

Application for Residential Student Bursary



Bendigo Residential Services of La Trobe University has established a number of Residential Student Bursaries to support students with financial hardship so that they can live on campus whilst undertaking higher education. First preference is given to students with a permanent home address from Central and Northern Victoria and Southern New South Wales.

Eligibility

To be eligible students must be undertaking full-time study and have:

- (i) Successfully completed the Victorian Certificate of Education (or equivalent) within the last 3 years, **or**
- (ii) Been successfully enrolled in an undergraduate degree course at La Trobe University, Bendigo within the last 12 months, **or**
- (iii) Been successfully accepted or enrolled into an approved postgraduate course at La Trobe University, Bendigo within the last 12 months.

Please also note:

- Applicants in receipt of another major scholarship will only be considered in cases of extreme hardship.
- Applicants must be able to demonstrate the capacity to undertake studies at the University and to demonstrate a need for financial assistance.

Evidence of Financial Need

Please provide evidence of the circumstances that may prevent you from undertaking and completing tertiary study without financial support. In all cases please provide photocopied, certified documentation. A copy of a document is acceptable only if it is certified as being a true copy of an original by one of the people listed in the Statutory Declaration section. *Original documents will not be returned.*

Please attach:

- Centrelink Youth Allowance Income Statement or PAYG Payment Summary
- Evidence of part-time work (where applicable)
- ATO notices of assessment (including parents' and applicant's latest income tax assessment)
- If self-supporting - evidence that you are not receiving parental support e.g. letter from parent, bank account statements, etc.
- A personal budget showing anticipated income and expenses for the year 1 January - 31 December 2009 and your expected average *weekly* budget of income & expenses for the academic year.

Other examples of relevant documentation that can be attached include a photocopy of current Health Care Card, Parents' Pensioner Concession Card, Exceptional Circumstances Certificate, etc.

NOTE: all confidential documentation will be shredded after bursary allocations have been made.

Personal Submission

Please attach a personal statement in support of this application, in relation to economic circumstances, academic ability and performance, or other relevant additional information (*no more than one page*).

Supporting Statement

You may also wish to attach a statement from a relevant professional with knowledge of your situation who supports your application (*no more than one page*).

Bursary Selection

The value of the bursary will be appropriately determined and as the bursary resources limit. The bursary will not generally exceed \$1,600, may be as low as \$400 and is payable upon confirmation of enrolment in each semester of the course. The bursary will be allocated as a credit against individual student residence accounts to reduce accommodation fees.

Conditions of Bursary

- Continuation of the bursary will depend on the student remaining in residence for the year and will be subject to review for satisfactory behaviour and academic performance.
- In return for being granted a bursary, a high level of involvement in residential life will be expected (e.g. volunteering to assist, involvement in residential committees and activities, etc.).
- The duration of the bursary is for one (1) year only. Returning students may reapply each year that they continue living in residence provided they provide all appropriate evidence and meet requirements.

BURSARY APPLICATION FORM

Family/Surname: _____ RMS ID _____

Given Names: _____

Course: _____ Year: (1, 2, 3, 4, Postgrad) _____

Student Commencing Undergraduate Course (1st year)

- Evidence of financial need attached – including your personal budget
- Personal submission attached

Currently Enrolled Students

- Previous year's academic results attached
- Evidence of financial need attached
- Personal submission attached
- Evidence of participation in residence activities attached

Postgraduate Students

- Evidence of current enrolment or letter of acceptance attached
- Evidence of financial need attached
- Personal submission attached

STATUTORY DECLARATION

A statutory declaration must be witnessed by a person with authority to do so, e.g. a Justice of the Peace, a barrister and solicitor of the Supreme Court, a member of the police force, accountant, member of parliament, municipal councillor, registered medical practitioner, dentist, veterinary surgeon, pharmacist, principal in the teaching service, bank manager, minister of religion. Your parents cannot witness the statutory declaration.

I declare that all the information provided on this application form is correct, and I understand that the University reserves the right at any stage to vary or reverse any decision made on the basis of incorrect or incomplete information provided by me. I give my permission for La Trobe University to obtain my Year 12 results from VTAC, UAC or other relevant body for the purpose of bursary selection, or obtain official records from any educational institutions attended by me. I also give permission for Residential Services to confer with the Scholarships Unit to confirm whether or not I am in receipt of another scholarship.

Signature of Applicant: _____ Date: _____

Signature of Witness: _____ Date: _____

(i.e. person authorised to witness statutory declarations)

Name of Witness: _____

Title of Witness: _____

Completed application form and appropriate supporting documentation should be forwarded to reach the **Residential Services Office, La Trobe University, Bendigo, P.O. Box 199, Bendigo 3552**

Closing date (for first round of bursaries) : 1 March