

<b>DOCUMENT TYPE</b>	<b>P</b>	
<b>ACADEMIC</b>	<b>1</b>	
<b>TEACHING AND LEARNING</b>	<b>1</b>	
<b>INCOMING STUDENT</b>	<b>1</b>	
<b>NUMBER</b>	<b>016</b>	
		Policy Database Document Reference Number <b>111016P</b>

## ENABLING COURSES POLICY

<b>Purpose/ objectives</b>	<p>The University maintains a range of alternative pathways to higher education studies including the Special Entry and Access Schemes (SEAS), the Schools Access La Trobe (SALT) scheme, the Regional and Rural Access Scheme, VET articulation arrangements, multiple exit and entry point nested courses and Commonwealth funded enabling programs.</p> <p>This policy provides specific guidance on Commonwealth funded enabling courses.</p>
<b>Scope/ Application</b>	<ul style="list-style-type: none"> <li>• Areas of the University involved in conducting enabling courses</li> <li>• Students undertaking enabling courses</li> </ul>
<b>Policy Statement</b>	<p>Students admitted to a Commonwealth funded or reported enabling course should normally be seeking admission to an Australian Qualifications Framework award course. It is expected that students who successfully complete an enabling course would generally proceed into a higher education course.</p> <p>Advanced standing is not normally available on completion of an enabling course.</p> <p>Students may not be enrolled simultaneously in an enabling course and the award course for which they are undergoing preparation.</p>
<b>Supporting Procedures</b>	<p>Enabling Courses Procedures Admissions Procedures – Special Entry and Access Schemes Articulation Procedures</p>
<b>Responsibility for implementation</b>	<p>Faculties Academic Services Division</p>
<b>Responsibility for monitoring implementation and compliance</b>	<p>Faculties Academic Services Division</p>
<b>Status</b>	<p>Revised format. Prior approval by Academic Board 7/2007. The implementation of the latest version of this policy supersedes all previous versions and decisions made by the approving body in relation to this policy.</p>
<b>Key stakeholders</b>	<p>Prospective students Faculties</p>
<b>Approval Body</b>	<p>Academic Board 7/2007</p>

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<b>Initiating Body or person(s)</b>	Curriculum Teaching and Learning Committee (new format endorsed 25 February 2009)
<b>Definitions</b>	<p><b>Enabling Course</b> Programs of instruction provided for the purpose of enabling a person to undertake a higher education course. The term does not cover courses leading to either a higher education or VET award.</p> <p><b>DEEWR</b> Department of Education, Employment and Work Place Relations</p> <p><b>HESA</b> Higher Education Support Act 2003</p> <p><b>VET</b> Vocational Educational and Training</p>
<b>Related legislation</b>	<p><a href="#">Higher Education Support Act 2003 (HESA)</a></p> <p><a href="#">DEEWR Administrative information for providers: student support 2008:</a></p> <p><a href="#">Commonwealth Grant Scheme Guidelines:</a></p>
<b>Related Policy and other documents</b>	<p>Qualifications Policy</p> <p>Qualifications Procedures</p> <p>Admissions Policy</p> <p>Advanced Standing, Articulation and Credit Transfer Policy</p> <p>Nested Courses Policy</p>
<b>Date Effective</b>	August 2007
<b>Next Review Date</b>	August 2011
<b>Keywords</b>	Enabling, admission, course, pathway, articulation
<b>Owner/Sponsor</b>	Deputy Vice-Chancellor
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