

Preliminary Mentoring Meeting

Mentee Name:

Date

Mentor Name:

Start Date for Program

End Date for Program

Training Attended (Mentor) Y/N

Training Attended (Mentee) Y/N

Proposed Meeting Times
Day:

(Weekly/Fortnightly/Other)
Time

Discussion Topics for the Preliminary Meeting

1. Focus for mentoring program (tick as appropriate)

Casual teaching (tutoring, demonstrating, lecturing)

Project development

Probationary teaching (tutoring, demonstrating, lecturing)

Career development

Research development

Leadership Development

2. Mentee's goals for mentoring program

A.

B.

C.

D.

3. Other Discussion Notes (continue overleaf if necessary)

Confidentiality: It is understood that any discussions, emails, etc. which take place between the mentor and mentee during the mentoring period are to be treated as confidential. The mentor and mentee undertake not to disclose the content of discussions with others (including supervisors and colleagues) without the consent of the mentoring partner.

(Mentee)

(Mentor)