

# SEED BANK CURATION

## Placement conditions

This internship is for up to 100 hrs to be worked during business hours (9:00-5:00), with potential for a small amount of out of hours participation in Sanctuary related activities.

A Working with Children Check is required.

**Estimated commencement date: Semester 1 or Semester 2**

## Organisational background

The Nangak Tamboree Wildlife Sanctuary is a 30 hectare open range habitat restoration project that engages extensively with the university and broader community, forming an essential biodiversity node within Nangak Tamboree eco-corridor, connecting the Sanctuary with Gresswell Habitat Link and Gresswell Forest to our north, through the Bundoora campus to Darebin Creek in the south. Nangak Tamboree will create an inviting, open and culturally aware space that protects our biodiversity and connect our communities.

The indigenous plant nursery supplies over 300 species of trees, shrubs, groundcovers, climbers, grasses, herbs and wetland plants to local councils and other land managers, schools, landscape professionals, other retail nurseries and backyard gardeners. We specialise in indigenous species from the middle and lower Yarra catchment of Melbourne; with collection areas extending from the Kinglake escarpment in the north, to the grasslands in the west and Dights Falls in the south.



## Internship

### HOST ORGANISATION:

Nangak Tamboree  
Wildlife Sanctuary

### RESPONSIBLE TO:

Michael Cincotta  
Biodiversity and Habitat  
Coordinator

Ally Borgelt  
Business and Engagement  
Coordinator

### LOCATION:

Nangak Tamboree  
Wildlife Sanctuary  
La Trobe University  
Bundoora  
Victoria 3086

## MORE INFORMATION

For additional information  
please contact us:

### CONTACT NAME

Ally Borgelt

### DEPARTMENT

Nangak Tamboree  
Wildlife Sanctuary

T (03) 9479 1206

E [wildlife@latrobe.edu.au](mailto:wildlife@latrobe.edu.au)

[www.latrobe.edu.au/wildlife](http://www.latrobe.edu.au/wildlife)

## Position summary

The role will primarily work with the Plant Production team to conduct and audit of the seedbank to ensure that it is up to date for the next seed collection season, including:

- Removing old seed lots from the seedbank and the database
- Direct seeding with old seed lots in appropriate areas of the Sanctuary
- Identifying and categorising different types of seed
- Processing new seed to go into the seed bank
- Entering seed lots into the seedbank database

## Other potential areas of work

- Assisting with plant production activities
- Involvement with other Wildlife Sanctuary activities such as education experiences, citizen science events

## Selection criteria

### Essential

- Demonstrated ability to work as a team and independently.
- Excellent attention to detail and ability to recognise errors with own work.
- Demonstrated understanding in computer software systems, including Word, Excel and databases.
- Knowledge of and interest in indigenous flora.

### Desirable

- Experience with data entry.

## How to apply

To apply for a WIL placement please email the following information to [wildlife@latrobe.edu.au](mailto:wildlife@latrobe.edu.au), with the subject "WIL application".

- Cover letter - make sure you outline why you would like to undertake a placement with us, what subject you are doing, preferred semester/dates and which placement PD you are most interested in.
- Resume/CV
- Current Academic Transcript

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