

ARS

Please complete section 1 of the front page of this form and ask your academic referee to complete sections 2 and 3. You must submit one academic reference only. It is the applicants' responsibility to ensure that the reference has been submitted prior to the deadline.

Section 1 – Applicant information (to be completed by the student)

Gender	Male	Female	Title (Mrs, Ms, Miss, Mr, Dr, etc.)	La Trobe student number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Family name				Given name(s)							
Date of birth (dd/mm/yyyy)				<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Student signature				Date (dd/mm/yyyy)							
				<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Section 2 – Referee Details

The above individual is applying for the LTU Exchange Program. A student exchange is an academically and personally challenging program that expects students to take advantage of the unique geographic, cultural and academic characteristics of the Host Institutions and/or regions in which they will be living. Students are involved in a variety of challenging cross-cultural situations – both in and out of the classroom – and will be called upon to learn from both experiential and traditional academic methods. To succeed, the applicant must have a high degree of academic and personal motivation and the ability to interact with people of different social and cultural backgrounds.

In making decisions on the appropriateness of a student's participation in the LTU Exchange Program, we need to know their motivation, adaptability, academic skills and those personal qualities that will give students the ability to benefit fully from the experience. While we appreciate any observations that will assist us in evaluating the present applicant, of special interest are qualities such as competence, independence, and assertiveness, and resourcefulness, quality of performance, confidence, social skills, open-mindedness and integrity. We cannot overemphasise, therefore, the value of your candid appraisal of the applicants chances for both academic and non-academic success in the LTU Exchange Program by considering both his/her strong and weak points.

Name	Position or title
Department/School	Faculty
Email	Phone
Applicant's family name	Given name(s)
How long and in what capacity have you known this student?	
How well do you know the applicant? (check the most appropriate response)	
<input type="checkbox"/> Extensive contact in a variety of settings <input type="checkbox"/> Well acquainted in classroom or campus environment <input type="checkbox"/> Limited contact in classroom or campus environment <input type="checkbox"/> Other	

Section 3–Reference

In comparison with other students whom you have known at comparable stages of their education, please rate the applicant in the following areas.

	Excellent	Good	Average	Poor	Unknown
Writing ability					
Ability to express themselves orally					
Ability to meet deadlines					
Ability to cope with ambiguity					
Ability to cope with unusual situations					
Ability to work with a group of peers					
Class attendance					
Maturity					
Initiative and motivation					
Open-mindedness					
Common sense and good judgment					
Cooperation and adaptability					
Self-confidence					
Independence					

What are the student's intellectual and/or other strengths relevant to studying abroad?

What are the student's intellectual and/or other weaknesses that might be relevant to studying abroad?

Do you recommend this student for the exchange program?

No Yes Yes, with reservation (please explain below)

Additional comments

Referee signature

Date (dd/mm/yyyy)

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Application deadline:

latrobe.edu.au/students/exchange/apply

Please return this form in a sealed envelope or email to:

La Trobe Abroad, La Trobe International, Level 3 Sylvia Wlaton Building, La Trobe University, Victoria, Australia 3086.

E studyabroad@latrobe.edu.au

F 9479 3660