



**LA TROBE**  
UNIVERSITY • AUSTRALIA

**International  
application  
form Australia**

**Coursework Programs  
2019**



Read this application carefully. Complete all sections and ensure that supporting (certified) documents are attached. Write in BLOCK LETTERS using a blue or black pen. Tick where applicable.

**Personal details as shown on your passport**

Have you previously enrolled at La Trobe University?  Yes  No If yes, please provide your student number \_\_\_\_\_

Male  Female  Mrs  Ms  Miss  Mr  Dr Date of birth    |   |

Family name \_\_\_\_\_ Given name(s) \_\_\_\_\_

**Student's current personal address**

Number and Street \_\_\_\_\_

Suburb / Town \_\_\_\_\_ City / State \_\_\_\_\_

Country \_\_\_\_\_ Post / Zip code \_\_\_\_\_

Telephone \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ Mobile / Cellphone \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_  
Country code Area code Number Country code Area code Number

Student's email (compulsory) \_\_\_\_\_

**Residency information**

Country of birth \_\_\_\_\_

Citizenship \_\_\_\_\_ Passport number (if applicable) \_\_\_\_\_

Are you currently living in Australia?  Yes  No If no, country where you are living \_\_\_\_\_

**Agent details (if applicable)**

Agency name \_\_\_\_\_ Email \_\_\_\_\_

Branch address and country \_\_\_\_\_

**Declaration by agent:**

- I have assessed the applicant as a Genuine Temporary Entrant and a Genuine Student as defined by the Department of Home Affairs (DoHA).
- The applicant is genuine in making this application and has every intention of completing all programs listed in the application.
- I have made every effort to verify the authenticity and validity of the documents which form part of this application.

Tick to confirm

Agency signature \_\_\_\_\_

Agent stamp

**Course preferences**

List the course/s that you would like to study at La Trobe University in order of preference.

**Preference 1** Name of course \_\_\_\_\_

Campus  MEL  BEN  AW  MIL  SHP  C Preferred start date\*  S1\*  S2\*  Other Year

**Preference 2** Name of course \_\_\_\_\_

Campus  MEL  BEN  AW  MIL  SHP  C Preferred start date\*  S1\*  S2\*  Other Year

**Preference 3** Name of course \_\_\_\_\_

Campus  MEL  BEN  AW  MIL  SHP  C Preferred start date\*  S1\*  S2\*  Other Year

Campus: MEL = Melbourne (Bundoora), BEN = Bendigo, AW = Albury-Wodonga, MIL = Mildura, SHP = Shepparton, C = City \*Preferred start date: S1 = Semester 1 (March), S2 = Semester 2 (July)

NOTE: Depending on demand and availability, you may be offered a place at a different campus. Places will be allocated as soon as your application is received. You can change your course preference without incurring a fee only once. After a course offer has been issued, subsequent changes incur a non-refundable A\$80 fee.

## Advanced Standing (credit) transfer

Are you seeking Advanced Standing (credit) for previous studies?  Yes  No

If yes, you **must attach** detailed syllabus or curriculum for Advanced Standing (credit) to be assessed. This must include course content, assessment mode, contact hours, prescribed texts, etc.

## Visa information

Are you a permanent resident of Australia?  Yes  No

If yes, you will be required to apply as a domestic student. See: [latrobe.edu.au/study/apply](http://latrobe.edu.au/study/apply)

Current Australian visa number as shown on your visa label (if applicable)

Visa type  Student  Visitor  Spouse Subclass number \_\_\_\_\_ Expiry date 

d	d		m	m		y	y	y	y
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 Other visa type (please specify): \_\_\_\_\_

If you hold a current passport and/or an Australian visa, you **must** include a copy with this application.

Have you previously visited or studied in Australia?  Yes  No If yes, please provide details:

\_\_\_\_\_

\_\_\_\_\_

Have you previously breached any visa conditions?  Yes  No If yes, please provide details:

\_\_\_\_\_

\_\_\_\_\_

Have you ever been refused a visa for entry into Australia or a country other than Australia?  Yes  No If yes, please provide details:

\_\_\_\_\_

\_\_\_\_\_

Have you ever been convicted of a crime or offence?  Yes  No If yes, please provide details:

\_\_\_\_\_

\_\_\_\_\_

Please note your family immigration history:

Are you married?  Yes  No Date of marriage 

d	d		m	m		y	y	y	y
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If yes, is your spouse currently in Australia?  Yes  No

If yes, what visa type does your spouse have? \_\_\_\_\_ Visa expiry date 

d	d		m	m		y	y	y	y
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Will your spouse/dependants (children) accompany you during your education in Australia? Tick all that apply:  Spouse  Dependants  No  
Please provide details of all your dependants including their date of birth:

Full name \_\_\_\_\_ Date of birth 

d	d		m	m		y	y	y	y
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Full name \_\_\_\_\_ Date of birth 

d	d		m	m		y	y	y	y
---	---	--	---	---	--	---	---	---	---

Full name \_\_\_\_\_ Date of birth 

d	d		m	m		y	y	y	y
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If you have more than three dependants, attach a separate sheet with any remaining dependants' details.

Do you have adequate funds to support your own education and your dependants' living expenses?  Yes  No

Do you have relatives living in Australia?  Yes  No If yes, please provide details (please use an extra sheet if required).

Name	City / State	Relationship	Occupation
_____	_____	_____	_____
_____	_____	_____	_____

## English language proficiency

Is English your first language?  Yes  No If no, what is your first language? \_\_\_\_\_

Was English the language of instruction during the final year of your secondary studies?  Yes  No Year completed 

y	y	y	y
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Was English the language of instruction during your post-secondary studies?  Yes  No Year completed 

y	y	y	y
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Have you taken OR will you be taking an English Test?  Yes  No

Name of test (if completed) \_\_\_\_\_ Date of test 

d	d		m	m		y	y	y	y
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Location (city and country) \_\_\_\_\_ Result \_\_\_\_\_

Test Reference Number (if known) \_\_\_\_\_

Are you enrolling for an ELICOS program?  Yes  No What is the duration of this program? \_\_\_\_\_

NOTE: Some courses have higher English language requirements. La Trobe University also accepts other English language tests. See: [latrobe.edu.au/international/how-to-apply](http://latrobe.edu.au/international/how-to-apply)

## Educational background and qualifications

Documentary evidence of qualifications claimed **must be attached**, including a full academic transcript (statement of results and evidence of successful completion). Documents not in English must be accompanied by certified translations. Also describe any current studies you are undertaking. **Please note that documents submitted with your application become the property of La Trobe University and are not returnable.**

### 1 CURRENT STUDIES – List details of current studies

Date enrolled (month/year)

 |  | 

Date your results will be available (month/year)

 |  | 

Name of qualification (including main field of study)

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Institution \_\_\_\_\_ Country \_\_\_\_\_

Will you complete your current studies prior to the commencement of your proposed La Trobe University program?  Yes  No

Have you ever been excluded from an academic institution?  Yes  No If yes, provide details below:

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### 2 PREVIOUS STUDIES – List details of the secondary school or foundation studies you have completed

Date enrolled (month/year)

 |  | 

Name of qualification (including main field of study)

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Institution \_\_\_\_\_ Country \_\_\_\_\_

### 3 COMPLETED POST-SECONDARY (TERTIARY STUDIES) – List details of the post-secondary studies you have completed, from lowest to highest qualification gained (e.g. Certificate, Diploma, Bachelor, Master's)

Date enrolled (month/year)

 |  | 

Name of qualification (including main field of study)

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Institution \_\_\_\_\_ Country \_\_\_\_\_

Date enrolled (month/year)

 |  | 

Name of qualification (including main field of study)

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Institution \_\_\_\_\_ Country \_\_\_\_\_

Date enrolled (month/year)

 |  | 

Name of qualification (including main field of study)

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Institution \_\_\_\_\_ Country \_\_\_\_\_

4 Do you have a gap in education that is more than 6 months?  Yes  No If yes, please explain the purpose of the gap

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### 5 EMPLOYMENT HISTORY – You must attach a CV (curriculum vitae) or resumé with relevant work experience (if applicable to the program you are applying for)

Employer's name	From	To	Position and type of work
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

## Living costs

For a guide to living costs, visit: [latrobe.edu.au/international/living/costs](http://latrobe.edu.au/international/living/costs)

Do you understand the costs associated with studying in Australia (including costs of tuition, living expenses, OSHC, return airfares, etc.)?  Yes  No

How are you funding your study and living costs? (choose more than one if applicable):

- self-funded  sponsored by government / organisation / company
- family-funded  bank loan (please provide proof of employment and income, bank statements and loan letters)
- other (please specify) \_\_\_\_\_

## Check list

**1** Have you read the La Trobe University International Course Guide and researched the La Trobe International website? Visit: [latrobe.edu.au/international](http://latrobe.edu.au/international)

Yes  No

**2** Please explain how your course selection is related to your previous education and/or professional background. How will it satisfy your career aspirations?

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**3** Why have you chosen La Trobe University among other providers in Australia and overseas? Why have you chosen to study in Victoria?

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**4** What do you know about the course structure and delivery mode? What subjects are you intending to study in your course selection?

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**5** Please state the reasons for your course and campus selection.

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**6** What suburbs are you considering living in for the duration of your studies? How much time will it take to travel from these locations to your chosen La Trobe University campus?

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**7** Have you provided us with all of your education and employment history?

Yes  No

**8** Do you understand that La Trobe University and/or an authorised packaging partner institution will not pay your tuition fees or living expenses if you are unable to fund your stay in Australia, and that La Trobe University may cancel your enrolment and CoE (Confirmation of Enrolment), which may change your student visa status?

Yes  No

**9** Are you aware of your work rights and restrictions while studying in Australia on a student visa?

Yes  No

**10** Do you understand that your visa application may be rejected if the Department of Home Affairs (DoHA) is not satisfied that you are a genuine student, and if you do not pass the DoHA health and character checks?

Yes  No

**11** Do you understand that the DoHA may cancel your visa if you do not abide by your visa conditions? Visit: [latrobe.edu.au/students/new-students/international/visa](http://latrobe.edu.au/students/new-students/international/visa)

Yes  No

**12** Are you aware that you may be required to undergo a Genuine Temporary Entrant (GTE) telephone interview during this application process?

Yes  No

**13** Have you answered all questions?

Yes  No

**14** Have you attached original or certified copies of all necessary documents?

Yes  No

**15** If applying for Advanced Standing (credit), have you attached the syllabus and curriculum details?

Yes  No

**16** Have you signed and dated the application?

Yes  No

**17** Have you kept a personal copy of all documents?

Yes  No

## Declaration and agreement

- I am not a permanent resident or citizen of Australia, nor a citizen of New Zealand.
- I am aware of the conditions relating to my admission into La Trobe University.
- I declare to the best of my knowledge that the information supplied on this application form and all supporting documentation is correct and complete, and that any supplementary application documents (personal statement, folio or additional requirements) are my own work. I acknowledge that La Trobe University reserves the right at any stage to vary or reverse any decision regarding admission or enrolment which has been made on the basis of incorrect, fraudulent or incomplete information. I also acknowledge that failure to disclose my full academic record may result in the University revoking an offer or terminating my studies at any stage. I authorise the University to seek verification of my academic and professional qualifications, and work experience.
- The University also reserves the right to vary courses, subjects, the mode of delivery, assessment and admission requirements at any time at its discretion.
- I acknowledge La Trobe University places restrictions on program and institution transfers and that I may not be permitted to change my program or institution without permission.
- I consent to the University using and disclosing my personal information under the conditions relating to the Refund Policy as set out at: [latrobe.edu.au/international/fees-and-scholarships/tuition-fees](http://latrobe.edu.au/international/fees-and-scholarships/tuition-fees)
- Information I have provided on this form and during enrolment may be made available to the Australian Government, state agencies and other designated authorities under the *ESOS Act 2000* and the *National Code 2007*. Information about me can be disclosed without my consent where authorised or required by law. I further understand that La Trobe University, as an education provider, is required to provide

information about my enrolment and my contact details in Australia to the Department of Home Affairs (DoHA) upon request. I understand that the University reserves the right to inform other tertiary institutions and regulatory agencies if any of the material presented to support my application is found to be false. If sponsored by a government body or private institution, I give La Trobe University permission to provide my sponsor with information about my application, enrolment and academic progress.

- If I am unsuccessful in getting direct entry into my degree program, La Trobe University will refer my application to the University's preferred pathway providers for an alternative Foundation, Diploma or Postgraduate Enabling Program that may lead to my chosen La Trobe University degree.
- I authorise the University to disclose information relevant to my application and enrolment to the University's preferred OSHC provider and other third parties for the purposes of arranging my OSHC, progressing my application and enrolment, and administering my course. I also authorise La Trobe University to access the Department of Home Affairs (DoHA) to obtain information on my visa status.
- I understand the fees listed in this publication are an estimate only, based on the subjects in which I enrol, and will vary depending on the subject and the actual subject enrolment load. I agree to pay all fees for which I am liable. I acknowledge that the tuition fee is exclusive of the cost of text books, health insurance or living expenses such as food, accommodation, transport and medical costs.

Applicant's (student's) signature:

Date   |   |

Details on any additional costs can be found within course descriptions on the La Trobe University website: [latrobe.edu.au/courses](http://latrobe.edu.au/courses)

- I acknowledge that tuition and other fees are subject to change each year. The University reserves the right to vary fees on an annual basis. In the event of a fee increase, the University will issue me with a Statement of Account after enrolment for my Actual Tuition Fees, which will indicate the specified due date for payment of each subject. If I am enrolled in a greater than standard 60 credit point load in any semester, I may be required to pay additional fees in that semester.
- I understand that if I have any school-aged children or dependants accompanying me to Australia, they must attend school and I will be required to pay a full fee if they are enrolled either in a government or non-government school. However, if I am sponsored by the Department of Foreign Affairs and Trade or the Department of Defence or receive an eligible scholarship from the Australian Government, I may be exempt from paying fees for my dependants at a government school.
- I have completed all sections of the application form.
- I accept that this application and supporting documentation become the property of La Trobe University and are not returnable.
- I understand this agreement does not remove my right to take further action under Australia's consumer protection laws.
- I have read and I understand the declaration above.

## Contact details

La Trobe International | La Trobe University, Victoria 3086, Australia | T +61 3 9479 1199 F +61 3 9479 3660 E [intapplication@latrobe.edu.au](mailto:intapplication@latrobe.edu.au)

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[latrobetimes.blogs.latrobe.edu.au](https://latrobetimes.blogs.latrobe.edu.au)



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### Nest: a content hub for clever thinkers

[nest.latrobe](https://nest.latrobe)



## For further enquiries

### Telephone

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### Free call

1800 619 768 (within Australia)

### Online enquiries

[international@latrobe.edu.au](mailto:international@latrobe.edu.au)

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