


DOCUMENT TYPE	P	
ACADEMIC	1	
TEACHING AND LEARNING	1	
STUDENT ENGAGEMENT	7	
NUMBER	003	
		Policy Database Document Reference Number 117003P

STUDENT CHARTER POLICY

Purpose/ objectives	The purpose of this charter is to establish the responsibilities of students towards the University and students' reasonable expectations of the University.
Scope/ Application	all campuses all programs all students all staff
Policy Statement	<p>The La Trobe Student Charter comprises a statement of students' responsibilities towards the University and a statement of students' reasonable expectations of the University. The responsibilities and expectations of students are underpinned by core University values of responsibility, critical enquiry, integrity, participation and excellence. Both staff and students are expected to conduct themselves in a manner that reflects these values.</p> <p>The conduct of the University and its students is governed by a number of pieces of external legislation such as Acts involving privacy, occupational health and safety, equal opportunity, discrimination and administrative law.</p> <p>A key piece of legislation is the <i>La Trobe University Act 1964</i> which gives the University the right to make Statutes and Regulations to govern its operations. Some of this legislation directly impacts on the conduct of the University and students - for example, Statutes or Regulations involving academic progress, discipline, or reviews and appeals. Other legislation codifies conduct in specific areas (for example, appropriate use of computing facilities), while some other legislation deals with how the University conducts its core business.</p> <p>La Trobe University endorses the guidelines of the Australian Vice-Chancellors' Committee [now Universities Australia], 'Universities and their Students: Principles for the Provision of Education by Australian Universities', August 2005. The Student Charter is based on those guidelines.</p>
Supporting Procedures	Student Charter – Responsibilities – Procedures Student Charter – Expectations – Procedures
Responsibility for implementation	Deputy Vice-Chancellor
Responsibility for monitoring implementation and compliance	Director, Academic Services
Status	Revised format. Previously approved Director, Academic Services 4.9.2000,

DOCUMENT TYPE	P	
ACADEMIC	1	
TEACHING AND LEARNING	1	
STUDENT ENGAGEMENT	7	
NUMBER	003	Policy Database Document Reference Number 117003P

	revised 20.10.2003. The implementation of the latest version of this Charter supersedes all previous versions.
Key stakeholders	Deputy Vice-Chancellor Pro Vice-Chancellors Deans Heads of School Director, Academic Services Registrars academic staff general staff students
Approval Body	Director, Academic Services. Noted by Senior Management Committee, 24 July 2009, Minute 3.6.
Initiating Body or person(s)	Director, Academic Services
Definitions	N/A
Related legislation	<i>La Trobe University Act 1964</i>
Related Policy and other documents	Code of Conduct (for staff) http://www.latrobe.edu.au/pc/manual/5/5.20-code-of-conduct.pdf University Statutes and Regulations Policies of the University http://www.latrobe.edu.au/policy
Date Effective	20 October 2003
Next Review Date	30 October 2012
Keywords	rights, expectations, responsibilities, code of conduct, charter
Owner/Sponsor	Deputy Vice-Chancellor
Author	Director, Academic Services

DOCUMENT TYPE	P	
ACADEMIC	1	
TEACHING AND LEARNING	1	
STUDENT ENGAGEMENT	7	
NUMBER	003	Policy Database Document Reference Number 117003P

Contact person or area	Policy Unit, Academic Services Division d.villani@latrobe.edu.au p.gilson@latrobe.edu.au
-------------------------------	---