



ACADEMIC BOARD

Minutes of the four hundred and sixty-seventh meeting of the Academic Board held in the Council Chamber, John Scott Meeting House, La Trobe University, Melbourne Campus on Wednesday 11 September 2013 at 9.30am.

Present: Professor Simon Crowe (Chair), Professor Christine Bigby (Deputy Chair), Professor Paul Baron, Dr Pauleen Bennett (*via videoconference*), Professor Andrew Brennan, Professor Philip Broadbridge, Mr Bruce Carboon, Dr Peter Cartwright, Professor Michael Clarke, Professor John Dewar (Vice-Chancellor), Professor Leigh Drake, Dr Kerry Ferguson, Professor Paul Fisher, Dr Kerry Fitzmaurice, Ms Margarita Frederico, Professor Noel Gough, Dr Mark Harris (*via videoconference*), Professor Nick Hoogenraad, Dr Catherine Itsiopoulos, Dr Julie Jackson, Mr Earl Jobling (*via video conference*), Dr Elizabeth Johnson, Dr Stephen Kent, Dr Liz Lavender (*via videoconference*), Dr Katherine Legge (*via videoconference*), Professor Lorraine Ling, Dr Norva Lo, Professor Jane Long, Dr Sue Martin, Dr Geoffrey Mayer, Professor Brian McGaw, Dr Bill McGuinness, Professor Meg Morris, Professor Tim Murray, Dr Deborah Neal, Professor Keith Nugent, Dr Sue O'Keefe, Dr Chris Pakes, Mr Geoff Payne (*vice* Ms Jennifer Peasley), Professor Joanna Poyago-Theotoky, Dr Jack Reynolds, Professor John Rosenberg, Dr Brian Smith, Ms Joy Spark (*via videoconference*), Professor Richard Speed (*via videoconference*), Mr Robert Stephenson (*via videoconference*), Dr Gwenda Tavan, Dr Guinever Threlkeld (*via videoconference*), Mr Peter Vitartas, Dr Terrie Waddell and Dr Caroline Walta (*via videoconference*).

Secretariat: Ms Angela Cowburn, Senior Executive Officer, Governance Services.

In Attendance: Ms Ngaere Blair, Dr Ric Canale, Mr Mick Coombes, Professor Lin Crase, Dr Richard Frampton, Ms Nellie Green, Professor Don Harding, Dr Andrew Harvey, Professor Katie Holmes, Professor Diane Kirkby, Mr Leon Lyell, Ms Natalie MacDonald, Professor Mark Rose, Professor Mike Ryan, Professor Peta Tait and Ms Kiraly Wills.

PART A – PROCEDURAL MATTERS

	ACTION
<p>(i) Attendance/Apologies</p> <p>Apologies were received from Professor Teresa Iacono, Dr Mary Kennedy-Jones, Dr Carol McKinstry, Ms Diana Nagel, Ms Mary Anne Noone, Dr Warren Paul, Ms Jennifer Peasley, Dr Anita Raspovic, Dr Damien Spencer, Dr Kim Williams and Dr Suzanne Zyngier.</p>	
<p>(ii) Approval of Agenda</p> <p>The Board resolved to approve the Agenda, as circulated, subject to the starring of the following additional items:</p> <p>3.1 Report of the Programs Committee: 15 August 2013 (AB13/116)</p>	

4.1 La Trobe University Staff Awards (AB13/120)

(iii) Outstanding Matters

The Board received and noted report AB13/111.

(iv) Matters Approved on Behalf of Academic Board

The Board noted that there were no matters which had been approved on its behalf since the last meeting.

(v) Report of the Vice-Chancellor

The Board received and noted paper AB13/112, the Report of the Vice-Chancellor, which can be located at the following link:

<https://unite.latrobe.edu.au/sites/sc/sgc/abc/abcmeeting013/MP/6/112-V-CsReport-September2013.pdf>. The Vice-Chancellor spoke to the report.

Other issues highlighted were:

- Staff email and staff forum regarding Funding Future Ready – a video is now available online.
- The possible impact of the change of Federal Government on the weekend to Higher Education Policy.
- International University Rankings.
- Congratulations to the Learning and Teaching Citation recipients.
- Successful Open Days – thanks to all staff who attended and contributed.

PART B – MATTERS FOR APPROVAL

467.1 Confirmation of Minutes

The minutes of the meeting held on 14 August 2013 [AB13/109(M)] were confirmed.

467.2 Items for Approval not requiring discussion

467.2.1 Award of Degrees and Diplomas

The Board received report AB13/113 and **resolved to approve** the award of degrees and diplomas, conferring of awards *in absentia* and award of higher degrees, as detailed therein.

AEGTO
RGSO

467.2.2 Establishment of Prizes

The Board **resolved to approve** the establishment of the following Prize:

- (a) Faculty of Education: The Sue Beeton Indigenous Teaching Scholarships, as detailed in report AB13/114.

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T Noone
Dir.O&P
A&A

467.2.3 Proposed Meeting Dates 2014

The Board **resolved** to **approve** the meeting dates for 2014, as detailed below:

EO

12 February	13 August
12 March	10 September
14 May	8 October
11 June	19 November

The Board also noted that meetings would be held at 9.30am in the Council Chamber of John Scott Meeting House, Melbourne Campus.

467.3 Standing Committees of Academic Board

467.3.1 Report of Programs Committee: 15 August 2013

The Board received report AB13/116 and noted that the Programs Committee had considered the following items at a meeting held on 15 August 2013:

- Chairs' Report.
- Course submissions from the Faculties of Health Sciences; Education; Business, Economics and Law; and Science, Technology and Engineering.
- 2014 meeting dates.

The Board **resolved** to **approve** the following course proposals:

(a) *Course Revisions:*

Faculty of Health Sciences

- Graduate Diploma in Midwifery (HPMS, RPMS)
- Master of Midwifery (HMMM)
- Master of Public Health/Master of Health Administration (HZPHHA, ME)
- Bachelor of Health Sciences and Master of Paramedic Practice (HZPPHW AW, HZPPHB BE, HZPPHWM MI, HZPPHWS SH)
- Bachelor of Health Sciences (HBHSB BE)
- Bachelor of Health Sciences (HBHS ME)
- Master of Health Information Management (HMIM)
- Master of Health Sciences (HMHS ME)
- Master of Nursing (HMN ME)
- Master of Clinical Family Therapy (HMCLFT ME)/Graduate Certificate in Family Therapy (HCFT)/Graduate Certificate in Narrative Therapy (HCNT)

Faculty of Education

- EVEBD Bachelor of Education

Faculty of Science, Technology and Engineering

- SBSB, STBSW Bachelor of Science
- SBBIOW Bachelor of Biosciences
- SZAGB Bachelor of Agricultural Science/Bachelor of Business

Faculty of Business, Economics and Law

- LBPPE Bachelor of Politics, Philosophy and Economics
- LGE Graduate Diploma in Economics
- LBE Bachelor of Economics
- LHE Bachelor of Economics (Honours)

(b) *Course Closures:*

Faculty of Health Sciences

- HCICN Graduate Certificate in Intensive Care Nursing

EO(PC)
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- HCSN Graduate Certificate in Spinal Nursing
- HPHCDE Postgraduate Diploma in Nursing Science in Home and Community
- HPUCN Postgraduate Diploma in Nursing Science in Urological and Continence Nursing
- HMCND Master of Clinical Nursing
- HCACN Graduate Certificate in Acute Care Nursing
- RCCNE Graduate Certificate in Clinical Nursing Education
- HCCCDE Graduate Certificate in Critical Care Nursing
- RMCFCN Master of Child, Family & Community Nursing Science
- RMMSC Master of Midwifery Science
- RPAMH Postgraduate Diploma of Nursing Science in Mental Health (Adv Stand)
- RPCF Postgraduate Diploma of Nursing Science in Child, Family & Community
- RPCE Postgraduate Diploma of Nursing Science in Clinical Nursing Education
- RPAC Postgraduate Diploma of Nursing Science in Acute Care
- HPNSWP Postgraduate Diploma of Nursing Science in Wound Prevention & Repair
- HCCADE Graduate Certificate in Cardiac Nursing
- HCENDE Graduate Certificate in Emergency Nursing
- HCICDE Graduate Certificate in Intensive Care Nursing
- HCMHNW Graduate Certificate in Mental Health Nursing
- HCNIDE Graduate Certificate in Neonatal Intensive Care Nursing
- HCBCDE Graduate Certificate in Breast Cancer Nursing
- HCCN Graduate Certificate in Cancer Nursing
- HCCNDE Graduate Certificate in Cancer Nursing
- HCCAN Graduate Certificate in Cardiac Nursing
- HCCCN Graduate Certificate in Care Co-Ordination (Nursing)
- HCCEDE Graduate Certificate in Clinical Nursing Education
- HCCNE Graduate Certificate in Clinical Nursing Education
- HCCNEO Graduate Certificate in Clinical Nursing Education
- HCCME Graduate Certificate in Community Practice
- HCCON Graduate Certificate in Community Practice
- HCCCNW Graduate Certificate in Critical Care Nursing
- HCEN Graduate Certificate in Emergency Nursing
- HCGEN Graduate Certificate in Gerontic Nursing
- HCGNDE Graduate Certificate in Gerontic Nursing
- HCNIC Graduate Certificate in Neonatal Intensive Care Nursing
- HCNN Graduate Certificate in Neuroscience Nursing
- HCON Graduate Certificate in Orthopaedic Nursing
- HCONE Graduate Certificate in Orthopaedic Nursing
- HCPC Graduate Certificate in Palliative Care Nursing
- HCPCDE Graduate Certificate in Palliative Care Nursing
- HCPNDE Graduate Certificate in Perioperative Nursing
- HCPON Graduate Certificate in Perioperative Nursing
- HCRN Graduate Certificate in Rehabilitation Nursing
- HCRNDE Graduate Certificate in Rehabilitation Nursing
- HCREN Graduate Certificate in Renal Nursing
- HCUCN Graduate Certificate in Urological & Continence Nursing
- HMCN Master of Clinical Nursing

- HMCNW Master of Clinical Nursing
 - HMNSCW Master of Nursing Science
 - HPNS Postgraduate Diploma in Nursing Science
 - HPNSDE Postgraduate Diploma in Nursing Science
 - HPNSW Postgraduate Diploma in Nursing Science
 - HPNN Postgraduate Diploma in Nursing Science in Neuroscience Nursing
 - HPRN Postgraduate Diploma in Nursing Science in Renal Nursing
 - HPPSDE Postgraduate Diploma in Nursing Science in Spinal Nursing
 - HPSCI Postgraduate Diploma in Nursing Science in Spinal Nursing
 - HPCUDE Postgraduate Diploma of Nursing Science in Cancer Care
 - HPCNC Postgraduate Diploma of Nursing Science in Cancer Care
 - HPCADE Postgraduate Diploma of Nursing Science in Cardiac Care
 - HPCCE Postgraduate Diploma of Nursing Science in Cardiac Care
 - HPCNDE Postgraduate Diploma of Nursing Science in Clinical Nursing Education
 - HPCNE Postgraduate Diploma of Nursing Science in Clinical Nursing Education
 - HPCPDE Postgraduate Diploma of Nursing Science in Community Practice
 - HPEC Postgraduate Diploma of Nursing Science in Emergency Care
 - HPECDE Postgraduate Diploma of Nursing Science in Emergency Care
 - HPGNDE Postgraduate Diploma of Nursing Science in Gerontic Nursing
 - HPICDE Postgraduate Diploma of Nursing Science in Intensive Care
 - HPMH Postgraduate Diploma of Nursing Science in Mental Health
 - HPNIC Postgraduate Diploma of Nursing Science in Neonatal Intensive Care Nursing
 - HPO Postgraduate Diploma of Nursing Science in Orthopaedics
 - HPONDE Postgraduate Diploma of Nursing Science in Orthopaedics
 - HPPC Postgraduate Diploma of Nursing Science in Palliative Care
 - HPPCDE Postgraduate Diploma of Nursing Science in Palliative Care
 - HPPOC Postgraduate Diploma of Nursing Science in Perioperative Care
 - HPPODE Postgraduate Diploma of Nursing Science in Perioperative Care
 - HPPRDE Postgraduate Diploma of Nursing Science in Rehabilitation
 - HPR Postgraduate Diploma of Nursing Science in Rehabilitation
 - RDN Advanced Diploma in Nursing
 - HDIAN Advanced Diploma in Nursing
 - HDIANW Advanced Diploma in Nursing
 - Bachelor of Ergonomics with Honours (HHE)
 - Bachelor of Ergonomic, Safety and Health (HBE)
 - Bachelor of Health Sciences/Bachelor of Economics(HZHSE)
 - Graduate Diploma in Orientation and Mobility
- Faculty of Business, Economics and Law
- Graduate Diploma in Accounting LGA, LGAB, LGAW, LGAM
 - Postgraduate Diploma in Economics LPEC
 - Graduate Certificate in Global Business Law LCGIBL
 - Graduate Diploma in Law LGL
 - Master of International Business and Law LMIBL
 - Master of Laws International LMLI
 - Master of Commercial Law LMCL
 - Master of Global Business Law LMGB

(c) *Course Suspensions:*

Faculty of Business, Economics and Law

- Graduate Certificate in Fraud Investigation LCFI and Graduate Diploma in Fraud Investigation, for a period of two years.

(d) *Course Revision for new off-shore location:*

Faculty of Health Sciences

- HCSP Graduate Certificate in Sports Physiotherapy to be offered in Doha, Qatar.

The Board also noted:

(a) the 2014 meeting dates for the Programs Committee:

- 20 February
- 20 March
- 17 April
- 15 May
- 19 June
- 21 August
- 18 September
- 16 October
- 20 November

(b) that the Programs Committee had raised concerns about the implications for students, financial and academic, arising from offering courses comprising of 75 and 60 credit point subjects and that the Committee had noted that this was in accord with the current University's credit point policy and had referred this to the Education Committee for its consideration from a quality curriculum perspective.

There was some discussion regarding the relationship between the Programs Committee, a policy committee of Academic Board and the Course and Load Planning Sub-Committee (CALPS) of Planning and Resources Committee. The Board noted that all proposed new courses required approval of both – Programs Committee reviewing the academic quality and accreditation aspects and CALPS ensuring that the course would be financially viable (reviewing fit with strategy, viable market and resourcing).

467.3.2 Report of Research and Graduate Studies Committee: 16 August 2013

The Board received report AB13/117 and noted that the Research and Graduate Studies Committee had considered the following items at a meeting held on 16 August 2013:

- (a) LARTF Cost Recovery.
- (b) La Trobe Excellence in Research Awards.
- (c) Research Plan Strategies.
- (d) Graduate School Working Group.
- (e) Reports of Sub-Committees and Working Parties:
 - Higher Degrees Committee
 - Minutes of meeting held 1 May 2013.
 - eResearch Committee:
 - Minutes of meeting held 31 July 2013.
 - University Human Ethics Committee:
 - Minutes of meeting held 17 June 2013.
 - Animal Ethics Committee:
 - Minutes of meeting held 13 June 2013.

EO(RGSC)

- (f) Revised Policies, Procedures and Guidelines – minor amendments were made to the following:
- Support for Research Postgraduate Policy.
 - Research Student Selection Criteria Policy.
 - Research Student Selection Criteria Procedure.
 - Guidelines for Higher Degrees Based on Jointly Conducted Research.
 - Guidelines for Preparing Theses by Publication and for including Published Work in Theses.

467.3.3 Report of Academic Quality Committee: 21 August 2013

The Board received report AB13/118 and noted that the Academic Quality Committee had considered the following items at a meeting held on 21 August 2013:

EO(AQC)

- (a) Cluster 16 – Student Experience.
- (b) Cluster 17 – Assessment and Grading.
- (c) School and Department Review Policy and Procedures.
- (d) Faculty of Health Sciences – Faculty Review 12-month Monitoring Report.

467.3.4 Report of Admissions Committee: 22 August 2013

The Board received report AB13/119 and noted the report of the first meeting of the Admissions Committee held on 22 August 2013, where the following items were considered:

- (a) Terms of reference.
- (b) VTAC and Direct Applications.
- (c) Articulation Procedure.
- (d) Articulation Tables to be endorsed.
- (e) Schedule of Business.

The Board also **resolved to approve:**

- The revised Terms of Reference for the Admissions Committee, as detailed in Annex One to AB13/119.
- The revised Articulation Procedure and Articulation Agreements and Tables – Guidelines for developing an agreement and/or tables, as detailed in Annex Two to AB13/119.

EO(AC)

EO(Policy)

467.4 Other Matters

467.4.1 La Trobe University Staff Awards

The Board received and noted report AB13/120, a paper proposing the establishment of a consistent set of staff recognition awards which acknowledge both long serving staff and staff who have made an exceptional contribution to the teaching, research and other activities of the University. It was noted that this proposal had been approved by the Planning and Resources Committee on 5 July 2013.

SDVC

The Senior Deputy Vice-Chancellor reported that there had been a slight amendment to the proposal whereby the gift voucher element had been removed.

PART C – MATTERS FOR INFORMATION

467.5 Items for Information

467.5.1 Adjunct Appointments

The Board received report AB13/121 and noted that the Vice-Chancellor had recently made the following adjunct appointments:

P&C

- (a) Adjunct Associate Professor: Ms Alison McMillan, School of Nursing and Midwifery, Faculty of Health Sciences (appointment – 3 years).
- (b) Adjunct Professor: Dr Laurens Tan, Centre for Creative Arts, Faculty of Humanities and Social Sciences (appointment – 3 years).
- (c) Adjunct Associate Professor: Thomas Matyas, School of Psychological Science, Faculty of Science, Technology and Engineering (re-appointment – 3 years).
- (d) Honorary Lecturer: Dr Dario Stefaneilli, AgriBio, Department of Agricultural Sciences, School of Life Sciences, Faculty of Science, Technology and Engineering (appointment – 3 years).

467.5.2 Report of Academic Promotions Committee: August 2013

The Board received the Report of the Academic Promotions Committee: August 2013 and noted that the persons named therein had been promoted, as detailed in report AB13/122.

EO(APC)

467.5.3 Senior Academic Appointments Report: August 2013

The Board received report AB13/123 and noted that the following senior academic appointment had recently been made:

P&C

- Associate Professor Jayne Lucke, Professor, ARCSHS.

PART D – DISCUSSION

467.6 LTU's Indigenous Strategy

Professor Simon Crowe, Chair, Academic Board introduced the discussion panel.

Discussion Panel:

- (a) Professor Mark Rose, Executive Director, Indigenous Strategy and Education.
- (b) Ms Nellie Green, Manager, Indigenous Student Services.
- (c) Mr Mick Coombes, Indigenous Employment Coordinator.

Professor Rose, the recently appointed Executive Director of Indigenous Strategy and Education, gave an overview and some background to the current Indigenous strategy at La Trobe. His presentation can be accessed at the following link:

<https://unite.latrobe.edu.au/sites/sc/sgc/abc/abcmeeting013/DiscussionItems/6/MarkRose-IndigenousStrategy.pdf>.

Ms Green gave an overview of student support for Indigenous students at La Trobe and made the following points:

- Indigenous student recruitment is incredibly competitive in Victoria.

- Good dedicated cultural spaces at Bendigo and Bundoora – not so great at Shepparton, Mildura and Albury-Wodonga.
- Lack of consolidated policy across the faculties. There are gaps in policy and procedures.
- Big on cultural affirmation at La Trobe – seen as a culturally safe place for all students including indigenous.
- High priority needs to be given to providing academics with a better understanding of how to deal with the particular issues faced by Indigenous students.

Mr Coombes provided his views on Indigenous employment at La Trobe:

- It was originally hard to identify Indigenous students and staff.
- The University has a commitment to providing 35 Indigenous employment opportunities over 5 years.
- Currently 32 Indigenous staff members. Only 1.5 academic staff. Lost 15 staff along the way – the majority have gone on to progress their careers.
- The majority of Indigenous staff are located at the Bundoora Campus. There are limited opportunities at the regional campuses.
- The emphasis on tertiary qualifications to gain employment at the University can create an issue for employment.
- This is only the second generation of Indigenous graduates.
- Happy to assist with potential applicants to fill vacancies.
- Feel there is a lot of support from the current senior executive team.

Professor Rose concluded by advising that the following were the two big challenges that the higher education sector faces:

1. Teaching of aboriginal people – a society that was until recently excluded from education.
2. Teaching about aboriginal issues – connecting all people to Indigenous education and culture.

Discussion:

- Koori Academy of Excellence plans to reach out to schools and families.
- It was noted that many Indigenous families are still suspicious of education systems and encouragement is required for generations to change their thinking about education.
- In response to a query regarding scope for research into aboriginal culture it was noted that discussions were occurring with the Deputy Vice-Chancellor (Research) regarding research into Indigenous knowledge and perspectives.
- It was noted that non Indigenous students in the regions were particularly keen to be educated in Indigenous culture.
- It was queried if there could there be better use of aboriginal scientific culture in mainstream science/society.
- In response to a query about whether it was felt within the current budgetary pressures on strategic ambitions that the University would continue to be as supportive of the indigenous strategy, it was noted that the Indigenous Education Group were very confident that there was a zeal to achieve goals which was being accommodated.

The meeting closed at 10.50am.

467.7 Next Meeting

9.30am
Wednesday 9 October 2013
Council Chamber
John Scott Meeting House
Melbourne Campus

Chair: _____

Date: _____