

**LA TROBE UNIVERSITY  
SHEPPARTON CAMPUS**

**CAMPUS GUIDE**



Teaching campus Fryers St



Administrative campus Welsford St

PO Box 6044  
SHEPPARTON VIC 3632

Tel (03) 5821 8450

[www.latrobe.edu.au/shepparton](http://www.latrobe.edu.au/shepparton)

## MESSAGE FROM THE EXECUTIVE DIRECTOR

This information booklet is designed for prospective students and others who wish to explore opportunities for study at a regional university campus. It provides information about the courses offered in Shepparton, about facilities and services at the campus, and about administrative issues such as applications, enrolments and HECS. You'll also find some useful tips about studying at university.



When people think about studying at university, they often have in mind a traditional university – a large institution located in a major metropolitan centre. Certainly, that's where most people study today. However, over the past 15 years or so, a number of smaller campuses have been established in regional areas. Obviously, these regional campuses are a real advantage for people who live in the immediate areas they serve. But the importance of regional campuses extends well beyond this. They offer valuable opportunities for a wide range of people who wish to pursue university studies.

Our experience suggests that some prospective students set their sights too narrowly when it comes to choices for university study. Many apply only for courses at large universities in metropolitan areas. They often overlook opportunities to study the same or similar programs at a regional campus.

My advice to prospective students is to consider a wide range of options – not only for the course you wish to study, but also *where* you wish to study. A real strength of La Trobe University is that it offers many of its courses across a range of regional campuses. And we try hard to ensure that students at a small regional campus like Shepparton can expect to achieve the same learning outcomes as fellow students elsewhere.

For anyone thinking about university study next year or beyond, studying at a regional campus can be a very worthwhile option. I have pleasure in inviting you to discover the opportunities for university study at our campus.

*Elizabeth Lavender*

EXECUTIVE DIRECTOR  
LA TROBE UNIVERSITY, SHEPPARTON CAMPUS

## ABOUT SHEPPARTON CAMPUS

La Trobe University's campus at Shepparton provides attractive opportunities for students to study in a setting that's rather different to a traditional university. As a small, regional campus, it offers advantages such as small classes, ready access to library resources and computing facilities, a friendly, supportive atmosphere, and a compact and congenial study environment.

Since its establishment in 1994, the campus has focused on delivering a range of quality degree programs that cater not only for the interests of the local community and students from within the region, but also for students from further afield. There is an emphasis on courses that meet the needs of regional business and industry, but which also prepare students for national and international arenas.



To ensure that students at Shepparton benefit from the latest and best educational innovations, close links are maintained with the main campus at Bundoora, and with other regional campuses at Bendigo, Albury/Wodonga and Mildura. Teaching is conducted by a small core of expert staff at the campus, by sessional staff drawn from the local community and professional practice, and by visiting lecturers from other campuses. A sophisticated network of electronic resources enhances learning outcomes.

### ***Location, Transport and Parking***

The teaching campus is co-located with the Goulburn Ovens Institute of TAFE on Fryers Street, Shepparton. The administrative campus is located at 127 Welsford St. Shepparton is serviced by rail and coach services from Melbourne. Local public transport is also available. Metered parking is available in the immediate vicinity of the campus and unrestricted free parking two blocks away in Nixon St.

### ***Course Enquiries***

Campus Administration, 127 Welsford St  
Tel (03) 5821 8450

### ***Accommodation***

Enquiries: Resource Officer, 127 Welsford St  
Tel (03) 5821 8356

Although the campus has no student accommodation of its own, a list of private accommodation in the local area is available. Options include hostel type accommodation, as well as private board, flats, units and shared houses. Tariffs vary, but are typically lower than in metropolitan areas. A limited number of places are also available at Dookie College (Institute of Land and Food Resources, University of Melbourne) located 40km east of Shepparton, with transport into Shepparton.

### ***Academic Skills***

Library, Fryers St.  
Enquiries: Tel (03) 5833 2640

Assistance is available in areas such as research and study skills. Study skills workshops, a key part of support services at the campus, are conducted at the commencement of the academic year and thereafter according to demand.

### ***Indigenous Support Office***

Enquiries: Tel (03) 5831 6785

Support for students of Aboriginal and Torres Strait Islander background is provided through the Aboriginal Tutorial Assistance Scheme and Aboriginal Liaison Officer.

### ***Refugee Support***

Enquiries: Tel (03) 5821 8316

If you arrived in Australia as an asylum seeker or refugee within the last ten years, and speak a language other than English at home, you are eligible for additional support from the Equality and Diversity Centre.

### ***Equity & Access support***

Enquiries: Tel (03) 5821 8316

The principal role of the La Trobe Equality and Diversity Centre is to promote full and equal participation of all students and staff of La Trobe University and to foster an environment free of discrimination and harassment.

Our aim is to promote the principles inherent in international, national and state legislation related to human rights, anti-discrimination and equal opportunity. Services include:

- Cultural Diversity and Inclusive Practice Toolkit
- Disability Services
- Equity Training Programs
- Harassment and Discrimination Complaints
- Equal Opportunity for Women in the workplace
- Student Equity Programs
- Equity Committees

### ***Counselling Services***

Enquiries: Tel (03) 5821 9948

We all experience difficult and confusing times in our lives. The service provides several ways in which to explore and address your concerns., including:

- having support following a crisis or trauma
- sharing your thoughts and feelings with a trained person
- developing strategies for problem solving, decision making and change
- identifying and building on your strengths
- becoming clearer about your concerns and direction

### ***Student Association***

Enquiries: Tel (03) 5821 9948

An active Student Association organises social, recreational and educational activities throughout the year.

### ***Library***

1st Floor, McLean Building

Tel (03) 5833 2644

The library operates in conjunction with the Goulburn Ovens Institute of TAFE. It houses a growing collection of books, journals and other educational resources. It also provides access to electronic resources including the internet, periodical indexes, full text databases and on-line library catalogues

at other campuses and universities. Assistance with reader education and information retrieval skills is available. The library provides a relaxed place for study or private reading. A bookshop is located next to the library. The library is open from 8.30 am to 7.00 pm during term and also on Sunday afternoons 1.00 pm to 5.00 pm.

### **Scholarships**

The University offers a number of scholarships to first-year students who are commencing university studies for the time. Most applications close 30 October. Further information and application details are available from the campus or the Office for Prospective Students, Freecall 1800 625 365. Some scholarships available are:

Visit: [www.latrobe.edu.au/scholarships](http://www.latrobe.edu.au/scholarships) or email: [scholarships@latrobe.edu.au](mailto:scholarships@latrobe.edu.au)

### **Higher Education Contribution Scheme (HECS)**

CSP is a Commonwealth government scheme requiring students to contribute to the cost of their higher education studies. A three-tier system applies. The band fees are for full-time studies; pro-rata fees for students taking part-time or overloaded studies.

Further Information: DETYA, Freecall 1800 020 108. ATO, telephone 13 28 61.

url-[http://www.latrobe.edu.au/acadserv/fees/contributions\\_2007.php](http://www.latrobe.edu.au/acadserv/fees/contributions_2007.php) - 12k

## **STUDYING AT UNIVERSITY**

### **CONTACT HOURS**

Most subjects have only three contact hours per week, usually made up of two hours of lectures and 1 hour of tutorial. In addition, you should expect to spend a minimum of 10 hours per week on each subject, including private study time.

### **LECTURES**

Lectures are the forum in which the lecturer can convey a body of information to the whole class and focus attention on the most important topics and issues to be considered. To get the most from a lecture, pre-reading the material to be covered is highly recommended. It provides an introduction to the topic and enhances your ability to follow and understand what is said during the lecture. It is also important to concentrate on listening and understanding. Normally, it will be necessary to take notes during a lecture so you have a record of important information, references to follow-up and tasks to be completed.

### **TUTORIALS AND SEMINARS**

These are conducted with much smaller groups. The emphasis is on informal group discussion, practical work and providing opportunities to develop specific skills. You should attempt to work through any set questions or material before attending tutorials. This will help you identify issues, difficulties or problems to be raised and discussed with the tutor or other students.

## **UNDERGRADUATE DEGREES**

### **BACHELOR OF ARTS**

#### **VTAC CODE: 25481(CSP)**

The Bachelor of Arts combines a broad general education with the opportunity to sharpen your skills, broaden your horizons and work towards specific occupational or personal goals. Learn about the past, the present and the future; about society, culture, history, politics and literature.

The following BA disciplines (also referred to as accredited majors) are offered at Shepparton:

- Sociology, Politics and Culture
- History
- Literature, Film and Art

Subject to regulations, quota arrangements, availability and timetable, other disciplines offered at Shepparton may be taken including, Accounting, Economics, Human Resource Management, Marketing and Tourism.

### **Admission Requirements**

Students should satisfy the normal University entrance requirements, including a minimum score of 20 in Units 3 and 4 of VCE English.

### **Degree Requirements**

The Bachelor of Arts is a three-year full-time course requiring completion of 20 semester-length subjects. Normally, eight subjects are taken in the first year of study, six in the second year and six in the final year. Part time study is also possible, taking four subjects or fewer per annum.

To be awarded the BA a student must:

- pass 20 semester-length subjects, of which no more than 8 will be at the 100 level;
- complete 2 majors (at least one of which may have eight or more subjects), and one submajor (normally 4 subjects);
- study at least 12 subjects (including one major and one submajor) from the list of accredited majors for the BA.

A major consists of a minimum sequence of six semester-long subjects in one discipline, with at least two subjects at the 300-level. Students are encouraged to develop at least one augmented major of 8 subjects. A sub major consists of a minimum of four semester-long subjects (or equivalent) in one discipline, with at least two subjects at the 200 and/or 300 levels.

## **2009 SHEPPARTON UNIT OFFERINGS**

### **HISTORY**

1st year level (15 credit points each)

Sem 1	HIS1GMS	Global Migration Stories
Sem 2	HIS1DEV	Globalisation: The Rise of the Modern World

2nd/3rd year level (20 credit points each)

Sem 1	HIS2DC/HIS3DC	Development and Change
	HIS2BH/HIS3BH	British History
Sem 2	HIS2AEH/HIS3AEH	Australian Environmental History*

*\*(please note this unit will be taught online)*

### **LITERATURE, FILM AND ART**

1st year level (15 credit points)

Sem 1	ENG1TOT	Texts Over Time
Sem 2	HUM1MM	Modern Myth in Lit & Film

2nd/3rd year level (20 credit points)

Sem 1	HUM3BOL	Body of Literature
Sem 2	HUM2ACL/HUM3ACL	Australian & Contemporary Literature

## SOCIOLOGY AND POLITICS

1st year level (15 credit points)

Sem 1	SOC1SP1	Sociology & Politics 1A
Sem 2	SOC1SP2	Sociology & Politics 1B

2nd/3rd year level (20 credit points)

Sem 1	SOC2CSI/SOC3CSI	Contemporary Social Issues
	SOC2SOE/SOC3SOE	Sociology of the Environment* <i>*(please note this unit will be taught online)</i>
Sem 2	SOC2KG/SOC3KG	Knowledge and Gender
	SOC2LL/SOC3LL	Landscape and the Human World
	SOC2MSR/SOC3MSR	Intro Social Research Methods

## BACHELOR OF BUSINESS

VTAC CODE: 25001 (CSP)

### ***Career Opportunities and Professional Accreditation***

This three year course provides the skills and knowledge required for a career in business. It is designed for people interested in working within the government and private sectors, both domestically and internationally, in areas such as small business, marketing, management, human resource management, international business and tourism. Students completing a specified sequence in marketing are eligible to apply for full membership of the Australian Marketing Institute.

### ***Admission requirements***

Entry prerequisites are a minimum D-grade average in Units 3 and 4 of English and Units 1 and 2 of General Mathematics or Mathematical Methods. Particular attention will be given to the applicant's performance in prerequisite studies. Applicants without the appropriate maths background should contact Campus Administration.

### ***Degree requirements***

Students must complete a course of subjects accumulating a minimum total of 360 credit points (normally 24 semester-length subjects), at least 270 of which must be subjects offered in the School of Business. The course is designed to be completed within three years of full-time study, although part-time study is possible.

### ***Course structure***

Students must pass the compulsory subjects listed below, all of which have a 15 credit point value.

YEAR 1			
<b>ECO1IMI</b> Microeconomics	<b>MGT1FOM</b> Foundations of Management	<b>BUS1MIS</b> Management Information Systems	<b>ACC1AMD</b> Accounting for Management Decisions
<b>ECO1IMA</b> Macroeconomics	<b>ECO1ISB</b> Introductory Statistics for Business	<b>MKT1FMK</b> Foundations of Marketing	<b>BUSINESS SUBJECT</b> 2 <sup>nd</sup> year subject <b>MGT2HRM</b>

**YEAR 2**

<b>LST2BSL</b> Business Law	<b>FIN2FIN (ECO1IMI)</b> Finance	<b>ELECTIVE</b> 2 <sup>nd</sup> year subject	<b>ELECTIVE</b> 2 <sup>nd</sup> year subject
<b>ECO1SGB</b> Sustainability in Global Business	<b>ELECTIVE</b> 2 <sup>nd</sup> year subject	<b>ELECTIVE</b> 2 <sup>nd</sup> year subject	<b>ELECTIVE</b> 2 <sup>nd</sup> year subject

<b>YEAR 3</b>			
<b>BUSINESS SUBJECT</b> 3 <sup>rd</sup> year subject	<b>BUSINESS SUBJECT</b> 3 <sup>rd</sup> year subject	<b>BUSINESS SUBJECT</b> 3 <sup>rd</sup> year subject	<b>ELECTIVE</b> 3 <sup>rd</sup> year subject
<b>BUSINESS SUBJECT</b> 3 <sup>rd</sup> year subject	<b>BUSINESS SUBJECT</b> 3 <sup>rd</sup> year subject	<b>BUSINESS SUBJECT</b> 3 <sup>rd</sup> year subject	<b>ELECTIVE</b> 3 <sup>rd</sup> year subject

## Bachelor of Business Majors

### Human Resource Management

Managing the people who make up an organisation is known as human resource management (HRM). This encompasses issues such as recruitment and selection, motivation, determination of pay, occupational health and safety, promotion, training and development of employees and international HRM. Human resource management plays an increasingly important role in the strategic decision-making of organisations. Theory is complemented by real world examples whenever possible in the subjects studied in this major.

<b>COURSE CODE</b>	<b>SUBJECT</b>	<b>SEMESTER</b>	<b>PREREQUISITE</b>
MGT2HRM	Human Resource Management	2	MGT1FOM
MGT2OBE **	Organisational Behaviour	NOT OFFERED 2009	MGT1FOM
MGT3HRD	Human Resource Development	1	MGT2HRM
MGT3HRI	Human Resource Information Systems	2	MGT2HRM
MGT3ISC **	Interpersonal Skills & Conflict Management	NOT OFFERED 2009	
MGT3OCD	Organisational Change and Development	2	MGT1FOM
<b>PLUS ONE OF</b>			
MGT2IHR **	International Human Resource Management	NOT OFFERED 2009	MGT2HRM
ECO3IRE **	Industrial Relations	NOT OFFERED 2009	
An approved subject relevant to the major			

### Management

The management major aims to equip people with a range of knowledge and skills that are important in managing an organisation in today's increasingly dynamic world. .

<b>COURSE CODE</b>	<b>SUBJECT</b>	<b>SEMESTER</b>	<b>PREREQUISITE</b>
MGT2HRM	Human Resource Management	2	MGT1FOM
MGT2OBE **	Organisational Behaviour	NOT OFFERED 2009	MGT1FOM
MGT2BET **	Business Ethics	NOT OFFERED 2009	
<b>PLUS FOUR OF</b>			

MGT3IMG	International Management	1	MGT1FOM
MGT3OCD	Organisational Change & Development	2	MGT1FOM
MGT3SMG	Strategic Management	1	MGT1FOM
MGT3ISC **	Interpersonal Skills & Conflict Management	NOT OFFERED 2009	
MGT3OSD	Organisational Structure & Design	2	MGT1FOM
An approved subject relevant to the major			
<b>Marketing</b>			
The marketing major equips students with the skills and knowledge to help organisations effectively compete, survive and grow in an increasingly turbulent business environment.			
<b>COURSE CODE</b>	<b>SUBJECT</b>	<b>SEMESTER</b>	<b>PREREQUISITE</b>
MKT2CBE **	Consumer Behaviour	NOT OFFERED 2009	MKT1FMK or THS2IMT
MKT3MRE	Marketing Research	2	MKT1FMK or THS2IMT and ECO1ISB
MKT3ELM ***	Electronic Marketing	1	MKT1FMK
<b>Plus one of</b>			
MKT3SMK	Strategic Marketing	2	MKT1FMK
Plus three of: (MUST INCLUDE AT LEAST ONE YEAR LEVEL 3 SUBJECT)			
MKT2MCO	Marketing Communication	1	MKT1FMK or THS2IMT and MKT2CBE
MKT3IMK **	International Marketing	NOT OFFERED 2009	MKT1FMK OR THS2THM OR THS2IMT
MKT2SMA **	Services Marketing	NOT OFFERED 2009	MKT1FMK
An approved subject relevant to the major			
<b>Professional Recognition</b>			
By successfully completing the Bachelor of Business with a marketing major, graduates may apply for membership of the Australian Marketing Institute.			

Note: Students must complete four 3<sup>rd</sup> year level subjects to fulfil the requirements of the major.

\*\* These subjects are offered in alternating years. Please consult your course advisor prior to enrolment.

\*\*\* Offered online through the Albury-Wodonga campus.

## Bachelor of Business Minors

<b>Human Resource Management minor</b>			
To complete minor, after completing the first-year core subjects in the Bachelor of Business or Bachelor of Accounting, students need to do the following:			
<b>Subject Code</b>	<b>Subject Name</b>	<b>Semester</b>	<b>Pre-requisites</b>
MGT2HRM	Human Resource Management	2	
MGT2OBE **	Organisational Behaviour	NOT OFFERED 2009	MGT1FOM
Plus two of			

MGT3HRD	Human Resource Development	1	MGT1FOM
MGT3ISC **	Interpersonal Skills & Conflict Management	NOT OFFERED 2009	
ECO3IRE	Industrial Relations	NOT OFFERED 2009	
An approved subject relevant to the major			

### Management minor

To complete major, after completing the first-year core subjects in the Bachelor of Business or Bachelor of Accounting, students need to do the following:

Subject Code	Subject Name	Semester	Pre-requisites
MGT2HRM	Human Resource Management	2	MGT1FOM
MGT2OBE **	Organisational Behaviour	NOT OFFERED 2009	MGT1FOM
MGT2BET **	Business Ethics	NOT OFFERED 2009	
Plus two of			
MGT3IMG	International Management	1	MGT1FOM
MGT3OCD	Organisational Change & Development	2	
MGT3SMG	Strategic Management	1	
MGT3ISC **	Interpersonal Skills & Conflict Management	NOT OFFERED 2009	

### Marketing minor

To complete minor, after completing the first-year core subjects in the Bachelor of Business or Bachelor of Accounting, students need to do the following:

Subject Code	Subject Name	Semester	Pre-requisites
MKT2CBE **	Consumer Behaviour	NOT OFFERED 2009	MKT1FMK or THS2IMT
MKT3MRE	Marketing Research	2	MKT1FMK or THS2IMT and ECO1ISB
MKT3SMK	Strategic Marketing	2	MKT1FMK
Plus two of			
MKT3IMK **	International Marketing	NOT OFFERED 2009	MKT1FMK or THS2IMT OR THS2THM
MKT2MCO	Marketing Communications	1	MKT1FMK or THS2IMT, MKT2CBE
MKT2SMA **	Services Marketing	NOT OFFERED 2009	MKT1FMK or THS2IMT
MKT3ELM ***	Electronic Marketing	1	MKT1FMK

Note: Students must complete at least two 3<sup>rd</sup> year level subjects to fulfil the requirements of the minor.

\*\* These subjects are offered in alternating years. Please consult your course advisor prior to enrolment.

\*\*\* Offered online through the Albury-Wodonga campus.

# BACHELOR OF ACCOUNTING

VTAC CODE: 25011 (CSP)

## Career Opportunities and Professional Accreditation

This three-year course provides a professional accounting qualification as well as a strong grounding in business and can be the starting point for diverse career paths for chartered accountants, financial or management accountants, public accountants and financial managers and advisers. On completion, students may become eligible for membership of the Australian Society of Certified Practising Accountants (ASCPA) or the Institute of Chartered Accountants in Australia (ICAA).

## Admission requirements

Prerequisites are a minimum D-grade average in units 3 and 4 of English and Mathematics (any). Applicants without the appropriate maths background should contact Campus Administration.

## Degree requirements

Students must complete a course of subjects accumulating a minimum of 360 credit points (normally 24 semester-length subjects), at least 270 of which must be subjects offered by the School of Business. The course is designed to be completed within three years of full-time study, although part-time study is possible.

## Course structure

You must pass the compulsory subjects listed below, each of which has a 15 credit point value.

<b>YEAR 1</b>			
<b>ECO1IMI</b> Microeconomics	<b>ACC1AMD</b> Accounting for Management Decisions	<b>MGT1FOM</b> Foundations of Management	<b>BUS1MIS</b> Management Information Systems
<b>ECO1IMA</b> Macroeconomics	<b>ACC1IFA (ACC1AMD)</b> Introductory Financial Accounting	<b>ECO1ISB</b> Introductory Statistics for Business	<b>ELECTIVE</b> 2 <sup>nd</sup> year subject
<b>YEAR 2</b>			
<b>FIN2FIN (ECO1IMI)</b> Finance	<b>ACC2IMA (ACC1AMD)</b> Cost Accounting and Decision Making	<b>ACC2CRE (ACC1IFA)</b> Corporate Reporting	<b>LST2BSL</b> Business Law
<b>LST2LBA (LST1BSL)</b> Law of Business Association	<b>ACC2IMB (ACC2IMA)</b> Management Accounting and Control	<b>BUSINESS SUBJECT</b> 2 <sup>nd</sup> year	<b>BUSINESS SUBJECT</b> 2 <sup>nd</sup> year
<b>YEAR 3</b>			
<b>ACCOUNTING SUBJECT</b> 3 <sup>rd</sup> year (Auditing recommended)	<b>ACCOUNTING SUBJECT</b> 3 <sup>rd</sup> year (ACC3IAC)	<b>BUSINESS SUBJECT</b> 3 <sup>rd</sup> year	<b>BUSINESS SUBJECT</b> 3 <sup>rd</sup> year
<b>ACCOUNTING SUBJECT</b> 3 <sup>rd</sup> year (Taxation recommended)	<b>ACC3AFA (ACC2CRE)</b> Advanced Financial Accounting	<b>BUSINESS SUBJECT</b> 3 <sup>rd</sup> year	<b>BUSINESS SUBJECT</b> 3 <sup>rd</sup> year

Accounting Majors at Shepparton

Students completing this course will graduate with a major in Accounting but have the option of a second major or minors as listed below.

**The following majors and minors are available to the Bachelor of Accounting Shepparton students**

**For further information see detailed handout.**

**Majors** (consist of 7 subjects – 3 at 2<sup>nd</sup> year and 4 at 3<sup>rd</sup> year level)

Human Resource Management  
Management  
Marketing

**Minors** (consist of 4 subjects – usually 2 at 2<sup>nd</sup> year and 2 at 3<sup>rd</sup> year level)

Human Resource Management  
Management  
Marketing

## **BACHELOR OF NURSING**

**VTAC CODE: 25131 (CSP)**

The Bachelor of Nursing (pre-registration) is a three-year, full time 360 credit points pass degree leading to registration as a Division 1 Nurse with the Nurses Board of Victoria. This comprehensive course prepares graduates to assume beginning level registered Division 1 Nurse responsibilities across the wide spectrum of contexts in which nursing is practised. It is offered across the Albury-Wodonga, Bendigo, Melbourne (Bundoora), Mildura and Shepparton campuses. Students are required to undertake a course of studies equivalent to that listed below. All students are required to obtain an annual Police Check as part of the course requirements. For continuing students only, some unit codes differ depending upon the campus of offer. Note that the teaching period in which a unit is offered may change.

An honours year of 120 credit points is also available for candidates who meet the entrance requirements.

The course aims to foster intellectual development, critical thinking and continuing personal development. Students will gain a commitment to research and evidence based practice and will be prepared practitioners to make ethical practice decisions which ensure quality outcomes. Graduates will be accountable, reflective nurses committed to responding to societal needs by participating in social change, health promotion and disease prevention. Graduate nurses will be, by virtue of their increased clinical learning opportunities and enhanced research preparation able to practice in a broader range of settings with more confidence and a greater ability to manage time and organise their work.

This course is offered on a full-time basis. Part-time study is not recommended, but may be considered at the discretion of the Undergraduate Course Coordinator. An additional year of study is available at honours level for students who have achieved an outstanding academic record. Students who enrol in the honours stream may apply for registration as a Division 1 Nurse at the completion of pass-degree studies.

**Professional recognition**

Graduates are eligible for registration as a Division 1 Nurse with the Nurses Board of Victoria. After registration, graduates are eligible for registration in other states and countries as well as membership of the Royal College of Nursing Australia.

Students will be required to produce evidence of completion of a First Aid Certificate prior to the commencement of semester 2 of their first year of study.

From 2009, commencing students at all campuses will complete the following course structure subject to NBV approval:

#### First year

Teaching period	Unit code	Unit title	Credit points
TE-SEM-1	HBS1HBA	Human Biosciences A	15
TE-SEM-1	HLT1IPA	Interprofessional Practice A	15
TE-SEM-1	HLT1PHW	Perspectives on Health and Wellbeing	15
TE-SEM-1	PHE1IDH	Individual Determinants of Health	15
TE-SEM-2	HBS1HBB	Human Biosciences B	15
TE-SEM-2	HLT1IPB	Interprofessional Practice B	15
TE-SEM-2	PHE1SDH	Social Determinants of Health	15
TE-SEM-2	NSG1ENC	Essential Nursing Care	15

#### Second year

Teaching period	Unit code	Unit title	Credit points
TE-SEM-1	NSG2ACA	Acute Care A	30
TE-SEM-1	NSG2MED	Medications in Nursing	15
TE-SEM-1	NSG2CAD	Clinical Assessment & Decisions	15
TE-SEM-2	NSG2ACB	Acute Care B	30
TE-SEM-2	NSG2MHN	Mental Health Nursing	15
TE-SEM-2	NSG2COM	Community Nursing	15

#### Third year

Teaching period	Unit code	Unit title	Credit points
TE-SEM-1	NSG3CCN	Complex Care Nursing	30
TE-SEM-1	NSG3NOP	Nursing Older Person	15
TE-SEM-1	NSG3PTN	Professional Transitions in Nursing	15
TE-SEM-2	NSG3CPC	Clinical Practice Consolidation	30
TE-SEM-2	NSG3MCC	Managing Chronic Conditions	15
TE-SEM-2	NSG3CIN	Challenging Interactions in Nursing	15

Students who commenced prior to 2009 will complete the following course structure relevant to the Albury-Wodonga, Melbourne (Bundoora), Mildura and Shepparton campuses. Bendigo students are advised to review their respective campus section entries elsewhere in this Handbook:

#### First year

Teaching period	Unit code	Unit title	Credit points
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Teaching period	Unit code	Unit title	Credit points
TE-SEM-1	PHE1PHA	Introduction to Public Health A	15
TE-SEM-1	NSG1AAS	Nursing Art and Science	15
TE-SEM-1	HBS1API	Introduction to Human Body	15
TE-SEM-1	NSG1LIL	Information Literacy for Nurses	15
TE-SEM-2	NSG1FUN	Fundamentals of Nursing Practice	15
TE-SEM-2	NSG1HAS	Health Assessment for Nurses	15
TE-SEM-2	PHE1PHB	Introduction to Public Health B	15
TE-SEM-2	HBS1HBF	Human Body Function	10
TE-SEM-2	HBS1AON	Anatomy: Organs	5

#### Second year

Teaching period	Unit code	Unit title	Credit points
TE-SEM-1	NSG2AUA	Acute Nursing Practice A	15
TE-SEM-1	HBS2PAT	Pathophysiology in Nursing	15
TE-SEM-1	NSG2PRH	Promoting Health in Nursing Practice	15
TE-SEM-1	NSG2MED	Medication Management for Nurses	15
TE-SEM-2	NSG2EBP	Evidence Based Nursing	15
TE-SEM-2	NSG2CAF	Child and Family Nursing Practice	15
TE-SEM-2	NSG2LEA	Law, Ethics and Accountability for Nurses	15
TE-SEM-2	NSG2MHL	Mental Health Nursing Practice	15

#### Third year

Teaching period	Unit code	Unit title	Credit points
TE-SEM-1	HLT3IPA	Interdisciplinary Professional Practice	15
TE-SEM-1	NSG3GER	Gerontic Nursing Practice	15
TE-SEM-1	NSG3NTF	Nursing The Future	15
TE-SEM-1	NSG3AUB	Acute Nursing Practice B	15
TE-SEM-2	NSG3AUC	Acute Nursing Practice C	15
TE-SEM-2	Nursing elective	Nursing Practicum elective from approved list	15
TE-SEM-2	NSG3INT	Managing Complex Interactions in Nursing	15
TE-SEM-2	NSG3CPR	Community Nursing Practice	15

#### **Clinical experience**

Nursing practicum units are offered throughout the course to complement theory and to establish skill competency. To meet the registration requirements of the Nurses Board of Victoria, students must satisfactorily achieve a range of competencies in the area of clinical practice. Clinical placements are offered in a range of metropolitan and rural settings, and are undertaken either as single days or as block experience of single to multiple weeks of experience.

# POSTGRADUATE PROGRAMS

## GRADUATE STUDIES IN EDUCATION

Programs for teachers, administrators, nurses and human service professionals, including graduate level, pre-service teacher education (primary) and graduate diplomas in educational studies and vocational education and training are offered at the Shepparton campus. Additional programs are taught on both the Bundoora and Albury/Wodonga campuses, and there is co-operation in a range of programs on the Bendigo campus.

### ***Courses offered at Shepparton***

Graduate Diploma in Education (Middle Years)

Graduate Diploma in Vocational Education and Training

## GRADUATE DIPLOMA IN EDUCATION (MIDDLE YEARS)

### **VTAC Codes - 2009:**

Campus - **Shepparton**

Code- **93421** - Type - **Commonwealth Supported Place [CSP] Fulltime**

Code - **93422** - Type – **Fee paying Fulltime**

The Graduate Diploma in Education (Middle Years) is a one year course involving a blended learning approach. Those enrolling in this program will engage in an intellectually and personally challenging course of study. Students are encouraged to treat seriously the need to understand the role of education and teaching in a world of change, to value the place of children and youth in our society and to enjoy the challenges associated with good teaching. The Graduate Diploma in Education (Middle Years) course work focuses on theory and practice associated with working with young adolescents, that is students from Years 5 -10.

However, on successfully passing all units (see below) students can apply for registration with the Victorian Institute of Teaching to be accredited to teach both primary and secondary years. Every effort is being made throughout the course to ensure that students emerge with appropriate skills to commence work as a graduate teacher in the years before Middle Years, that is Prep to Year 4 in Victoria, and to work with method specialization in a conventional secondary structure.

Due to the importance placed on the development of Literacy and Numeracy in Primary and Middle Years of schooling all units of work deal with this area from a range of perspectives. In particular students will be introduced to Early Years approaches to teaching Literacy and Numeracy during Intensive 1 as part of Issues A Teaching and Learning. This will be followed by a week of field work in a lower primary school context (P2). Students will also be directed to reading and research about the teaching of reading, writing and early numeracy and required to submit observations (see Issues A assessment). During Issues B students will focus on the transition from the acquisition of skills associated with Early Years Literacy and Numeracy to the utilization of these skills across a range of learning experiences. Students will also focus on what can be transferred from knowledge gained from studies of Early Years to catering for individual needs and learning styles in Methods B and catering for individual differences in Methods A.

### **Admission requirements**

A completed approved bachelor qualification in any discipline with major or sub-major studies in two areas of the secondary school curriculum. Most secondary teaching methods will be catered for within the course. Although the normal requirement is for two teaching methods, applicants who have qualified in their degree with only one secondary teaching method are still eligible to apply. Mathematics to at least Year 11 is recommended.

The Graduate Diploma in Education (Middle Years) consists of the following core units of work:

- EDU4IMA Issues in Education A – Teaching and Learning
- EDU4IMB Issues in Education B – Teaching and Learning
- EDU4COE Context of Education 10 C 2
- EDU4MLA Methods A □ Curriculum in Focus 20 C 1
- EDU4MLB Methods B □ Integrating Curriculum 20 C 2
- EDU4TPA Teaching Practicum A 20 C 1
- EDU4TPB Teaching Practicum B 20 C 2
- EDU4SMP School □ Based Middle Years Project 10 C 1

Students with appropriate undergraduate qualifications in a language other than English may undertake LOTE as an additional teaching method. Additional costs apply.

- EDU4LMA LOTE in Middle Years A 5 O 1
- EDU4LMB LOTE in Middle Years B 5 O 2

The course consists of 8 compulsory units and 2 optional additional units. Students undertaking the course must pass core units undertaken in Semester 1, namely Issues in Education A Teaching and Learning; Methods A Curriculum in Focus; Teaching Practicum A; and School based Middle Years Project to proceed to Semester 2.

Core units undertaken in Semester 2 are Contexts of Education;

Issues in Education B Teaching in Middle Years; Methods B Integrating Curriculum; Teaching Practicum B. Students who fail a core unit will need to re-enrol in that unit the following year. If the unit is a prerequisite for the following semester students may be unable to continue that year and would need to re-enrol for both units in the following year.

LOTE is an optional additional method which can be undertaken by students with the appropriate undergraduate qualifications in the Language Other Than English. A semester 1 pass in LOTE in Middle Years A is a pre-requisite for undertaking Semester 2 LOTE in Middle Years B. Note that LOTE Method is undertaken through the Bundoora campus of La Trobe and involves some weekend classes, online commitment and an additional cost.

## **GRADUATE DIPLOMA IN EDUCATIONAL STUDIES**

This course is designed to provide an opportunity for teachers and other professionals to further their professional development in general educational studies. It provides a fourth year qualification for 3-year trained primary teachers or a qualification in education for nurses or other professionals who wish to pursue studies related to their own environment. The course is a pathway to Masters level study.

**Admission requirements** - A three-year bachelor degree or equivalent.

### **Course structure**

The course has a total of 120 credit points. Each of the following 20 credit point subjects will be offered in intensive mode:

<i>Semester</i>		<i>Subject Code</i>	<i>Credit Points</i>
1	Adult Education: theory, practice and change	EDGD450	20
1	Creative Writing for Personal Development	EDGD732	20
1	Internet and the Classroom Teaching	EDGD009	20
2	Classroom Discipline	EDGD531	20
2	Curriculum Development and Design	EDGD1054	20
2	Education and Cultural Diversity	EDGD215	20
2	Environmental Education	EDGD1057	20
2	Numeracy and Maths Education for Adults and Children	EDGD207	20

The availability of subjects will be dependent upon a target enrolment quota of 15. Please contact Campus Administration for further information about this program.

## **GRADUATE DIPLOMA IN VOCATIONAL EDUCATION TRAINING**

This course is offered jointly through the Graduate School of Education at La Trobe University and the Goulburn-Ovens Institute of TAFE. The course provides a teacher education credential designed for those who are currently involved with teaching in training environments such as industry or TAFE, or those who have an interest in this area.

### **Admission requirements**

A bachelor degree, or a professional qualification which satisfies requirements for employment in the TAFE sector, that is, a minimum of Level 3 Certificate plus 5 years of industrial experience.

### **Course Structure**

This course has a total of 120 credit points and consists of six subjects. The following subjects are taken with La Trobe University. All subjects are worth 20 credit points.

<i>Semester</i>		<i>Subject Code</i>
1	Adult Education: theory, practice and change	EDGD450
1	Introduction to Australia's VET System <sup>1</sup>	EDGD410
1	Methods of Teaching (Adult stream)	EDGD1069
2	Curriculum Development and Design	EDGD1054
2	Teaching and Learning in TAFE <sup>1</sup>	EDGD413
2	Teaching Practice (VET) <sup>1</sup>	EDGD412

**Key:** <sup>1</sup> These subjects are taken at Goulburn Oven TAFE or an approved TAFE Institute.

# PROPOSED NEW CAMPUS

Expected completion May 2010

