

La Trobe University
Council
INFRASTRUCTURE AND ESTATES PLANNING COMMITTEE

Establishment

This committee was established as a sub-committee of Council in 2011 (Council minute 413.12).

Membership

Composition	Member	Appointment status
A Chair – non-staff member of Council	Dr Philip Moors AO	Appointed
B Chancellor	Hon John Brumby AO	Ex-Officio
C Up to six members of Council		
Deputy Chair – non-staff member of Council		Vacant
	Ms Margaret Burdeu	Appointed
	Commissioner Michael Gay	Appointed
	Ms Meredith Sussex	Appointed
		Vacant
		Vacant
D Vice-Chancellor	Professor John Dewar AO	Ex-Officio
E Chair of Academic Board or nominee	Professor Christine Bigby	Ex-Officio
F External Members with expertise (co-opted external members for two year terms based on expertise)		
o Executive Director, Montlaur Project Services P/L	Mr Leon Lachal	Appointed
		Vacant
		Vacant
In Attendance		
Chief Operating Officer	Mr Mark Smith	In attendance
Executive Director, Infrastructure and Operations	Mr Paul Farley	In attendance
Executive Director, Business Development, University City of the Future	Mr Gerard Blood	In attendance

Role / Terms of reference

Purpose

As enunciated in the Terms of Reference.

Terms of reference

1. Consider the proposed strategic Masterplan for each of the University's campuses and recommend these plans to Council.
2. Approve the procedures for selection of architects and design consultants for major projects (in excess of \$5 million).

3. Review proposed business cases for capital projects arising from campus Masterplans in excess of \$5 million and as appropriate, recommend to Council for approval via the Finance and Resources Committee to consider in line with the overall LTU Budget Framework.
4. Consider the proposed Integrated Development Plans for each of the University's campuses and recommend these plans to Council. Oversee the implementation of Integrated Development Plans ensuring their relevance and review the Integrated Development Plan on an annual basis.
5. Make recommendations to Council for projects that are not in accordance with the Masterplan.
6. Consider proposals and make recommendations to Council on significant changes to University land holdings including the purchase or sale of University land. Recommendations should be made to Council via the Finance and Resources Committee as appropriate.
7. Consider proposals for amendments to University land holding planning zones and make recommendations to Council as required.
8. Consider proposals for major commercial leases of significant (in excess of \$5 million) University landholdings, buildings or facilities other than retail leases negotiated on arms-length commercial terms.
9. Consider reports on the progress of all Major Projects (in excess of \$5 million) including those arising from the campus Integrated Development Plans. Reports are to be provided quarterly or as decided.
10. Receive an annual report on leases by other parties of significant (in excess of \$5 million) University landholdings, buildings or facilities.
11. Monitor the potential impact and opportunities that University developments are likely to have on surrounding communities and other stakeholders.
12. Consider proposals for approval for the naming of University buildings and facilities in accordance with the Naming of Buildings and Assets Policy and make recommendations as required.
13. With Council's approval, the committee may establish its own sub-committees.

Reporting

To Council after each meeting.

Quorum

A third of the membership plus one, including a member of Council.

Frequency of meetings

Nine times annually (or as required).

List of any sub-committees

None

Secretariat

Governance Services

Contact person

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