

# La Trobe University Excellence in Research Awards

## Instructions for Applicants for 2010 Award

### General Information

The La Trobe University Excellence in Research Awards (LTUERA) provide high quality Early to Mid-Career Researchers with recognition for their achievement and with support to enhance their further career development. There are two levels of award: one for 1-7 years post-doctoral staff and the other for 7-15 years post-doctoral staff. Researchers from all disciplines within the University are eligible, *but there will be a strong focus on supporting applicants from areas of established or emerging research strength.*

The objectives of the La Trobe University Excellence in Research Awards (LTUERA) are:

- To recognise Early to Mid-Career Researchers who show clear evidence of high research capacity; and
- To support, on a competitive basis, staff to undertake travel or other programs to enhance their research careers;

The award will include personal funds (\$2000) in recognition of the excellence of the applicant as well as funds (\$3000-5000) to support a career development program, for example a research visit trip to a top national or international laboratory or archive or library, a conference at which the candidate's work will be presented, or a leadership course.

One award for 1-7 year Researchers per Faculty (Dean's award) and four for 7-15 year Researchers (DVC(R)/VC's awards) will be offered each year.

### Eligibility

The Applicant:

- Must hold a 50% or greater academic appointment (including research-only appointment) at *La Trobe University*;
- Be employed at level A-D at the time of application; and
- Have not previously received such an award.

A **Researcher Level 1** is defined as “a researcher who had their PhD awarded on or after 19 October 2002 (within 7 years prior to application closing date)”.

A **Researcher Level 2** is defined as “a researcher who had their PhD awarded on or after 19 October 1994 but before 19 October 2002 (7-15 years prior to application closing date)”.

Researchers who do not meet one of the above criteria but who consider they have equivalent research qualifications or experience of similar duration, may be considered for an Award. Circumstances which may be taken into account in determining whether to approve eligibility for a person who does not meet the qualification or timing requirements could, among other things, include career interruptions due to non-research employment, misadventure or carer responsibilities. A request for equivalence status must be included in the application.

## Selection criteria

Consideration will be given to the opportunities the candidate has had to attain the level of achievement relative to the nominated salary level

- evidence of capacity to conduct high quality, innovative research
- record of high quality research outputs
- evidence of international research standing

## Instructions for Completion of Application

Please provide a pdf copy of your application to your Faculty contact as listed in Attachment A by **October 19, 2009**.

**All applications must be page numbered, in 12 point font and include the following:**

- 1) A completed Application Form [Attachment B].
- 2) A statement of track record relative to opportunity (maximum 1 page). Include any career interruptions or other factors that have had an impact on your research track record which should be drawn to the attention of the selection committee.
- 3) A detailed list of authored publications in the last 7 years (2002-2009) under the following headings:
  - (i) Books - Authored research (A1),
  - (ii) Book Chapters (B),
  - (iii) Refereed Journal Articles (C1),
  - (iv) Conference Papers (E1 - full, refereed papers only),
  - (v) Other (e.g. patents or achievements in creative and performing arts).

### **For all publications:**

- (a) **Include the list of authors, title, journal, vol/issue, pages and year.**
- (b) **Where available list the 4-digit FoR code for the journal, the current ERA journal ranking, the current impact factor and where relevant the number of citations.**

**Asterisk your 10 best publications and provide a statement (maximum 100 words for each) explaining why these are your best outputs (e.g., contribution to the output, originality of ideas, significance of findings, translational outcome, media interest).**

- 4) A list of all awards, prizes, invited talks, keynote and plenary addresses, conference organisation and other acclaim you have received for your research within the last 7 years.
- 5) A detailed list of current and past (within the last 7 years) research grants held and any grants currently under review. Include names of chief investigators, project titles and amounts received/requested.
- 6) For applicants in the ECR level 2 category, provide evidence of research leadership. This might include creation of research teams, improving the research environment for existing researchers, mentoring junior staff; or obtaining infrastructure or other support for researchers (maximum of half a page).

## **The Process for Granting Awards**

Applications will initially be considered by Faculty Research Committees, whose role is to recommend to the University Selection Committee suitable applicants for central consideration. Grants are awarded on the advice of the University Selection Committee, chaired by the Deputy Vice-Chancellor (Research). The University Selection Committee will be appointed from the membership of the Research and Graduate Studies Committee.

The University Selection Committee may refer to other material such as current applications under consideration or past applications and progress reports in making decisions on applications.

The University Selection Committee will consider all applications forwarded by the Faculty Research Committees. The main criterion for the award of grants is excellence of the applicant as a researcher.

In assessing the excellence of the applicant it is important to consider whether there has been an opportunity to build up a “track record”. The track record is determined by consideration of qualifications, experience, research funding and research output. It is appropriate when considering the track record to look at the total time the applicant has had available for research. Staff members will be eligible to receive only one award at each level.

### **Key dates for applicants:**

Closing date	19 October 2009
Meetings of Faculty Research Committees	Early November 2009
Short-listed applications due at the RGSO	26 November 2009
Meeting of University Selection Committee	10 December 2009
Notification of Outcomes	14 December 2009
Availability of Funds	1 January 2010

## Attachment A: University/ Faculty Contacts

Director, Research Services, [Dr David Phillips](mailto:Dr David Phillips), [david.phillips@latrobe.edu.au](mailto:david.phillips@latrobe.edu.au) Tel: 9479 1976

### Secretaries of Faculty Research Committees

<b>SECRETARY</b>	<b>FACULTY/CENTRE</b>	<b>CONTACT DETAILS</b>
Ms Gail McNaulty	Education	<a href="mailto:g.mcnaulty@latrobe.edu.au">g.mcnaulty@latrobe.edu.au</a>
Ms Leanne Michel	Health Sciences	<a href="mailto:l.michel@latrobe.edu.au">l.michel@latrobe.edu.au</a>
Ms Trish Hills	Humanities & Social Sciences	<a href="mailto:p.hills@latrobe.edu.au">p.hills@latrobe.edu.au</a>
Ms Chiara Condotta	Law & Management	<a href="mailto:C.Condotta@latrobe.edu.au">C.Condotta@latrobe.edu.au</a> or <a href="mailto:FLM_ERGS@latrobe.edu.au">FLM_ERGS@latrobe.edu.au</a>
Ms Pauline Jones	Science, Technology & Engineering	<a href="mailto:p.jones@latrobe.edu.au">p.jones@latrobe.edu.au</a>

## Attachment B: Application Form

### La Trobe University Excellence in Research Awards 2009

These awards recognise and reward outstanding contributions to research by Early Career Researchers at La Trobe University.

#### Application Form

Please forward this form to the appropriate Faculty Office. Contact details are in Attachment B.

Level of ECR award to be considered (delete one)	<b>Researcher Level 1</b> (within 7 years since PhD awarded) or <b>Researcher Level 2</b> (7-15 years since PhD awarded)
Applicant's name	
Email address	
Telephone	
Academic Unit / School/ Faculty	
Current position and level (e.g. Level B Research; Level A academic)	
Past position(s) in the last 7 years	
Qualification (PhD, year awarded and institution)	

#### Applicant's Declaration

I (print name of applicant) .....  
hereby apply for a *La Trobe University Research in Excellence Award*.

Signature:

Date:

#### Approval of Head of School (or equivalent authority)

I support the application.

Head of School:

Signature:

Date: