

Admission and Scholarship Processing

Procedures used for Processing an Application for Higher Degree Candidature and/or Scholarship

Once the application is received it is checked for completeness:

- Academic transcripts
- Research proposal
- Academic referee reports
- Professional referee reports
- Birth certificate and/or Australian citizen certificate.
- Two copies of each of the above is required.

An acknowledgment letter is sent to the prospective candidate.

If application is complete:

- The application is forwarded to the School's Postgraduate Co-ordinator.

If the application is incomplete:

- The application is held until all documentation has been received.

SCHOLARSHIP RANKING

Scholarship ranking takes place in November/December each year for the following years allocation.

- A list of applicants is forwarded to the Schools for ranking.
- The Schools lists are then ranked by the Faculty.
- The five faculty lists are then ranked (University overall) by the University's Higher Degrees Committee (Research).
- First round offers will be made in Mid-December (Candidates are Contacted).
- Second round offers will be made in late January.
- If the candidate does not reply by the specific date, the offer will be automatically withdrawn.

CANDIDATURE OFFER LETTERS

- The offers are forwarded on a daily basis, when the recommendation has been received from the School/Faculty.

The candidate is given a specific date by which to reply to the offer and an enrolment date to attend enrolment.

- If the candidate does not reply by the specific date, the offer will be automatically withdrawn.

Enrolments will take place throughout the year