



Doc. type:	POLICY	
Category:	ADMINISTRATIVE	
Collections:		
Ref. No.	TRIM XYZ	

FAIR TRADE POLICY

Purpose/ objectives	To ensure La Trobe University obtains and retains its registration as a Fair Trade University by mandating the purchase and use of Fairtrade certified products across the organisation.
Scope/ Application	<p>List</p> <ul style="list-style-type: none"> • This policy applies to all Faculties, campuses, divisions and organisational units of the University • This policy applies to the supply of tea, coffee and other products (where Fairtrade alternatives are available)
Policy Statement	<p>Fair Trade is a growing international movement which ensures that producers in poor countries get a fair deal. This means a fair price for their goods. The Fair Trade Association of Australia and New Zealand (FTAANZ) has developed an initiative called, Fair Trade Communities, which recognises groups that actively support and promote Fairtrade certified products. These community groups include universities.</p> <p>La Trobe University is committed to social and environmental responsibility in its objectives, as outlined in its Strategic Plan. Registration as a Fair Trade University is one expression of that commitment.</p> <p>As a Fair Trade University only Fairtrade certified Tea and Coffee will be served at University hosted meetings. [University hosted meetings are defined as any meeting where there is representation across the institution]. As a Fair Trade University all University organisational units that make available tea, coffee and other refreshments to staff and visitors will provide only Fairtrade certified products.</p>
Supporting Procedures	Fair Trade product procedures
Responsibility for implementation	<ul style="list-style-type: none"> • Director, Financial Operations • Manager, Commercial Development
Responsibility for monitoring implementation and compliance	<ul style="list-style-type: none"> • Director of Sustainability • Secretariat of the Fair Trade Steering Committee (through the Fair Trade Steering Committee)
Status	New Policy
Key stakeholders	<ul style="list-style-type: none"> • La Trobe University Council • Vice-Chancellor and members of the Senior Executive • Director, Financial Operations • Director, Governance, Planning and Policy Unit (for policy implementation)

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	<ul style="list-style-type: none"> • Marketing and Engagement Division • University staff and students • Businesses on campus • Growers of Fair Trade products
Approval Body	Senior Executive Group
Initiating Body or person(s)	<i>This section to be completed only after endorsement by the initiating body or person of the new or revised version. When entering, include endorsing body name, meeting number and date and agenda item number.</i>
Definitions	<p><u>Fair Trade:</u> An alternative trading system which ensures producers in poor countries get a fair price for their goods (one that covers the cost of production and guarantees a sustainable livelihood).</p> <p><u>Fairtrade certified:</u> This is the labelling system administered by the Fairtrade Labelling Organisations International (FLO) and Fairtrade Labelling ANZ. It refers to products such as coffee, tea and chocolate which have been certified by Fairtrade Labelling ANZ as meeting internationally recognised Fairtrade standards and carry the Fairtrade Label on their packaging.</p> <p>FTAANZ: Fair Trade Association of Australia and New Zealand. www.fta.org.au</p>
Related legislation	None
Related Policy and other documents	<ul style="list-style-type: none"> • Responsible Procurement Policy
Date Effective	
Next Review Date	
Owner/Sponsor	Director of Sustainability
Author	Executive Officer, La Trobe University Foundation
Contact person	sustainability@latrobe.edu.au