

**La Trobe University**  
**Council**  
**CYBER CRITICAL INCIDENT COMMITTEE**

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**Establishment**

The Cyber Critical Incident Committee was established by Council on 11 May 2026

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**Membership**

Composition	Member	Appointment status
A Chair (Chancellor)	The Hon John Brumby AO	Ex-Officio
B Deputy Chancellor	Jacqui Savage	Ex-Officio
C Chair, Risk, Safety & Governance Committee	Ro Allen	Ex-Officio
D Chair, Finance & Resources Committee	William Whitford	Ex-Officio
E Vice-Chancellor	Theo Farrell	Ex-Officio

**In Attendance**

Chief Operating Officer (or designated alternate if required)

Chief Information Officer (or designated alternate if required)

Chief Information Security Officer (or designated alternate if required)

General Counsel & Director, Assurance (or designated alternate if required)

Other officers or external advisors, as required, to brief the Committee on relevant matters

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**Role / Terms of reference****Purpose**

The Cyber Critical Incident Committee of Council is authorised to act on behalf of Council in response to a material and critical cyber incident at the La Trobe University where a decision of, or consultation with, the governing body is time critical and cannot be delayed until the next full meeting of Council.

The need to convene the ad hoc Cyber Critical Incident Committee is expected to be rare, and would typically only occur for any material and critical cyber incident that:

- entails unauthorised access to University systems or data;
- entails ransomware, extortion or destructive cyber events;
- compromises the protection of sensitive personal, research or commercially confidential information;
- is likely to trigger mandatory reporting obligations; and/or else
- is likely to involve significant service disruption and/or reputational harm

The [Decisions Reserved for Council](#)<sup>1</sup> remain unchanged and, for the avoidance of doubt, Council retains decision-making responsibility about the payment or otherwise of any ransom.

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<sup>1</sup> [https://intranet.latrobe.edu.au/\\_data/assets/pdf\\_file/0018/131481/Decisions-Reserved-for-Council.pdf](https://intranet.latrobe.edu.au/_data/assets/pdf_file/0018/131481/Decisions-Reserved-for-Council.pdf)

**Terms of Reference**

In the event of a material and critical cyber incident, the Committee will:

1. Provide guidance and oversight of the University's critical incident management, disaster recovery and business continuity.
2. Authorise the partial or total isolation of the University digital services and/or system(s) beyond those that are already compromised by the cyber incident.
3. Assess and approve the engagement of external expert advisor(s) to liaise with a threat actor on the University's behalf.
4. Approve the cyber critical incident communications and stakeholder engagement plan, including the notification of regulators and insurers as well as the timing and nature of public communications.

**Frequency of meetings**

The Committee will commence operating following advice from the Vice-Chancellor and/or Chief Operating Officer to the Chancellor, having regard to the nature of any cyber incident as described under the Purpose, above, and will continue for the duration of the cyber incident response and early recovery phase, meeting as required.

**Reporting**

The Committee will report to University Council through the Chancellor.

**Quorum**

At least three of the five ex officio members.

**Secretariat**

Council Secretary.