476.2 Items for Approval not requiring discussion		
476.2.1	Award of Degrees and Diplomas	
The Board received report AB14/136 and resolved to approve the conferring of awards <i>in absentia</i> and award of higher degrees, as detailed therein.		AEGTO RGSO
476.2.2	Establishment of Prizes	
The Board resolved to approve the establishment of the following prize: (a) Pro Vice-Chancellor (Regional): The Invergowrie Foundation Rural Scholarships for Women (2015), as detailed in report AB14/137.		MgrUE T Noone A&A DirOP
476.3 Standing Committees of Academic Board		
476.3.1	Report of Admissions Committee: 28 August 2014	
The Board received report AB14/138 and noted that the Admissions Committee had considered the following items at a meeting held on 28 August 2014:		
(a) Articulation Agreements/Tables: <ul style="list-style-type: none"> • Wodonga Institute of TAFE. • Temasek Business School, Singapore. • Wuhan University of Technology. • Kangan Institute of TAFE, Bendigo. 		
(b) Regional TAFEs – Standardising Partnership Arrangements.		
(c) Mid-Year Admissions Report.		
(d) 2014 Admissions Review and Discussion Paper for 2015.		
(e) La Trobe Comparative Performance on Selected Equity Measures.		
(f) Student Retention and Success.		
(g) Monash University SEAS Tool.		
The Board resolved to approve :		
(i) the proposal for Standardising Partnership Arrangements at Regional TAFEs, as detailed in Attachment A to AB14/138.		EO(AC) PVCR
(ii) the recommendations contained in the 2014 Admissions Review and Discussion paper for 2015, as detailed in Attachment B to AB14/138.		
476.3.2	Report of Programs Committee: 18 September 2014	
The Board received report AB14/139 and noted that the Programs Committee had considered the following items at a meeting held on 18 September 2014:		
(a) Chair’s report.		
(b) Matters arising from the minutes.		
(c) Matters approved out-of-session.		
(d) Course submissions from the Faculties of Humanities and Social Sciences;		

Education; and Science, Technology and Engineering.

- (e) Presentation on Wominjek La Trobe Module.
- (f) Hallmark Program Subjects.

The Board noted that the Programs Committee endorsed the following new subjects not pertaining to any Faculty:

- Second Year Hallmark Program Subjects; and
- Wominjeka La Trobe Module.

The Board **resolved** to **approve** the following course submissions, as detailed in Attachment One to AB14/139:

(a) *Course Revisions*

Faculty of Science, Technology and Engineering

- Bachelor of Science (Wildlife and Conservation Biology)

Faculty of Humanities and Social Sciences

- Graduate Diploma in Journalism (Digital) name change to Graduate Diploma in Journalism Innovation.
- Graduate Certificate in Journalism (Digital) name change to Graduate Certificate in Journalism Innovation.

(b) *Course Closures*

Faculty of Education

- Graduate Diploma in Education (Primary), effective 31 December 2014.

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476.3.3 Report of Education Committee: 24 September 2014

The Board received report AB14/140 and noted that the Education Committee had considered the following items at a meeting held on 24 September 2014:

- (a) Chair's Report.
- (b) Increasing Student Response Rates to Surveys.
- (c) Wominjeka La Trobe: Indigenous Cultural Literacy for Higher Education.
- (d) Courses and Regional Impacts.
- (e) Report on Distinctive Education Project.
- (f) Report from Access and Achievement Research Unit.
- (g) Standing Report from the Learning Technologies Working Group.
- (h) Future Ready Metrics.
- (i) Australian Graduate Survey 2009-2013 Analysis.
- (j) Beyond Graduation 2013.

The Board also noted that a Working Group comprising the Associate Deans (Academic) and PIPU staff had been convened to address the issues of student survey response rates.

The Executive Director, Indigenous Strategy and Education, gave a brief presentation of the Wominjeka La Trobe module. It was suggested that the module should be made available to staff as well as commencing students.

The Board **resolved** to **approve** the introduction of the Wominjeka La Trobe Module as a compulsory module for commencing students, as detailed in the attachment to AB14/140.

EO(EC)
EDIE

**476.3.4 Report of Research and Graduate Studies Committee:
out-of-session**

The Board noted that this item had been withdrawn.

476.4 Other Matters

476.4.1 2014 Academic Rankings of World Universities

The Manager, Institutional Rankings, spoke to a presentation on the World University Rankings and La Trobe University; Academic Rankings of World Universities 2014 outcomes; and initiatives to accelerate re-entry into the top 500, which can be accessed at the following link:

<https://unite.latrobe.edu.au/sites/sc/sgc/abc/abcMeeting2014/UsefulResources/7/Rankings2014-presentation.pdf>.

**476.4.2 Funding Future Ready: Revisions to Academic Board
Policy and Sub-Committee Structure**

The Board received report AB14/142, proposed revisions to the Academic Board Policy and Sub-Committee structure which had resulted from the proposed Funding Future Ready changes to University structures and the outcomes of the Simplify Governance project stream.

In response to a query regarding the disestablishment of the Student Experience Committee, it was noted that the Education Committee had a specific term of reference regarding the student learning experience and that students were represented on each of the Policy Committees and the Board.

There was some discussion regarding amending the Admissions Committee term of reference 2 – *“to endorse and monitor new and existing Articulation Agreements...”*. It was agreed to discuss this further outside of the meeting and provide any recommended amendments to the Board via the next Admissions Committee Report.

The Board **resolved** to **approve**:

- the revised Academic Board Sub-Committee structure, as detailed in Attachment B to AB14/142.
- the disestablishment of the Student Experience Committee, a sub-committee of Education Committee.
- a change in the formal reporting line of the Academic Promotions Committee and Committee on Outside Studies Programs to report to the Vice-Chancellor.
- the disestablishment of the Library Committee as a specific purpose committee of Academic Board.
- the disestablishment of the Higher Doctorates Committee, a sub-committee of the Research and Graduate Studies Committee.
- the revised terms of reference and membership/composition of the Academic Quality Committee, as detailed in Attachment C to AB14/142.
- the revised terms of reference and membership/composition of the Admissions Committee, as detailed in Attachment D to AB14/142.

EO(AC)
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PVC(EP&Q)

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- the revised terms of reference and membership/composition of the Education Committee, as detailed in Attachment E to AB14/142.
- the revised terms of reference and membership/composition of the Programs Committee, including a nomenclature revision to Coursework Committee, as detailed in Attachment F to AB14/142, **subject to** the addition of the Pro Vice-Chancellor (Regional) to the membership/composition.
- the revised terms of reference and membership/composition of the Research and Graduate Studies Committee, as detailed in Attachment G to AB14/142.
- the revised terms of reference of the La Trobe University Institutional Biosafety Committee, as detailed in Attachment H to AB14/142.
- the revised terms of reference of the Animal Ethics Committee, as detailed in Attachment I to AB14/142.
- the revised terms of reference of the Human Ethics Research Committee, as detailed in Attachment J to AB14/142.

It was noted that these revisions will come into effect on 1 January 2015, with transitional arrangements being made as new senior appointments commence prior to that date.

It was further noted that recommendations regarding the composition/membership and terms of reference of the Board of Graduate Research, which will replace the Higher Degrees Committee (Research) and the Higher Doctorates Committee, would be referred to the November Academic Board meeting as part of recommendations from the Research and Graduate Studies Committee.

EO(RGSC)

PART C – MATTERS FOR INFORMATION

476.5 Matters for Information

476.5.1 Adjunct Appointments

The Board received report AB14/143 and noted that the Vice-Chancellor had recently made the following adjunct appointments:

- Adjunct Professor: Dr David Winkler, Biochemistry, School of Molecular Sciences, Faculty of Science, Technology and Engineering (appointment – 5 years).
- Adjunct Professor: Robert Iansek, Physiotherapy, School of Allied Health, Faculty of Health Sciences (appointment – 3 years).
- Adjunct Professor: Professor Muhammad Yunus, La Trobe Business School, Faculty of Business, Economics and Law (appointment – 3 years).
- Adjunct Professor: Tanya Farrell, Nursing and Midwifery, Faculty of Health Sciences (appointment – 3 years).
- Adjunct Professor: Professor Charles Sowerwine, History, Faculty of Humanities and Social Sciences (re-appointment – 3 years).
- Adjunct Professor: Professor Jugdutt (Jack) Singh, School of Engineering and

HR

Mathematical Sciences, Faculty of Science, Technology and Engineering
(appointment – 3 years).

476.5.2 Report of the Academic Promotions Committee: August 2014

The Board received the Report of the Academic Promotions Committee: August 2014 and noted that the persons named therein had been promoted, as detailed in report AB14/144.

EO(APC)

476.5.3 Minutes of the Faculty Boards

The Board received and noted the following minutes of the Faculty Boards:
(a) Science, Technology and Engineering: 7 August 2014, as detailed in AB14/145.

PART D – DISCUSSION

476.6 University Campus Master Plan

Professor Christine Bigby, Deputy Chair, Academic Board introduced the panel:

- Mr Paul Farley, Executive Director Infrastructure and Operations
- Ms Susan Davies, Melbourne's North Community Eng Director
- Mr Robert Stephenson, Head of Campus, Bendigo

Ms Davies spoke to a presentation regarding the University Campus Master Plan, which can be accessed at the following link:

<https://unite.latrobe.edu.au/sites/sc/sgc/abc/abcMeeting2014/UsefulResources/7/UniCampusMasterPlan-presentation.pdf>.

There was additional input from Mr Stephenson regarding the Bendigo Campus Vision.

The meeting closed at 10.50am.

476.7 Next Meeting

9.30am
Wednesday 19 November 2014
Council Chamber
John Scott Meeting House
Melbourne Campus

Chair: _____

Date: _____