

DOCUMENT TYPE	P	
ADMINISTRATIVE	5	
INFRASTRUCTURE	5	
SECURITY	3	
NUMBER	001	
		Policy Database Document Reference Number 553001P

ESTATES SECURITY POLICY

Purpose/ objectives	To establish University policy to allow the Division of Buildings and Grounds to effectively and safely administer the provision campus security.
Scope/ Application	This policy applies to: <ul style="list-style-type: none"> • all La Trobe University Campuses • all University staff responsible for managing security
Policy Statement	<p>The provision of Estates Security encompasses the management and operation of all aspects of security related services to La Trobe University campuses. These include incident response, site and building access control, physical and property risk management and parking and traffic management.</p> <p>These services are provided by staff of the Division of Buildings and Grounds and contractors to relevant external and University approved standards that support safe, healthy and sustainable campus environments suitable for tertiary learning, research and support services.</p>
Supporting Procedures	<p>La Trobe University Security Standard Operation Procedures</p> <p>Car Parking Procedures</p> <p>Car Parking Regulations</p>
Responsibility for implementation	Manager, Security, Division of Buildings and Grounds
Responsibility for monitoring implementation and compliance	Director, Division of Buildings and Grounds
Status	New Format
Key stakeholders	La Trobe University Senior Management Committee
Approval Body	Senior Management Committee, 12 March 2009, SMC09/01, Minute 2.3
Initiating Body or person(s)	Director, Division of Buildings and Grounds

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Definitions	None Required
Related legislation	Occupational Health and Safety Act 2004
Related Policy and other documents	OH&S Safety Policy
Date Effective	12 March 2009
Next Review Date	30 June 2011
Keywords	Security, Parking, Access, Incident, Risk
Owner/Sponsor	Director, Division of Buildings and Grounds
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