

LA TROBE UNIVERSITY

ACADEMIC BOARD

Minutes of the four hundred and forty-fifth meeting of the Academic Board held in the Council Chamber, John Scott Meeting House, La Trobe University, Bundoora Campus on Wednesday 10 November 2010 at 9.30am.

Present: Professor Malcolm Rimmer (Chair), Professor Simon Crowe (Deputy Chair), Professor Carol Adams, Professor Tom Angelo, Ms Lee Ann Basser, Professor Judith Brett, Professor Philip Broadbridge, Dr Andrew Brookes, Professor Tim Brown, Mr Bruce Carboon, Professor Jianfu Chen, Professor Lin Crase, Dr Megan Davidson, Professor Ainslie Dewe, Professor Leigh Drake, Professor Geoff Durden, Professor Jane Farmer, Mr Neil Fettling, Dr Kerry Fitzmaurice, Mr Peter Foreman, Ms Margarita Frederico, Dr Elspeth Frew, Dr Jim Hammerton, Professor Nick Hoogenraad, Dr Linsey Howie, Dr Andrew Hughes, Dr Julie Jackson, Dr Elizabeth Johnson, Professor Paul Johnson (Vice-Chancellor), Dr Terri Joiner, Professor Jae Kim, Professor Marilyn Lake, Ms Liz Lavender, Professor Lorraine Ling, Professor Brian McGaw, Dr Bill McGuinness, Professor Tim Murray, Dr Wan Ng, Dr Suzanne O'Keefe, Professor Roger Parish, Professor Susan Paxton, Professor Belinda Probert, Professor John Rosenberg, Dr Kay Souter, Professor David Spencer, Mr Robert Stephenson, Professor Hal Swerissen, Professor Richard Tay, Dr Pamela Wallace, Dr David Wilkinson and Professor Evan Willis.

Secretariat: Angela Cowburn, Executive Officer (Academic Board)

In Attendance: Professor Paula Baron, Professor Christine Bigby, Professor Isabelle Ellis, Mr David Ensor, Professor Sandy Gifford, Professor Don Harding, Mr Tony Inglis, Professor Mike Ryan, Mr Gary Thomas (*vice* Dr Kerry Ferguson) and Professor Leann Tilley.

PART A – PROCEDURAL MATTERS

	ACTION
<p>(i) Attendance/Apologies</p> <p>The Chair advised the Board that the annual Academic Board self-assessment survey would be emailed to all members on Monday 15 November and encouraged all members to take the time to fill it in.</p> <p>The Chair welcomed Professor Leigh Drake, the new Dean, Faculty of Law and Management.</p> <p>The Chair noted that the University had conferred the title of Emeritus Professor on Professor Chris Handley who would retire from the University shortly. The Board thanked Professor Handley for his substantial contributions to the University and his involvement in Academic Board and many other University committees over his 14 years at La Trobe.</p> <p>The Chair also thanked the following student members for their contributions this year. Their one-year term would be completed on 31 December 2010:</p> <ul style="list-style-type: none">• Cham Thuy Ha• Robert Stephenson• Roxan Fabiano• Sarah Malek	

- Kirsty Duncan

Apologies were received from Dr Meeuwis Boelen, Ms Kirsty Duncan, Ms Roxan Fabiano, Dr Kerry Ferguson, Professor Tanya Fitzgerald, Professor Noel Gough, Ms Cham Thuy Ha, Dr Katherine Legge, Ms Sarah Malek, Mr Venkat Narayanan, Dr Jenni Oates, Dr Andrew Peele, Professor Margaret Robertson, Dr John Russell, Dr Jennifer Sheed, Professor Annette Street and Dr Julie White.

(ii) Approval of Agenda

The Board **resolved** to approve the Agenda, as circulated, with a request to star item 5.4(a).

(iii) Outstanding Matters

The Board received and noted report AB10/172.

(iv) Matters Approved on Behalf of Academic Board

The Board received report AB10/173 and noted the following matters which had been approved on its behalf since the last meeting:

- (a) Award of degrees and diplomas, as detailed in Attachment A to AB10/173.
- (b) Honorary Awards Committee: reports to Academic Board:
 - (i) Emeritus Professors: Professor David Finlay and Professor Chris Handley, as detailed in Attachment B to AB10/173.
 - (ii) Honorary Degree: The Hon Michael Kirby AC CMG, as detailed in Attachment C to AB10/173.
 - (iii) Honorary Degree: HRH Tuanku Syed Faizuddin ibni Tuanku Syed Sirajuddin Putra Jamalullail, the Crown Prince of Perlis, as detailed in Attachment D to AB10/173.

(v) Report of the Vice-Chancellor

The Board received and noted tabled paper AB10/174, the Report of the Vice-Chancellor, which can be located at the following link: <https://intranet.latrobe.edu.au/academicboard/assets/downloads/vc-reports-2010/174-VC'sreportNovember2010.pdf>. The Vice-Chancellor spoke to the report.

The Vice-Chancellor reported that the Commonwealth Government had announced that there would be a review of the base funding model and the University was required to provide any comments by the end of the week.

Charles La Trobe Professors

The Vice-Chancellor reminded Academic Board of the newly created title of Charles La Trobe Professor which was "...an award that may be conferred on a current professorial staff member who has demonstrated an exceptionally compelling record of academic achievement and a sustained contribution to La Trobe over a period of time", and of which successful nominations would be reported to the Board.

The Board noted that the Committee had met and approved the award of the title of Charles La Trobe Professor to:

- Professor Marilyn Lake
- Professor Tim Murray

PART B – MATTERS FOR APPROVAL

445.1 Confirmation of Minutes

The minutes of the meeting held on 13 October 2010 [AB10/170(M)] were confirmed.

445.2 Items for Approval not requiring discussion

445.2.1 Award of Degrees and Diplomas

The Board received report AB10/175 and **resolved** to endorse the award of higher degrees and conferring of awards *in absentia*, as detailed therein.

AEGTO/
RGSO

445.2.2 Establishment of Prizes

The Board **resolved** to establish and delete the following Prizes:

- Health Sciences: Alzheimer's Australia Victoria Prize [delete], as detailed in report AB10/176.
- Health Sciences: The VPGH Postgraduate Prize in Gerontology, as detailed in report AB10/177.
- Division of Residential Services: The Ron Adams Scholarship, as detailed in report AB10/178.
- Bendigo Campus: WJC Banks Prize for Research Students [amendment], as detailed in report AB10/179.
- Bendigo Campus: Leslie Kilmartin Regional Scholarship [amendment], as detailed in report AB10/180.
- Bendigo Campus: La Trobe University/Bendigo Bank Academy of Sport Scholarship [amendment], as detailed in report AB10/181.
- Bendigo Campus: La Trobe University Bendigo Campus Graduation Award [amendment], as detailed in AB10/182.
- Bendigo Campus: Davey Family Scholarship [amendment], as detailed in report AB10/183.
- Bendigo Campus: City of Greater Bendigo Community Leadership Award [amendment], as detailed in AB10/184.
- Bendigo Campus: Bendigo Student Association Scholarship [amendment], as detailed in AB10/185.
- Bendigo Campus: La Trobe University Alumni Association, Bendigo Chapter Undergraduate and Postgraduate Scholarships [amendment], as detailed in AB10/186.
- Faculty of Education: Flo Robinson Special Education Memorial Scholarship [amendment], as detailed in AB10/187.

DirsO&P
Ms D Lynn
Ms K Allitt
ResServ

445.2.3 Change of Nomenclature: Bachelor of Civil Engineering (Honours)

The Board received report AB10/188 and **resolved** to endorse the proposal from the Curriculum Teaching and Learning Committee to change the nomenclature of the honours stream of the Bachelor of Engineering (Civil) (Honours) to the Bachelor of Civil Engineering (Honours).

EO(CTLC)
Dir.AS

445.3 Standing Committees of Academic Board

445.3.1 Report of Regional Committee: 13 October 2010

The Board received report AB10/189 and noted that the Regional Committee had considered the following items at their most recent meeting:

- Proposed process and current proposals for support of students on regional campuses.
- A background document to inform development of the next regional strategy to go to PRC shortly.
- The initial findings of the Review of the Regional Advisory Boards.

445.3.2 Report of Curriculum Teaching and Learning Committee: 21 October 2010

The Board received report AB10/190 and noted that the Curriculum Teaching and Learning Committee had considered the following items at their most recent meeting:

- (a) Revisions to policy, procedures and guidelines.
- (b) New policy and procedures: Minimum On-Line Presence for Subjects.
- (c) Approval of articulation agreements and tables.
- (d) Introduction of Challenge Examinations for a suite of Master of Financial Analysis courses.
- (e) 2011 meeting dates for CTLC and sub-committees.

The Board **resolved** to endorse the following course proposals, as detailed in Attachment One to AB10/190.

- (a) New courses and significant course revisions:
 - Faculty of Health Sciences: Master of Health Sciences.
 - Faculty of Education: Bachelor of Early Childhood Education.
- (b) New non AQF Award course:
 - Study Abroad.

445.3.3 Report of Research and Graduate Studies Committee: 29 October 2010

The Board received report AB10/191 and noted that the Research and Graduate Studies Committee had considered the following items at their most recent meeting:

- (a) Policy and Procedures: Revised Animal Ethics Procedures.
- (b) Annual Reports:
 - Genetic Manipulation Supervisory Committee Annual Report to the Gene Technology Regulator.
 - Higher Degrees Committee (Research) Annual Report to the Committee.
- (c) ERA: Selection Committee and next ERA round.
- (d) Outcomes of ARC Major Grants Rounds.
- (e) Faculty Plans for Full-Cost Advance 2010.
- (f) Human Ethics PEER Panels.
- (g) The Role of Cross-Faculty Institutes.
- (h) Reports of Sub-Committees and Working Parties:
 - Human Ethics Committee: 11 October 2010.
 - Animal Ethics Committee: 8 April, 6 May, 24 May, 10 June, 24 June, 8 July, 5 August, 9 September & 7 October 2010.
 - Higher Degrees Committee (Research): 11 August & 8 September 2010.

EO(CTLC)/
DirAS

- Research Misconduct Procedures Working Party: 15 September 2010.

The Deputy Vice-Chancellor (Research) spoke to a presentation about the La Trobe Excellence in Research for Australia submission, which can be accessed at the following link:

<https://intranet.latrobe.edu.au/academicboard/assets/downloads/discussions-2010/ERAPresentationNov2010.pdf>

The Board **resolved** to:

- receive and note the briefing document on the proposed amendments to the Animal Ethics Procedures, as detailed in Attachment A to AB10/191;
- endorse the Animal Ethics Procedures, as detailed in Attachment B to AB10/191;
- receive and note the briefing document on the ERA, as detailed in Attachment C to AB10/191; and
- receive and note the Report of Research and Graduate Studies Committee from the meeting held on Friday 29 October 2010.

EO(FRC)/
DirRS

445.4 Other Matters

445.4.1 Discontinuation of the Regional Committee as a policy committee of Academic Board

The Board received report AB10/192 and **resolved** to endorse the discontinuance of the Regional Committee as a Policy Committee of the Board and noted the Committee's new reporting line to the Planning and Resources Committee.

Sec(RC)

PART C – MATTERS FOR INFORMATION

445.5 Items for Information

445.5.1 Adjunct Appointments

The Board received report AB10/193 and noted that the Vice-Chancellor had recently made the following adjunct appointments:

- Adjunct Professor: Simon Molesworth, Institute for Social and Environmental Sustainability (appointment – 3 years).
- Adjunct Associate Professor: Dr Peter Howard, Public Health, Faculty of Health Sciences (appointment – three years).
- Adjunct Professor: Richard Mackay, Archaeology Program, Faculty of Humanities and Social Sciences (re-appointment – three years).

445.5.2 Report of Academic Promotions Committee: November 2010

The Board received the Report of the Academic Promotions Committee: November 2010 and noted that the persons named therein had been promoted, as detailed in report AB10/194.

445.5.3 Senior Academic Appointments

The Board received report AB10/195 and noted that the following senior academic appointments had recently been made:

- Dr Catherine Itsiopoulous, Associate Professor, Head of Dietetics.

- Dr Richard Churchill, Associate Professor (Teacher Education).

445.5.4 Minutes of the Faculty Boards

The Board received and noted the following minutes of the Faculty Boards:

- (a) Humanities and Social Sciences: 8 September 2010 [LHUSS/FB2010/82M]

It was noted that English Honours had been resumed, but that a problem had arisen whereby Bendigo students were required to attend the Bundoora Campus one day a week. The Dean advised that the matter had been under discussion in the Faculty and that travel to Bundoora would not be required.

PART D – DISCUSSION

445.6 La Trobe University at the end of 2010: the State of the Nation

The Vice-Chancellor gave a presentation regarding the “State of the University” which can be accessed at the following link:

<https://intranet.latrobe.edu.au/academicboard/assets/downloads/discussions-2010/VC-StateoftheUniversity-November2010.pdf>.

Discussion:

It was queried whether the implications of the cost-driven model (ie charging for space) on research were an unpredicted consequence of the new budget model. The Vice-Chancellor advised that there would be a review of the research funding model over the next few months as there needed to be a clearer understanding of the cost base of research and more careful targeting of resources.

The meeting closed at 11.10am for an end-of-year morning tea.

445.7 Next Meeting

9.30am

Wednesday 9 February 2011

Council Chamber

John Scott Meeting House

Bundoora Campus

Chair: _____

Date: _____