



DOCUMENT TYPE	P	
ADMINISTRATIVE	5	
GOVERNANCE	1	
LEGAL & CONTRACTS	4	
NUMBER	013	
		Policy Data base Document Reference Number 514013P

TRADE PRACTICES COMPLIANCE POLICY

Purpose/ objectives	To apply the principles and intent of the Trade Practices Act to all University activities and management.
Scope/ Application	All campuses; All programs and courses and organisational areas; All staff.
Policy Statement	La Trobe University is committed to compliance with the Trade Practices Act and all other relevant trade practices laws. The University will manage, monitor and review trade practices compliance in accordance with the Trade Practices Compliance Procedures. The Procedures will set out the details of the University's trade practices compliance plan, which will include reviewing areas of risk, education and training, monitoring, complaints handling, reporting requirements and plans for ongoing review.
Supporting Procedures	Trade Practices Compliance Procedure.
Responsibility for implementation	University Council Corporate and Governance Committee Vice-Chancellor Executive Director, Office of the Vice-Chancellor Director, Legal Services Director, Risk Management Compliance Officer
Responsibility for monitoring implementation and compliance	Compliance Officer Corporate Governance and Audit Committee Executive Director, Office of the Vice-Chancellor Director, Legal Services Director, Risk Management
Status	Approved by University Council on 6 July 2009, Minute 391.10. The implementation of the latest version of this policy supersedes all previous versions of this policy.

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Key stakeholders	University Council Corporate and Governance Committee Vice-Chancellor Executive Director, Office of the Vice-Chancellor Director, Legal Services Director, Risk Management
Approval Body	University Council on 6 July 2009, Minute 391.10.
Initiating Body or person(s)	Director, Legal Services. Vice-Chancellor.
Definitions	None required
Related legislation	Trade Practices Act 1974 (Cth) Fair Trading Act 1999 (Vict)
Related Policy and other documents	Policies and procedures in relation to complaints handling.
Date Effective	
Keywords	Trade Practices, Compliance
Next Review Date	1 December 2012 or as required by legislative changes.
Owner/Sponsor	Vice-Chancellor
Author	Director, Legal Services
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