


<b>DOCUMENT TYPE</b>	<b>P</b>	
<b>ACADEMIC</b>	<b>1</b>	
<b>TEACHING AND LEARNING</b>	<b>1</b>	
<b>ACADEMIC AWARDS</b>	<b>3</b>	
<b>NUMBER</b>	<b>003</b>	Policy Database Document Reference Number <b>113003P</b>

## QUALIFICATIONS POLICY

<b>Purpose/ objectives</b>	To prescribe the requirements for degrees, diplomas or other courses to be awarded or certified by the University.
<b>Scope/ Application</b>	All La Trobe University qualifications categories
<b>Policy Statement</b>	<p>All La Trobe University awards and courses must meet the entrance level, duration, learning outcomes and exit standards as articulated in the <a href="#">Schedule of La Trobe University Qualification Categories</a>, which is consistent with the <a href="#">Australian Qualifications Framework</a> with respect to Award programs.</p> <p>La Trobe qualification categories include:</p> <p><b>Higher Degrees by Research (AQF awards)</b>  Higher Doctorate  Doctor of Philosophy  Professional Doctorate by Research  Professional Doctorate by Coursework  Master by Research</p> <p><b>Coursework Programs (AQF awards)</b>  Honours Master Degree  Master by Coursework  Professional Master by Coursework  Postgraduate Diploma  Postgraduate Certificate  Graduate Diploma  Graduate Certificate  Honours Bachelor Degree  Bachelor Degree  Associate Degree  Diploma (undergraduate)  Certificate IV (exception rule applies – see VET Courses Policy)</p> <p><b>La Trobe University Programs (non AQF)</b>  Single Subject Studies  Faculty Certificates  Foundation Studies  Enabling Studies  Postgraduate Preparation Course  ELICOS programs</p>

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<b>Supporting Procedures</b>	Qualifications Approval Procedures
<b>Responsibility for implementation</b>	<p>La Trobe University Council – approval of qualification categories</p> <p>Academic Board – to prescribe the requirements for awards and certificates and to review recommendations from the Curriculum, Teaching and Learning Committee or the Research and Graduate Studies Committee related to establishment, revision or removal of qualification categories</p> <p>Curriculum, Teaching and Learning Committee – to review proposals related to establishment, revision or removal of course work and non-AQF Award qualification categories</p> <p>Research and Graduate Studies Committee – to review proposals related to establishment, revision or removal of research or coursework doctoral qualification categories</p>
<b>Responsibility for monitoring implementation and compliance</b>	<p>Deputy Vice-Chancellor</p> <p>Deputy Vice-Chancellor (Research)</p> <p>Academic Board</p> <p>Programs Committee</p> <p>Research and Graduate Studies Committee</p> <p>Higher Degrees by Research Committee</p> <p>Deans</p>
<b>Status</b>	<p>Revised policy. The implementation of the latest version of this policy supersedes all previous versions of this policy.</p> <p>Previous related policies include Accreditation, Levels and Nomenclature (2002), Honours Programs and Candidature (2002), Graduate Diplomas and Postgraduate Diplomas (2003), Graduate Certificates (2003), Masters Degrees by Coursework (2002), Sub Degree Awards (2002), Candidature for Research and Doctoral Degrees (RGSO)</p>
<b>Key stakeholders</b>	<p>Deputy Vice-Chancellor</p> <p>Deputy Vice-Chancellor (Research)</p> <p>Deans</p> <p>Programs Committee</p> <p>Research and Graduate Studies Committee</p>
<b>Approval Body</b>	<p>Academic Board 8 October 2008</p> <p>Council</p>
<b>Initiating Body or person(s)</b>	Programs Committee and Research and Graduate Studies Committee

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<b>Definitions</b>	<p><b>Qualification</b> – A degree, diploma or course that comprises approved studies at La Trobe as prescribed by the Academic Board</p> <p><b>Qualification category</b> – Each category has defined entry and exit standards, learning outcomes aligned to the AQF, duration and credit point requirements</p> <p><b>Non AQF award programs</b> – Do not lead to a University award, but may be recognised with a ‘Certificate of Achievement’</p>
<b>Related legislation</b>	<p><a href="#">La Trobe University Act</a> s.5 (b) (iv) and s. 30 (1) (d)</p> <p><a href="#">Regulations</a> 21.1 – 21.10</p> <p><a href="#">Statute 7</a> The Academic Board</p>
<b>Related Policy and other documents</b>	<p>Credit Points Policy</p> <p>Course Lifecycle Policy</p> <p>Testamurs Policy</p> <p>Double Qualifications Policy</p> <p>Single Subject Studies Policy</p> <p>Advanced Standing, Credit Transfer and Articulation Policy</p> <p>VET Courses Policy</p> <p>Nested Qualifications Policy</p> <p>Nomenclature Guidelines</p> <p><a href="#">Australian Qualifications Framework</a></p> <p><a href="#">Schedule of La Trobe University Qualification Categories</a></p> <p><a href="#">La Trobe University Qualifications Framework</a></p>
<b>Date Effective</b>	8 October 2008
<b>Next Review Date</b>	September 2011
<b>Keywords</b>	Qualification, award, degree, category, nomenclature
<b>Owner/Sponsor</b>	Deputy Vice-Chancellor Deputy Vice-Chancellor (Research)
<b>Author</b>	Pro Vice-Chancellor (Quality Enhancement)
<b>Contact person or unit</b>	<a href="mailto:quality@latrobe.edu.au">quality@latrobe.edu.au</a>