

We understand that the outbreak of COVID-19 is a unique situation and this is a particularly challenging time for our students. During the COVID-19 pandemic and until a date determined by the University, flexibility has been built into the existing special consideration process to avoid placing an additional stress on our students. Until further notice, the La Trobe personal declaration form can be used in situations where a Statutory Declaration has previously been required (e.g. compassionate reasons, hardship/trauma).

Do not use this form as supporting documentation if you are applying for Special Consideration due to other reasons such as medical.

While your application is under assessment, you must continue your assessment task to the best of your ability. We advise that you inform your subject coordinator if you are/were unable to submit the assessment task by the due date

Please select which circumstance has impacted on your ability to perform/complete your assessment task

- caring for someone who has been diagnosed with COVID-19
- unexpected loss of job or place of residence due to COVID-19
- unexpected additional caring responsibilities of small or school-aged children
- other unexpected circumstances related to COVID-19

I (full name):

student number:

of (address):

make the following personal declaration to La Trobe University and I make this declaration believing its contents to be true:

Describe the nature of your circumstances:

How did the circumstances affect your ability to perform and/or complete the assessment task?

What are the dates of the affected period:

From (DD/MM/YYYY)

Until (DD/MM/YYYY)

Reason(s) you are unable to obtain any other supporting document:

Acknowledgement

I understand and agree that:

1. Falsifying documents is considered fraud and a false statement would be grounds for misconduct and may have serious consequences.
2. I am required to act honestly and ethically in accordance with the Charter of Student Rights and Responsibilities and knowingly making a false declaration may result in the imposition of a penalty or sanction;
3. La Trobe University may take steps to confirm the authenticity and correctness of this declaration at any time during my enrolment/candidature.

Signature:

Date: