

Work Based Learning (WBL) Placement Description

Host Details

Host Organisation	Banyule City Council
Placement Title	Community Resilience Student
Placement Location	On-site
Address (if onsite)	1 Flintoff St, Greensborough, VIC, 3088
Primary Supervisor Name	Danielle Clarke
Position Title	Community Resilience Lead
Host Organisation Website	https://www.banyule.vic.gov.au/Home

Host Organisation Background:

Banyule City Council (Council) is a local government area in the North-Eastern Suburbs of Melbourne. Council recently developed a [Workplace Pathways Program](#), co-designed with students to ensure participants are provided with meaningful work, coaching, mentoring and community connections.

The Community Resilience and Health unit consists of Emergency Management, Public Health Protection, and Community Resilience program areas that work together to build capacity across community in public health and wellbeing, emergency preparedness, response, relief and recovery and community resilience. The unit is responsible for the development of fully integrated strategic and operational plans, to respond to incidents affecting the community and to promote and maintain high standards of emergency management, public health and wellbeing and community preparedness across Banyule.

Placement Details

Placement Semester/Term	Semester 2, 2024
Start Date	29/07/2024
End Date	25/10/2024
Days/hours per week	
Hours (total)	100
Placement Type	Unpaid

The host and successful student will have an opportunity to negotiate placement start and end dates, as well as days of the week that align to the Term or Semester dates that the student is enrolled in prior to commencing the placement.

Desired Course Discipline/Background

Preferred degree/areas of study: Public Health, Health Science and Health Promotion, Community Development, Social Science

Key Duties and Responsibilities

The Community Resilience program area has several exciting projects we will be leading in the second half of 2024 for the Urban Food Strategy and Resilient & Safe Banyule Framework.

The below are the key duties and responsibilities:

- Scoping opportunities with partners
- Codesigning project plans
- Leading evaluation and reporting to implement key actions and action plans
- Develop social media campaign
- In partnership with Community Gardens, run programs for the community

The successful student will work closely within the Community Resilience team, gain hands on experience within a large and complex organization, make industry connections and gain experience liaising with a range of departmental officers.

All staff have a responsibility for maintaining accurate records, adhering to Councils values, corporate responsibility, and contributing to Banyule as a great place to work. This occurs via daily practices, the use of software and applications or training/information sessions.

Selection Criteria

Essential:

- MS Office Proficiency (e.g. Teams, Word, Excel)
- Written and verbal communication skills
- Completion of at least 2 years of university study in relevant discipline
- Strong organizational skills with a keen eye for detail
- Ability to work independently and manage workload
- Shows initiative and not shy to put forward ideas or observations
- Excellent time management skills

Desired:

- Theoretical knowledge on Health Promotion principles
- Understanding of project planning and delivery

Interest in food systems – ie. healthy eating, food accessibility, sustainable environment

Pre-Placement Compliance Checks & Requirements

- Police Check
- Working With Children Check (WWCC)
- Proof of COVID Vaccination
- None

Work Based Learning (WBL) – Subject Information and Requirements

Subject Code	LTU3IND
Subject Information	
Subject Prerequisites	<ul style="list-style-type: none">• Completed 120 credit points of your degree• Have 1 elective space in your course plan

How to Apply

Application Deadline: 22 May 2024

Application Instructions:

Please provide:

- CV/Resume
- Cover letter. Please address why you are interested in this placement opportunity.
- Apply through the following link: [Industry Placement Application Form, Careers and Opportunities, La Trobe University](#)

For help with your cover letter and resume - [Resumes and job applications, Careers and Opportunities, LTU](#)

Thank you for considering a Work Based Learning Placement!