

LA TROBE UNIVERSITY

ACADEMIC BOARD

Minutes of the four hundred and fifty-sixth meeting of the Academic Board held in the Council Chamber, John Scott Meeting House, La Trobe University, Melbourne Campus on Wednesday 9 May 2012 at 9.30am.

Present: Professor Simon Crowe (Chair), Professor Christine Bigby (Deputy Chair), Professor Carol Adams, Professor Tom Angelo, Professor Paula Baron, Dr Pauleen Bennett, Dr Ishaq Bhatti, Professor Alan Borowski, Professor Andrew Brennan, Professor Judith Brett, Professor Philip Broadbridge, Professor Tim Brown, Mr Bruce Carboon, Dr Damon Cartledge, Dr Peter Cartwright, Mr Rick Churchill, Professor Michael Clarke, Professor Paul Collier, Professor Lin Crase, Professor John Dewar (Vice-Chancellor), Professor Ainslie Dewe, Professor Leigh Drake, Dr Kerry Ferguson, Mr Neil Fetting, Professor Paul Fisher, Professor Tanya Fitzgerald, Dr Kerry Fitzmaurice, Mr Peter Foreman, Dr Mark Harris, Mr Anthony Hayes, Professor Nick Hoogenraad, Professor Russell Hoye, Dr Peter Hughes, Dr Julie Jackson, Dr Tony Jarvis, Mr Earl Jobling, Dr Elizabeth Johnson, Dr Mary Kennedy-Jones, Dr Stephen Kent, Dr Anthony Kerr, Dr Liz Lavender, Dr Katherine Legge, Professor Lorraine Ling, Dr Norva Yeuk-Sze Lo, Professor Chris Mackie, Dr Sue Martin, Dr Geoffrey Mayer, Professor Brian McGaw, Dr Marion Milton, Ms Mary-Anne Noone, Dr Sue O'Keefe, Dr Chris Pakes, Professor Joanna Poyago-Theotoky, Professor Vaughan Prain, Dr Alison Ravenscroft, Professor John Rosenberg, Dr Brian Smith, Dr Kay Souter, Professor Richard Speed, Dr Damian Spencer, Professor David Spencer, Professor Hal Swerissen, Dr Terrie Waddell and Dr Caroline Walta.

Secretariat: Ms Angela Cowburn, Senior Executive Officer, Governance Services.

In Attendance: Professor Jim Cameron, Dr Ric Canale, Ms Liz Carey, Professor Geoffrey Durden, Professor Graham Lamb, Professor Phillip Steele, Professor Gillian Sullivan Mort, Professor Peta Tait and Professor Peter Wilson.

PART A – PROCEDURAL MATTERS

	ACTION
<p>(i) Attendance/Apologies</p> <p>Apologies were received from Dr Andrew Brookes, Professor Jane Farmer, Ms Margarita Frederico, Dr Carol McKinstry, Dr Bill McGuinness, Dr Warren Paul, Ms Kathleen Pleasants, Dr Anita Raspovic, Professor Margaret Robertson, Dr Kath Ryan, Mrs Joy Spark, Dr Gwenda Tavan, Professor Evan Willis and Dr Suzanne Zyngier.</p>	
<p>(ii) Approval of Agenda</p> <p>The Board resolved to approve the Agenda, as circulated.</p>	
<p>(iii) Outstanding Matters</p> <p>The Board received and noted report AB12/61.</p>	

(iv) Matters Approved on Behalf of Academic Board

The Board received report AB12/62 and noted the following matters which had been approved on its behalf since the last meeting:

- (a) Award of Degrees and Diplomas, Conferring of Awards *in absentia*, as detailed in Attachment A to AB12/62.
- (b) External Relations Committee: Report to Academic Board:
 - Professor Laurie Cahill – Emeritus Professor, as detailed in Attachment B to AB12/62.
- (c) Establishment of Prizes:
 - (i) Faculty of Health Sciences: The Australian Society of Endodontology Victorian Branch (Inc) Prize in Endodontology, as detailed in Attachment C to AB12/62.
 - (ii) Faculty of Health Sciences: Derek Stewart Award, as detailed in Attachment D to AB12/62.
- (d) Withdrawal of Prizes:
 - (i) Faculty of Health Sciences: Accredited Occupational Therapist (AccOT) Prize, as detailed in Attachment E to AB12/62.
 - (ii) Faculty of Health Sciences: Mental Illness Fellowship Victoria – Award for Excellence Prize, as detailed in Attachment F to AB12/62.
- (e) Revision of Prizes:
 - (i) Faculty of Health Sciences: Australian Orthopaedic Association Prize, as detailed in Attachment G to AB12/62.
 - (ii) Faculty of Health Sciences: Australian Orthotic Prosthetic Association Inc (Victorian Section) Prize, as detailed in Attachment H to AB12/62.
 - (iii) Faculty of Health Sciences: Otto Bock Clinical Excellence Award, as detailed in Attachment I to AB12/62.
 - (iv) Faculty of Health Sciences: School of Public Health and Human Biosciences Health Studies Second Year Prize in the Bachelor of Health Sciences [*name change from Division of Health Studies Second Year Prize in the Bachelor of Health Sciences*].
 - (v) Faculty of Health Sciences: School of Public Health and Human Biosciences Health Studies First Year Prize in the Bachelor of Health Sciences [*name change from Division of Health Studies First Year Prize in the Bachelor of Health Sciences*].

(v) Report of the Vice-Chancellor

The Board received and noted paper AB12/63, the Report of the Vice-Chancellor, which can be located at the following link:

<https://unite.latrobe.edu.au/sites/sc/sgc/abc/abmeeting2012/Document%20Library/3/63-VCSReportMay2012.pdf>. The Vice-Chancellor spoke to the report.

It was noted that there would be time set aside at a meeting of Academic Board for further discussion of the effect on the State Budget on TAFEs and strategic questions regarding how the University should deal with TAFE partnerships in the future, particularly in the regions.

Federal Budget

The Vice-Chancellor outlined some of the measures from the budget relevant to higher education:

- Changes to low SES funding load from block grant to a per student rate.
- Increase in funding for maths and science education.
- Changes had been flagged with regard to research infrastructure. The Board will be kept informed as these are developed.

It was noted that there were no changes to the current demand-driven system.

Senior Management Changes

The Vice-Chancellor reported that the vacant position of Deputy Vice-Chancellor (Academic) had been advertised and the new position of Vice-President (Administration) would be advertised within the week. It was also noted that Professor Hal Swerissen would be taking on the full-time position of Pro Vice-Chancellor (Regional) and the role of Executive Dean, Faculty of Health Sciences, would also be advertised soon.

PART B – MATTERS FOR APPROVAL

456.1 Confirmation of Minutes

The minutes of the meeting held on 14 March 2012 [AB12/59(M)] were confirmed.

456.2 Items for Approval not requiring discussion

456.2.1 Award of Degrees and Diplomas

The Board received report AB12/64 and **resolved** to endorse the award of degrees and diplomas, award of higher degrees and conferring of awards *in absentia*, as detailed therein.

AEGTO/
RGSO

456.2.2 Establishment of Prizes

The Board **resolved** to amend the following Prize:

- (a) Humanities and Social Sciences: La Trobe Politics Society Inc Essay Prize (name change to *Politics and International Relation Essay Prize*), as detailed in report AB12/65.

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456.2.3 Committee Membership

(a) Library Committee

The Board **resolved** to endorse the revised membership of the Library Committee, as detailed in AB12/66.

EO(LC)

(b) Faculty of Business, Economics and Law Review

The Board **resolved** to endorse the nomination of Professor Christine Bigby to the Faculty of Business, Economics and Law Review in the category of Internal Senior Academic (nominated by Academic Board).

PIPU

456.3 Standing Committees of Academic Board

456.3.1 Report of Academic Quality Committee: 21 March 2012

The Board received report AB12/68 and noted that the Academic Quality Committee had considered the following items at a meeting held on 21 March 2012:

- (a) Report of the Chair.
- (b) Response to Cluster 5 policies on Admissions and English Language Entry Requirements.
- (c) Response to Cluster 4 policies on Graduate Research Policies and Procedures.
- (d) Cluster 6 policies for Review:
 - Student Feedback on Subjects Policy, Procedures and Guidelines.
 - Student Feedback on Teaching Policy, Procedures and Guidelines.
 - Faculty Review Policy and Procedures.
- (e) Draft Criteria for Initial Appraisal of Policies and Procedures.
- (f) Service Teaching.
- (g) Academic Board Standing Committees Annual Reports – Learning Spaces and Technologies Committee.
- (h) Presentation: *How the AQC Can Draw Upon the IRU Database.*

456.3.2 Report of Education Committee: 22 February 2012

The Board received report AB12/69 and noted that the Education Committee had considered the following items at a meeting held on 21 March 2012:

- (a) Change to membership and composition of the Education Committee.
- (b) Revisions to the Learning Technologies Policy.
- (c) Report on Course Experience Questionnaire Qualitative Data.
- (d) Report on 2012 Orientation.
- (e) Graduate Capabilities for Postgraduate Coursework Students.
- (f) Late Withdrawal of Subjects.

The Board **resolved**:

- (a) to approve the change of composition of the Education Committee to include the ex-officio position of the Director of CTLC, as detailed in Attachment One to AB12/69.

EO(EC)

456.3.3 Report of Education Committee: out-of-session approvals

The Board received report AB12/70, a report of out-of-session approvals by the Chair of the Education Committee.

The Board **resolved** to approve:

- (a) *New Courses*:
 - Graduate Certificate in Applied Cultural Heritage/Graduate Diploma in Applied Cultural Heritage/Masters in Applied Cultural Heritage.
 - Bachelor of Science (Applications in Society).
 - HMDP Master of Dietetic Practice.
- (b) *Major Course Revisions*:
 - Master of Teaching (Albury-Wodonga), including the creation of a nested award Graduate Diploma in Teaching.
 - ABCDB Bachelor of Community Development to create the nested

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award of Diploma of Community Development.

- SBBIS Bachelor of Biological Sciences, including a name change to Bachelor of Bioscience.

(c) *Course Closures:*

- EDGEA Graduate Diploma in Education Administration effective from 31 December 2012.
- RGEL Graduate Diploma in LOTE Teaching effective from 31 December 2011.
- EDGSW Graduate Diploma in Student Welfare effective from 31 December 2012.
- EDMAC Master of Arts effective from 31 December 2012.
- RMASGB Master of Arts in Student welfare and Guidance.
- EDMSTE Master of Science and Technology Education effective from 31 December 2011.
- Bachelor of Business (Sports Management) (Honours) effective from Semester 1, 2012.
- Bachelor of Space Science (Honours) effective from 1 January 2012.
- SMASAC Master of Agricultural Science and Management effective from 1 January 2012.
- SMBE Master of Biomedical Engineering effective from 30 June 2012.
- SMESNE Master of Electronic Systems Networking Engineering effective from 30 June 2012.
- SMME Master of Microelectronic Engineering effective from 30 June 2012.
- SMTE Master of Telecommunication Engineering effective from 30 June 2012.
- Bachelor of Science in Environmental Management and Ecology effective from 30 June 2012.
- SZ(W)EEBE Bachelor of Electronic Engineering/Master of Biomedical Engineering effective from 30 June 2012.
- SZ(W)EEME Bachelor of Electronic Engineering/Master of Microelectronic Engineering effective from 30 June 2012.
- SZ(W)EETE Bachelor of Electronic Engineering/Master of Telecommunications.

(d) *Significant Course Revision:*

- Diploma of Business for delivery at Dalian Jiaotong University in Dalian.

**456.3.4 Report of Research and Graduate Studies Committee:
March 2012**

The Board received report AB12/71 and noted that the Research and Graduate Studies Committee had considered the following items at a meeting held on 16 March 2012:

- Faculty Operational Plans 2012.
- DIISRTE – IRU Briefing (SRE and Review of RTS).
- Report from UA meeting – Strategic Review of Health & Medical Research in Australia, Synchrotron, STEM report.
- Postgraduate Writing Up Awards.
- IRU PhDs.
- Policy and Procedures:
 - Research Material and Data Set Management Policy and Procedures.
 - Examination of Theses Policy and Procedures.
- Reports of Sub-Committees and Working Parties:

- Higher Degrees Committee (Research): 1 February 2012.
 - University Human Ethics Committee: 13 February 2012.
 - Animal Ethics Committee: 8 December 2011.
 - Genetic Manipulation Supervisory Committee: 15 December 2011.
- (h) Membership of Sub-Committees and Working Parties:
- Nomination of staff to GMS Committee.
- (i) Centres and Institutes:
- FHUSS Name Change for Research Centre for Linguistic Typology.

The Board **resolved**:

- (a) to **approve** the revised Examination of Theses Policy and Procedures, as detailed in Attachment A to AB12/71.

EO(RGSC)/
EO(Policy)

456.3.5 Report of Research and Graduate Studies Committee: April 2012

The Board received report AB12/72 and noted that the Research and Graduate Studies Committee had considered the following items at a meeting held on 20 April 2012:

- (a) Review of Mother and Child Health Research Centre.
- (b) Update on ERA 2012 Submission.
- (c) Malaysian Delegation.
- (d) Postgraduate Lounge in Glenn College.
- (e) Faculty Operational Plans.
- (f) Postgraduate Writing Up Awards.
- (g) IRU PhDs.
- (h) Research Materials and Data Set Management Policy and Procedures.
- (i) Self Review of RGSC.
- (j) Reports of Sub-Committees and Working Parties:
- Higher Degrees Committee (Research): Minutes of meeting 7 March 2012.
 - Genetic Manipulation Supervisory Committee: Minutes of meeting 15 February 2012; Annual Report 2011.
- (k) Membership of Sub-Committees and Working Parties:
- Nomination of staff to HDC(R).
- (l) Library Surveys

456.4 Other Matters

456.4.1 Academic Promotions – Amendment to Procedures

The Board received report AB12/73 and **resolved** to approve the amendment to the Academic Promotions Procedures, as detailed in Attachment 1 to AB12/73.

J Carr/
EO(Policy)

456.4.2 Charles La Trobe Professors – Amendment to Procedures

The Board received report AB12/74 and **resolved** to approve the amendment to the Awarding of Title – Charles La Trobe Professor – Procedures, as detailed in Attachment 1 to AB12/74.

J Carr/
EO(Policy)

PART C – MATTERS FOR INFORMATION

456.5 Items for Information

456.5.1 Adjunct Appointments

The Board received report AB12/75 and noted that the Vice-Chancellor had recently made the following adjunct appointments:

- (a) Adjunct Professor: Dr Michael Westerman, Department of Genetics, Molecular Sciences (re-appointment – 3 years).
- (b) Adjunct Associate Professor: Graeme Hart, Department of Health Information Management (appointment – 3 years).
- (c) Honorary Adjunct Professor: Professor Pietro Cerone, Department of Mathematics and Statistics, School of Engineering and Mathematical Sciences (appointment – 3 years).
- (d) Adjunct Professor: Hanny Calache, Dentistry and Oral Health (re-appointment – 3 years).
- (e) Adjunct Associate Professor: Artemisia Bennett, Faculty of Science, Technology and Engineering/Faculty of Education (appointment – 3 years).
- (f) Adjunct Associate Professor: Dr Robin Adair, Botany/Life Sciences (appointment – 3 years).

P&C

456.5.2 Report of Academic Promotions Committee: May 2012

The Board received the Report of the Academic Promotions Committee: May 2012 and noted that the persons named therein had been promoted, as detailed in report AB12/76.

The Board also noted the Academic Promotions Committee annual self-evaluation results for 2011.

EO(APC)

456.5.3 Senior Academic Appointments

The Board received report AB12/77 and noted that the following senior academic appointments had recently been made:

- Professor Peter Wilson, Head of Department, Dentistry and Oral Health.
- Emma Whitelaw, Director, La Trobe Institute for Molecular Sciences (LIMS).

P&C

456.5.4 Minutes of the Faculty Boards

The Board received and noted the following minutes of the Faculty Boards:

- (a) Humanities and Social Sciences: 5 October 2011 (AB12/78).
- (b) Humanities and Social Sciences: 7 March 2012 (AB12/79).

PART D – DISCUSSION

456.6 Forward Strategic Directions for La Trobe

The Vice-Chancellor spoke to a presentation which can be accessed at the following link:

<https://unite.latrobe.edu.au/sites/sc/sgc/abc/abmeeting2012/Discussion%20Items/3/VC-AB-presentation-9May2012.pdf>.

The Vice-Chancellor advised that the draft strategic directions had been thoroughly reviewed and discussed by Council and the Senior Management Group and a draft discussion paper would be widely circulated to the University community for review and comment at the beginning of June.

Discussion:

In response to a query regarding whether there had been any thought of the University expanding its professional offerings or merging with another higher education institution to create further potential strengths in science, technology or health, it was noted that the University would be assessing all options, particularly with regard to expanding its professional offerings.

It was noted that some faculties may have difficulty fitting into the strategic directions/themes that had been suggested.

It was suggested that there should be some consideration of health *and wellbeing* (ie social inclusion) as a strategic theme – taking account of the foreshadowed National Disability Insurance Scheme which will double funding to disability services with consequential increased demand for professionals and practice research.

In response to queries regarding how it would be decided which research or disciplinary strengths were to be concentrated on, it was noted that there would be good mechanisms created within the strategy to support and build on current strengths and invest in others that would increase the University's institutional reputation.

It was suggested that there needed to be some consideration of how to release 'creative energy' within research staff.

The meeting closed at 11.10am.

456.7 Next Meeting

9.30am
Wednesday 13 June 2012
Council Chamber
John Scott Meeting House
Melbourne Campus

Chair: _____

Date: _____