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ACADEMIC	1	
TEACHING AND LEARNING	1	
INCOMING STUDENTS	1	
NUMBER	015	
		Policy Database Document Reference Number 111015P

ENGLISH LANGUAGE ENTRY REQUIREMENTS POLICY

Purpose/ objectives	<p>This policy establishes the framework for English language admissions requirements for intending students.</p> <p>English is the language of instruction at the University and proficiency in speaking, listening to, reading and writing English is essential.</p>
Scope/ Application	<ul style="list-style-type: none"> • all campuses and external programs • all courses, including those taught interstate and off-shore • all students
Policy Statement	<p>The IELTS (International English Language Testing System) is the preferred English language proficiency assessment for applicants who did not attend secondary schooling with English as the medium of instruction. The University may accept other evidence of proficiency in English in individual cases, upon provision of appropriate documentation.</p> <p>The University is also obliged to accept the Department of Immigration and Citizenship (DIAC) required minimum IELTS standards for overseas students and in addition, requires that the minimum score must be achieved in all parts of the test (i.e. speaking, listening to, reading and writing).</p> <p>These standards are:</p> <p><i>Foundation study and Diploma courses: 5.5 IELTS</i></p> <p><i>Bachelor courses: 6.0 IELTS</i></p> <p><i>Postgraduate and research courses: 6.5 IELTS</i></p> <p>The Academic Board may agree to a higher IELTS standard if that is recommended by the appropriate faculty through the Admissions, Retention and Success Committee or Higher Degrees (Research) Committee in order to meet the specific demands of the particular courses or to be consistent with accepted standards and/or external professional requirements.</p> <p>Overseas students without the required level of English will need to satisfactorily complete an intensive program of English language at the La Trobe University International College (LTUIC) or an approved equivalent program at the level agreed for their program of study before being admitted to the University. The Principal for the English Language Intensive Courses for Overseas Students (ELICOS) programs may determine the equivalence of other ELICOS programs.</p> <p>These requirements must also be made clear in promotional material to future students.</p> <p>The Academic Board may permit a higher degree thesis to be submitted in a language other than English under certain conditions. Any such decision does not override the need for such candidates to meet the English language proficiency requirements specified above.</p>
Supporting Procedures	English Language Entry Requirement Procedures
Responsibility for implementation	<p>Registrars</p> <p>Director - La Trobe International</p> <p>Director – LTUIC</p>

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Responsibility for monitoring implementation and compliance	Director, Academic Services Chief Officer International
Status	New
Key stakeholders	Associate Deans (International)
Approval Body	Academic Board, 18 March 2009, Minute 430.4.3
Initiating Body or person(s)	International Committee
Definitions	Faculty: includes the La Trobe University International College in this policy. Overseas Student: consistent with the Migration Act, a person in Australia on a student visa who is thereby covered by the ESOS legislation
Related legislation	Education Services for Overseas Students Act (ESOS) 2000 National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2007
Related Policy and other documents	'Provision of Education to International Students: Code of Practice and Guidelines for Australian Universities', Australian Vice-Chancellors' Committee [now Universities Australia], April 2005.
Date Effective	March 2009
Next Review Date	March 2013
Keywords	English, entry, requirements, admissions, overseas, ELICOS
Owner/Sponsor	DVC DVC(Research)
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