

**LA TROBE UNIVERSITY**

**ACADEMIC BOARD**

Minutes of the four hundred and fifty-fourth meeting of the Academic Board held in the Seminar Hall, old Institute for Advanced Studies, La Trobe University, Melbourne Campus on Wednesday 8 February 2012 at 9.30am.

**Present:** Professor Malcolm Rimmer (Chair), Professor Simon Crowe (Deputy Chair), Professor Carol Adams, Professor Tom Angelo, Dr Pauleen Bennett, Dr Ishaq Bhatti, Professor Andrew Brennan, Professor Judith Brett, Professor Philip Broadbridge, Dr Andrew Brookes, Professor Tim Brown, Mr Bruce Carboon, Dr Peter Cartwright, Professor Paul Collier, Professor John Dewar (Vice-Chancellor), Professor Ainslie Dewe, Dr Kerry Ferguson, Professor Paul Fisher, Dr Kerry Fitzmaurice, Ms Margarita Frederico, Mr Anthony Hayes, Professor Nick Hoogenraad, Professor Russell Hoyer, Dr Peter Hughes, Dr Julie Jackson, Dr Tony Jarvis, Dr Elizabeth Johnson, Dr Mary Kennedy-Jones, Dr Stephen Kent, Dr Katherine Legge, Dr Norva Yeuk-Sze Lo, Professor Chris Mackie, Dr Sue Martin, Dr Geoffrey Mayer, Ms Stephanie McCall, Professor Brian McGaw, Dr Bill McGuinness, Dr Marion Milton, Professor Tim Murray, Ms Mary-Anne Noone, Dr Chris Pakes, Dr Anita Raspovic, Dr Alison Ravenscroft, Professor John Rosenberg, Dr Kath Ryan, Mr Andrew Skewes, Dr Brian Smith, Dr Kay Souter, Mrs Joy Spark, Dr Damian Spencer, Professor David Spencer, Professor Annette Street, Professor Hal Swerissen, Dr Gwenda Tavan, Dr Terrie Waddell, Dr Caroline Walta, Dr David Wilkinson, Professor Evan Willis and Dr Suzanne Zyngier.

**Secretariat:** Ms Angela Cowburn, Senior Executive Officer, Governance Services.

**In Attendance:** Professor Dennis Altman, Professor Christine Bigby, Professor David Bradley, Professor Jim Cameron, Professor Geoffrey Durden, Mr David Ensor, Professor Gerry Farrell, Professor Diane Kirkby, Ms Irene Loke (*vice* Ms Gabrielle Reilly), Professor Rhonda Nay, Professor Marian Pitts, Dr Rhonda Small, Professor Phillip Steele, Professor Eleanor Wertheim and Professor Peter Wilson.

**PART A – PROCEDURAL MATTERS**

	<b>ACTION</b>
<p><b>(i) Attendance/Apologies</b></p> <p>The Chair welcomed the Vice-Chancellor, Professor John Dewar, to his first meeting of Academic Board and all new members and returning members. He also thanked those members who attended the Academic Board Induction Session last week.</p> <p>Apologies were received from Professor Paula Baron, Professor Allan Borowski, Professor Lin Crase, Professor Leigh Drake, Professor Tanya Fitzgerald, Dr Mark Harris, Mr Earl Jobling, Dr Anthony Kerr, Dr Liz Lavender, Professor Lorraine Ling, Dr Suzanne O’Keefe, Ms Kathleen Pleasants, Professor Joanna Poyago-Theotoky, Professor Vaughan Prain and Professor Margaret Robertson.</p>	

**(ii) Approval of Agenda**

The Board **resolved** to approve the Agenda, as circulated.

**(iii) Outstanding Matters**

The Board received and noted report AB12/02.

**(iv) Matters Approved on Behalf of Academic Board**

The Board received report AB12/03 and noted the following matters which had been approved on its behalf since the last meeting:

- (a) Award of degrees and Diplomas, Conferring of awards *in absentia*, as detailed in Attachment A to AB12/03.
- (b) Establishment of Prizes:
  - (i) Faculty of Education: Derek Toomey Prize for Education, as detailed in Attachment B to AB12/03.
  - (ii) Alumni and Advancement Office: The MDC Property Services Scholarship, as detailed in Attachment C to AB12/03.
- (c) Discontinuation of Prizes, as detailed in Attachment D to AB12/03:
  - (i) Faculty of Law and Management Honours Scholarship – Bachelor of Business Honours
  - (ii) Faculty of Law and Management Honours Scholarship – Bachelor of Business (Sports Management) Honours
  - (iii) Faculty of Law and Management Honours Scholarship – Bachelor of Finance Honours
  - (iv) Faculty of Law and Management Honours Scholarship – Bachelor of Economics Honours
  - (v) Faculty of Law and Management Honours Scholarship – Bachelor of International Business Honours
  - (vi) Faculty of Law and Management Honours Scholarship – Bachelor of Accounting Honours
  - (vii) School of Management Honours Scholarship
  - (viii) School of Accounting Honours Scholarship (old version)
  - (ix) Faculty of Law and Management Honours Scholarship – Master of Tourism (Honours)
  - (x) Faculty of Law and Management Honours Scholarship – Master of Marketing Management (Honours)
  - (xi) Faculty of Law and Management Honours Scholarship – Master of International Business (Honours)
- (d) Coursework Program Revisions:
  - (i) Proposal from the Faculty of Science, Technology and Engineering for significant revisions to the Master of Electronic Engineering, as detailed in Attachment E to AB12/03.
  - (ii) Faculty of Law and Management course nomenclature minute correction: Bachelor of Business Accounting, Bachelor of Business Accounting (Honours) to Bachelor of Business (Accounting), Bachelor of Business (Accounting) (Honours), as detailed in Attachment F to AB12/03.
  - (iii) Proposal from the Faculty of Health Sciences to create a new exit point from the Masters of Nursing (Neonatal Intensive Care): Graduate Certificate in Neonatal Special Care, as detailed in attachment G to AB12/03.

- (iv) Proposal from the Faculty of Humanities and Social Sciences for major revisions to the:
    - Bachelor of Urban, Rural and Environmental Planning, as detailed in Attachment H to AB12/03.
    - Master of Community Planning and Development, Graduate Certificate of Community Planning and Development and Graduate Diploma of Community Planning and Development, as detailed in Attachment H to AB12/03.
  - (v) Proposal from the Faculty of Education for major revisions to the University's Bridging Program, including new name Tertiary Enabling Course, as detailed in Attachment H to AB12/03.
  - (vi) Proposal from the Faculty of Business, Economics and Law for significant restructure of the Bachelor of Accounting for delivery by Chisholm Institute, as detailed in Attachment I to AB12/03.
- (e) Report of the Honorary Awards Committee, as detailed in Attachment J to AB12/03:
- (i) Emeritus Professor Robert Staudte.
  - (ii) Emeritus Scholar Dr Rae Walker.

**(v) Report of the Vice-Chancellor**

The Board received and noted paper AB12/04, the Report of the Vice-Chancellor, which can be located at the following link:

<https://unite.latrobe.edu.au/sites/sc/sgc/abc/abmeeting2012/Document%20Library/1/04-VCSReportFebruary2012.pdf>. The Vice-Chancellor spoke to the report, highlighting the following issues:

- Higher Education Base Funding Review.
- Organisational Reviews.
- Strategic Plan.

The Senior Deputy Vice-Chancellor gave a presentation regarding VTAC offers and enrolments 2012, which can be accessed at the following link:

<https://unite.latrobe.edu.au/sites/sc/sgc/abc/abmeeting2012/Document%20Library/1/SDVCenrolmentsreport.pdf>.

The Deputy Vice-Chancellor (Research) also provided a brief verbal update on the SRE formula and its impact on policy and funding.

**PART B – MATTERS FOR APPROVAL**

**454.1 Confirmation of Minutes**

The minutes of the meeting held on 9 November 2011 [AB11/164(M)] were confirmed.

**454.2 Items for Approval not requiring discussion**

**454.2.1 Award of Degrees and Diplomas**

The Board received report AB12/05 and **resolved** to endorse the conferring of awards *in absentia* and award of higher degrees, as detailed therein.

AEGTO/  
RGSO

#### 454.2.2 Establishment of Prizes

The Board **resolved** to establish, amend or cancel the following Prizes:

- (a) Health Sciences: name change from Wodonga Regional Health Service Prize to Albury Wodonga Health Prize for Outstanding Second Year Student, as detailed in report AB12/06.
- (b) Health Sciences: Westate Community Development Award [*cancellation*], as detailed in report AB12/07.
- (c) Health Sciences: Elsevier Undergraduate Academic Achievement Award (book prize) – Albury-Wodonga [*removal*], as detailed in report AB12/08.
- (d) Health Sciences: Elsevier Undergraduate Academic Achievement Award (book prize) – Shepparton [*removal*], as detailed in report AB12/09.
- (e) Health Sciences: School Public Health and Human Biosciences Health Studies Second Year Prize in the Bachelor of Health Sciences [*name change to Division of Health Studies Second Year Prize in the Bachelor of Health Sciences*], as detailed in report AB12/10.
- (f) Health Sciences: School Public Health and Human Biosciences Health Studies First Year Prize in the Bachelor of Health Sciences [*name change*], as detailed in report AB12/11.
- (g) Health Sciences: Human Biosciences First Year Prize [*name change*], as detailed in report AB12/12.
- (h) Health Sciences: Department of Public Health Honours Thesis Prize [*name change*], as detailed in report AB12/13.
- (i) Health Sciences: Department of Human Biosciences Prize [*name change*], as detailed in report AB12/14.
- (j) Health Sciences: Bachelor of Health Sciences Third Year Prize [*change of donor name*], as detailed in report AB12/15.
- (k) Bendigo Campus: The Mason Family Trust Arts Bursary, as detailed in report AB12/16.
- (l) Bendigo Campus: The Mason Family Trust Arts Excellence Award, as detailed in report AB12/17.
- (m) Bendigo Campus: The Mason Family Trust Capital Support Bursary, as detailed in report AB12/18.
- (n) Bendigo Campus: The Mason Family Trust Exhibition Award, as detailed in report AB12/19.
- (o) Bendigo Campus: The Mason Family Trust Practicum Support Bursary, as detailed in report AB12/20.
- (p) Bendigo Campus: The Mason Family Trust Travel Scholarship, as detailed in report AB12/21.

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A&A

#### 454.3 Standing Committees of Academic Board

##### 454.3.1 Report of Academic Quality Committee: 30 November 2011

The Board received report AB12/22 and noted that the Academic Quality Committee had considered the following items at a meeting held on 30 November 2011:

- (a) Faculty of Education Review Action Plan.
- (b) Revisions to the Assessment Policy and Procedures.
- (c) Faculty AQF Transition Plans.
- (d) Cluster 4 policies for Review:

- Examination of Thesis Policy and Procedures.
  - Higher Degrees by Research Milestones.
  - Reporting & Confirmation of Candidature Policy and Procedures.
  - Research Progress Panels Policy and Procedures.
  - Supervision of Research Students Policy and Procedures.
  - Support for Research Postgraduates Policy.
- (e) Annual Reports from Standing Committees of the Academic Board.
- (f) AQC's progress against its Terms of Reference.

#### 454.3.2 Report of Education Committee: 23 November 2011

The Board received report AB12/23 and noted that the Education Committee had considered the following items at a meeting held on 23 November 2011:

- (a) Special Consideration Policy and Procedures.
- (b) Advanced Standing for Graduates of Master of Music (University of Melbourne).
- (c) Professional Academic Development for Teaching – Provisions and Participation Policy.
- (d) Report of the Student Experience Committee held on 20 September.
- (e) 2011 Annual Review of the Education Committee.
- (f) Graduate Capabilities Standards.

#### 454.3.3 Annual Report of Committee on Outside Studies Program

The Board received and **endorsed** paper AB12/24, the annual Report of the Committee on Outside Studies Programs for the year 2011.

J Carr

### 454.4 Other Matters

#### 454.4.1 Academic Board Self Assessment 2011

The Board received and noted report AB12/25, the results of the Academic Board Self Assessment Survey 2011. The Chair thanked all Board members who responded.

#### 454.4.2 Professors/Associate Professors of Professional Practice – Proposal

The Board received report AB12/26, a proposal to introduce the appointment category of Professor and Associate Professor of Professional Practice.

The Board **resolved** to endorse:

- in principle, the proposal to introduce the category of Professor of Professional Practice and Associate Professor of Professional Practice appointments at La Trobe University.
- in principle, the draft Professors/Associate Professors of Professional Practice – Appointment Policy, as detailed in Attachment 2.1 to AB12/26.
- in principle, the draft Professors/Associate Professors of Professional Practice – Procedures, as detailed in Attachment 2.2 to AB12/26.

**Subject to** confirmation by the Executive Director, People and Culture, that such appointments could be accommodated under the Collective Agreement.

J Carr

EDP&C

It was noted that if any significant amendments were required, these would be referred back to the Board for endorsement.

## **PART C – MATTERS FOR INFORMATION**

### **454.5 Items for Information**

#### **454.5.1 Adjunct Appointments**

The Board received report AB12/27 and noted that the Vice-Chancellor had recently made the following adjunct appointments:

P&C

- (a) Adjunct Professor: Professor Keith Hill, School of Allied Health (appointment – 3 years).
- (b) Adjunct Professor: Dr Amaryll Perlesz, The Bouverie Centre (appointment – 3 years).
- (c) Honorary Adjunct Associate Professor: Dr Julia Shelley, ARCSHS/Health Sciences/Health Research (appointment – 1 year).
- (d) Adjunct Associate Professor: Professor Graeme Houghton, School of Public Health and Human Biosciences (appointment – 3 years).
- (e) Adjunct Associate Professor: Dr James Athanasou, School of Public Health and Human Biosciences (appointment – 3 years).
- (f) Adjunct Associate Professor: Mr James Smith, Department of Public Health Research, School of Public Health and Human Biosciences (appointment – 3 years).
- (g) Adjunct Senior Lecturer: Dr Mary Omodei, School of Psychological Science (re-appointment – 1 year).
- (h) Adjunct Associate Professor: Dr Alan Tucker, School of Psychological Science (re-appointment – 1 year).
- (i) Adjunct Associate Professor: Dr John Merory, School of Psychological Science (re-appointment – 1 year).
- (j) Adjunct Professor: Dr Jill Cook, Department of Physiotherapy (re-appointment – 3 years).
- (k) Adjunct Professor: Dr Richard Kirsner, Department of Electronic Engineering, School of Engineering and Mathematical Sciences (re-appointment – 3 years).

#### **454.5.2 Report of Academic Promotions Committee: November 2011**

The Board received the Report of the Academic Promotions Committee: November 2011 and noted that the persons named therein had been promoted, as detailed in report AB12/28.

EO(APC)

#### **454.5.3 Report of Academic Promotions Committee: February 2012**

The Board received the Report of the Academic Promotions Committee: February 2012 and noted that the persons named therein had been promoted, as detailed in report AB12/29.

EO(APC)

#### 454.5.4 Minutes of the Faculty Boards

The Board received and noted the following minutes of the Faculty Boards:

- (a) Health Sciences: 29 November 2011 (AB12/30)
- (b) Humanities and Social Sciences: 7 September 2011 (AB12/31)

#### 454.5.5 Minutes of the Library Committee: 21 October 2011

The Board received and noted the minutes of the Library Committee from a meeting held on 21 October 2011 (LIB11/40M).

### PART D – DISCUSSION

#### 454.6 What are the conditions for running successful research centres, and how can La Trobe have more of them?

Discussion Panel:

- (a) Professor Russell Hoye, La Trobe Business School, Centre for Sport and Social Impact
- (b) Professor Marian Pitts, Division of Health Research, ARCSHS
- (c) Professor Nick Hoogenraad, Head, School of Molecular Sciences, Faculty of Science, Technology and Engineering

Professor Hoye spoke about individual vs centre research; the value of research centres; and systems challenges at LTU. His presentation can be accessed at the following link:

<https://unite.latrobe.edu.au/sites/sc/sgc/abc/abmeeting2012/Discussion%20Items/1/RussellHoye-TheValueofResearchCentres.pdf>.

Professor Pitts spoke from her experience as Director of the ARCSHS and provided a presentation '*Research Centres – who wants them? who needs them?*', which can be accessed at the following link:

<https://unite.latrobe.edu.au/sites/sc/sgc/abc/abmeeting2012/Discussion%20Items/1/MarianPitts-ResearchCentres.pdf>.

Professor Hoogenraad also spoke from his experience as a Director of a Research Centre and Head of School. His presentation can be accessed at the following link:

<https://unite.latrobe.edu.au/sites/sc/sgc/abc/abmeeting2012/Discussion%20Items/1/NickHoogenraad-LaTrobeResearchCentresandInstitutes2012.pdf>.

#### Discussion:

It was suggested that trans-Faculty research should be further encouraged and recurrent funding put aside to stimulate research.

The distinction between Institutes and Centres was raised, noting that University Institutes had been established to encourage cross disciplinary research.

It was further suggested that the funding of research centres should be reviewed and reflected upon. There are differences and diversity – not a 'one sized model that fits all'.

It was noted that the CFO had been asked to review the current budget model with a view to rewarding excellent research performance. The University needs to decide which areas of research strength should be supported and ensure that research is as good as it can possibly be.

It was noted that this was Professor Rimmer's final meeting as Chair, Academic Board, and the Deputy Chair moved a vote of thanks on behalf of the Board for his many contributions and achievements during his 4 years as Chair.

The meeting closed at 11.05am.

**454.7 Next Meeting**

9.30am  
Wednesday 14 March 2012  
Seminar Hall  
Institute for Advanced Studies  
Melbourne Campus

Chair: \_\_\_\_\_

Date: \_\_\_\_\_