



Doc. type:	POLICY	
Category:		
Collections:		
Ref. No.	TRIM XYZ	

DEVELOPING LA TROBE UNIVERSITY POLICY

Purpose/ objectives	To establish a framework for developing, approving, reviewing, implementing and managing La Trobe University policy.
Scope/ Application	<ul style="list-style-type: none"> • All campuses • All activities • All staff and students.
Policy Statement	<p>University policy should reflect and promote qualities that are consistent with La Trobe University's core values.</p> <p>University policies shall be approved by University Council or by a body delegated by Council to do so (eg the Academic Board, Senior Management Committee or a Council Committee).</p> <p>Any member of the University community may initiate policy development, but the appropriate approval path (see procedures) must then be followed.</p> <p>Policies should balance thoroughness with cost effectiveness and timeliness.</p> <p>Policies must be reviewed at least every three years.</p>
Supporting Procedures	Developing La Trobe University Policy – Procedures Policy Flowchart
Responsibility for implementation	<ul style="list-style-type: none"> • Vice-Chancellor, delegated to Vice-Principal (Resources and Administration)
Responsibility for monitoring implementation and compliance	<ul style="list-style-type: none"> • Academic Board • Vice-Chancellor or delegate (eg Senior Management Committee)
Status	New.
Key stakeholders	<ul style="list-style-type: none"> • Vice-Principal (Resources and Administration) • Academic Board • University Secretariat
Approval Body	Council 4 August 2008 item 7.1
Initiating Body or person(s)	Academic Board Senior Executive Group

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Definitions	<p>core values: responsibility; relevance; critical inquiry; integrity; participation, and excellence (from La Trobe University Strategic Plan 2008-2012).</p> <p>academic policy/procedure: a policy or procedure directly related to the University's academic activities of teaching, research and research training.</p> <p>administrative policy/procedure: a policy or procedure relating to administrative activities or academic support.</p>
Related legislation	La Trobe University Act 1964 ss27, 30
Related Policy and other documents	[None Provided]
Date Effective	August 2008
Next Review Date	August 2009
Owner/Sponsor	Vice-Principal (Resources and Administration)
Author	Pro Vice-Chancellor (Quality Enhancement)
Contact person	quality@latrobe.edu.au