



ACADEMIC BOARD

MINUTES

Meeting 510 of the Academic Board was held, on Wednesday 13 March 2019 at 9.30am in the Chamber, John Scott Meeting House, Melbourne Campus.

Present:

Professor Christine Bigby (Chair), Professor Paula Baron (Deputy Chair), Professor John Dewar, Dr Julie Andrews, Dr Sarah Anderson, Ms Carolyn Ballagh, Dr Pauleen Bennett, Dr Ishaq Bhatti, Professor Nick Bisley, Professor Lynn Bosetti, Dr Narelle Brack, Dr Kate Bridgman, Professor Lisa Brophy, Ms Elizabeth Capp, Professor Shaun Collin, Ms Sarah Cox, Professor Amalia Di Iorio, Professor Grant Drummond, Professor David Edvardsson, Dr Nicole El-Haber, Professor Simon Evans, Dr Tracy Fortune, Professor Margarita Frederico, Dr Warwick Frost, Professor Paul Gastin, Dr Anthony Gendall, Dr Deborah Gleeson, Ms Nellie Green, Professor Mark Gussy, Mr Damien Hamel, Professor Jane Hamilton, Mr Abdul Haseeb, Dr Emma Henderson, Mr Brad Hodge, Professor Katie Holmes, Professor Russell Hoyer, Mr Greg Jamieson, Dr Jennifer Jones, Mr Akesh Kakarla, Ms Pam Kappelides, Dr Sejal Kendal, Professor Amanda Kenny, Professor Stephen Kent, Mr Mohsin Khawaja, Ms Julie Kiroloch, Ms Spomenka Krizmanic, Professor Kerri-Lee Krause, Professor Emmanuel Kuntsche, Dr Prem Kurup, Dr Amy Larsen, Professor Nicki Lee, Professor Birgit Loch, Professor Christopher Mackie, Ms Virginia Mansel Lees, Professor Susan Martin, Dr Clare McCausland, Dr Silvia McCormack, Professor Dennis McDermott, Professor Lisa McKenna, Dr Sarah Midford, Dr Robyn Murphy, Professor Jennifer Oates, Dr Suzanne O'Keefe, Professor Chris Pakes, Professor Simon Pervan, Professor Robert Pike, Professor Joanna Poyago-Theotoky, Dr Luke Prendergast, Professor Wenny Rahayu, Dr Sonia Reisenhofer, Professor Margaret Robertson, Ms Fiona Salisbury, Mr Jeremy Seward, Dr Mahsood Shah, Professor Jill Slay, Professor Brian Smith, Mr Kelly Smith, Mr Robert Stephenson, Dr Rwth Stuckey, Dr Colleen Thomas, Dr Guinever Threlkeld, Professor Jessica Vanderlelie, Dr Suzane Vassallo, Dr Terrie Waddell, Professor James Walker, Professor Yvonne Wells, Dr David Wilson, Mr David Wishart, Ms Andrea Young, Professor Suzanne Young, Professor Lawrie Zion.

In Attendance:

Dr MaryAnne Aitken, Dr Emmaline Bexley, Dr Richard Frampton, Ms Robyn Harris, Mr Leon Morris, Dr Paul Ramage, Ms Fiona Reed, Mr Mark Smith, Ms Bridget Soulsby, Dr Kerstin Steiner, Mr James Fazzino, Ms Linda Coutts, Mr Phillip Hughes, Ms Linda Sheridan, Dr David Walker.

Secretariat:

Ms Samantha Ashton, Senior Executive Officer, Governance and Policy Services

Apologies:

Dr Josephine Barbaro, Professor Jordana Bayer, Professor Irene Blackberry, Professor Nick Bond, Professor Lynn Bosetti, Dr Edgar Burns, Dr Buly Cardak, Professor Jill Cook, Professor Kay Crossley, Dr Geoff Dickson, Dr Elly Djouma, Dr Jason Dutton, Professor Matthias Ernst,

Apologies continued:

Mr Paul Farley, Dr Christopher Fisher, Professor Tanya Fitzgerald, Dr Peter Green, Professor Rachel Huxley, Professor Catherine Itsiopoulos, Professor Fiona Kelly, Professor Patrick Keyzer, Professor Alex Maritz, Professor James Maxwell, Ms Natalie MacDonald, Dr Carol McKinstry, Dr Deborah Neal, Professor Matthew Nicholson, Professor Mary Anne Noone, Dr Jodi Oakman, Professor Axel Schulz, Professor Terri Seddon, Professor Alan Shiell, Professor Richard Speed, Dr Evelien Spelten, Ms Mira Stammers, Mrs Emma Stirling, Professor Vijaya Sundararajan, Dr Gwenda Tavan, Professor Maarten van den Buuse, Professor Jim Whelan, Professor Carlene Wilson.

Acknowledgement to Country:

Dr Julie Andrews acknowledged and paid respects to the traditional owners of the land upon which the La Trobe Campuses are situated: Latji Latji and Barkindji (Mildura), Dja Dja Wurrung (Bendigo), Dhudhuroa and WayWurru (Wodonga), Yorta Yorta and Bangerang (Shepparton), Wurundjeri (Bundoora), Wurundjeri and Boonerwung (City) and Gadigal (Sydney). On behalf of the University Dr Andrews paid respects to the elders past and present, emerging leaders and future generations.

Dr Andrews informed the members that Aboriginal Studies is now available for enrolment as a major and double major. This year, the Aboriginal Studies first year subject Introduction to Aboriginal Australia is being taught on our Mildura, Shepparton, Albury/Wodonga, Bendigo and Bundoora campuses as well as to the new Social Work student cohort at the Chisholm Institute, Dandenong Campus. The enrolment number for this subject across all campuses is currently 271.

Introduction to Aboriginal Australia has teaching staff including indigenous PhD candidates, non-aboriginal and aboriginal staff both with and without PhDs. This subject is taught to urban and regional areas that have the highest aboriginal population in Victoria. Introduction to Aboriginal Studies is an interdisciplinary study area and is undertaken by students from both Colleges, and for some this subject is a core requirement for their degree. Aboriginal Studies interests and enrolment has been the collaborative effort between the administration and teaching staff across the whole University, particularly the regional campuses who recognise the need for La Trobe students to develop and strengthen their knowledge and experience with the Aboriginal and Torres Strait Islander Communities in Victoria. La Trobe University is committed to this approach in an informed and academic setting based on indigenous and non-indigenous research, critique and discussion. In Introduction to Aboriginal Australia there is a duty to bring to the classroom the daily media and political debuts pertaining to indigenous Australia and Aboriginal Studies teaching staff do this as part of the curriculum.

Dr Andrews acknowledged and paid respects to both the administration and teaching staff that support Aboriginal Studies.

PART A - PROCEDURAL MATTERS

510.1 Welcome and Apologies

The Chair welcomed members to the five hundred and tenth meeting of the Academic Board. Apologies were noted.

510.2 Approval of the Agenda

The Academic Board approved the agenda AB19/11(A).

510.3 Matters Outstanding – February 2019

The Academic Board received paper AB19/12.

Resolution 510.3

The Academic Board noted the report.

510.4 Out of Session Approvals on behalf of Academic Board

The Academic Board received paper AB19/13.

The Board noted the summary of matters approved by the Academic Board Executive Committee on its behalf since the last meeting:

- Award of Degrees and Diplomas *in absentia*, Award of Past Degrees *in absentia*, Rescission of Award, Award of Graduate Research Degrees, Nancy Millis Medal Awardees

Resolution 510.4

The Academic Board received, noted and ratified the out of session approvals on behalf of the Board.

510.5 Report of the Chair

The Chair welcomed Mr James Fazzino, the Vice-Chancellors Fellow to the Board as an observer.

The Chair confirmed that the induction sessions for new and existing members have now concluded for 2019. These were held in February and March and were attended for the first time by the Chancellor to discuss the role of Council within the Governance Structure. The slides and information pertaining to these sessions are located on the Academic Board site.

The Chair sought feedback and comments regarding the new Agenda and Synopsis format and urged members to review the current Expressions of Interest for positions on the Admissions Committee. These vacancies consist of two College of SHE members and one College of ASSC member.

Expressions of Interest have now closed for the position on the Coursework Committee and the successful nomination will be brought to the Board in April for approval.

510.6 Report of the Vice-Chancellor

The Academic Board received paper AB19/14.

The Vice-Chancellor spoke to the report and noted the Quality Indicators of Teaching and Learning (QILT) data for which some areas have shown significant improvements in our student scores. The Vice-Chancellor congratulated all involved as there have been some remarkable shifts in these measures.

The Vice-Chancellor commented on the recently received Graduate Outcome Survey and Employee Satisfaction Survey which included some positive results. The QS rankings, in particular the subject rankings have revealed that Sport is in the top 50 for the first time, which coincides with the opening of the first phase of the Sports Park in the presence of the Governor. University performance on the QS rank in that discipline is a good reflection of the strategic priority given that area and the investment made in it. Philosophy, Archaeology and Nursing were also in the top 100 on the QS subject ranks with many others showing improvements.

The Vice-Chancellor informed the members that there are at least seven reviews currently underway. The most notable include the Australian Qualifications Framework Review, for which the Senior Manager, Higher Education Policy and Executive Director, Quality and Standards are working on, the Review of Provider Categories, Review of Performance Based Funding, Review of Rural, Regional and Remote, Review of Allocation of Sub-Bachelor and Post Graduate Places and the Review of Freedom of Speech on Campus.

Discussion:

In response to a query regarding the rationale and consultation undertaken for the rise in academic workload research benchmarks, released on 23 January 2019, it was confirmed that these benchmarks were based on research performance for each discipline in the previous 6 year period and an expectation of reasonable outputs. It was noted that it was appropriate to set benchmarks for research performance of staff who have time for research allocated within their workload.

Resolution 510.6

The Academic Board noted the report.

510.7 Confirmation of the Minutes of the Previous Meeting

The Academic Board confirmed the minutes of the 509th meeting held on 13 February 2019 were a true and accurate record AB19/10 (M).

PART B - MATTERS FOR APPROVAL AND/OR DISCUSSION**510.8 Award of Degrees and Diplomas**

The Academic Board received paper AB19/15.

Resolution 510.8

The Academic Board resolved to approve the award of degrees, diplomas and higher degrees, detailed therein.

510.9 Standing Committees of the Academic Board**510.9.1 Report of the Coursework Committee - 7 February 2019**

The Academic Board received paper AB19/16.

The Board considered the following proposals:

- Course Revisions

College of Arts, Social Sciences and Commerce

Diploma of Arts (ADAB, ADAM, ADAS, ADAW)

Modern Greek Studies Major within the following courses:

Bachelor of Arts (ABA)

Bachelor of Arts/Bachelor of Health Sciences (AZAHS)

Bachelor of Creative Arts (ABCA)

Diploma in Languages (ADIL)

Bachelor of Business (LBB)

Bachelor of Business (Accounting) (LBBC)

Bachelor of Business (Human Resource Management) (LBBHE)

Bachelor of Business (Event Management) (LBBEM)

Bachelor of Business (Marketing) (LBBMK)

Bachelor of Business (Sport Management) (LBBS)

Bachelor of Business (Tourism and Hospitality) (LBBTH)

Bachelor of Accounting (LBC)

Bachelor of Commerce (LBCOM)

Bachelor of Finance (LBF)

Bachelor of International Business (LBIB)

Bachelor of Arts/Bachelor of Science (SZAS)

Bachelor of Laws/Bachelor of Arts (LWLAT)

Bachelor of Commerce/Bachelor of Arts (LZCOMA)

- Course Closure

College of Arts, Social Sciences and Commerce

Master of Laws (18 months) (LML)

- Academic Course Review Panel Report and Action Plans

College of Arts, Social Sciences and Commerce

Bachelor of Early Learning (EBEL) and Bachelor of Early Childhood Education (EBECE)

Graduate Diploma in TESOL (EDGET), Master of TESOL (EMTSC) and Master of Applied Linguistics (EMALC)
 Bachelor of Business (Accounting) (LBBC, LBBCW, LBBCB, LBBCM, LBBCS)
 Bachelor of Business (Accounting and Finance) (LBBAF)
 Bachelor of Accounting (LBC)
 Postgraduate Finance suite including:
 Graduate Certificate in Financial Risk Management (LGCM)
 Master of Financial Analysis (LMFAN)
 Master of Financial Analysis (Investment) (LMFAIN)
 Master of Financial Analysis (Financial Risk Management) (LMFRM)
 Master of Financial Analysis and Master of Business Administration (LZFABA)
 Master of Financial Analysis and Master of International Business (LZFAIM)
 Master of Financial Analysis and Master of Professional Accounting (LZFAPA)

Resolution 510.9.1

The Academic Board resolved to approve the proposals detailed above and noted the report.

510.9.1.1 Late Paper Coursework Committee - 13 March 2019

The Academic Board received late paper AB19/21 circulated to the members prior to this meeting on 13 March 2019.

The Board considered the following proposals:

- Course Revisions
College of Arts, Social Sciences and Commerce
 Master of Professional Accounting (LMPAC, LMPASY)
 Master of Professional Accounting (Business Analytics) (LMPABA)
 Master of Professional Accounting (Information Systems Management) (LMPAIM)
 Master of Financial Analysis/Master of Professional Accounting (LZFAPA)
 Master of Accounting and Financial Management (LMAFM)

Several members raised concerns regarding the lack of evidence about consultation in these proposals and requested that confirmation be provided to ensure all relevant stakeholders had been consulted, including the accrediting body (CPA).

The naming convention for the Master of Financial Analysis/Master of Professional Accounting was also queried.

Resolution 510.9.1.1

The Academic Board resolved to approve in principle the proposals detailed above subject to assurances that adequate consultation had occurred and appropriate use of naming conventions.

A memo addressing these two issues was submitted by the College, approved by the Chair and distributed to the members for their information following the meeting.

510.9.2 Report of the Education Committee - 20 February 2019

The Academic Board received paper AB19/17.

The Board considered the following proposals:

- Revised Conceded Passes Policy and Procedure;
- A single, consolidated Policy Waiver Request to the Double, Combined, Dual and Joint Qualifications Policy for all current and anticipated Bachelor of Commerce double degrees.

Resolution 510.9.2

The Academic Board resolved to approve the proposals detailed above and noted the report.

510.9.3 Report of the Research and Graduate Studies Committee - 12 February 2019

The Academic Board received paper AB19/18.

The Board considered the following proposals:

- Revised Board of Graduate Research Terms of Reference;
- Revised Research and Graduate Studies Committee Terms of Reference;
- Revised Graduate Research Support Policy (*currently titled Support for Research Postgraduate Policy*);
- 2019 Research and Graduate Studies Committee Business Schedule.

Discussion:

In response to a query regarding the space allocation, it was confirmed that the differing requirements arising from discipline and mode of enrolment are dealt with in Clauses 9 and 11. It was also noted that a Graduate Research Experience and Wellbeing Implementation Plan, currently under consultation, will complement the Graduate Research Support Policy.

In response to a query regarding ICT support and student choice of operating system, it was noted that this is considered in Clauses 16-18 but in addition new Guidelines will be created to address this issue in more detail.

Resolution 510.9.3

The Academic Board resolved to approve the proposals detailed above and noted the report.

510.10 Panel Discussion - Teaching Focus Positions

Professor Paula Barron, Deputy Chair of Academic Board and Pro Vice-Chancellor, Learning Quality and Innovation led the panel discussion. Panel members included, Ms Linda Coutts, HR Business Partnering, Dr David Walker, Lecturer, Department of Economics and Finance, Mr Phillip Hughes, Lecturer, Department

of Physiotherapy, Podiatry, Prosthetics and Orthotics, and Professor Birgit Loch, Associate Pro Vice-Chancellor Coursework College of Science, Health and Engineering.

La Trobe's Strategic Plan 2018-2022 has at its core the goal of providing an outstanding student experience. The Learning and Teaching Plan 2018-2022 expands on this goal, committing to enhancing the quality of teaching and staff engagement as key factors in the student experience.

As part of this commitment, La Trobe's Collective Agreement 2018 provides in clause 50.16 the definition for teaching focussed academics as "a staff member with no research output expectation".

From a strategic perspective, teaching focussed positions contribute to enhancing the student experience and the quality and learning and teaching. From an individual staff member perspective, teaching focussed positions provide the flexibility to focus on learning and teaching for a defined period or to prioritise learning and teaching and the Scholarship of Learning and Teaching (SOLT) over the more traditional teaching and discipline research track.

SOLT is systematic, critically reflective and evidence-based learning and teaching practice and/or leadership and/or pedagogic research. SOLT can include activities such as:

- the creation and evaluation of innovative teaching, assessment and curriculum design strategies
- adoption and evaluation of technologies to enhance the student learning experience
- engaging in projects funded by external or internal grants to support instructional activities.

More information on Teaching Focus Positions can be found at the following link: <https://intranet.latrobe.edu.au/human-resources/my-academic-career/Teaching-Focussed>

PART C - MATTERS FOR INFORMATION

510.11 Next Meeting

The next scheduled meeting of the Academic Board will be held at 9.30am on Wednesday 10 April 2019 in the Chamber, John Scott Meeting House, Melbourne Campus.

The meeting closed at 11.00am.