

Honours Supervisor Acknowledgement
College of SHE

Student ID: _____

Student Name: _____

Course Name: _____

Course Code: _____

I agree to supervise _____

during his/her Honours year.

Supervisor Name:

Supervisor Signature:

Student details

Student name:

La Trobe student ID:

If you do not yet have a La Trobe email address please leave this blank.

Did you complete your undergraduate degree at La Trobe?

Yes

No

La Trobe student email address:

If you do not yet have a La Trobe email address please leave this blank.

Student personal email:

We will contact you via this address in the case your La Trobe email account is not yet activated or has been deactivated.

La Trobe undergraduate degree (select one):

Have you reached

February, 2023

July, 2023

Will you be studying full- or part-time?

Full-time

Part-time

List four 3rd-year subjects relevant to your Honours application and the mark you received. If the mark has not been released, please list the subject codes:

Subject 1

Subject 2

Subject 3

Subject 4

Subject code

Mark

Project allocation

Entry into the SABE Honours project requires the approval of a research supervisor. There are two allocation routes:

Option A: Direct research agreement with a supervisor. Provided you meet all other eligibility criteria this option will guarantee your Honours place.

Option B: Ranked entry based on your marks. You will nominate up to eight supervisors that you have met and would like to be considered for an Honours placement. Once final marks are released, students will be assigned to supervisors, meaning students with better marks have a higher chance of being assigned to their preferred supervisor. Note: this does not guarantee your entry into Honours as the final selection is ultimately up to the supervisor.

OPTION A: DIRECT RESEARCH AGREEMENT WITH A SUPERVISOR

Supervisor name:

Supervisor department (select one):

APSS

BC

CRTI

EG

MAPP

ONJCRI

Supervisor e-mail:

Student agreement:

I have discussed the requirements of this project with my supervisor.

I understand that my project may be interrupted due to COVID-19 and if I am unable to collect data my supervisor will make adjustments to my project so that it can be completed online.

Research supervisor use only

Supervisor agreement:

I agree to supervise the student named above in their Honours project.

I confirm that I will be employed and have the necessary financial resources to support the student for the entirety of their Honours project.

Supervisor signature: _____

OPTION B: RANKED ENTRY

List the names of up to eight supervisors you would like to be considered for ranked entry from most preferred (1) to least preferred (up to 8)

Supervisor 1

Supervisor 2

Supervisor 3

Supervisor 4

Supervisor 5

Supervisor 6

Supervisor 7

Supervisor 8

Supervisor name

Department

You must email this form to sabehonours@latrobe.edu.au by 6th Nov 2022 (Feb-start) OR 4th June 2023 (July-start)

Honours Coordinator use only

Does student meet SABE eligibility requirements?

Completed degree

Overall WAM >60 in all 3rd-year subjects

WAM >65 in 4 x discipline 3rd-year subjects

Honours Coordinator signature: _____

ENROLMENT INSTRUCTIONS (to be filled in for you by Honours coordinator)

If the Honours coordinator determines you meet the eligibility requirements, they will provide course and subject enrollment instructions here. Note that the SABE Honours program has two components: (i) research component (90CP) consisting of four discipline-specific research subjects, and (ii) coursework consisting of a core subject (SCI4001, 15CP) and one elective (15CP). You should consult with your research supervisor or the Honours coordinator as to which elective subject is most appropriate for your Honours project.

1. Honours course student must enroll in:

Research component (90CP)

2. Honours research discipline:

3. Honours research subjects student must enroll in (90CP):

Coursework component (30CP)

4. Honours core coursework subjects student must enroll in (15CP):

SCI4001, Introduction to Research (15CP)

Students must then choose one elective subject (15CP). We recommend that this selection happens in consultation with the research supervisor or Honours coordinator so that the elective best complements the Honours program. Please see the 2023 SABE Honours Information book (pages 112-117) for further advice.

The following elective subjects are recommended for students who undertake Honours in SABE. Subjects are available in Semester 1, 2 or both.

Please see pages 112-117 of the SABE Honours information book for help and the [La Trobe University handbook](#) for detailed subject descriptions, SILOs and assessments.

Semester 1

BIO5TEC

CHE4001

SCI4002

STM4PSD

Semester 2

BIO5INF

BIO5PAG

BIO4001

SCI4002

STM4PSD

5. Suggested elective coursework subject (15CP):

Formal application

After the SABE Honours coordinator has returned this form to you, the last step is to put in a formal application to La Trobe University. Here you will apply for the course indicated above (#1). This is via our online application portal, ApplyDirect:

<https://apply.latrobe.edu.au/content/forms/af/direct-applications/home.html>

If you run into any problems please give ApplyDirect a call on 1300 135 045

ApplyDirect will:

- Process your application for the course and verify any documents you have uploaded (allow ~5 business days).
- Send you a conditional offer for enrollment into the Honours course. Your offer may be dependent on the release of your pending undergraduate marks.
- When you meet the eligibility criteria (i.e. your marks are released and you have officially passed your undergraduate degree), ApplyDirect will send you a formal offer to enroll in the course indicated at #1 above.
- Once you have enrolled in your Honours course, you will be able to select the research disciplines and subjects. These should match the answers provided in #2 and #3 above.
- You will then be able to enroll in your desired coursework subjects as indicated in #4 and #5 above.